

# Issue Analysis Form



**Date:** March 6, 2023  
**Item:** Fee Waiver Request  
**Lead Department(s):** Community Development & Code Compliance  
**Contact Person(s):** Charles L. Harrison III

## Description and Current Status

The Department of Community Development and Code Compliance has received a request from Mr. T. Patrick Barnes, Chief Support Services Officer of Prince George County Public Schools, to waive permit fees associated with the construction of a batting cage pavilion in honor of the late Payton Faulkner to be located in the Prince George High School sports complex.

*Sample Motion: I move that the Board approve waiving all permit fees associated with the construction of a batting cage pavilion located in the Prince George High School sports complex*

## Government Path

- Does this require IDA action?**  Yes  No
- Does this require BZA action?**  Yes  No
- Does This require Planning Commission Action?**  Yes  No
- Does this require Board of Supervisors action?**  Yes  No
- Does this require a public hearing?**  Yes  No
- If so, before what date?**  Yes  No

## Fiscal Impact Statement

The permit fees for this type of construction project are derived from section 10-2 of the County Code at a base fee of \$200.00, 1% of the estimated cost of the project, and a 2% state levy. The related costs for review and inspection of this type of structure are minimal, and the waiving of this fee will have minimal impact on our department.

## County Impact

This structure will provide the student-athletes of Prince George High School's baseball and softball programs with access to skill enhancing facilities during all seasons and weather conditions.

## Notes

Board of Supervisors  
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 14th day of March, 2023

Present:

Donald Hunter, Chairman  
T. J. Webb, Vice Chairman  
Floyd M. Brown Jr.  
Alan R. Carmichael  
Marlene J. Waymack

Vote:

C-2

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried unanimously, the following resolution was adopted:

RESOLUTION; REQUEST OF PRINCE GEORGE COUNTY PUBLIC SCHOOLS FOR WAIVER OF CERTAIN PERMIT FEES ASSOCIATED WITH THE CONSTRUCTION OF A PAVILION AT PRINCE GEORGE HIGH SCHOOL AT 7801 LAUREL SPRING RD, IDENTIFIED AS TAX MAP 350(0A)00-029-0.

WHEREAS, Mueller Builders LLC has applied for a building permit to construct a batting cage pavilion in honor of the late Payton Faulkner to be located in the Prince George High School sports complex; and

WHEREAS, Mr. T. Patrick Barnes, Chief Support Services Officer of Prince George County Public Schools, has requested that the County waive the associated permit fees for this construction project, and the Board of Supervisors has given due consideration to the nature of the proposed work and the impacts of fee waiver;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 14<sup>th</sup> day of March, 2023, does hereby authorize the Department of Community Development and Code Compliance to grant Prince George County Public Schools a fee waiver for all permits associated with this project; and

BE IT FURTHER RESOLVED, That a copy of this Resolution shall be given to the Department of Community Development and Code Compliance.

A Copy Teste:

\_\_\_\_\_  
Jeffrey Stoke  
County Administrator



## **County of Prince George, Virginia**

*“A welcoming community • Embracing its rural character • Focusing on its prosperous future”*

### **INTEROFFICE MEMORANDUM**

**TO:** Mr. Jeffrey D. Stoke, County Administrator  
**FROM:** Charles L. Harrison III, Building Official  
**RE:** Building Permit Fee Waiver Request, Prince George County Public Schools  
**DATE:** March 7, 2023  
**CC:** Julie C. Walton, Deputy County Administrator  
Teresa H. Knott, Clerk to the Board of Supervisors

The Department of Community Development and Code Compliance has received a request from Mr. T. Patrick Barnes, Chief Support Services Officer of Prince George County Public Schools, to waive permit fees associated with the construction of a batting cage pavilion in honor of the late Payton Faulkner to be located in the Prince George High School sports complex.

Mueller Builders, LLC. has committed to constructing a 3,024 square foot pavilion, dedicated to the memory of Payton Faulkner, with complete funding of the project provided through donations received from citizens through the John Randolph Foundation. This project will provide the student-athletes of Prince George High School the opportunity to use the batting cage facility unimpeded by weather conditions.

The County Code requires Board of Supervisors approval of fee waivers or fee reductions. The permit fees for this type of construction project are calculated at a base fee of \$200.00, 1% of the estimated cost of the project, and a 2% state levy. The related costs for review and inspection of this type of structure are minimal, and the waiving of this fee will have minimal impact on our department. Please forward the attached application and waiver request to the Board of Supervisors for their review and consideration, along with my recommendation for approval.

Thank you, and please contact me at your convenience if any questions or need for further information occur.