

Issue Analysis Form



Date: February 28, 2023

Item: Resolution – Authorization to Advertise a Public Hearing for proposed amendments to Chapter 82 of the County Ordinance – Utility Connection Fees

Lead Department(s): Engineering & Utilities

Contact Person(s): Frank Haltom

Description and Current Status

Due to the remaining amount of water capacity in the central water system and the high volume of requests for capacity, amendments to Chapter 82 are recommended to clarify when the payment of water and sewer connections fees are required. The amendments to ordinance include the following:

Sec. 82- 236 & Sec. 82-511– Payment of utility bills. Currently allows single-family dwelling connection fees be paid at the time of application (i.e. prior to meter installation). The amendment will require connection fees for all uses be paid prior to receiving a building permit.

Staff requests the authority to advertise a public hearing for March 28, 2023 to consider the amendment and adoption of the County ordinance.

Sample Motion: I move the Board approve advertisement of an Ordinance for a public hearing on March 28, 2023, amending the code requiring payment of connections fees prior to issuance of building permit.

Government Path

- | | | |
|--|---|--|
| Does this require IDA action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does this require BZA action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does This require Planning Commission Action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does this require Board of Supervisors action? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this require a public hearing? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

If so, before what date?

Fiscal Impact Statement

None.

County Impact

None.

Notes

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia, this 28th day of February, 2023:

Present:

Floyd M. Brown, Jr.
Alan R. Carmichael
Donald Hunter
Marlene J. Waymack
T. J. Webb

Vote:

A-3

On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

**RESOLUTION; AUTHORITY TO ADVERTISE AN ORDINANCE TO AMEND
“THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA,”
AS AMENDED, BY AMENDING §§ 82-236 AND 82-511 TO REQUIRE
PAYMENT OF CONNECTIONS FEES PRIOR TO ISSUANCE OF A BUILDING
PERMIT**

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Prince George this 28th day of February, 2023, does hereby authorize the advertisement of a public hearing on March 28, 2023 for an Ordinance to Amend “The Code of the County of Prince George, Virginia,” as amended, by amending §§ 82-236 and 82-511 to require payment of connections fees prior to issuance of a building permit.

A Copy Teste:

Jeffrey D. Stoke
County Administrator

**ORDINANCE TO AMEND “THE CODE OF THE COUNTY OF
PRINCE GEORGE, VIRGINIA”, 2005, AS AMENDED, BY AMENDING § 82-236
AND § 82-511 TO CLARIFY THAT THE CONNECTION FEE FOR COMBINED
WATER AND SEWER SERVICE OR FOR WATER ONLY OR SEWER ONLY
SERVICE SHALL BE PAID PRIOR TO RECEIVING THE BUILDING PERMIT**

BE IT ORDAINED by the Board of Supervisors of Prince George County:

- (1) *That The Code of the County of Prince George, Virginia, 2005, as amended, is amended by amending § 82-236 and § 82-511 as follows:*

CHAPTER 82 UTILITIES

ARTICLE II. WATER SERVICE

DIVISION 7. – BILLING, COLLECTION, DEPOSITS

Sec. 82-236. - Payment of utility bills.

- (a) Water service bills shall be payable immediately upon receipt by the customer. Bills shall be paid in the office of the county treasurer or by mail or to agents appointed to receive such payments only for the total amount due and only for bills rendered for water sales.
- (b) Payment of all deposits, advance payments, partial payments, connection charges, refunds or deposits and overpayments, and other transactions shall be made at the office of the county treasurer.
- (c) When application is made for combined water and sewer service or water only service ~~for a single family dwelling~~, connection fees shall be paid ~~at the time of application for service.~~ **prior to receiving a building permit.**
- (d) ~~When application is made for uses other than single family homes, connections fees shall be paid prior to receiving a building permit.~~

ARTICLE III. – WASTEWATER SERVICE

DIVISION 5. – BILLING, COLLECTION, DEPOSITS

Sec. 82-511. - Payment of utility bills.

- (a) Wastewater service bills shall be payable immediately upon receipt by the customer. Bills shall be paid in the office of the county treasurer or by mail or to agents appointed to receive such payments only for the total amount due and only for bills rendered for wastewater collection.
- (b) Payments of all deposits, advance payments, partial payments, connection charges, refunds or deposits and overpayments, and other transactions shall be made at the office of the county treasurer.

- (c) When application is made for **combined water and sewer service or** sewer only service ~~for a single family dwelling~~, connections fees shall be paid prior to receiving a building permit.
- ~~(d) When application is made for combined water and sewer service or water only service for a single family dwelling, connection fees shall be paid at the time of application for service.~~
- ~~(e) When application is made for uses other than single family homes, connections fees shall be paid prior to receiving a building permit.~~

(2) That this Ordinance shall be effective upon adoption.