

Issue Analysis Form



Date: March 28, 2023

Item: Resolution –Public Hearing for proposed amendments to Chapter 82 of the County Ordinance – Utility Connection Fees

Lead Department(s): Engineering & Utilities

Contact Person(s): Frank Haltom

Description and Current Status

Due to the remaining amount of water capacity in the central water system and the high volume of requests for capacity, amendments to Chapter 82 are recommended to clarify when the payment of water and sewer connections fees are required. The amendments to ordinance include the following:

Sec. 82- 236 & Sec. 82-511– Payment of utility bills. Currently allows single-family dwelling connection fees be paid at the time of application (i.e. prior to meter installation). The amendment will require connection fees for all uses be paid prior to receiving a building permit.

After holding the public hearing, staff recommends adoption of the attached ordinance to amend and reenact The Code of Prince George County, Virginia, 2005, as amended, by amending sections 82-236 and 82-511 to require connection fees for all uses be paid prior to receiving a building permit.

Sample Motion after public hearing: I move the Board adopt the ordinance to amend and reenact The Code of Prince George County, Virginia, 2005, as amended, by amending sections 82-236 and 82-511 to require connection fees for all uses be paid prior to receiving a building permit.

Government Path

- | | | |
|------------------------------------------------|-----------------------------------------|----------------------------------------|
| Does this require IDA action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does this require BZA action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does This require Planning Commission Action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does this require Board of Supervisors action? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this require a public hearing? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

If so, before what date?

Fiscal Impact Statement

None.

County Impact

None.

**ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF
PRINCE GEORGE, VIRGINIA”, 2005, AS AMENDED, BY AMENDING § 82-236
AND § 82-511 TO CLARIFY THAT THE CONNECTION FEE FOR COMBINED
WATER AND SEWER SERVICE OR FOR WATER ONLY OR SEWER ONLY
SERVICE SHALL BE PAID PRIOR TO RECEIVING THE BUILDING PERMIT**

BE IT ORDAINED by the Board of Supervisors of Prince George County:

- (1) *That The Code of the County of Prince George, Virginia, 2005, as amended, is amended by amending § 82-236 and § 82-511 as follows:*

CHAPTER 82 UTILITIES

ARTICLE II. WATER SERVICE

DIVISION 7. – BILLING, COLLECTION, DEPOSITS

Sec. 82-236. - Payment of utility bills.

- (a) Water service bills shall be payable immediately upon receipt by the customer. Bills shall be paid in the office of the county treasurer or by mail or to agents appointed to receive such payments only for the total amount due and only for bills rendered for water sales.
- (b) Payment of all deposits, advance payments, partial payments, connection charges, refunds or deposits and overpayments, and other transactions shall be made at the office of the county treasurer.
- (c) When application is made for combined water and sewer service or water only service ~~for a single family dwelling~~, connection fees shall be paid ~~at the time of application for service.~~ **prior to receiving a building permit.**
- (d) ~~When application is made for uses other than single family homes, connections fees shall be paid prior to receiving a building permit.~~

ARTICLE III. – WASTEWATER SERVICE

DIVISION 5. – BILLING, COLLECTION, DEPOSITS

Sec. 82-511. - Payment of utility bills.

- (a) Wastewater service bills shall be payable immediately upon receipt by the customer. Bills shall be paid in the office of the county treasurer or by mail or to agents appointed to receive such payments only for the total amount due and only for bills rendered for wastewater collection.
- (b) Payments of all deposits, advance payments, partial payments, connection charges, refunds or deposits and overpayments, and other transactions shall be made at the office of the county treasurer.

- (c) When application is made for **combined water and sewer service or** sewer only service for a single family dwelling, connections fees shall be paid prior to receiving a building permit.
- ~~(d) When application is made for combined water and sewer service or water only service for a single family dwelling, connection fees shall be paid at the time of application for service.~~
- ~~(e) When application is made for uses other than single family homes, connections fees shall be paid prior to receiving a building permit.~~

(2) That this Ordinance shall be effective upon adoption.