

RESUME

AMENDMENT TO BOARD OF SUPERVISORS' MINUTES OF JANUARY 24TH, 2017 AND MARCH 28TH, 2017 MEETINGS

In accordance with the Virginia Conflict of Interest Act, these amendments to the January 24th, 2017 and the March 28th, 2017 minutes of the Board of Supervisors' meeting include Mr. Carmichael's conflict of interest statements that he made at these meetings.

**Amendment to the January 24, 2017 Minutes
of the Prince George Board of Supervisors**

Resolution: Award of Contract to Perkinson Construction, LLC to Provide Routine and Emergency Utility Construction/Repair Services on an "As Needed" Basis in Accordance with IFB#17-1202-1.

Mr. Carmichael read a conflict of interest statement as follows: "I'm currently employed by Perkinson Construction in a position in which I perform a variety of duties at work sites both in Prince George County and in other locations. I make a salary in excess of \$5,000. As a salaried employee of Perkinson Construction, under the Virginia Conflict of Interests Act, I have a prohibited 'personal interest in a transaction' if I were to participate in any matter before the Board that might directly affect Perkinson Construction. Accordingly, I am publically declaring that I have a conflict of interest in Item A-3 relating to an award of a contract to Perkinson Construction and, therefore, I will not participate as a Board member in this manner." Mr. Carmichael then exited the dais.

~~and recused himself from this matter due to the fact that he is currently employed by Perkinson Construction, LLC.~~ Mr. England stated that they are requesting the Board's approval to award a contract to Perkinson Construction, LLC to provide routine and emergency utility construction/repair services on an "as needed" basis in accordance with IFB#17-1202-1.

Perkinson Construction has been the holder of the County's contract for similar services for the past six years. The previous contract reached the end of its allowed renewable terms, and the County's procurement process concluded with opening of bids on December 20, 2016. Bids were received from three companies: Perkinson Construction, LLC; Tidewater Utility Construction, Inc. (Suffolk, VA); and Southern Construction Utilities, Inc. (Petersburg, VA). Based on evaluation of the received bids, Staff recommends award to Perkinson Construction. With the Board's approval, County Administrator, the County Attorney, the Director of Engineering and Utilities, and the Director of Finance will follow the County's standard process to establish this contract with an effective date of February 1, 2017. Mr. Hunter made a motion, seconded by Mr. Carmichael Skalsky to approve the resolution as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (3) Skalsky, Robertson, Hunter

Opposed: (0)

Absent: (2) Webb, Carmichael

**Amendment to the March 28, 2017 Minutes
of the Prince George Board of Supervisors**

APPROVAL OF AGENDA. The County Attorney read a conflict of interest statement on behalf of Mr. Carmichael as follows: “Mr. Carmichael is employed by Perkinson Construction in a position where he performs a variety of duties in Prince George County and in other locations and because his salary is in excess of \$5,000, as an employee of Perkinson Construction in accordance with the Virginia Conflict of Interests Act, he has a prohibited ‘personal interest in a transaction’ and therefore, cannot participate in any matter before the Board that might directly affect Perkinson Construction.” The aforementioned statement applies to ~~in regards to~~ Items A-5 and A-7. Mr. Carmichael then made a motion, seconded by Mr. Hunter, to adopt the agenda as presented. Roll was called on the motion.



A-5 Resolution for Issuance of \$10 Million in General Obligations Bonds.

Mr. Carmichael exited the dais and did not participate in the discussion or vote of this item because he possesses a conflict of interest for the reasons stated by the County Attorney at the Approval of Agenda. ~~Mr. Carmichael left the Board dais due to conflict of interest.~~ Ms. Betsy Drewry, Finance Director, stated that the Board of Supervisors held a public hearing on March 14 regarding the issuance of up to \$18 million in debt. That evening, the Board also received a report from Davenport & Company, the County's financial advisor, outlining the RFP results for prospective lenders. Ten responses were received and Davenport provided the details of the RFP and a Staff recommendation for the Board. The Board unanimously approved Staff to move forward with a \$10 Million issue with Carter Bank & Trust as the approved lender and a repayment period of 15 years. The \$10 Million Series 2017 issuance will be used to reimburse the County for expenses incurred for \$1,029,913 in capital projects and purchases appropriated throughout FY2017 and provided funding for planned projects not yet appropriated. Mr. Hunter made a motion, second by Mr. Skalsky, to approve the resolution as presented. Roll was called on the motion.

A-7. Resolution Approving Phase II Notice to Proceed with Perkinson

Mr. Carmichael exited the dais and did not participate in the discussion or vote of this item because he possesses a conflict of interest for the reasons stated by the County Attorney at the Approval of Agenda. ~~Let the record reflect that Mr. Carmichael is still absent from the Board dais.~~ Mr. Jeff Stoke, Deputy County Administrator, stated that on November 22, 2016, the Board of Supervisors authorized funding for Phase II of Scott Park for an amount of \$190,007. The County and Perkinson Construction find that it is appropriate to modify the scope of work,

but not the price, originally included in Phase II of the IFB# 15-1210-1 project contract entered into on May 12, 2015. County staff seeks approval from the Board of Supervisors. Mr. Hunter made a motion, seconded by Mr. Skalsky, to approve the resolution as presented. Roll was called on the motion.