

March 14, 2017

RESUME

RESOLUTION; AUTHORIZATION TO HOLD A PUBLIC HEARING  
ON APRIL 11, 2017 TO CONSIDER ADOPTION OF AN  
ORDINANCES TO AMEND THE CODE OF THE COUNTY OF  
PRINCE GEORGE, VIRGINIA, 2005, AS AMENDED, TO REVISE  
WATER AND SEWER USER CHARGES AND FEES

Request Board approval to hold a Public Hearing for ordinances amending The Code of Prince George County, Virginia, 2005, as amended, by amending sections 82-262, 82-265, 82-537, and 82-540 to revise water and wastewater user charges and fees.

The Department of Engineering and Utilities with the help of GettingGreatRates.com, LLC completed a Water and Sewer Rate Analysis in January 2017. The findings and recommendations from this analysis were presented in a pre-budget work session to the Prince George Board of Supervisors on January 11, 2017.

The goals of the Rate Analysis were to ensure rates that: are adequate to cover current costs and those that can be predicted for about ten years, will enable the building of responsible reserves to hedge against future costs, and will be fair and equitable to all ratepayers.

Several rate scenarios were modeled during the rate analysis, and the recommended rate scenarios for water and sewer included in the Water and Sewer Rate Analysis Report (January 18, 2017) have been reflected in the proposed amended code sections.

With the Board's approval, advertisement will be made to hold a Public Hearing on April 11, 2017 concerning consideration of ordinances to amend code sections to revise water and sewer user charges and fees. Draft copies of these ordinances are included with this resume and will be made available through the County's website and at the Engineering and Utilities Department.

Board of Supervisors  
County of Prince George, Virginia

Resolution

At the regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia, this 14<sup>th</sup> day of March, 2017:

---

Present:

Vote:

William A. Robertson, Jr., Chairman  
Jerry J. Skalsky, Vice-Chair  
Alan R. Carmichael  
Donald Hunter  
T. J. Webb

---

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried a vote the following Resolution was adopted:

AUTHORIZATION TO HOLD A PUBLIC HEARING ON  
APRIL 11, 2017 TO CONSIDER ADOPTION OF AN  
ORDINANCES TO AMEND THE CODE OF THE COUNTY OF  
PRINCE GEORGE, VIRGINIA, 2005, AS AMENDED, TO  
REVISE WATER AND SEWER USER CHARGES AND FEES

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 14<sup>th</sup> day of March, 2017, does hereby authorize a Public Hearing on April 11, 2017 to consider adoption of ordinances to amend The Code of the County of Prince George, Virginia, 2005, as amended, by amending sections to revise water and sewer user charges and fees.

A Copy Teste:

---

Percy C. Ashcraft  
County Administrator

ORDINANCE TO AMMEND THE CODE OF THE COUNTY  
OF PRINCE GEORGE, VIRGINIA, 2005, AS AMENDED, BY  
AMENDING SECTIONS 82-262, AND 82-265 TO REVISE  
WATER USER CHARGES AND FEES

BE IT ORDAINED by the Board of Supervisors of Prince George County:

*(1) That The Code of the County of Prince George, Virginia, 2005, as amended, is  
amended and re-codified to read as follows:*

**Sec. 82-262. - Water user charge schedule.**

Bills for water production and the use of the water distribution system shall be rendered to residential and nonresidential users based on the following monthly rates:

(1) Fixed minimum charge. The fixed minimum charge shall be as follows:

Meter Size	Minimum Charge Per Month
5/8"	<del>\$8.27</del> <u>\$9.10</u>
3/4"	<del>\$8.27</del> <u>\$9.10</u>
1"	<del>15.01</del> <u>\$16.51</u>
1½"	<del>28.85</del> <u>\$31.74</u>
2"	<del>48.22</del> <u>\$53.04</u>
3"	<del>103.56</del> <u>\$113.92</u>
4"	<del>181.03</del> <u>\$199.13</u>
6"	<del>402.39</del> <u>\$442.63</u>
8"	<del>712.30</del> <u>\$783.53</u>

(2) Commodity charge. For the amount of water consumed, the following rate block schedule shall apply:

Meter Size	Rate Block	Unit Charge per 1,000 gallons
5/8"	0 to < 6,000 gallons	<del>\$2.57</del> <u>\$2.83</u>
	6,000 gallons to < 20,000 gallons	<del>3.22</del> <u>\$3.54</u>
	20,000 gallons and greater	<del>4.02</del> <u>\$4.42</u>
¾"	0 to < 6,000 gallons	<del>\$2.57</del> <u>\$2.83</u>
	6,000 gallons to < 20,000 gallons	<del>3.22</del> <u>\$3.54</u>
	20,000 gallons and greater	<del>4.02</del> <u>\$4.42</u>
1"	0 to < 8,000 gallons	<del>\$2.57</del> <u>\$2.83</u>
	8,000 gallons to < 25,000 gallons	<del>3.22</del> <u>\$3.54</u>
	25,000 gallons and greater	<del>4.02</del> <u>\$4.42</u>
1½"	0 to < 15,000 gallons	<del>\$2.57</del> <u>\$2.83</u>
	15,000 gallons to < 61,000 gallons	<del>3.22</del> <u>\$3.54</u>
	61,000 gallons and greater	<del>4.02</del> <u>\$4.42</u>
2"	0 to < 30,000 gallons	<del>\$2.57</del> <u>\$2.83</u>
	30,000 gallons to < 94,000 gallons	<del>3.22</del> <u>\$3.54</u>
	94,000 gallons and greater	<del>4.02</del> <u>\$4.42</u>
3"	0 to < 70,000 gallons	<del>\$2.57</del> <u>\$2.83</u>
	70,000 gallons to < 215,000 gallons	<del>3.22</del> <u>\$3.54</u>
	215,000 gallons and greater	<del>4.02</del> <u>\$4.42</u>
4"	0 to < 128,000 gallons	<del>\$2.57</del> <u>\$2.83</u>

	128,000 gallons to < 385,000 gallons	<del>3.22</del> <u>\$3.54</u>
	385,000 gallons and greater	<del>4.02</del> <u>\$4.42</u>
6"	0 to < 289,000 gallons	<del>\$2.57</del> <u>\$2.83</u>
	289,000 gallons to < 867,000 gallons	<del>3.22</del> <u>\$3.54</u>
	867,000 gallons and greater	<del>4.02</del> <u>\$4.42</u>
8"	0 to < 289,000 gallons	<del>\$2.57</del> <u>\$2.83</u>
	289,000 gallons to < 867,000 gallons	<del>3.22</del> <u>\$3.54</u>
	867,000 gallons and greater	<del>4.02</del> <u>\$4.42</u>

- (3) Responsibility of owner of rental dwelling containing more than one dwelling unit. Whenever water service is provided to a rental dwelling which has more than one dwelling unit, the utility service will have to be kept in the name of the owner of the dwelling, and he will be responsible for the payment of the bill.
- (4) Fire hydrant service. For temporary service by means of a hydrant meter, as provided in division 4 of this article, the applicant shall pay a permit fee and shall place a deposit with the department. The deposit shall be applied toward the applicant's bill for water use, and any excess refunded upon closing of the account.
- Permit fee .....~~\$50.00~~ \$55.00
  - Deposit (refundable), negotiated depending on expected usage
  - Water charge, per 1,000 gallons .....~~42.87~~ \$14.16
- (5) Metered private fire protection system. Private fire protection system, metered (does not apply when domestic and fire services are master-metered):
- Monthly charge: Two percent of corresponding minimum charge, as provided in subsection (1) of this section.
  - Commodity charge, per 1,000 gallons: See subsection (2) above.
- (6) Reserved.

**Sec. 82-265. - Other charges.**

The department shall make the following charges for the respective water services to utility customers:

- Turn-on water, account charge (payable in advance); new service, new account: ~~\$20.00~~ \$25.00
- Meters shall be read every two months by the properly authorized personnel, and utility bills shall be prepared therefrom by the utility department and rendered by deposit in the U.S. mail

no later than the 20th working day of the month after the meters are read. Such bills so rendered shall be due and payable by cash, check, charge card or money order in the office of the county treasurer on or before 5:00 p.m. of the 15th calendar day of the following the month the bill was rendered, and, if not so paid, a ten percent penalty or ~~\$40.00~~ ~~whichever is greater~~ shall be added thereon and the department shall mail the customer a delinquent notice. The bill may be exempted from this penalty once in a 12 month period if a good faith effort can be shown that the customer attempted to pay the bill and the customer has had no payments late in the previous 12 months.

If such bill is not so paid on or before 5:00 p.m. ten days subsequent to the mailing of the delinquent notice, the utility service to such delinquent customer shall be discontinued. Any utility service discontinued under this subsection shall only be reconnected after all delinquent amounts and penalties have been paid by cash or money order along with a reconnection fee of ~~\$40.00~~ \$45.00.

- (3) Change of meter size: cost plus ten percent.
- (4) Change service connection size, location: cost plus ten percent.
- (5) Raise or lower meter box: cost plus ten percent.
- (6) Remove obstruction with easement: cost plus ten percent.
- (7) Inspection of utility extensions, developer-installed systems: cost plus ten percent.
- (8) Repair utility line or appurtenances damaged by known person: cost plus ten percent.

*(2) That this ordinance shall be effective July 1, 2017 for Cycle 2 customers, and August 1, 2017 for Cycle 1 customers.*

ORDINANCE TO AMMEND THE CODE OF THE COUNTY  
OF PRINCE GEORGE, VIRGINIA, 2005, AS AMENDED, BY  
AMENDING SECTIONS 82-537, AND 82-540 TO REVISE  
SEWER USER CHARGES AND FEES

BE IT ORDAINED by the Board of Supervisors of Prince George County:

*(1) That The Code of the County of Prince George, Virginia, 2005, as amended, is  
amended and re-codified to read as follows:*

**Sec. 82-537. - Wastewater user charge schedule.**

Bills for wastewater disposal and the use of the wastewater collection system shall be rendered to residential and nonresidential users based on the following monthly rates:

(1) Fixed minimum charge. The fixed minimum charge shall be as follows:

Meter Size	Minimum Charge Per Month
5/8"	<del>\$9.62</del> <u>\$11.54</u>
¾"	<del>\$9.62</del> <u>\$11.54</u>
1"	<del>\$15.15</del> <u>\$18.18</u>
1½"	<del>\$26.49</del> <u>\$31.79</u>
2"	<del>\$42.37</del> <u>\$50.84</u>
3"	<del>\$87.74</del> <u>\$105.29</u>
4"	<del>\$151.25</del> <u>\$181.50</u>
6"	<del>\$332.71</del> <u>\$399.25</u>
8"	<del>\$586.75</del> <u>\$704.10</u>

For uses metering wastewater flow, contracted capacity shall be used to determine equivalent water meter size for computation of minimum monthly fees.

(2) Commodity charge. For all water delivered or wastewater collected a unit charge of ~~\$6.84~~ \$8.21 per 1,000 gallons shall apply.

- (3) Owner's responsibility for rental dwelling unit. Whenever wastewater service is provided to a rental dwelling which has water service provided by an individual well, the utility service will have to be kept in the name of the owner of the dwelling, and he will be responsible for the payment of the bill.
- (4) Strength charges. In accordance with the procedures defined in section 82-507, the following charges per 1,000 gallons shall be assessed against the users whose wastes exceed the strength of normal domestic wastewater. All residential users shall be assumed to be in category I:

Category Designation	Range of Strength (standard strength units)	Strength Charge ( <del>cents</del> \$ per 1,000 gallons)
I	0—300	0.00
II	301—600	<del>8.3</del> <u>\$0.0830</u>
III	601—1,000	<del>16.5</del> <u>\$0.1650</u>
IV	1,001—1,400	<del>26.5</del> <u>\$0.2650</u>
V	1,401 and over	*

\* Subject to determination by the director based on actual strength units in the user's wastes.

**Sec. 82-540. - Other charges.**

Under this division, meters shall be read every two months by the properly authorized personnel, and utility bills shall be prepared therefrom by the utility department and rendered by deposit in the U.S. mail no later than the 20th working day of the month after the meters are read. Such bills so rendered shall be due and payable by cash, check, charge card or money order in the office of the county treasurer on or before 5:00 p.m. of the 15th calendar day of the month following the month the bill was rendered. If not so paid, a ten percent penalty ~~or \$10 whichever is greater~~ shall be added thereon and the department shall mail the customer a delinquent notice. The bill may be exempted from this penalty once in a 12 month period if a good faith effort can be shown that the customer attempted to pay the bill and the customer has had no payments late in the previous 12 months. If such bill is not so paid on or before 5:00 p.m. ten days subsequent to the mailing of the notice, the utility service to such delinquent customer shall be discontinued. Any utility service discontinued under this subsection shall only be reconnected after all delinquent amounts and penalties have been paid by cash or money order along with a reconnection fee of ~~\$40.00~~ \$45.00.

- (2) *That this ordinance shall be effective July 1, 2017 for Cycle 2 customers, and August 1, 2017 for Cycle 1 customers.*



**PUBLIC NOTICE  
COUNTY OF PRINCE GEORGE**

Public Notice is hereby given to all interested persons regarding the following public meeting:

**The Prince George County Board of Supervisors will hold a public hearing on Tuesday, April 11, 2017 beginning at 7:30 p.m. concerning the following matter:**

ADOPTION OF ORDINANCE TO AMEND THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA, 2005, AS AMENDED, BY AMENDING SECTIONS 82-262, AND 82-265 TO INCREASE WATER USER CHARGES BY TEN PERCENT, AND BY AMENDING SECTIONS 82-537, AND 82-540 TO INCREASE SEWER USER CHARGES BY TWENTY PERCENT PURSUANT TO AUTHORITY CONTAINED IN §15.2-2109 ET SEQ., CODE OF VIRGINIA, 1950, AS AMENDED

The meeting will be held in the Board of Supervisors Meeting Room, third floor, County Administration Building, pursuant to §15.2-107, The Code of Virginia (1950, as amended). A copy of the ordinance may be examined at the Prince George County website at <http://www.princegeorgecountyva.gov> or at the Engineering and Utilities Department (804-722-8706) in the County Administration Building, second floor, open from 8:30 a.m. to 5:00 p.m., Monday – Friday. All interested persons shall have the opportunity to be heard at such public hearing.

Percy C. Ashcraft  
County Administrator