

Issue Analysis Form



Date: January 24, 2023

Item: Award of Contract –Engineering Services for Water and Wastewater Master Plan Update

Lead Department(s): Engineering & Utilities

Contact Person(s): Frank Haltom

Description and Current Status

Prince George County Department of Utilities desires to update the Water and Wastewater Master Plan. The Master Plan will focus on identifying improvements to serve new development and recommend Capital Improvements Projects in both the water distribution and sewer collection and conveyance systems to meet demand projections through the 20-year planning period, starting at FY25 and ending at FY45. Recommendations will be provided to meet demands in the short-term (1 to 5 years), middle-term (6 to 10 years), and long-terms (11 to 15 and 16 to 20 years). Upon completion, the Master Plan will serve as a guide for water and wastewater capital infrastructure improvement and expansion.

The County has received a proposal from Dewberry to provide engineering services to update the Water and Wastewater Master Plan for \$190,025.00. This project will be completed utilizing the Annual Engineering Services Contract. Individual awards for specific projects in excess of \$50,000 require Board approval.

Staff recommends an award of contract for the engineering services to construct the Utility Master Plan project to Dewberry for \$190,025.00.

Sample Motion: I move the Board approve the resolution to award the contract to update the Water and Wastewater Master Plan to Dewberry for \$190,025.00.

Government Path

- | | | |
|--|---|--|
| Does this require IDA action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does this require BZA action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does This require Planning Commission Action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does this require Board of Supervisors action? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this require a public hearing? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

If so, before what date?

Fiscal Impact Statement

The appropriated budget within the Utility CIP fund will cover the cost of these services and no additional appropriation is required.

County Impact

None

Notes

None.

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia, this 24th day of January, 2023:

Present:

Donald Hunter, Chairman
T. J. Webb, Vice Chairman
Floyd M. Brown, Jr.
Alan R. Carmichael
Marlene J. Waymack

Vote:

A-2

On motion of _____, seconded by _____, which carried by a vote of _____ in favor and _____ opposed, the following Resolution was adopted:

RESOLUTION: AWARD OF CONTRACT FOR ENGINEERING SERVICES TO UPDATE WATER AND WASTEWATER MASTER PLAN

WHEREAS, the County desires to update the Water and Wastewater Master Plan; and

WHEREAS, the County has received a proposal from Dewberry to provide engineering services to update the Water and Wastewater Master Plan for \$190,025.00.

NOW, THEREFORE BE IT RESOLVED: that the Board of Supervisors of the County of Prince George this 24th day of January, 2023, hereby awards the contract to provide engineering services to update the Water and Wastewater Master Plan to Dewberry for \$190,025.00.

A Copy Teste:

Jeffrey D. Stoke
County Administrator