

# Issue Analysis Form



**Date:** November 22, 2022  
Appropriation – Federal Local Assistance and Tribal Consistency Funds

**Item:** (\$50,000.00)

**Lead Department(s):** Finance

**Contact Person(s):** Betsy Drewry

## Description and Current Status

As discussed with the Board of Supervisors on October 25, 2022, Prince George County is eligible to Federal Local Assistance and Tribal Consistency (LATCF) Funds in FY2023 totaling \$100,000. The Board authorized staff to apply for the funds on October 25. We received the first tranche of these funds on November 3, 2022.

The funds can be used for any government purpose except political lobbying. The County Administrator has made a recommendation to use these funds towards the purchase of an integrated vehicle fuel management system. The Fleet Garage Manager provided an overview of the recommended system during the work session.

Tranche 2 of another \$50,000 is expected sometime in calendar year 2023 (exact date unknown).

The LATCF funding will not cover the entire cost of the system, and staff will need to identify other funding sources. Other possible funding sources are – 1) any remaining / unused garage renovation capital budget; 2) General Fund, Fund Balance; or 3) General Fund Contingency

### Board Action Requested:

Approve appropriation of the first tranche of Federal Local Assistance and Tribal Consistency (LATCF) Funds **\$50,000.00**

A draft resolution for budget amendment / appropriation is attached for Board consideration.

Staff is recommending that the appropriation (and subsequent appropriations) of these settlement payments remain in place until funds are fully expended (current year and future years). The draft resolution contains language to this effect.

### Appropriation Increase Entry for FY2022-23 is:

**LATCF Fund**

**Revenues:**

Increase:

0232-30-601-8305-330500 – LATCF Funds - \$50,000.00

**Expenditures:**

Increase:

0232-01-002-0502-48104 – LATCF Fund - Software - \$50,000.00

**Government Path**

- Does this require IDA action?  Yes  No
- Does this require BZA action?  Yes  No
- Does This require Planning Commission Action?  Yes  No
- Does this require Board of Supervisors action?  Yes  No
- Does this require a public hearing?  Yes  No
- If so, before what date?  Yes  No

**Fiscal Impact Statement**

Increases in appropriation of federal LATCF funds \$50,000.00

**Total Increase in FY2022-23 Appropriation = \$50,000.00**

**County Impact**

Appropriation will allow for use of federal LATCF funds in accordance with uses approved by the Board.

**Notes**

Board of Supervisors  
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 22<sup>nd</sup> day of November, 2022:

Present:

Vote:

Marlene J. Waymack, Chair  
Donald R. Hunter, Vice-Chair  
Floyd M. Brown, Jr.  
Alan R. Carmichael  
T. J. Webb

A-1

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried unanimously, the following Resolution was adopted:

RESOLUTION; APPROPRIATION OF FEDERAL LOCAL ASSISTANCE AND TRIBAL CONSISTENCY FUNDS (LATCF) (\$50,000.00)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 22<sup>nd</sup> day of November, 2022, does hereby authorize the following increase of funds within the 2022-2023 Budget *and in future budget years until fully expended*, such line items increased as follows, which monies to be expended in accordance with purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
Opioid Settlement Fund (Fund 0232)	
Revenues:	
0232-30-601-8305-330500 LATCF Fund, Federal Revenues	\$50,000.00
Expenditures:	
0232-01-002-0502-48104 LATCF Fund – Software	\$50,000.00

A Copy Teste:

\_\_\_\_\_  
Jeffrey D. Stoke  
County Administrator