

MINUTES
Board of Supervisors
County of Prince George, Virginia

Budget Work Session
March 14, 2016
6:00 p.m.
Community Room
Human Services Building
6450 Administration Drive, Prince George, Virginia

MEETING CONVENED. An adjourned meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 6:00 p.m. on Monday, March 14, 2016 in the Community Room, Human Services Building, 6450 Administration Drive, Prince George, Virginia by Chairman William A. Robertson, Jr. for a work session to discuss the budget.

ATTENDANCE. The following members responded to Roll Call:

William A. Robertson, Jr., Chairman	Present
Jerry J. Skalsky, Vice-Chairman	Present
Alan R. Carmichael	Present
Donald R. Hunter	Present
T. J. Webb	Present

County Staff present was: Percy C. Ashcraft, County Administrator; Jeff Stoke, Deputy County Administrator; Steve Micas, County Attorney; Betsy Drewry, Finance Director; Shel Douglas, Director of Social Services; Brad Owens, Director of Fire and EMS; and Sheriff Bucky Allin.

INVOCATION. Mr. Skalsky gave an invocation.

PLEDGE OF ALLEGIANCE TO U.S. FLAG. Mr. Hunter led the Pledge of Allegiance to the United States Flag.

APPROVAL OF AGENDA. Mr. Skalsky made a motion, seconded by Mr. Webb, to adopt the agenda as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Robertson, Carmichael, Skalsky, Webb, Hunter

Opposed: (0)

WORK SESSION

County Administrator Percy Ashcraft introduced Shel Douglas, Social Services Director, to provide an overview of the department's FY17 budget request. Ms. Douglas reviewed the Social Services budget request with focus on adding a Seasonal Energy Worker, reclassifying Case Manager positions from exempt to non-exempt, and legal

representation for the department. Ms. Douglas is still waiting for the state budget amounts to be finalized and reported to the local municipalities.

Brad Owens, Fire/EMS Director, gave an overview of EMS response rates in the County. Mr. Owens reviewed the FY17 budget request including the SAFER grant expiring and volunteer department allocations. Mr. Owens requested six additional positions to be placed at the Emergency Crew facility for FY17. This staffing request was not included in the County Administrator's proposed budget. Various additional staffing options were reviewed by Mr. Owens. There was discussion on the current ranks and numbers within the EMS staffing. Various budget line items were discussed.

Discussion of General Fund Projects

There was discussion on the following proposed capital projects to be paid for out of the general fund:

Two playgrounds, Vehicle purchases for certain departments, Eight school buses, and the Sheriff's request for CivilServe munis software and equipment. Chairman Robertson mentioned that it may be possible to compromise with the school system for six school buses.

Discussion of Capital Projects through the Issuance of Debt

County Administrator Percy Ashcraft reviewed the following proposed projects: roof at Riverside Criminal Justice Academy, James River Drive Fire Station, Parks and Recreation bundled projects, public service vehicles, broadband implementation, a new fire training center, Harrison Elementary roof, windows and doors at the elementary schools of Harrison, Walton, Beazley, and South.

Discussion of Proposed Debt Service Payment

County Administrator Percy Ashcraft reviewed the status of the current debt service and savings created by the recent refinance.

Other Matters

Chairman Robertson reviewed several items within the budget in various departments.

With the VRS savings and just purchasing six school buses instead of eight, the FY17 budget is balanced with about \$37,889 to the positive. There was discussion about a 1% salary increase for staff for an additional expense of \$120,000. Mr. Ashcraft suggested having staff review the proposed budget and come back with new recommendations at a future date.

Mr. Webb made a motion, seconded by Mr. Carmichael, to cancel the Monday, March 21 Board work session meeting. Passed unanimously. A new future budget work session date will be discussed at the March 22nd regular Board meeting.

ADJOURNMENT. Mr. Carmichael made a motion, seconded by Mr. Hunter, that the meeting adjourn at 8:26 p.m.

On roll call the vote was:

In favor: (5) Robertson, Carmichael, Skalsky, Webb, Hunter

Opposed: (0)

[Draft Minutes prepared March 16, 2016 for consideration on March 22, 2016;
adopted by unanimous vote.]

William A. Robertson, Jr.
Chairman, Board of Supervisors

Percy C. Ashcraft
County Administrator

MINUTES
Board of Supervisors
County of Prince George, Virginia

March 22, 2016
5:00 p.m.

County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 7:05 p.m. on Tuesday, March 22, 2016 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by William A. Robertson, Jr., Chairman.

ATTENDANCE. The following members responded to Roll Call:
William A. Robertson, Jr., Chairman Present
Jerry J. Skalsky, Vice-Chairman Present
Alan R. Carmichael Present
Donald R. Hunter Present
T. J. Webb Present

Also present was: Percy C. Ashcraft, County Administrator; Jeff Stoke, Deputy County Administrator; and Steve Micas, County Attorney.

CLOSED SESSION

E-1. Resolution; Closed Session for: (1) discussion of prospective candidates for a Board appointment to a specific committee pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended; (2) consideration of the acquisition of real property for a public purpose where discussion in an open meeting would adversely affect negotiating strategy for the County pursuant to § 2.2-3711 (A)(3), Code of Virginia, 1950, as amended; (3) consultation with legal counsel pertaining to actual litigation, Pair v. Burroughs, et al., where such consultation in an open meeting would adversely affect the litigating posture of the County pursuant to § 2.2-3711 (A)(7), Code of Virginia, 1950, as amended; (4) discussion of the performance of a specific employee pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended; and (5) discussion of the disciplining of a specific employee pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended. Mr. Carmichael made a motion, seconded by Mr. Webb, that the that the Board convene a closed session for (1) discussion of prospective candidates for a Board appointment to a specific committee pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended; (2) consideration of the acquisition of real property for a public purpose where discussion in an open meeting would adversely affect negotiating strategy for the County pursuant to § 2.2-3711 (A)(3), Code of Virginia, 1950, as amended; (3) consultation with legal counsel pertaining to actual litigation, Pair v. Burroughs, et al., where such consultation in an open meeting would adversely affect the litigating posture of the County pursuant to § 2.2-3711 (A)(7), Code

of Virginia, 1950, as amended; (4) discussion of the performance of a specific employee pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended; and (5) discussion of the disciplining of a specific employee pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended.

R-16-033

E-1.

RESOLUTION; CLOSED SESSION FOR: (1) DISCUSSION OF PROSPECTIVE CANDIDATES FOR A BOARD APPOINTMENT TO A SPECIFIC COMMITTEE PURSUANT TO § 2.2-3711 (A)(1), CODE OF VIRGINIA, 1950, AS AMENDED; (2) CONSIDERATION OF THE ACQUISITION OF REAL PROPERTY FOR A PUBLIC PURPOSE WHERE DISCUSSION IN AN OPEN MEETING WOULD ADVERSELY AFFECT NEGOTIATING STRATEGY FOR THE COUNTY PURSUANT TO § 2.2-3711 (A)(3), CODE OF VIRGINIA, 1950, AS AMENDED; (3) CONSULTATION WITH LEGAL COUNSEL PERTAINING TO ACTUAL LITIGATION, PAIR V. BURROUGHS, ET AL., WHERE SUCH CONSULTATION IN AN OPEN MEETING WOULD ADVERSELY AFFECT THE LITIGATING POSTURE OF THE COUNTY PURSUANT TO § 2.2-3711 (A)(7), CODE OF VIRGINIA, 1950, AS AMENDED; (4) DISCUSSION OF THE PERFORMANCE OF A SPECIFIC EMPLOYEE PURSUANT TO § 2.2-3711 (A)(1), CODE OF VIRGINIA, 1950, AS AMENDED; AND (5) DISCUSSION OF THE DISCIPLINING OF A SPECIFIC EMPLOYEE PURSUANT TO § 2.2-3711 (A)(1), CODE OF VIRGINIA, 1950, AS AMENDED

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 22nd day of March, 2016, does hereby vote to enter closed session for (1) discussion of prospective candidates for a Board appointment to a specific committee pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended; (2) consideration of the acquisition of real property for a public purpose where discussion in an open meeting would adversely affect negotiating strategy for the County pursuant to § 2.2-3711 (A)(3), Code of Virginia, 1950, as amended; (3) consultation with legal counsel pertaining to actual litigation, Pair v. Burroughs, et al., where such consultation in an open meeting would adversely affect the litigating posture of the County pursuant to § 2.2-3711 (A)(7), Code of Virginia, 1950, as amended; (4) discussion of the performance of a specific employee pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended; and (5) discussion of the disciplining of a specific employee pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended.

On roll call the vote was:

In favor: (5) Robertson, Skalsky, Hunter, Webb, Carmichael

Opposed: (0)

E-2. Resolution; Certification of Closed Session. At 7:05 p.m., Mr. Carmichael made a motion, seconded by Mr. Webb, that the Board adjourn the closed session and enter

open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Robertson asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-16-033A

E-2

**RESOLUTION; CERTIFICATION OF CONTENTS OF
CLOSED SESSION PURSUANT TO SEC. 2.2-3711, ET SEQ.,
CODE OF VIRGINIA (1950, AS AMENDED).**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 22nd day of March, 2016 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements were discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (5) Skalsky, Webb, Robertson, Hunter, Carmichael

Opposed: (0)

Invocation. Mr. Skalsky gave an invocation.

Pledge of Allegiance to U.S. Flag. Mr. Carmichael led the Pledge of Allegiance to the United States Flag.

PUBLIC COMMENTS. Chairman Robertson announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:10 p.m. There was no one to speak and the public comments period was closed.

APPROVAL OF AGENDA. Chairman Robertson deleted Item A-3A. Mr. Webb made a motion, seconded by Mr. Hunter, to adopt the agenda as amended. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Robertson, Carmichael, Skalsky, Webb, Hunter

Opposed: (0)

ORDER OF CONSENSUS: Mr. Skalsky made a motion, seconded by Mr. Carmichael, that the consensus agenda be approved as amended. Roll was called on the motion.

C-1. Draft Minutes – March 1, 2016 Budget Work Session; March 8, 2016 Regular Meeting; and March 10, 2016 Budget Work Session were approved as presented.

R-16-034

C-2.

RESOLUTION; PROCLAMATION; NATIONAL COUNTY
GOVERNMENT MONTH: APRIL, 2016

WHEREAS, the nation's 3,069 counties serving more than 300 million Americans provide essential services to create healthy, safe, vibrant and economically resilient communities; and

WHEREAS, Prince George County and all counties take pride in our responsibility to protect and enhance the health, well-being and safety of our residents in efficient and cost-effective ways; and

WHEREAS, through National Association of Counties (NACo) President Sallie Clark's "Safe and Secure Counties" initiative, NACo is encouraging counties to focus on strengthening the safety and security of their communities; and

WHEREAS, in order to remain healthy, vibrant, safe, and economically competitive, America's counties provide public health, justice, emergency management and economic services that play a key role in everything from residents' daily health to disaster response; and

WHEREAS, each year since 1991 the National Association of Counties has encouraged counties across the country to actively promote programs and services to the public we serve;

NOW, THEREFORE, BE ITS RESOLVED, That the Board of Supervisors of Prince George County, this 22nd day of March, 2016, does hereby proclaim April 2016 as National County Government Month and encourages all county officials, employees, schools and residents to participate in county government celebration activities; and

BE IT FURTHER RESOLVED That the Board proclaims that on Wednesday, April 30, 2016 Prince George County Government offices will hold an Open House throughout the normal hours of operation. Citizens are encouraged to visit all County offices and become more familiar with County personnel and activities associated with the operations of County Government.

C-3.

RESOLUTION; COMMENDATION; BILL HAMBY, JR.; SERVICE TO
PRINCE GEORGE COUNTY

WHEREAS, Bill Hamby began his tenure with Prince George County as the General Services Manager in December of 2007. Prior to joining the Prince George County team, he was the Maintenance Manager for Phillip Morris, USA; and

WHEREAS, Mr. Hamby has over 40 years of industrial maintenance and engineering experience and is certified in an array of electrical, mechanical and industrial maintenance; and

WHEREAS, Mr. Hamby has championed various projects with Prince George County including the Animal Services and Adoption Center, the Prince George Library, the new Carson Volunteer Fire Department, the Central Wellness Center, and renovations at Burrowsville and Disputanta Volunteer Fire Departments; and

WHEREAS, After completion of the Prince George Library, Ms. Hamby was instrumental in the landscaping project by formulating a plan, gathering personnel, and organizing the materials to complete the project; and

WHEREAS, Mr. Hamby and his department's dedication to the Department of Fire and EMS throughout every emergency in Prince George County has been unsurpassed; and

WHEREAS, throughout his remarkable tenure as General Services Manager, Mr. Hamby has served citizens of the County, demonstrating integrity, dignity and devotion to the maintenance responsibilities of this County in a manner bespeaking the dedication of a true public servant; and

WHEREAS, Bill Hamby is known by his peers as a gracious gentleman who is well respected by his co-workers;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 22nd day of March, 2016, does hereby commend Mr. Bill Hamby Jr. for completion of eight years of dedicated service to the County and its citizens; and

BE IT FURTHER RESOLVED That this Board wishes to extend to Mr. Hamby much happiness and continued success as he enters the next phase of his life.

On roll call the vote was:

In favor: (5) Robertson, Carmichael, Webb, Skalsky, Hunter

Opposed: (0)

PRESENTATIONS

S-1. Resolution; Commendation; Bill Hamby; Service to Prince George County.

Mr. Skalsky presented the commendation to Mr. Bill Hamby in the presence of his family and coworkers.

SUPERVISORS' COMMENTS

Mr. Carmichael extended his personal congratulations to Mr. Hamby.

Mr. Skalsky welcomed the new Chief of Police, Keith Early. Mr. Skalsky also stated that Richard Bland College is growing by leaps and bounds and Prince George County is very fortunate to have a learning institution like Bland so close to the County.

Mr. Hunter echoed Mr. Skalsky's comments in the opening prayer regarding the military and the military families.

Chairman Robertson congratulated Mr. Ashcraft on his five-year anniversary with Prince George County and thanked him for his service and stated that he looks forward to working with him for many more years. The Chairman also acknowledged new employees, Chief Keith Early and Finance Director Betsy Drewry.

COUNTY ADMINISTRATOR COMMENTS

Mr. Ashcraft started his comments by stating that he values Bill Hamby and the service he has provided to Prince George County. In addition he stated that this County has a good employee base and he values their service as well. The Annual Easter Egg Hunt for County Children will be on March 26 at 11 a.m. at Temple Park. The 'Vietnam Combat Art' presentation will be on display from April 3 to April 30 at the Heritage Center from 9 a.m. to 4 p.m. A Residential Group Home has been approved at 10814 South Crater Road near the entrance of Flactem Manor Subdivision. A handicapped accessible swing has been installed at Scott Park Playground with access from the parking lot. This was funded through a \$5,000 grant from Prince George Rotary. Water Main Flushing will begin in April throughout County neighborhoods. The Baxter Road Sewer Rehabilitation Project will begin soon. Public notice has been issued to the residents along the effected route. Prince George County unemployment increased to 5.1 percent in January. Prince George County fell to 42 in the latest State Health Rankings, a drop from 28 in 2015.

REPORTS

Toddler Fair Report – Ms. Shel Douglas, Director of Social Services, stated that some children do not meet the developmental milestones timely and intervention is necessary. The sooner these concerns are identified, the quicker these children can receive services. Prince George will be holding its second annual health fair geared toward children and infants 0-5. The purpose of the fair is to identify children who may be in need of early intervention services. This is a collaborative effort of the Prince George Social Services Department, PG Promise, the Prince George Police Department, the Hopewell/Prince George Community Health Center, the Prince George Public School System, the Prince

George Library, and the Hopewell/Prince George Smart Beginnings Program. Funding for the event has been provided by grants. There will be screening taking place at the fair, including developmental delays, speech, hearing, and vision. There will be no charge to the families for these screenings. There will also be fun activities and a car seat inspection. There will also be door prizes. The Toddler Fair will be on April 9 at Scott Park and the Prince George Library from 9:00 a.m. to 1:00 p.m.

2016 General Assembly Update – Regional Legislative Liaison Martha Burton from the Crater District Planning Commission presented a report summarizing the actions of the 2016 General Assembly as summarized in her “Legislative Report # 9”, dated March, 2016. Ms. Burton noted that this year’s session ended a day early and that a number of bills that were passed had yet to be signed by the Governor. She noted that the Bill limiting proffers that can be accepted by localities during the rezoning process had been signed by the Governor despite requests by local governments to veto the bill. Ms. Burton mentioned that although the total amount of state funds available to reimburse local jails for housing state prisoners had been increased, localities will still not receive the true cost of housing state prisoners before they are sent to state prisons. The conflict of interest act was amended again in 2016 to return to annual filings of disclosure forms and to reduce the definition of “gift” from \$50 to \$20. Ms. Burton discussed various budget changes in the state’s general budget affecting local governments such as additional funding across the state for various social services programs and continued state funding for CCAM and CCALS. Ms. Burton indicated that she had talked to various state officials about how to apply the 2% state reimbursement to localities who choose to give a 2% raise to state-funded employees at the local level. She indicated that the 2% requirement could be applied exclusively to the salary amount paid by the state for each employee rather than any larger salary amount if localities supplement the state-funded salary amounts.

New Website Presentation – Ms. Kirsten Cherry, IT Director, gave a brief presentation to the Board on the new County website and its many new features implemented to make the site more user-friendly for County citizens.

ORDER OF BUSINESS

A-1. Resolution; Award of Contract; SCADA System for Utilities. Mr. Chip England, County Engineer, stated that Staff is requesting Board approval for award of contract (RFP #16-1113-1) to Dorsett Technologies, Inc. to develop, design, and install a complete Supervisory Control and Data Acquisition (SCADA) system for the Prince George County water and wastewater systems. The Utilities Department recently completed the request for proposals public procurement process with the assistance of County Purchasing and Information Technology. Eleven proposals were received and the top three were selected for interviews. Of these top three, Dorsett Technologies was selected for recommendation of award. Staff is requesting that the Board allow the County Administrator to execute purchase orders under this SCADA contract for phased implementation of the water and wastewater SCADA system from the date of this authorization through fiscal year 2018 as funds are approved and appropriated for each

fiscal year by the Board. Mr. Hunter made a motion, seconded by Mr. Webb, to award the contract and approve the resolution as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Robertson, Webb, Skalsky

Opposed: (0)

R-16-035

A-1.

RESOLUTION; AWARD OF CONTRACT TO DORSETT TECHNOLOGIES, INC. TO DEVELOP, DESIGN, AND INSTALL A COMPLETE SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SYSTEM FOR THE PRINCE GEORGE COUNTY WATER AND WASTEWATER SYSTEMS (RFP #16-1113-1). AUTHORIZATION TO EXECUTE PURCHASE ORDERS FOR PHASED IMPLEMENTATION UNDER THIS SCADA CONTRACT AS APPROVED AND APPROPRIATED THROUGH FY2018.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 22nd day of March, 2016, does hereby approve award of a SCADA contract to Dorsett Technologies, Inc. and authorize the County Administrator to execute purchase orders for phase implementation under this SCADA contract up to the available appropriated amount.

On roll call the vote was:

In favor: (5) Webb, Skalsky, Robertson, Hunter, Carmichael

Opposed: (0)

A-2. Discussion of Employee Health Insurance. Finance Director Betsy Drewry and Human Resources Director Nancy Shaffer gave a status report on employee health insurance. The County and School Division have been evaluating health insurance plans for County and School employees since the fall of 2015. The Local Choice made a presentation to the Board of Supervisors at a budget update meeting on January 7, 2016. Since that presentation, the County and School Division have received separate and combined rate information. Additionally, plan offerings were reviewed in more detail along with potential coverage impacts to existing employees and retirees. The County is currently waiting on its existing self-insured Anthem plan and have a meeting scheduled with Marsh & McLennan Agency (MMA) on April 6, 2016. Preliminary information may be available on Monday March 21, 2016. The County is examining The Local Choice to explore the possibility of improving the quality of offerings to employees (lower out-of-pocket co-pays and coinsurance percentages) and to evaluate whether becoming part of a pooled arrangement could reduce financial risk to the County. MMA prepared a financial analysis and comparison of current offerings to The

Local Choice which they provided on March 4, 2016. MMA's annualized financial analysis indicates that the County would pay less under the TLC with quoted rates both combined and separate from the School Division (based on current enrollment). At a joint Chair / Vice-Chair meeting on March 11, 2016, School Board members indicated that they were not ready to make a decision regarding health insurance and that they were waiting for the renewal from Anthem with current offerings. They did indicate that the TLC rates for the School Division would be less if they separated from the County. It is not yet know if renewal rates, with the current Anthem plan, will be lower for them if they separated from the County. Staff is recommending that the Board of Supervisors wait to make a final decision regarding health insurance until Anthem renewal (current plan) information is known.

A-3. Consideration of Appointments – Board, Commissions, Committees, Authorities: Resolution of Appointment(s):

B. Resolution; Appointment (Four-Year Term) – Alternate to Riverside Regional Jail Authority. Mr. Skalsky made a motion, seconded by Mr. Hunter, to appoint the position of the Chief of Police as the alternate to the Riverside Regional Jail Authority. Roll was called on the motion.

R-16-036

A-3B.

RESOLUTION; APPOINTMENT (ONE ALTERNATE) (FOUR-YEAR TERM) – RIVERSIDE REGIONAL JAIL AUTHORITY.

WHEREAS, Chapter 726 of the 1990 Acts of Assembly created the Riverside Regional Jail Authority (the "Authority"), which legislation was amended by Chapter 228 of the 1993 Acts of Assembly and Chapter 642 of the 1999 Acts of Assembly; and

WHEREAS, The Board of the Authority consists of the Sheriff from each member jurisdiction and one additional member (plus an alternate, if desired) from the jurisdiction appointed by the governing body for a four-year term; and

WHEREAS, the County Administrator currently needs an alternate upon the retirement of Chief Edward Frankenstein;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George, this 22nd day of March, 2016 does hereby appoint the Prince George County Chief of Police as the alternate for the County Administrator as a member of the Board of the Riverside Regional Jail Authority for a term beginning March 22, 2016 and ending March 21, 2020.

On roll call the vote was:

In favor: (5) Webb, Skalsky, Robertson, Hunter, Carmichael
Opposed: (0)

CLOSED SESSION

E-3. Resolution; Closed Session for discussion of the disciplining of a specific employee pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended. Mr. Carmichael made a motion, seconded by Mr. Hunter, that the Board convene a closed session for discussion of the disciplining of a specific employee pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended.

R-16-037

E-3.

RESOLUTION; CLOSED SESSION FOR DISCUSSION OF THE DISCIPLINING OF A SPECIFIC EMPLOYEE PURSUANT TO § 2.2-3711 (A)(1), CODE OF VIRGINIA, 1950, AS AMENDED

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 22nd day of March, 2016, does hereby vote to enter closed session for discussion of the disciplining of a specific employee pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended.

On roll call the vote was:

In favor: (5) Robertson, Skalsky, Hunter, Webb, Carmichael
Opposed: (0)

E-4. Resolution; Certification of Closed Session. At 9:35 p.m., Mr. Webb made a motion, seconded by Mr. Hunter, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Robertson asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-16-037A

E-4

RESOLUTION; CERTIFICATION OF CONTENTS OF
CLOSED SESSION PURSUANT TO SEC. 2.2-3711, ET SEQ.,
CODE OF VIRGINIA (1950, AS AMENDED).

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 22nd day of March, 2016 does hereby certify that, to the best of each Board

Member's knowledge, (1) only public business lawfully exempted from open meeting requirements were discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (5) Skalsky, Webb, Robertson, Hunter, Carmichael

Opposed: (0)

ADJOURNMENT. Mr. Skalsky moved, seconded by Mr. Webb, that the meeting be adjourned to 6:00 p.m. on April 5, 2016 for a budget work session. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Webb, Skalsky, Robertson, Carmichael, Hunter

Opposed: (0)

The meeting adjourned at 9:36 p.m.

[Draft Minutes prepared April 5, 2016 for consideration on April 12, 2016; adopted by unanimous vote.]

William A. Robertson, Jr.
Chairman, Board of Supervisors

Percy C. Ashcraft
County Administrator