



COUNTY OF PRINCE GEORGE

Finance Department

P.O. Box 68

Prince George, VA 23875

Phone (804) 722-8710 Fax (804) 732-1966

*Betsy Drewry
Director of Finance*

April 18, 2017

To: Mr. Percy C. Ashcraft
County Administrator

From: Betsy Drewry 
Director of Finance

Re: Public Hearing for FY17-18 County Budget

The Budget is submitted to assist the Board of Supervisors in making policy decisions that are geared to meet the challenges of the community, as well as lend itself to public scrutiny through input from taxpayers and the media. The Budget is also designed to incorporate extensive financial controls and pursue goals of efficiency and effectiveness by balancing short-term and longer-term community interests.

Ultimate approval of the annual Budget is seen as one of the most important actions of the Board of Supervisors. The Budget serves as a financial roadmap for what programs and services are offered in Prince George County.

The Budget is balanced in accordance to State Code and is proposed to reflect accurate revenue and expenditure projections with the best information that is available at the time of presentation. Furthermore, it is proposed to continue providing a high level of service to the citizens and businesses of Prince George County.

The County Administrator's budget was proposed to the Board of Supervisors on February 28, 2017. The budget called for no increase in the real estate tax rate of \$0.86 per \$100 of assessed value. The Personal Property and Machinery and Tools Tax Rates remained unchanged from FY 16-17 at \$4.25 and \$1.50 per \$100 of assessed valuation respectively.

There was a proposed increase of 10% in water rates and a 20% increase in sewer rates. The Public Utility is a self-supporting enterprise fund. The rate increases are needed to maintain existing utility systems and infrastructure, and to cover expected cost increases in sewer services purchased from the City of Hopewell.

Public Hearings were held for both the tax and utility rates on April 11, 2017 and the proposed rates were approved.

The FY '17-18 Budget was prepared based on the following provisions:

- Continue current service delivery with no reliance *on fund balance to balance operating expenditures.*
- Preserve the integrity of the health insurance plan for employees at the lowest cost possible.
- Meet service delivery and work load needs by investing in our human resources through:
 - The addition of a Case Worker in the Department of Social Services;
 - Funding a Planner I position for Community Development and Code Compliance;
 - Removal of funding for a vacant Project Management Specialist in County Administration;
 - Addition of a full-time Pretrial Officer using Community Correction grant funds (partially offset by elimination of a part-time Pretrial Officer);
 - Reclassification of one Human Resources employee;
 - Addition of a Career Development Program for Fire/EMS and continuation of the Career Development Program for the Police Department.
- Meet funding requirements for the Public School Division by fully funding the Memorandum of Understanding and meeting the school division's debt service obligations.
- Increase the General Fund transfer to meet *existing* County debt service obligations and *new* debt service obligations from bonds issued in the spring of 2017 for capital projects approved during FY2017.
- Continue a vehicle replacement plan for public safety and other County vehicles for safety and long-term savings on repairs.
- Complete certain information technology projects and upgrades, and purchase needed equipment and furnishings.
- Propose certain capital projects and continue maintenance on County buildings.

The total County Budget proposed was \$113,472,263 which is 1.6 percent more than the Budget adopted for fiscal year 2017. The General Fund Budget was proposed at \$52,983,030, which is 1.5 percent more than the adopted amount for fiscal year 2017.

The Board of Supervisors held three budget work sessions to discuss items included in the proposed FY2018 budget and to consider additions and changes. State Sales Tax revenue will increase by \$201,123 and anticipated state CSA At-Risk Youth Payments will increase by \$25,132 with projected increased expenditures. The board approved \$17,000 in renovations to the Commonwealth Attorney's office to improve security. The total General Fund budget to be considered for adoption is expected to increase to \$53,209,285 with these changes.

Additional revisions may be needed prior to adoption to update *Social Services Public Welfare and Compensation Board Shared Cost* revenue projections.

The FY2018 budget public hearing was advertised in *The Prince George Journal* (on April 12 and April 19, 2017).

Please place on the April 25, 2017 Board of Supervisors agenda a public hearing on the proposed budget. The adoption of the budget is scheduled for Tuesday, May 9, 2017. If you would like to speak further about this request, I am available at your convenience.



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April 4, 2017

The Prince George Journal

Please publish the attached "Public Hearing Notice – County of Prince George" with a black border in the retail section of your newspaper on Wednesday, April 12, 2017 and Wednesday, April 19, 2017. Please include two (2) copies of proof of advertisement with invoice for payment.

Please call Betsy Drewry at (804) 722-8710 or email bdrewry@princegeorgecountyva.gov to confirm receipt of this request and Fax tear sheet to Betsy at (804) 732-1966 for approval. Thanks for your help.

Percy C. Ashcraft
County Administrator

Attachment

COUNTY OF PRINCE GEORGE
NOTICE OF PUBLIC HEARING
PROPOSED ANNUAL FISCAL PLAN FOR THE YEAR ENDING JUNE 30, 2018

Notice is hereby given pursuant to Section 15.2-2506, Code of Virginia (1950, as amended), that the Prince George County Board of Supervisors will conduct a public hearing for the purpose of receiving comments on the proposed Prince George County Annual Fiscal Plan (the "Budget,") during its regular meeting of Tuesday, April 25, 2017, beginning at 7:30 p.m., in the Boardroom of the County Administration Building, Third Floor, 6602 Courts Drive, Prince George, Virginia, for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018.

A brief synopsis of the FY 2017-2018 Budget appears below. The contemplated expenditures for all purposes as contained in this budget are for informative and fiscal planning purposes only and should not be deemed to be an appropriation. No monies shall be paid out, or be available to be paid out, for any contemplated expenditures in this budget unless and until there has first been an appropriation of such contemplated expenditures by the Prince George County Board of Supervisors.

A copy of the proposed FY 2017-2018 budget may be examined in the County Administrator's Office, Third Floor of the County Administration Building, (804) 722-8600, 6602 Courts Drive, Prince George, Virginia, during the hours of 8:30 a.m. to 5:00 p.m., Monday through Friday. It is available online at <http://www.princegeorgeva.org>. The hearing is open to the public. All persons desiring to be heard will be given an opportunity to comment on the proposed budget within such reasonable time as determined by the Board of Supervisors.

<u>ANTICIPATED REVENUE:</u>	<u>Proposed FY18</u>	<u>Adopted FY17</u>
Local Sources	\$ 51,966,042	\$ 50,518,096
State Sources	51,199,622	50,245,771
Federal Sources	9,175,739	9,383,127
Other Sources	1,309,085	1,687,610
Total Anticipated Income:	<u>\$ 113,650,488</u>	<u>\$ 111,834,604</u>

<u>ESTIMATED EXPENDITURES (net of transfers):</u>	<u>Proposed FY18</u>	<u>Adopted FY17</u>
Administration	\$ 1,186,256	\$ 1,235,409
Constitutional Officers	3,287,467	3,284,290
Community Development	1,210,358	1,151,759
Financial Services	2,079,004	1,891,928
Operations	3,693,615	3,654,979
Public Safety	9,870,501	9,722,120
Social Services	4,067,421	3,972,139
Other	27,588,407	27,308,166
Community Corrections	1,001,395	907,024
LOSAP	175,500	125,000
Education	65,843,383	64,715,963
Adult Education	885,877	943,320
Economic Development & Tourism	1,732,455	1,779,795

Stormwater	442,000	442,000
Water & Sewer	7,547,513	6,080,318
Capital Projects	475,932	782,000
Debt Service	8,370,179	7,917,656
Special Welfare	15,000	15,000
<i>(less Transfers)</i>	<u>(25,821,775)</u>	<u>(24,094,262)</u>
Total Anticipated Expenditures:	\$ 113,650,488	\$ 111,834,604

The levies, per \$100 of assessed valuation, which appear below, are the County Administrator's proposed for the Fiscal Year beginning July 1, 2017 and ending on June 30, 2018.

	<u>Proposed FY18</u>	<u>Adopted FY17</u>
Real Estate	\$0.86	\$0.86

The levies, per \$100 of assessed valuation, which appear below, are the amounts proposed for the Calendar Year beginning January 1, 2017 and ending on December 31, 2017.

Tangible Personal Property	\$4.25	\$4.25
Machinery & Tools	\$1.50	\$1.50
Tangible Personal Property / Mobile Homes	\$0.86	\$0.82

By Authority of
Percy C. Ashcraft
County Administrator