

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 12th day of April, 2016:

Present:

Vote:

William A. Robertson, Jr., Chairman
Jerry J. Skalsky, Vice-Chairman
Alan R. Carmichael
Donald R. Hunter
T. J. Webb

C-8

On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

RESOLUTION; APPROPRIATION (\$29,700 STATE HOMELAND SECURITY PROGRAM GRANTS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 12th day of April, 2016, does hereby authorize the following increase of funds within the Fiscal Year 2015-2016 Budget, such line items increased as follows, which monies to be expended in accordance with Section 2-2 (11) of the County Code for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
Expenditures:		
0100-03-200-0614-45643-7069	Homeland Security Grant Award 7069	\$14,400
0100-03-200-0614-45643-7070	Homeland Security Grant Award 7070	\$11,200
0100-03-200-0614-45643-7071	Homeland Security Grant Award 7071	\$ 4,100
Revenues:		
0100-30-601-8205-330178	General Fund: Homeland Security Grant	\$29,700

A Copy Teste:

Percy C. Ashcraft
County Administrator



COUNTY OF PRINCE GEORGE

Finance Department

P.O. Box 68

Prince George, VA 23875

Phone (804) 722-8710 Fax (804) 732-1966

*Trish Davidson
Director of Finance*

MEMORANDUM

To: Mr. Percy C. Ashcraft, County Administrator

From: Betsy Drewry, Director of Finance *B. Drewry*

Date: March 31, 2016

Re: State Homeland Security Program Grants

The Department of Fire and EMS received notice of 3, no local match required, grants from the Virginia Department of Emergency Management (VDEM). The grants were awarded as follows:

Response Team Equipment & Training Exercise (Award 7069)	\$14,400
Interoperable Communications (Award 7070)	\$11,200
Mass Care Shelter Enhancement (Award 7071)	<u>\$ 4,100</u>
Total	\$29,700

The intent is to use these grants to provide/purchase:

Award 7069 - \$14,400 – Protective vests for Fire/EMS staff and related training

Award 7070 - \$11,200 – Portable videoconferencing equipment

Award 7071 - \$4,100 – Emergency Shelter supplies & equipment (various)

Please place on the next Board of Supervisor's agenda the appropriation of funds. I am available at your convenience if you have any questions.

Expenditures:

0100-03-200-0614-45643-7069	General Fund: Homeland Security Grant Award 7069	\$14,400
0100-03-200-0614-45643-7070	General Fund: Homeland Security Grant Award 7070	\$11,200
0100-03-200-0614-45643-7071	General Fund: Homeland Security Grant Award 7071	\$ 4,100

Revenues:

0100-30-601-8205-330178	General Fund: Homeland Security Grant	\$29,700
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cc: Brad Owens, Director of Fire & EMS
Donald Hunter, Deputy Director of Emergency Management

Betsy Drewry

From: Foley, Lisa (VDEM) <Lisa.Foley@vdem.virginia.gov>
Sent: Tuesday, March 29, 2016 3:01 PM
To: Donald Hunter; Betsy Drewry
Cc: Girouard, Shannon (VDEM); Tarr, Eileen (VDEM)
Subject: Prince George County FY15 SHSP Response Team
Attachments: 2015 Prince George County SHSP Response Team Grant Agreement.pdf

I am pleased to inform you that the Virginia Department of Emergency Management (VDEM) has approved the application for funding under the State Homeland Security Program (SHSP) # 97.097 in the amount of **\$14,400.00**. Your Grant Award ID is **7069**.

Attached you will find the Grant Agreement and Special Conditions for signature by your locality's chief administrative officer. Please return the executed Grant Agreement and Special Conditions *electronically* to my attention within **30 days** from the receipt of this letter. The budget submitted for this award has been approved in the VDEM Electronic Grants Management System (eGMS). Any changes to the budget require preapproval by the VDEM Grants Office and must be requested through eGMS.

The performance period is 09/01/15 through 03/31/17. The Commonwealth will disburse funds on a reimbursement basis for allowable expenditures. To process reimbursements, you must submit a request in eGMS and upload supporting documentation of expenses. During the performance period, sub-recipients are also required to submit quarterly progress reports which can be found at <http://www.vaemergency.gov/em-community/grants/all-grant-forms>. Final expenditures and the close out reporting process must be completed by 04/30/16.

This award is *subject* to all administrative and financial requirements, including the timely submission of financial and programmatic reports, resolution of any audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement, and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact **Shannon Girouard, Grants Administrator**, at (804) 897-9769 or shannon.girouard@vdem.virginia.gov.

Congratulations and we look forward to working with you.

Lisa Anderson Foley
Grants Department
Virginia Department of Emergency Management
10501 Trade Ct
Richmond, VA 23236
(804) 897-9767



Betsy Drewry

From: Foley, Lisa (VDEM) <Lisa.Foley@vdem.virginia.gov>
Sent: Tuesday, March 29, 2016 2:43 PM
To: Donald Hunter; Betsy Drewry
Cc: Girouard, Shannon (VDEM); Tarr, Eileen (VDEM)
Subject: Prince George County FY15 SHSP Interoperable
Attachments: 2015 Prince George County SHSP Interoperable Grant Agreement.pdf

I am pleased to inform you that the Virginia Department of Emergency Management (VDEM) has approved the application for funding under the State Homeland Security Program (SHSP) # 97.097 in the amount of **\$11,200.00**. Your Grant Award ID is **7070**.

Attached you will find the Grant Agreement and Special Conditions for signature by your locality's chief administrative officer. Please return the executed Grant Agreement and Special Conditions *electronically* to my attention within **30 days** from the receipt of this letter. The budget submitted for this award has been approved in the VDEM Electronic Grants Management System (eGMS). Any changes to the budget require preapproval by the VDEM Grants Office and must be requested through eGMS.

The performance period is 09/01/15 through 03/31/17. The Commonwealth will disburse funds on a reimbursement basis for allowable expenditures. To process reimbursements, you must submit a request in eGMS and upload supporting documentation of expenses. During the performance period, sub-recipients are also required to submit quarterly progress reports which can be found at <http://www.vaemergency.gov/em-community/grants/all-grant-forms>. Final expenditures and the close out reporting process must be completed by 04/30/16.

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Virginia Department of Emergency Management
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Richmond, VA 23236
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Betsy Drewry

From: Foley, Lisa (VDEM) <Lisa.Foley@vdem.virginia.gov>
Sent: Tuesday, March 29, 2016 2:52 PM
To: Donald Hunter; Betsy Drewry
Cc: Girouard, Shannon (VDEM); Tarr, Eileen (VDEM)
Subject: Prince George County FY15 SHSP Mass Care Enhancement
Attachments: 2015 Prince George County SHSP Mass Care Grant Agreement.pdf

I am pleased to inform you that the Virginia Department of Emergency Management (VDEM) has approved the application for funding under the State Homeland Security Program (SHSP) # 97.097 in the amount of **\$4,100.00**. Your Grant Award ID is **7071**.

Attached you will find the Grant Agreement and Special Conditions for signature by your locality's chief administrative officer. Please return the executed Grant Agreement and Special Conditions *electronically* to my attention within **30 days** from the receipt of this letter. The budget submitted for this award has been approved in the VDEM Electronic Grants Management System (eGMS). Any changes to the budget require preapproval by the VDEM Grants Office and must be requested through eGMS.

The performance period is 09/01/15 through 03/31/17. The Commonwealth will disburse funds on a reimbursement basis for allowable expenditures. To process reimbursements, you must submit a request in eGMS and upload supporting documentation of expenses. During the performance period, sub-recipients are also required to submit quarterly progress reports which can be found at <http://www.vaemergency.gov/em-community/grants/all-grant-forms>. Final expenditures and the close out reporting process must be completed by 04/30/16.

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If you have questions regarding this award, please contact **Shannon Girouard, Grants Administrator**, at (804) 897-9769 or shannon.girouard@vdem.virginia.gov.

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