



COUNTY OF PRINCE GEORGE
Finance Department
 P.O. Box 68
 Prince George, VA 23875
 Phone (804) 722-8710 Fax (804) 732-1966

Betsy Drewry
 Director of Finance

MEMORANDUM

To: Mr. Percy Ashcraft
 County Administrator

From: Betsy Drewry, Director of Finance *B. Drewry*

Date: September 1, 2016

Re: Parks & Recreation Paving Projects – Appropriation & Reimbursement Resolutions

At the July 12, 2016 Board of Supervisors meeting, the Board was briefed on Parks and Recreation projects submitted as part of the County’s Capital Improvement Plan. The board voted to proceed with obtaining pricing on the projects as submitted.

A summary of all projects discussed is shown below, with pricing estimates as included in the CIP. The date staff plans to bring the projects to the Board is noted, where known.

	Parks & Recreation CIP Summary	Initial Estimate	Planned BOS Meeting Date for Discussion
1	Court Asphalt Repairs	12,965	9/13/2016
2	Temple Tennis Courts	31,500	9/13/2016
3	Scott Park Field Improvements**	103,760	9/27/2016
4	Moore Athletic Complex	83,094	9/27/2016
5	Appomattox River Regional Park (Canoe Launch)	28,600	10/25/2016
6	Central Wellness Center Exercise Facility	63,000	TBD - Awaiting Grant Award
7	Dog Parks [Scott & Temple]	70,000	TBD
	Parks & Recreation Bundled Projects - Total**	392,919	
8	Appomattox River Park Amphitheater Seating	86,450	TBD
	GRAND TOTAL	479,369	

** Pricing excludes cost of running electricity to Scott Park, a key component of providing irrigation

Continued

To date, quotes have been obtained for projects 1 (Court Asphalt Repairs) and 2 (Temple Tennis Courts). The quotes were received from Eaton General Contracting (DBA Dixie Paving and Sealing). Eaton General Contracting is the vendor with whom the County has **awarded its maintenance service contract** as part of IFB #17-0708-1 for the following services:

- Asphalt – Installation & Repair
- Asphalt – Striping
- Concrete Services

Quotes:

	Project Component Costs	Initial Estimate	Quoted Price	Vendor / Status	Target Date to BOS	Over / (Under)
1	Court Asphalt Repairs:					
	Beechwood Tennis Courts	2,500	\$ 4,450	Eaton Contracting, EGC Inc [\$2,225 + \$2,225]	9/13/2016	
	River's Edge Basketball Court	7,965	\$ 5,051	Eaton Contracting, EGC Inc [\$2,965 + \$2,086]	9/13/2016	
	Temple Basketball Court	2,500	\$ 7,920	Eaton Contracting, EGC Inc	9/13/2016	
	Branchester Basketball Court	ADDED	\$ 1,900	Eaton Contracting, EGC Inc	9/13/2016	
	SUBTOTAL 1	12,965	\$ 19,321			\$ 6,356
2	Temple Tennis Courts	31,500	\$ 18,900	Eaton Contracting, EGC Inc	9/13/2016	\$(12,600)
	SUBTOTAL 1 & 2	44,465	\$ 38,221			\$ (6,244)

Branchester Basketball Court was added to the listing for improvements. The total quoted for the projects in item 1 exceeded original estimates by \$6,356. The total quoted for project 2 was \$12,600 less than original estimate. Overall the quoted pricing is **\$6,244 LESS** than the initial estimate for projects 1 and 2 (even with the addition of Branchester basketball court). Detailed quotes are attached for your review.

The County has an executed contract with Eaton Contracting to perform quoted work for projects 1 and 2. If the Board chooses to take action, an appropriation of the funds and a reimbursement resolution are attached for the Board's consideration and approval. The reimbursement resolution is needed in order for the County to issue the debt in the spring and reimburse ourselves for the purchase being made.

If you have questions/concerns, I am available at your convenience.

Expenditure:

0311-07-211-3146-48240	Beechwood Manor Tennis Courts	\$ 4,450
0311-07-211-3147-48240	River's Edge Basketball Court	\$ 5,051
0311-07-211-3148-48240	Temple Park Basketball Court	\$ 7,920
0311-07-211-3149-48240	Branchester Basketball Court	\$ 1,900
0311-07-211-3150-48240	Temple Park Tennis Courts	\$18,900

Revenue:

0311-40-900-8115-341401	Debt Proceeds	\$38,221
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- c.c. Keith Rotzoll, Director Parks & Recreation
George Poulson, Director General Services
Julie Walton, Director Community Development and Code Compliance
Leigh Primmer, Purchasing Officer

Dixie Paving and Sealing

5424 Namozine Road

Crewe, VA 23930

(434) 645-1161

July 9, 2016

Prince George County Parks and Recreation

Beechwood Manor Recreation Park

Beaver Castle Road

Proposal # 297-2016

Scope of Work: Seal coat tennis court. Re-stripe tennis court to existing configuration.

Work Proposed:

Existing damaged has been repaired, court to be coated with 2 coats of latex Neyra Force seal coating. Cured surface re-stripped with latex asphalt marking paint to existing configuration.

Seal coating.....\$2,225.00

Acceptance of Proposal:

Date _____ By _____

Kevin W. Eaton

EGC, INC

Beechwood Manor #1

page 1 of 7

Dixie Paving and Sealing

5424 Namozine Road

Crewe, VA 23930

(434) 645-1161

July 9, 2016

Prince George County Parks and Recreation

Beechwood Manor Recreation Park

Beaver Castle Road

Proposal # 295-2016

Scope of Work: Remove vegetation from cracks on tennis court

Work Proposed: Vegetation in the existing cracks will be treated with weed killer. After approximately 1 week dead vegetation will be burned out and cracks will be scraped to remove all dead organic material. Cracks to be cleaned with compressed air and all loose debris removed from court. All cracks wider than 1 inch will be heated filled with SM9.5 asphalt to surrounding grade then coated with crack seal.

Vegetation and crack repair.....\$2,225.00

Acceptance of Proposal:

Date _____ By _____

Kevin W. Eaton

EGC, INC

Beechwood Manor #2
Page 2 of 7

EGC, INC

Kevin W. Eaton

13700 Nile Road, Chester, VA

804-400-8430

SUBCONTRACTOR

Dixie Paving and Sealing

(434) 645-1161

5424 Namozine Road, Crewe, VA 23930

July 25, 2016

Prince George County Parks and Recreation

Rivers Edge Recreation Park

Scope of Work: Overlay existing asphalt basketball court.

Work Proposed: Overlay existing basketball court with 1 1/2 inches of SM9.5 asphalt basketball court.

Asphalt overlay.....\$2965.00

Acceptance of Proposal:

Date _____ By _____

River's Edge #1
Page 3 of 7

EGC, INC

Kevin W. Eaton

13700 Nile Road, Chester, VA

804-400-8430

SUBCONTRACTOR

Dixie Paving and Sealing

(434) 645-1161

5424 Namozine Road, Crewe, VA 23930

July 25, 2016

Prince George County Parks and Recreation

Rivers Edge Recreation Park

Scope of Work: Grass removal, clean damaged areas add crush and run as needed to level area out for asphalt. Re-stripe basketball court.

Work Proposed: stripe basketball court.

Prep area for overlay and restripe court.....\$2,086.00

Acceptance of Proposal:

Date _____ By _____

River's Edge #2
Page 4 of 7

EGC, INC

Kevin W. Eaton
13700 Nile Road, Chester, VA

804-400-8430

SUBCONTRACTOR

Dixie Paving and Sealing
5424 Namozine Road, Crewe, VA 23930

(434) 645-1161

August 24, 2016

George Poulson
Prince George County
6400 Courthouse Road
Prince George, VA 23875

Re: Temple Basketball Court Resurface

Proposal

Scope of Work to be performed

- Kill grass one week before job begins. Blow area with high pressure air.
- Clean and blow cracks out
- Fill cracks with Acrylic patch binder
- Apply base coat Acrylic adhesion promoter (color black)
 - 24 hour dry time
- Apply Acrylic Resurfacer in light green for the entire court
- Tape area for lines and prime with line primer for keys (6 total)
- Paint lines with Line Acrylic paint for Keys (6 total)

Total amount of job:

\$7,920.00

Acceptance of Proposal:

Date _____ By _____

Temple Basketball Court
Page 5 of 7

Dixie Paving and Sealing

5424 Namozine Road

Crewe, VA 23930

(434) 645-1161

July 9, 2016

Prince George County Parks and Recreation

Branchester Recreation Park

Willow Oak Road

Proposal # 276-2016

Scope of Work: Remove vegetation from cracks on tennis court fill cracks and seal coat basketball court.

Work Proposed: Vegetation in the existing cracks will be treated with weed killer. After approximately 1 week dead vegetation will be burned out and cracks will be scraped to remove all dead organic material. Cracks to be cleaned with compressed air and all loose debris removed from court. After damage repaired, court to be coated with 2 coats of latex Neyra Force seal coating.

Basketball court is not currently marked, therefore we will not mark after sealing.

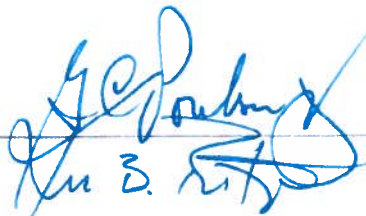
Crack fill and seal coating.....\$1,650.00

Acceptance of Proposal:

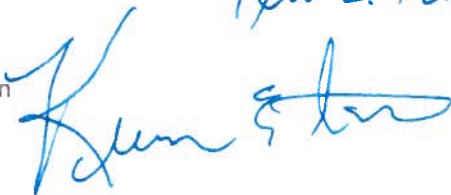
Date

7-13-16

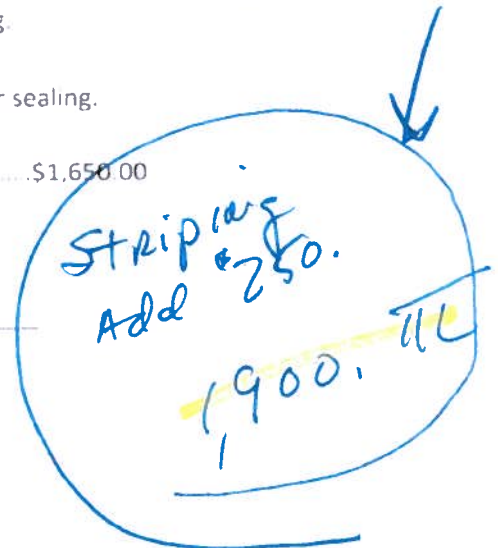
By



Kevin W. Eaton



EGC Inc



Striping
Add \$250.
1,900.00

Branchester Basketball
Court
Page 6 of 7

EGC, INC

Kevin W. Eaton
13700 Nile Road, Chester, VA

804-400-8430

SUBCONTRACTOR

Dixie Paving and Sealing
5424 Namozine Road, Crewe, VA 23930

(434) 645-1161

August 24, 2016

George Poulson
Prince George County
6400 Courthouse Road
Prince George, VA 23875

Re: Temple Tennis Court Resurface

Proposal

Scope of Work to be performed

- Kill grass one week before job begins. Blow area with high pressure air.
- Clean and blow cracks out
- Fill cracks with Acrylic patch binder
- Apply base coat Acrylic adhesion promoter
 - 24 hour dry time, 20,000 square feet
- Apply Acrylic Resurfacer in light green in the out of bounds area
- Apply Acrylic Resurfacer in dark green in the court area
- Tape area for lines and prime with line primer
- Paint lines with Line Acrylic paint

Total amount of job: **\$18,900.00**

Acceptance of Proposal:

Date _____ By _____

Temple Tennis Court
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Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 13th day of September, 2016:

<u>Present:</u>	<u>Vote:</u>
William A. Robertson, Jr., Chairman	
Jerry J. Skalsky, Vice-Chairman	
Alan R. Carmichael	
Donald R. Hunter	
T. J. Webb	
A-__	

On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

RESOLUTION; APPROPRIATION (\$38,221 PARKS & RECREATION PAVING PROJECTS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of September, 2016, does hereby authorize the following increase of funds within the 2016-2017 Budget, such line items increased as follows, which monies to be expended in accordance with Section 2-2 (11) of the County Code for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Expenditure:</u>	
0311-07-211-3146-48240	Beechwood Manor Tennis Courts \$ 4,450
0311-07-211-3147-48240	River's Edge Basketball Court \$ 5,051
0311-07-211-3148-48240	Temple Park Basketball Court \$ 7,920
0311-07-211-3149-48240	Branchester Basketball Court \$ 1,900
0311-07-211-3150-48240	Temple Park Tennis Courts \$18,900
TOTAL	\$38,221
 <u>Revenue:</u>	
0311-40-900-8115-341401	Debt Proceeds \$38,221

A Copy Teste:

Percy C. Ashcraft
County Administrator

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 13th day of September, 2016:

Present:

Vote:

William A. Robertson, Jr., Chairman
Jerry J. Skalsky, Vice-Chairman
Alan R. Carmichael
Donald R. Hunter
T. J. Webb

A-

On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

**RESOLUTION OF OFFICIAL INTENT TO REIMBURSE
EXPENDITURES WITH PROCEEDS OF BONDS
OR OTHER INDEBTEDNESS**

WHEREAS, the Board of Supervisors (the "Board") of the County of Prince George, Virginia (the "County") has previously determined to undertake the Parks and Recreation Paving projects (the "Purchase");

WHEREAS, the Board currently expects that the cost of the Purchase, excluding the costs of the financing thereof, will be approximately \$38,221;

WHEREAS, the Board currently expects to incur long-term indebtedness in an amount now estimated at \$38,221 to pay a portion of the costs of the Purchase, which indebtedness may take the form of tax-exempt bonds or other types of debt; the proceeds of such indebtedness may be used either for paying costs of the Purchase directly or for repaying other indebtedness previously incurred for the Purchase or for a combination of such purposes; and

WHEREAS, the County may also advance its own funds to pay expenditures relating to the Purchase (collectively, the "Expenditures") prior to receiving reimbursement for such Expenditures from the proceeds of tax-exempt bonds or taxable debt, or both;

THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County as follows:

1. The County intends to utilize the proceeds of tax-exempt bonds or notes (the "Bonds") or to incur other debt to pay Purchase costs in an amount not currently expected to exceed \$38,221.

2. The County intends that the proceeds of the Bonds be used to pay or reimburse the County for the payment of Expenditures made after the date of this Resolution or made within 60 days prior to the date of this Resolution or Expenditures which are incurred for certain preliminary costs such as architectural, engineering, surveying, soil testing, bond issuance expenses and the like. The County reasonably expects on the date hereof that it will pay or reimburse the Expenditures with the proceeds of the Bonds or other debt.

3. Each Expenditure will be, unless otherwise approved by bond counsel, either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditure), (b) a cost of issuance with respect to the Bonds, or (c) a nonrecurring item that is not customarily payable from current revenues.

4. The County intends to make a reimbursement allocation, which is a written allocation by the County that evidences the County's use of proceeds of the Bonds to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Purchase is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The County recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, and certain de minimis amounts.

5. The Board intends that the adoption of this Resolution confirms the "official intent" of the County within the meaning of Treasury Regulations Section 1.150-2 promulgated under the Internal Revenue Code of 1986, as amended.

6. The County Administrator and other officers of the County are hereby authorized and directed to take such actions, in consultation with the County's counsel, as may be necessary or desirable to implement the planning and structuring of the Bonds, including but not limited to negotiations with lenders or investment bankers for the Bonds, the selection of bond counsel to supervise the issuance of such Bonds and the engagement of such other professionals as may be necessary or desirable to assist the County in this process, but such officers shall not obligate the County on such Bonds without further approval by the Board.

7. This Resolution shall take effect immediately upon its passage.

A Copy Teste:

Percy C. Ashcraft
County Administrator