

**MINUTES**  
Board of Supervisors  
County of Prince George, Virginia

September 13, 2022

County Administration Bldg. Boardroom, Third Floor  
6602 Courts Drive, Prince George, Virginia

**MEETING CONVENED.** Chair Marlene J. Waymack called a regular meeting of the Board of Supervisors of the County of Prince George, Virginia, to order at 5:00 p.m. on September 13, 2022 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia.

**ATTENDANCE.** The following members responded to Roll Call:

Marlene J. Waymack, Chair	Present
Donald R. Hunter, Vice-Chair	Present
Floyd M. Brown, Jr.	Absent
Alan R. Carmichael	Present
T. J. Webb	Present

Also present was: Jeff Stoke, County Administrator; Betsy Drewry, Deputy County Administrator; Julie C. Walton, Deputy County Administrator; and Dan Whitten, County Attorney.

**CLOSED SESSION**

**E-1. Resolution; Closed Session for (i) Section 2.2-3711.A.1 – Discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of a specific public officer, appointee or employee of the public body; I further move that such discussion shall be limited to an employee of the Board of Supervisors; (ii) Section 2.2-3711.A.3 – Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. Such discussion shall be limited to leasing County owned property; and (iii) Section 2.2-3711.A.5 – Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. Such discussion shall be limited to a business in the Southpoint Industrial Park.** Mr. Carmichael made a motion, seconded by Mr. Webb, that the Board convene closed session for (i) Section 2.2-3711.A.1 – Discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of a specific public officer, appointee or employee of the public body; I further move that such discussion shall be limited to an employee of the Board of Supervisors; (ii) Section 2.2-3711.A.3 – Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. Such

discussion shall be limited to leasing County owned property; and (iii) Section 2.2-3711.A.5 – Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. Such discussion shall be limited to a business in the Southpoint Industrial Park.

R-22-165

E-1.

RESOLUTION; CLOSED SESSION FOR (I) SECTION 2.2-3711.A.1 – DISCUSSION OR CONSIDERATION OF THE ASSIGNMENT, APPOINTMENT, PROMOTION, PERFORMANCE, DEMOTION, SALARIES, DISCIPLINING OR RESIGNATION OF A SPECIFIC PUBLIC OFFICER, APPOINTEE OR EMPLOYEE OF THE PUBLIC BODY; I FURTHER MOVE THAT SUCH DISCUSSION SHALL BE LIMITED TO AN EMPLOYEE OF THE BOARD OF SUPERVISORS; (II) SECTION 2.2-3711.A.3 – DISCUSSION OR CONSIDERATION OF THE ACQUISITION OF REAL PROPERTY FOR A PUBLIC PURPOSE, OR OF THE DISPOSITION OF PUBLICLY HELD REAL PROPERTY WHERE DISCUSSION IN AN OPEN MEETING WOULD ADVERSELY AFFECT THE BARGAINING POSITION OR NEGOTIATING STRATEGY OF THE PUBLIC BODY. SUCH DISCUSSION SHALL BE LIMITED TO LEASING COUNTY OWNED PROPERTY; AND (III) SECTION 2.2-3711.A.5 – DISCUSSION CONCERNING A PROSPECTIVE BUSINESS OR INDUSTRY OR THE EXPANSION OF AN EXISTING BUSINESS OR INDUSTRY WHERE NO PREVIOUS ANNOUNCEMENT HAS BEEN MADE OF THE BUSINESS' OR INDUSTRY'S INTEREST IN LOCATING OR EXPANDING ITS FACILITIES IN THE COMMUNITY. SUCH DISCUSSION SHALL BE LIMITED TO A BUSINESS IN THE SOUTHPOINT INDUSTRIAL PARK

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13<sup>th</sup> day of September, 2022, does hereby vote to enter closed session for (i) Section 2.2-3711.A.1 – Discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of a specific public officer, appointee or employee of the public body; I further move that such discussion shall be limited to an employee of the Board of Supervisors; (ii) Section 2.2-3711.A.3 – Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. Such discussion shall be limited to leasing County owned property; and (iii) Section 2.2-3711.A.5 – Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. Such discussion shall be limited to a business in the Southpoint Industrial Park.

On roll call the vote was:

In favor: (4) Waymack, Webb, Hunter, Carmichael

Opposed: (0)

Absent: (1) Brown

**E-2. Resolution; Certification of Closed Session.** At 6:00 p.m., Mr. Webb made a motion, seconded by Mr. Carmichael, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chair Waymack asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chair asked that the roll be called on the motion.

R-22-165A

E-2.

**RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION  
PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS  
AMENDED)**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13<sup>th</sup> day of September, 2022 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements were discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (4) Carmichael, Waymack, Webb, Hunter

Opposed: (0)

Absent: (1) Brown

**Work Session**

Mr. Terelle Robinson and Mr. Jeffrey S. Brown of Richard Bland College gave a presentation with a reintroduction of Richard Bland College (RBC). In 1960, the General Assembly established RBC as a branch of William & Mary. They are the Commonwealth's only selective, two-year, residential college. The College is evolving into a new model for higher education by distinguishing itself through innovative partnerships that produce the best educational returns on investment for its students. They have been working on growing their core population and working on dual enrollment for high school population. They have also been working with VSU and focusing on adult population and looking at Regional Economic Developments through the Virginia Gateway Region. RBC's core values are a friendly, family environment, the power of difference, enthusiastic student-focused service, building confidence, and quality outcomes. They currently have a student population of 2,528 with 57% of students of color and 32% of first-generation college students. RBC currently offers Men's Basketball, Baseball, and Soccer and Women's Basketball, Soccer, Softball, Volleyball, Beach Volleyball, and Cross Country. They have been embarking on their Global Student Success Program bringing over two dozen international students to campus from over 10 different countries. They would like to see 400 at RBC by 2025. They are currently working on an Academic Innovation Center that will house more learning spaces, more opportunities for research, and collaboration at the College. Mr.

Robinson talked about some of the current trends in higher education. U.S. student enrollment has been declining over the past decade due to a strong economy, shifting demographics, and the cost of higher education. There have been a number of undergraduates at Radford that sank 23% in four years, while Longwood lost 22% and Virginia Commonwealth University slid 9%. Altogether, the state lost 24,000 undergrads in four years, a 7% drop. Community colleges are struggling the most. The state lost 23,000 community college students in four years, a drop of 14%. Their numbers have been falling for a decade, finally reaching a 20-year low. However, RBC, the state's only junior college, has bucked the trend, growing by 21%. The RBC dual enrollment opportunities allow high school students to earn college credits or obtain an associate degree. RBC's GPS Program gives a guided pathway for success for every student advising through learner mentors, an individualized education plan, experiential learning, data-informed advising and intervention. This program can provide higher rates of degree completion, higher retention, fewer surplus credits, lower student debt, and greater earning potential. Through its University Center partnership, RBC has developed a pathway that allows RBC students to obtain their bachelor's degrees in partnership with Virginia State University (VSU) and Virginia Wesleyan University (VWU) at a significantly cheaper tuition fee. In addition, RBC has launched the first Federation for Advanced Manufacturing Education (FAME) chapter in Virginia where students can learn in the classroom and work at various manufacturing companies gaining hands-on experience. RBC has started work on a master plan that will utilize 185 acres of campus property to develop a Public-Private Partnership Innovation Park (P3iP). In addition, there will be a Drone-Up Center location on campus. Mr. Robinson also talked about the College's Virtual School of Technical and Professional Studies targeting adult education through a partnership with VSU.

Mr. Dan Whitten, County Attorney, gave a General Assembly update and went over optional bills for consideration by the County. Those bills included HB 199 – a land preservation program allowing a locality, by ordinance, to provide that a parcel of real property shall not be removed from the land use program for delinquent taxes if such taxes are paid no later than December 31 of the year in which the taxes became delinquent; HB 267/SB 12 – granting localities permissive authority to return surplus personal property tax revenues to taxpayers; HB 368 - increasing from \$5,000 to \$10,000 the maximum amount that the governing body of a locality may authorize its treasurer to approve and issue for a refund of taxes paid as a result of an erroneous tax assessment; HB 616 - provides that upon request of the board of zoning appeals (BZA), a governing body shall consider appropriation of funds so that the BZA may employ or contract for secretaries, clerks, legal counsel, consultants, and other technical and clerical services; and HB 648 - provides that any locality may by ordinance accept documentation establishing eligibility for the real property tax exemption for the elderly and handicapped on a rolling basis throughout the year. Mr. Whitten then went over mandatory bills for the County. Those bills included HB150 - requires, with certain exceptions outlined in the bill, any local public body subject to the provisions of the Virginia Freedom of Information Act to post meeting minutes on its official public government website, if any, within seven working days of final approval of the minutes; HB167 - provides that in any instance in which a locality has submitted a correct and timely notice request to a newspaper published or having general circulation in the locality and such newspaper fails to publish the notice, or publishes the notice incorrectly, such locality shall be deemed to have met the appropriate notice requirements so long as the notice was published in the next available edition of a newspaper having general circulation in the

locality; - HB 179/SB 186 - requires an owner or lessee of a vehicle claiming a farm use exemption from the registration, licensing, and decal requirements for a motor vehicle, trailer, or semitrailer to obtain a nontransferable permanent farm use placard from the Department of Motor Vehicles and to display the farm use placard on the vehicle at all times; HB206 - requires, as a condition for a permit by rule for a small energy project, that if the Department of Environmental Quality determines that there will be a significant adverse impact on wildlife, historic resources, prime agricultural soils, or forest lands, the applicant must also submit a mitigation plan with a 45-day public comment period; HB216/ SB57 - exempts from the definition of gift tickets and registration or admission fees to an event that are provided by an agency to its own officers or employees for the purposes of performing official duties related to the officer's or employee's public service; HB 231 - increases, from 15 to 21 days, the number of days a member of the armed services, reserves, National Guard, Virginia Defense Force, or National Defense Executive Reserve shall be entitled to paid leave for military duties; HB272/ SB 501 - Extends from July 1, 2022, to July 1, 2023, the sunset date for various local land use approvals that were valid and outstanding as of July 1, 2020; HB 307 - provides that a public body subject to the Virginia Freedom of Information Act shall make all reasonable efforts to supply records requested by a citizen at the lowest possible cost; however, no such public body shall charge for the provision of certain scholastic records, outlined in the bill; HB 429/SB 225 - provides that the sum of all projects performed in an architectural and professional engineering contract term shall not exceed \$10 million, and the fee for any single project shall not exceed \$2.5 million; HB 444 - amends existing provisions concerning electronic meetings by keeping the provisions for electronic meetings held in response to declared states of emergency, repealing the provisions that are specific to regional and state public bodies, and allowing certain public bodies to conduct all-virtual public meetings where all of the members who participate do so remotely and that the public may access through electronic communications means; HB 518 - changes the process by which sales and transient occupancy taxes are collected from accommodations sales involving accommodations intermediaries; HB 677 - requires any notice, summons, order, or other official document of any type that is required to be posted on or at the front door of a courthouse or on a public bulletin board at the courthouse to also be posted on the public government website of the locality served by the court or on the website of the circuit court clerk; HB 710 - requires any locality to take into consideration or give preference to an individual's status as a person with a disability in its employment hiring policies and practices, provided that such person with a disability meets all of the knowledge, skills, and eligibility requirements for the available position; HB 734 - provides that (i) criminal investigative files relating to a criminal investigation or proceeding that is not ongoing are excluded from the mandatory disclosure provisions of the Virginia Freedom of Information Act, though they may be disclosed by the custodian of such records to certain individuals except as otherwise provided in the bill, and (ii) with the exception of disclosure to an attorney representing a petitioner or inspection by an attorney or a person proceeding pro se in a petition for a writ of habeas corpus or writ of actual innocence or any other federal or state post-conviction proceeding or pardon, no criminal investigative file or portion thereof shall be disclosed to any requester except (a) the victim; (b) the victim's immediate family members, if the victim is deceased and the immediate family member to which the records are to be disclosed is not a person of interest or a suspect in the criminal investigation; or (c) the victim's parent or guardian, if the victim is a minor and the parent or guardian is not a person of interest or a suspect in the criminal investigation or proceeding, unless the public body has made reasonable efforts to notify any such individual of

the request for such information; HB 873 - provides that all state public bodies accepting bids or proposals for contracts pursuant to the Virginia Public Procurement Act shall provide an option to submit bids or proposals through the Commonwealth's electronic procurement system, known as eVA; HB 964 - provides that a registered sex offender who enters an emergency shelter designated by the Commonwealth or any political subdivision thereof and operated in response to a declared state or local emergency shall, as soon as practicable after entry, notify a member of the shelter's staff who is responsible for providing security of such person's status as a registered sex offender; HB 1080 - requires, in the case of any public elementary or secondary school in which a school resource officer is employed, the threat assessment team for such school to include at least one such school resource officer; HB 1010 - adjusts the notice requirements for public hearings held to increase property taxes in localities that conduct their reassessment of real estate more than once every four years; HB 1087 - provides that generating equipment of solar photovoltaic projects five megawatts or less shall be taxable by a locality, at a rate determined by such locality, but shall not exceed the real estate rate applicable in that locality, and that the exemption shall be as follows: 80 percent of the assessed value in the first five years in service after commencement of commercial operation, 70 percent of the assessed value in the second five years in service, and 60 percent of the assessed value for all remaining years in service; HB 1130/SB 207 - removes the requirement that a sworn law-enforcement officer be employed in a full-time capacity at the time of his retirement to purchase his service handgun; HB 1088 - changes the definition of "subdivision" to provide that it does not preclude different owners of adjacent parcels from entering into a valid and enforceable boundary line agreement with one another so long as such agreement is only used to resolve a bona fide property line dispute, the boundary adjustment does not move by more than 250 feet from the center of the current platted line or alter either parcel's resultant acreage by more than five percent of the smaller parcel size, and such agreement does not create an additional lot, alter the existing boundary lines of localities, result in greater street frontage, or interfere with a recorded easement, and such agreement shall not result in any nonconformity with local ordinances and health department regulations; HB 1173/SB 631 - replaces the current provisions of the Virginia Overtime Wage Act with the provision that any employer that violates the overtime wage requirements of the federal Fair Labor Standards Act, and any related laws and regulations, shall be liable to its employee for remedies or other relief available under the Fair Labor Standards Act; HB 1191/SB 361 - extends the date by which localities shall establish voluntary databases to be made available to the 9-1-1 alert system and the Marcus alert system to provide relevant mental health information and emergency contact information for appropriate response to an emergency or crisis from July 1, 2021, to July 1, 2023, and provides an exemption to the requirement that localities establish protocols for local law-enforcement agencies to enter into memorandums of agreement with mobile crisis response providers regarding requests for law-enforcement back-up during mobile crisis or community care team response and minimum standards, best practices, and a system for the review and approval of protocols for law-enforcement participation in the Marcus alert system for localities with a population that is less than or equal to 40,000, so that localities with a population that is less than or equal to 40,000 may but are not required to establish such protocols; HB 1290/SB 764 - requires every public body to report to the Virginia Fusion Intelligence Center all known incidents that threaten the security of the Commonwealth's data or communications or result in exposure of data protected by federal or state laws and all other incidents compromising the security of the public body's information technology systems with the potential to cause major disruption to normal activities

of the public body or other public bodies; SB 152 - defines "official public government website" as it applies to the Virginia Freedom of Information Act and the Virginia Freedom of Information Advisory Council as any Internet site controlled by a public body and used, among any other purposes, to post required notices and other content pursuant to the Virginia Freedom of Information Act on behalf of the public body; SB 172 - requires county boards of supervisors, prior to July 1 of each year, to set a maximum annual compensation, which will become effective as of January 1 of the year following the next regularly scheduled elections; SB 268 - provides that when a magistrate orders alternative transportation for an individual under a temporary detention order, the primary law-enforcement agency that executes the order may transfer custody of the person to the alternative transportation provider immediately upon execution of the order; SB 362 - prohibits persons riding bicycles, electric personal assistive mobility devices, electric power-assisted bicycles, or motorized skateboards or scooters two abreast from impeding the normal and reasonable movement of traffic and requires such persons to move into a single-file formation as quickly as is practicable when being overtaken from the rear by a faster-moving vehicle; SB 593 - allows auxiliary police officers to provide transportation for a person subject to an emergency custody or temporary detention order; SB 649 - changes from discretionary to mandatory that the chief of police of a city or chief of police or sheriff of a county disclose to a school principal all instances where a juvenile at the principal's school has been charged with a violent juvenile felony, an arson offense, or a concealed weapon offense and adds an offense that requires a juvenile intake officer to make a report with the school division superintendent to the list of such instances that must be disclosed to a school principal for the protection of the juvenile, his fellow students, and school personnel; SB 686 - provides that any solar facility installed (i) on the roof of a residential dwelling or a structure on an agricultural zoned property in order to serve the electricity needs of the property upon which the facility is located and (ii) pursuant to existing local regulation of solar facilities laws is declared a separate class of property and shall be classified for local taxation separately from other classifications of real or personal property; and SB 777 - provides that no passenger car or pickup or panel truck shall be operated on a public highway if the suspension, frame, or chassis has been modified by any means so as to cause the height of the front bumper to be four or more inches greater than the height of the rear bumper. Some of the Legislative Priorities for the 2023 General Assembly Session include the Freedom of Information Act, Grievance Hearings, Interoperability, Pretrial Services, Public Hearing and Public Procurement, Sovereign Immunity, Impacts of Federal and Military Facilities, Public Sector Role in Onsite Sewer Program, Siting of Transmission Lines, Electric Grid Capacity Planning, Devolution of Secondary Roads, and Orphaned Drainage Outfalls. Mr. Carmichael inquired about whether SB 686 affects the last approved solar facility. Mr. Whitten stated that the applicant was made aware that he will be taxed due to the new law.

Chair Waymack called for a recess at 6:51 p.m. The meeting reconvened at 7:00 pm.

**Invocation.** Pastor Bryan Briggs of Destination Church gave the Board's invocation.

**Pledge of Allegiance to U.S. Flag.** Mr. Hunter led the Pledge of Allegiance to the U.S. Flag.

**PUBLIC COMMENTS.** Chair Waymack announced that anyone wishing to come before the Board may do so at this time. She noted that this was the time for unscheduled general public



comments. Chair Waymack opened the public comments at 7:03 p.m. There was no one to speak and the public comments period was closed.

**APPROVAL OF AGENDA.** Mr. Carmichael made a motion, seconded by Mr. Webb, to adopt the agenda as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (4) Hunter, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (1) Brown

**ORDER OF CONSENSUS.** Mr. Hunter made a motion, seconded by Mr. Carmichael, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – August 9, 2022 Regular Meeting.

R-22-166

C-2.

RESOLUTION; COMMENDATION;  
RESOLUTION; COMMENDATION; ALLAN C. RICHESON, REGISTRAR; ATTAINMENT  
OF ELECTIONS/REGISTRATION ADMINISTRATOR (CERA) CERTIFICATION

WHEREAS, Mr. Allan C. Richeson, Registrar for Prince George County was designated as a Certified Elections/Registration Administrator (CERA), the highest professional achievement for election officials in the country; and

WHEREAS, CERA designation is achieved only through a multi-year course of study taught by the Auburn University's Master in Public Administration (MPA) faculty, Auburn, Alabama and conducted by the Election Center's Professional Education Program. The intent of the program is to professionalize the management of voter registration and elections administration in promoting and preserving public trust in the democratic process; and

WHEREAS, This is the highest designation available to elections and voter registration officials. The graduating class of 85 election professionals totals 1,420 election officials and election vendors who have achieved the CERA/CERV status. This is an outstanding accomplishment; and

WHEREAS, Prince George County is indeed fortunate to have Allan Richeson as one of the top designated professionals in America. Obtaining and maintaining CERA status means that he has committed to a career long process of continuing education to improve the electoral process in Virginia and the nation.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Prince George this 13<sup>th</sup> day of September, 2022, does hereby commend Allan C. Richeson for



attaining the highest professional achievement for election officials and election vendors in the country; and

BE IT FURTHER RESOLVED that this Board extends its gratitude for Mr. Richeson's outstanding leadership in the Registrar's Office and wishes him many more years of success.

R-22-166A

C-3.

RESOLUTION; COMMENDATION;  
REAL ESTATE OPERATIONS COORDINATOR CAROL M. CRAWFORD;  
SERVICE TO PRINCE GEORGE COUNTY

WHEREAS Carol M. Crawford was hired on January 6, 1994, as Part-Time Clerical in the Commonwealth's Attorney Office; and

WHEREAS Mrs. Crawford became Full-Time Administrative Secretary in the Commonwealth's Attorney Office on July 1, 1997 and then served as the Full-Time Administrative Secretary in the County Attorney's Office effective January 1, 2004 when the County Attorney's Office was first introduced; and

WHEREAS Mrs. Crawford was reclassified to the title of Legal Assistant on February 1, 2004 and later reclassified as Senior Legal Assistant on July 1, 2018; and

WHEREAS Mrs. Crawford was promoted to Real Estate Operations Coordinator in the Assessor's Office on July 16, 2018 and continued in this capacity until she retired on August 31, 2022; and

WHEREAS, Mrs. Crawford completed her Bachelor's Degree in Business Administration while employed full-time with the County and also later earned her Virginia Certified Title Examiner's Certification; and

WHEREAS throughout her remarkable career in Public Service, spanning more than 28 years, Carol M. Crawford has served the citizens of the County to the utmost of her ability, demonstrating commitment, integrity, and devotion in a manner bespeaking the dedication of a true public servant. Mrs. Crawford's institutional knowledge and expertise are irreplaceable and will be sorely missed by the Assessor's Office, the County and its citizens; and

WHEREAS Mrs. Crawford has consistently provided outstanding customer service to the Citizens of Prince George County and the Commonwealth;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Prince George this 13<sup>th</sup> day of September, 2022, does hereby commend Carol M. Crawford for completion of more than 28 years of dedicated service to the County and its citizens; and

BE IT FURTHER RESOLVED that this Board wishes to extend to Mrs. Crawford much happiness and continued success as she enters the next phase of her life where she can devote her time and attention to those she loves most; her husband, her children and her grandchildren.

R-22-166B

C-4.

**RESOLUTION ACCEPTING UTILITY EASEMENTS AND TEMPORARY CONSTRUCTION EASEMENTS FOR FORCE MAIN RELOCATION PROJECT**

WHEREAS, the relocation of a public force main requires the acquisition of permanent utility easements on 5 parcels and a temporary construction easement on 1 of the same parcels; and

WHEREAS, these easements will allow for the installation and continued maintenance of the water line; and

NOW, THEREFORE, BE IT RESOLVED, that the Prince George County Board of Supervisors accepts the dedication of permanent utility easement for 5 separate parcels with the following tax map numbers:

340(0A)00-014-F  
340(0A)00-007-G  
340(0A)00-007-E  
340(0A)00-008-0  
06001003 – located within the city of Petersburg

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Prince George County Board of Supervisors accepts the dedication of temporary construction easement for parcel 340(0A)00-014-F.

On roll call the vote was:

In favor: (4) Hunter, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (1) Brown

**PRESENTATIONS**

**S-1. Resolution; Commendation; Allan C. Richeson, Registrar; Attainment of Elections/Registration Administrator (CERA) Certification.** Chair Waymack presented Mr. Richeson his commendation in the presence of his family and co-workers.

**S-2. Resolution; Commendation; Carol Crawford; Service to Prince George County.** Mr. Hunter presented the commendation to Carol Crawford in the presence of her co-workers and family.

### **SUPERVISORS' COMMENTS**

Mr. Hunter stated that he had the honor of representing the Board at First Responders Day at the Farmer's Market and it was a great event.

Chair Waymack asked everyone to be kind and look out for themselves, their families, and their neighbors.

### **COUNTY ADMINISTRATOR'S COMMENTS**

Mr. Jeff Stoke, Deputy County Administrator, stated that absentee voting begins on September 23 for early in-person voting (Mon-Fri, excluding Holidays), P.G. Registrar's Office, 6602 Courts Drive or 804-722-8748 for more information 8:30am - 4:30pm. The Prince George County IDA meeting has been rescheduled for September 28 at noon, which was previously to be held on September 21. Mr. Stoke announced the passing of two long-time County leaders. F. Woodrow (Woody) Harris, Director of the 6<sup>th</sup> District Court Services Unit passed away on September 9<sup>th</sup>. William Kreider (Board of Zoning Appeals) passed away on September 9<sup>th</sup>. Mr. Kreider served as the Chairman of both the Board of Zoning Appeals and the James River Soil and Water Conservation and was the President of Farm Bureau. Chair Waymack added that Mr. Harris was "Mr. Southside" for many, many years as he was very active in the Court system and will be missed.

### **REPORTS**

**VDOT** – Ms. Crystal Smith of the Virginia Department of Transportation, stated that the Benjamin Harrison Bridge will close during night hours again on Monday, September 18 until Friday, September 23 from 7 pm to 5 am. Ms. Smith stated that the Safety Study drafts are ready on the short section of 55 mph on Courthouse and the intersection of Ruffin Road and Sandy Ridge, and she should have recommendations to the Board by their next meeting. The 2023 paving routes have been approved and proposals for the 2024 routes have already come out as well. Pole Run Road at Hines Road is scheduled for a 2023 high-priority Secondary Segment Review so the District has indicated that no further reviews will be done per residency requests until those results are back in. The maintenance crews are doing quite a bit of patching and contract work. They have paved Roland Road, Spain, Arwood, and the Route 460 trench widening and patching is expected to start next week.

**Back to School Fair** – Ms. Bertha Judge, Director of Social Services, stated that the Back to School Fair was another successful year. A total of 816 backpacks were distributed and 70 were provided to the School Board Office and the Department of Social Services for the distribution to families unable to attend the Fair. Ms. Judge stated that the Department of Social Services Staff and the Cheerleaders sorted supplies and packed the backpacks. She gave a special thank you to the Planning Committee and other volunteers, including Buildings and Grounds, the School Board Office, Emergency Management, the Police Department, the Sheriff's Office, Fire and EMS, Parks and Recreation, the Appomattox Regional Library System, Beth Lipp, Destination Church, Unity Baptist Church, CERT Volunteers, Women's Club Volunteers, Rotary Club Volunteers, Ft. Lee ALU SLC-22-009 Volunteers, RCJA Volunteers, Thomas Carden, Logan Moses, and Prince George Athletic Department Football Players and Cheerleaders. She also thanked their many benefactors, Titmus Foundation, John Randolph Foundation, Mount Hope

Baptist Church, Clarks AutoCare Center, Bank of Southside Virginia, Gayle Vance, Church of the Sacred Heart, Bethlehem Congregational Church, Belinda Cummings, Omni Financial, American Legion Post 1703, Mary Alice O'Donnell, Abby Baker, Mark Bric Display, Merchants Hope Church, Waste Knot Inc., BBQ Bliss, and Kulture Kuts.

### **ORDER OF BUSINESS**

**A-1. Resolution; Approval and Adoption of the 2022 Strategic Plan for Prince George County Virginia.** Ms. Julie Walton, Deputy County Administrator, Community Development, stated that a Strategic Plan is a promise to the community on what their local government is going to try to achieve for them. It is a set of results that the government will dedicate people, resources, and partnerships for the community to achieve these results. After months of preparation with interviews, Focus Group Sessions, public input forums, and a survey/questionnaire, the County had its Strategic Plan meeting on May 14, 2022 where the Board came up with four strategic priorities. The four strategic priorities are Infrastructure, Economic Development & Prosperity, Land Use & Development, and Good Governance. Under each of these priorities are Strategic Goals. A Strategic Goal describes in measurable terms the significant results the Organization must accomplish over the next 2-5 years in order to fulfill the Board's intention for the Strategic Priority. At the August 9 work session, Managing Results LLC presented the final draft of the Strategic Plan documents including the Plan and Priorities, the Vision Statement and the Mission Statement that were developed over the past several months. The Strategic Plan includes input from the Board, County Staff, stakeholders and citizens. The final document is included in the packet for review and for consideration of approval by the Board. Mr. Hunter made a motion, seconded by Mr. Carmichael, to approve the Strategic Plan as presented. Mr. Carmichael stated that Managing Results LLC and County Staff did a tremendous job. Roll was called on the motion.

R-22-167

A-1.

### **RESOLUTION; APPROVAL AND ADOPTION OF THE 2022 STRATEGIC PLAN FOR PRINCE GEORGE COUNTY VIRGINIA**

WHEREAS, The Board of Supervisors desires a Strategic Plan to help the County direct its efforts and resources toward a clearly defined vision for its future that includes benchmarks and milestones that measure the County's progress; and,

WHEREAS, This initiative will be institutionalized as a process that is used to guide the organization and its stakeholder partners in making key decisions and tracking progress towards achieving its goals, and to ensure that these goals are aligned upward to the County's Comprehensive Plan; and,

WHEREAS, Prince George County developed this plan proactively and transparently with community and staff input, participation, and acceptance.

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors approves and adopts the 2022 Strategic Plan for Prince George County Virginia as presented on this date.

On roll call the vote was:

In favor: (4) Hunter, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (1) Brown

### **PUBLIC HEARINGS**

**P-1. Public Hearing; SPECIAL EXCEPTION – SE-22-06: Request of Charles Skalsky, pursuant to §90-103 (21) of the Zoning Ordinance to continue and expand the extraction of natural resources (borrow pit) in an R-A (Residential-Agricultural) Zoning District. The subject property is approximately 23.4 acres in size, located on West Quaker Road (SR 629) and is identified by Tax Maps 340(0A)00-136-0, 137-0, 139-0, and 108-0. The Prince George County Comprehensive Plan Future Land Use Map indicates that the property is planned for Residential uses.** Ms. Julie Walton, Deputy County Administrator, Community Development, stated that the applicant has requested a special exception to continue and expand the extraction of natural resources (borrow pit) on approximately 23.4 acres of property consisting of four (4) individual parcels that total approximately 220.84 acres. The property is located on West Quaker Road in the R-A Zoning District. The applicant submitted a preliminary application on March 4, 2021 and a formal special exception application on June 10, 2022. The borrow pit has operated since May 13, 2018 without a renewed special exception by the Board of Supervisors. The applicant is requesting a special exception to continue and expand the borrow pit that was previously approved in 2013. According to the conceptual site plan included in the application materials, the proposed disturbed area consists of approximately 23.4 acres divided into three work areas/zones that impact four (4) parcels of land. Three (3) parcels [(340(0A)00-136-0, 137-0 & 139-0)] have been permitted in the past and a fourth parcel [(340(0A)00-108-0)] is being added with this application. The operation will utilize a dozer, dump trucks and an excavator. The applicant plans to excavate on an as-needed basis beginning with a portion of Work Area. The applicant has a permit from the Virginia Department of Mines, Minerals and Energy (DMME) Division of Mineral Mining for 3.6 acres in work area B. After discussion with the applicant, the proposed hours of operation will be Monday-Saturday from 7:00 am to 5:30 pm with some occasional work on Sundays. The primary access road to be used in the operation is located off West Quaker Road. The applicant is requesting to install a construction entrance onto an existing unnamed access road that is located off Route 460 and serves the Crater Criminal Justice Academy. The estimated life of the operation (borrow pit) is 10 years. The proposed land use (borrow pit) is permitted by Special Exception in the R-A zoning district and has been in operation since 1990. If the project receives Special Exception approval, the facility layout and operation will be reviewed in detail for compliance with applicable County Code requirements and Zoning Ordinance requirements. The use is also regulated by the State Department of Mines, Minerals and Energy. Land uses on adjacent properties include low-density residential development, farmland, woodlands and public/semi-public uses. Expected impacts on adjacent properties and roadways will be in the form of increased truck traffic and noise associated with the operation. VDOT has reviewed the request and has no issues or concerns with the anticipated increase in truck traffic and has no issues or concerns with the existing commercial entrance located on West Quaker Road (SR 629). The applicant has provided a letter, dated March 23, 1990, from the City of Petersburg granting him the authorization to use the private road off County Drive (U.S. Route 460) subject to certain

conditions. Visual impacts are expected to be mitigated by the existing buffer of trees existing on the property. Noise can be mitigated by the existing trees and the County's noise ordinance. The Comprehensive Plan's future land use map has the subject property designated for Residential uses; however, this is not a new use because the applicant has been granted six (6) Special Exceptions for a borrow at this site since 1990. Land Disturbing activity not covered under the Department of Mines and Minerals permit in excess of 10,000 square feet but under one acre will need to be covered under a Land Disturbance Permit issued by Prince George County. In addition to the local permit, activities one acre and above will need to be covered under a Construction General Permit issued by the Virginia Department of Environmental Quality. Further comments will be reserved for Site Plan submittal. West Quaker Road is posted as a "no thru trucks" route. However, trucks will be allowed to access the proposed borrow pit from either end of West Quaker Road without violating the thru truck restrictions as the project would be considered a destination. The applicant discussed constructing a construction entrance from the unnamed road to the Petersburg Jail Annex and Farm. This is not a VDOT maintained state road and VDOT does not have the authority to issue permits or allow new users on the roadway. The Planning Commission recommended Approval of this renewal request for a Borrow Pit with the recommended conditions: (1) This Special Exception is granted to Michael Ellis (Ellis Construction, Inc.) for the extraction of natural resources (borrow pit) on Tax Maps 340(0A)00-0136, 137-0, 139-0 and 108-0; (2) This Special Exception is renewable or transferrable to future owners only by approval of the Board of Supervisors without a public hearing so long as there are no deviations from the conditions; (3) All applicable requirements of Chapter 54-6 (Quarries, Pits and Mines) of the Code of the County of Prince George, Virginia and all other applicable Federal, State and County Code requirements are shall be observed and adhered to; (4) The owner/applicant shall retain existing trees for visual and noise buffering purposes. Any removal of trees that currently contribute to the visual and noise buffer shall require advance permission in writing from the Director of Planning; (5) The owner/applicant shall obtain an updated letter from the City of Petersburg granting the applicant permission to utilize the existing access road located off County Drive (U.S. Route 460). This letter shall be provided to the Director of Planning prior to Site Plan approval. If updated permission is not obtained from the City of Petersburg, then the entrance utilizing this road shall not be permitted; (6) The Borrow Pit shall be limited to 10 acres of mining operation at any one time; (7) The applicant shall modify their existing permit held with VDMM prior to disturbing in excess of the 3.6 acres that has been permitted by the VDMM; (8) A Site Plan shall be approved before excavation activities can begin; (9) This Special Exception shall become null and void if no Site Plan has been submitted within a period of 12 months from the date of Special Exception Approval; (10) The Special Exception shall become null and void if the use is abandoned for a period of twenty-four 24 consecutive months; and (11) This Special Exception may be revoked by Prince George County or by its designated agent for failure by the applicant to comply with any of the listed conditions or any provision of federal, state or local regulations. The applicant, Mr. Michael Ellis with Ellis Construction, Inc. stated that it is a full-fledged borrow pit and he appreciates the consideration of the Board. He stated that he will minimize dust, dirt, or any other complaints. Chair Waymack opened the public hearing at 7:49 pm. There was no one to speak and the public hearing was closed. Mr. Webb made a motion, seconded by Mr. Carmichael, to approve the Special Exception as presented. Roll was called on the motion.

P-1.

SPECIAL EXCEPTION – SE-22-06: Request of Michael Ellis (Ellis Construction, Inc.) pursuant to §90-103(21) of the Zoning Ordinance to continue and expand the extraction of natural resources (borrow pit) in an R-A (Residential-Agricultural) Zoning District. The subject property is approximately 23.4 acres in size, located on West Quaker Road (SR 629) and is identified by Tax Maps 340(0A)00-136-0, 137-0, 139-0, and 108-0. The Prince George County Comprehensive Plan Future Land Use Map indicates that the property is planned for Residential uses.

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BE IT ORDAINED by the Board of Supervisors of Prince George County that the Special Exception Application identified as SE-22-06 is granted as an amendment to the official zoning map with the following conditions:

1. This Special Exception is granted to Michael Ellis (Ellis Construction, Inc.) for the extraction of natural resources (borrow pit) on Tax Maps 340(0A)00-0136, 137-0, 139-0 and 108-0.
2. This Special Exception is renewable or transferrable to future owners only by approval of the Board of Supervisors without a public hearing so long as there are no deviations from the conditions.
3. All applicable requirements of Chapter 54-6 (Quarries, Pits and Mines) of the Code of the County of Prince George, Virginia and all other applicable Federal, State and County Code requirements are shall be observed and adhered to.
4. The owner/applicant shall retain existing trees for visual and noise buffering purposes. Any removal of trees that currently contribute to the visual and noise buffer shall require advance permission in writing from the Director of Planning.
5. The owner/applicant shall obtain an updated letter from the City of Petersburg granting the applicant permission to utilize the existing access road located off County Drive (U.S. Route 460). This letter is shall be provided to the Director of Planning prior to Site Plan approval. If updated permission is not obtained from the City of Petersburg, then the entrance utilizing this road shall not be permitted.
6. The Borrow Pit shall be limited to 10 acres of mining operation at any one time.
7. The applicant to shall modify their existing permit held with VDMM prior to disturbing in excess of the 3.6 acres that has been permitted by the VDMM.
8. A Site Plan shall be approved before excavation activities can begin.
9. This Special Exception shall become null and void if no Site Plan has been submitted within a period of 12 months from the date of Special Exception Approval.
10. The Special Exception shall become null and void if the use is abandoned for a period of twenty-four 24 consecutive months.
11. This Special Exception may be revoked by Prince George County or by its designated agent for failure by the applicant to comply with any of the listed conditions or any provision of federal, state or local regulations.

On roll call the vote was:

In favor: (4) Hunter, Webb, Waymack, Carmichael



Opposed: (0)  
Absent: (1) Brown

**P-2. Public Hearing Ordinance for a One-Time Waiver of Code Section 82-311(A) and 82-591 of "The Code of the County of Prince George, Virginia" to Allow the Use of Private Water and Wastewater Facilities.** Mr. Frank Haltom, County Engineer, stated that Sheetz, Inc. intends to develop a commercial convenience store with gas and commercial diesel fueling at the northwestern corner of West Quaker Road and County Drive (Rt. 460), on tax parcel 340(06)00-001-A. Prince George currently has insufficient water and wastewater capacity to serve this project. In order to secure financing for the project, among other requirements Sheetz, Inc. must identify a reliable source of potable water and domestic wastewater treatment. The County is taking steps to provide additional water and wastewater capacity to the area. However, it will take 24 to 36 months to complete the necessary improvements to serve this part of the county. Until the public water and wastewater improvements are complete, the applicant requests a waiver of the ordinance to allow them to install private water and wastewater facilities to serve the property. The approval of an ordinance after the public hearing is required for a one-time waiver to County Code Section 82-311(a) and 82-591. Chair Waymack opened the public hearing at 7:53 p.m. There was no one to speak and the public hearing was closed. Mr. Hunter made a motion, seconded by Mr. Webb, to approve an Ordinance for a one-time waiver of Code Sections 82-311(a) and 82-591 to allow the use of private water and wastewater facilities to serve tax parcel 340(06)00-001-A until the completion of the necessary public water and wastewater improvements to serve the property. Roll was called on the motion.

O-22-26

P-2.

ORDINANCE FOR A ONE-TIME WAIVER OF CODE SECTION 82-311(A) AND 82-591 OF "THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA" TO ALLOW THE USE OF PRIVATE WATER AND WASTEWATER FACILITIES.

BE IT ORDAINED by the Board of Supervisors of Prince George County:

- (1) That a one-time waiver of Code Sections 82-311(A) and 82-591 of the "Code of the County of Prince George, Virginia, 2005, as amended" to allow the use of private water and wastewater facilities to serve tax parcel 340(06)00-001-A until the completion of the necessary public water and wastewater improvements to serve the property.
- (2) That this ordinance shall be effective immediately upon adoption.

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Adopted on September 13, 2022 and becoming effective immediately.

On roll call the vote was:

In favor: (4) Hunter, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (1) Brown

**P-3. Public Hearing: Lease Agreement for Use of a Storage Bay at the Disputanta Community Center Between the County of Prince George, Virginia and L3Harris Technologies, Inc.** Mr. Dan Whitten, County Attorney, stated that L3Harris Technologies, Inc. has subcontracted with AMK Services as the maintenance provider for the Communications System and has approached the County to request that the County lease a storage bay to store equipment related to the Communications System. The bay is located at 10010 County Drive in Disputanta, Virginia and is identified as Tax Map # 46A(0A)00-070-0. The County owns this property. The following facilities are located on the property: Disputanta Volunteer Fire Company, Disputanta Community Center and the Disputanta Library. The bay is part of the Disputanta Community Center and is not currently being used. The 20-year lease term will begin September 14, 2022 and end on September 13, 2042. L3Harris Technologies will have the option to extend the lease on an annual basis upon the agreement of the County to extend the lease. There will be no fee for the use of the bay. In order to lease real estate owned by the County, the Board must hold a public hearing pursuant to Section 15.2-1800 of the Code of Virginia, 1950, as amended. A motion approving the County to lease a storage bay at the Disputanta Community Center to L3 Harris Technologies, Inc. is requested. Mr. Whitten confirmed for Mr. Carmichael that this lease will have no effect on any citizen who wants to use the building. He also stated that he does not believe a sprinkler system is required, just the HVAC system and the shelving. Mr. Webb stated that it will be a controlled environment for the expensive equipment that will be in there. Chair Waymack opened the public hearing at 7:58 p.m. There being no one to speak, the public hearing was closed. Mr. Hunter made a motion, seconded by Mr. Webb, to approve the lease for L3Harris Technologies, Inc. to lease a storage bay at the Disputanta Community Center. Roll was called on the motion.

R-22-168

P-3.

PUBLIC HEARING: LEASE AGREEMENT FOR USE OF A STORAGE BAY AT THE  
DISPUTANTA COMMUNITY CENTER BETWEEN  
THE COUNTY OF PRINCE GEORGE, VIRGINIA AND  
L3HARRIS TECHNOLOGIES, INC.

NOW, THEREFORE, BE IT RESOLVED that the Prince George County Board of Supervisors this 13<sup>th</sup> day of September, 2022, does hereby authorize the County Administrator to execute a Lease Agreement between Prince George County and L3Harris Technologies, Inc.

On roll call the vote was:

In favor: (4) Hunter, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (1) Brown

**P-4. Public Hearing; Ordinance to Amend § 22-1 of "The Code of the County of Prince George, Virginia", 2005, as Amended, to Change the Name of the Industrial Development Authority of Prince George County to the Economic Development Authority of Prince**

**George County.** Mr. Yoti Jabri, Economic Development Director, stated that on July 20th, 2022, the Industrial Development Authority (IDA) of Prince George County approved a motion, on a 5 to 2 vote, recommending to the Prince George County Board of Supervisors changing the name of the Industrial Development Authority of Prince George County to the Economic Development Authority of Prince George County. Code of Virginia, 15.2-4903, gives the Prince George County Board of Supervisors the authority to change the name by ordinance amendment. On August 9, 2022, the Board of Supervisors approved the authorization to advertise for a public hearing. Chair Waymack opened the public hearing at 8:02 pm. There was no one to speak and the public hearing was closed. Mr. Carmichael made a motion, seconded by Mr. Webb, to approve the name change of the Industrial Development Authority of Prince George County, Virginia to the Economic Development Authority of Prince George County, Virginia under Prince George County Code of Ordinances: Chapter 22: Community Development, Section 22-1 - Industrial Development Authority. Roll was called on the motion.

O-22-27

P-4.

ORDINANCE TO AMEND § 22-1 OF "THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA", 2005, AS AMENDED, TO CHANGE THE NAME OF THE INDUSTRIAL DEVELOPMENT AUTHORITY OF PRINCE GEORGE COUNTY TO THE ECONOMIC DEVELOPMENT AUTHORITY OF PRINCE GEORGE COUNTY

BE IT ORDAINED by the Board of Supervisors of Prince George County:

*(1) That § 22-1 of The Code of the County of Prince George, Virginia, 2005, as amended, is amended as follows:*

CHAPTER 22 COMMUNITY DEVELOPMENT

Sec. 22-1. Economic ~~Industrial~~ development authority.

(a) There is hereby created a political subdivision of the commonwealth with such public and corporate powers as are set forth in the Industrial Development and Revenue Bond Act, constituting chapter 49 of title 15.2 of the Code of Virginia (Code of Virginia, § 15.2-4900 et seq.).

(b) The name of the political subdivision hereby created shall be the Economic ~~Industrial~~ Development Authority of Prince George County, Virginia.

*(2) That the Ordinance shall be effective immediately.*

On roll call the vote was:

In favor: (4) Hunter, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (1) Brown

**ORDER OF BUSINESS (cont'd)**

**A-2. Resolution: Award of Contract for Purchase of Two Pump Stations – Pump Station 9 and Pump Station 10 of \$204,400 Each (Total \$408,800) and a Budget Transfer from ARPA Utility Contingency Account for \$600,000 to Cover Total Estimated Pump Station 9 And 10 Improvements.** Mr. Frank Haltom, County Engineer, stated that the County owns and operates two wastewater pump stations along Route 460, identified as pump stations #9 and #10. These two pump stations were installed in the 1980s and both continue to operate with the original pumps. As parts for these older pumps and motors are becoming less available to keep these stations operable, it is recommended these pumps, and the associated equipment, be replaced. The Utility department currently uses Gorman-Rupp as their primary pump manufacturer in order to establish an inventory of parts and allow Staff to become familiar with routine maintenance and repairs. Tencarva Machinery Company is a sole source vendor for the Gorman-Rupp manufacturer in the state of Virginia. The County has received a proposal from Tencarva Machinery Company to provide two enclosed pump stations for \$204,400 each, for a total of \$408,800. Each enclosed pump station provides 2 pumps and motors and all associated piping, valves and panels to operate the station. Staff recommends an award of contract for the purchase of two enclosed pump stations from Tencarva Machinery Company for \$408,800. Staff also recommends the use of ARPA funds for the costs of the purchase. Concrete pad installation and electrical work is not included in the cost estimates provided by Tencarva Machinery Company. The total estimated cost for improvements at each station is \$300,000. Staff is also requesting budget transfers within the ARPA fund to cover the total cost of improvements. Mr. Webb made a motion, seconded by Mr. Hunter, to approve the resolution to award the contract for the purchase of two enclosed pump stations from Tencarva Machinery Company for \$408,800, and authorize a budget transfer of \$600,000 from ARPA Utilities contingency account to the Pump Station 9 and 10 ARPA Project Accounts. Roll was called on the motion.

R-22-169

A-2.

**RESOLUTION: AWARD OF CONTRACT FOR PURCHASE OF TWO PUMP STATIONS – PUMP STATION 9 AND PUMP STATION 10 OF \$204,400 EACH (TOTAL \$408,800) AND A BUDGET TRANSFER FROM ARPA UTILITY CONTINGENCY ACCOUNT FOR \$600,000 TO COVER TOTAL ESTIMATED PUMP STATION 9 AND 10 IMPROVEMENTS.**

WHEREAS, county owns and operates two pump stations installed in the 1980s that operate with the original pumping equipment, Pump Station #9 and Pump Station #10; and

WHEREAS, parts for the original station are becoming less available to keep these stations operable, and therefore, it is recommended the pumps, and the associated equipment, be replaced; and

WHEREAS, the County has received a proposal from Tencarva Machinery Company, for the purchase of two pump stations for \$204,400 each, or a total purchase price of \$408,800, and Tencarva Machinery Company is the sole source vendor for Gorman-Rupp pumps; and

WHEREAS, concrete pad installation and electrical improvements are not included in the equipment pricing and total rehabilitation is estimated at \$300,000 per pump station, or \$600,000 in total, and sufficient American Recovery Plan Act (ARPA) Funding is available to cover these costs.

NOW, THEREFORE BE IT RESOLVED: that the Board of Supervisors of the County of Prince George this 13<sup>th</sup> day of September, 2022, hereby awards the contract for the purchase of two package pump stations to Tencarva Machinery Company for \$204,400 each, \$408,800 in total.

NOW THEREFORE, BE IT FURTHER RESOLVED That the Board of Supervisors of the County of Prince George this 13<sup>th</sup> day of September, 2022, does hereby authorize the following increase of funds within the 2022-2023 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>ARPA Fund</u>	
<u>Expenditure:</u>	
0231-04-104-7003-49199 ARPA Fund Utility Contingency	(\$600,000) Decrease
0231-04-104-3225-48407 ARPA PS 9 Rehab Project	\$300,000 Increase
0231-04-104-3226-48407 ARPA PS 10 Rehab Project	\$300,000 Increase

On roll call the vote was:

In favor: (4) Hunter, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (1) Brown

**A-3. Resolution: Change to FY2022-2023 Position Control Chart With the Following Changes and FY2022-2023 Budget Appropriation of Department of Criminal Justice Services School Resource Officer Grant Funds (\$103,389).** Ms. Corrie Hurt, Human Resources Director, stated that on July 12, 2022 the Police Chief received Board permission to apply for a School Resource Officer grant to assign to Harrison Elementary School (R-22-137). The application was submitted to DCJS and was awarded on August 19, 2022. The award requires 1) a revision to the Position Control Chart; and 2) an appropriation of anticipated grant revenues to the FY2023 budget. There is no required local match for this grant in FY2023. Additionally, the Police Chief provided information to the Board on July 12 that stated if the position was approved, funding is needed to cover the cost of an additional vehicle and equipment for the officer that the grant does not cover in the amount of \$52,426.88. Finalized FY2023 state HB599 Police revenues in excess of the adopted budget will cover this cost. This appropriation will be discussed as part of the FY2023 state revenue budget changes later in tonight's (September 13) agenda. Mr. Carmichael made a motion, seconded by Mr. Webb, to authorize a change to FY22-23 Position Control Chart, adding another sworn Police Officer (SRO Harrison Elementary) and appropriate grant funds and related expenditures to the FY2023 budget. Roll was called on the motion.

A-3.

RESOLUTION; CHANGE TO FY 2022-2023 POSITION CHART WITH THE FOLLOWING CHANGES AND FY 2022-2023 BUDGET APPROPRIATION OF DEPARTMENT OF CRIMINAL JUSTICE SERVICES SCHOOL RESOURCE OFFICER GRANT FUNDS (\$103,389)

- Addition of Sworn Police Officer – School Resource Officer for Harrison Elementary School (DCJS SRO Grant-Funded)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13<sup>th</sup> day of September, 2022 hereby approves the requested changes to the FY 2022-2023 Position Chart and that no changes be made to the chart without Board approval regardless of what other County policies may state.

BE IT FURTHER RESOLVED That the Board of Supervisors of the County of Prince George this 13<sup>th</sup> day of September, 2022, does hereby authorize the following amendment within the 2022-2023 Budget, such line items increased and changed as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George;

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
<b>Budget Amendment:</b>		
<i>General Fund</i>		
<i>Expenditure – Increases:</i>		
0100-03-100-0601-41100	Police Salaries	\$72,684.00
0100-03-100-0601-42100	Police FICA SS/Medicare	\$ 5,560.00
0100-03-100-0601-42210	Police VRS Retirement	\$11,949.00
0100-03-100-0601-42300	Police Health Insurance	\$10,354.00
0100-03-100-0601-42400	Police Group Life Insur	\$ 974.00
0100-03-100-0601-42700	Police Worker's Compensation	\$ 1,868.00
SUB-TOTAL		\$103,389.00
 <i>Revenue – Increase:</i>		
0100-20-601-8201-324104	School Resource Officer Grant Funds	\$103,389.00

On roll call the vote was:

In favor: (4) Hunter, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (1) Brown

**A-4. Resolution: Change to FY2022-2023 Position Control Chart to Reclassify a PTR Utility Worker III to Full-Time Utility Inspector and FY2022-2023 Budget Transfer (\$11,968).** Ms. Corrie Hurt, Human Resources Director, stated that the Utilities Department received approval to fund a Part-Time Utility Worker III during the FY2023 budget process. This position has not yet been filled and remains vacant. Stormwater responsibilities recently

transitioned from Community Development and Code Compliance to the Utilities Department, and no personnel was transferred with this shift. Due to workload demands, the Director of Utilities & Engineering is requesting a reclassification of the vacant Part-Time Utility Worker III position to a newly created Full-Time Utilities inspector. A job description has been created, and the recommended grade is 314. There is no increased fiscal impact for FY2023, with an estimated November 1, 2022 fill date. The full year estimated impact, FY2024 and beyond is \$26,703 (net of future pay increases and benefit rate changes). Staff does recommend paying 25% of the salary and benefits for this position using Stormwater Fees accounted for within the Stormwater Fund. The FY2023 adopted budget includes a Stormwater Fund contingency of \$48,200, and a budget transfer from Stormwater Fund Contingency to Stormwater Salary and Benefit lines of \$11,968 to cover 25% of the salary and benefits is requested. Mr. Hunter made a motion, seconded by Mr. Carmichael, to approve the resolution authorizing a change to the FY22-23 Position Control Chart and budget transfer of \$11,968 from Stormwater contingency to salary and benefit lines, to reclassify the vacant Part-Time Utility Worker III position to a Full-Time Utilities Inspector. Roll was called on the motion.

R-22-171

A-4.

RESOLUTION; CHANGE TO FY 2022-2023 POSITION CHART WITH THE FOLLOWING CHANGES AND FY 2022-2023 BUDGET TRANSFER (\$11,968)

- Convert Part-Time Utility Worker III to Full-Time Utilities Inspector [Utilities and Stormwater Fund budgets]
- Approve Budget Transfer to allow for 25% of salaries and benefits to be paid from Stormwater Fees accounted for within the Stormwater Fund

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13<sup>th</sup> day of September, 2022 hereby approves the requested changes to the FY 2022-2023 Position Chart and that no changes be made to the chart without Board approval regardless of what other County policies may state.

BE IT FURTHER RESOLVED That the Board of Supervisors of the County of Prince George this 13<sup>th</sup> day of September, 2022, does hereby authorize the following amendment / transfers among accounts within the 2022-2023 Budget, such line items increased and changed as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George;

FUND/ORGANIZATIONAMOUNT

Budget Amendment:

*Stormwater Fund**Expenditure – Increase:*

0220-04-104-2121-41100	Stormwater Salaries	\$8,509.00
0220-04-104-2121-42100	Stormwater FICA SS/Medicare	\$ 651.00
0220-04-104-2121-42210	Stormwater VRS Retirement	\$1,399.00
0220-04-104-2121-42300	Stormwater Health Insurance	\$ 996.00



0220-04-104-2121-42400	Stormwater Group Life Insur	\$ 114.00
0220-04-104-2121-42500	Stormwater Disability Insur	\$ 45.00
0220-04-104-2121-42700	Stormwater Worker's Compensation	\$ 254.00
	SUB-TOTAL	\$11,968.00
0220-04-104-2121-49199	Stormwater Fund Contingency	(11,968.00)

On roll call the vote was:

In favor: (4) Hunter, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (1) Brown

**A-5. Resolution; Revision to Position Control Chart for Reclassification of Position in Real Estate Assessor's Office.** Ms. Corrie Hurt, Human Resources Director, stated that the Coordinator IV, Real Estate Operations retired effective September 1. The recent implementation of the Vision software is reducing administrative duties (reduced data entry), and resources are better allocated to the appraisal function. A reclassification of the Coordinator IV, Real Estate Operations to Senior Real Estate Appraiser is requested. This reclassification, and hiring another Senior Appraiser will allow for a faster transition from ProVal to Vision for the January 1, 2023 valuation, and reduce the need to rely on trending for real property valuations. This position will allow for more in-person valuations and inspections annually. There is no estimate fiscal impact for FY2022 and no additional appropriation is required. The full year estimated impact, FY2024 and beyond is \$12,733. Mr. Webb made a motion, seconded by Mr. Hunter, to authorize the change to the FY22-23 Position Control Chart, reclassifying the Coordinator IV, Real Estate Operation position to Senior Real Estate Appraiser. Roll was called on the motion.

R-22-172

A-5.

**RESOLUTION; MODIFICATION TO FY2022-2023 POSITION CONTROL CHART** for the County Real Estate Assessor's Office with the following changes:

- Decrease 1 Coordinator IV, Real Estate Operations, Increase 1 FT Senior Real Estate Appraiser

NOW, THEREFORE, BE IT RESOLVED that this Board of Supervisors of the County of Prince George this 13<sup>th</sup> day of September, 2022 hereby approves the requested changes to the FY2022-2023 Position Chart and that no changes be made to the chart without Board approval regardless of what other County policies may state.

On roll call the vote was:

In favor: (4) Hunter, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (1) Brown

**A-6. Resolution: Appropriation of Additional FY2023 State Revenues (\$121,829).** Ms. Betsy Drewry, Deputy County Administrator, Finance, stated that when the Prince George County Board of Supervisors adopted the County's FY2023 budget on May 24, the General Assembly had not finalized approval of the state's budget. Staff used estimates for State Revenue streams based on the best available information at the time of adoption. Updated revenue projections were prepared for state revenue streams as final information became available. In total for FY2023, the County is expected to receive \$121,829 more in state revenues than what was included in the adopted FY2023 budget in the following areas: Department of Criminal Justice House Bill HB 599 Police Department Revenues - \$53,044.00; Recommended Use – Additional Vehicle & Equipment needed for new School Resource Officer; Virginia Department of Elections (for support of Registrar and Electoral Board compensation) - \$37,020; Recommended Use – Provide mandated increase to Electoral Board employees not included in adopted budget (\$500); Increase in General Fund Contingency \$36,520 [Other mandated pay increases for Registrar and employees included in adopted budget] Compensation Board Revenues (for support Constitutional Offices) - \$29,147; Recommended Uses – Budget for mandated increases provided to Circuit Court Clerk employees not included in adopted budget (\$9,422); Budget for mandated increases provided to one part-time Assistant Commonwealth's Attorney not included in the adopted budget (\$1,602); Budget for mandated increases provided to one Treasurer's Office employee not included in the adopted budget (\$213); Increase to General Fund Contingency - \$17,910 [Other mandated pay increases for Registrar and employees included in adopted budget]; Department of Social Services Revenues - Children's Services Act Administration - \$2,618; Local Match Requirement \$3,714 (reduction in General Fund Contingency); Recommended Use – Increase of \$6,332 to support administrative operations of the Children's Services Act function. Of the \$121,829 total, \$50,716 will increase the General Fund Contingency, \$53,044 will cover cost of Police Vehicle and Equipment for new SRO, \$11,737 will cover cost of pay increases for state-supported employees provided on July 1, but not included in the adopted FY2023 budget; and \$6,332 will cover mandated increase for CSA Administrative Function. Mr. Carmichael made a motion, seconded by Mr. Webb, to approve appropriation of additional state revenues in the amount of \$121,829. Roll was called on the motion.

R-22-173

A-6.

# **RESOLUTION; APPROPRIATION OF ADDITIONAL FY2023 STATE REVENUES (\$121,829)**

WHEREAS, The Virginia General Assembly had not approved the FY2023 state budget when the Prince George County Board of Supervisors adopted the FY2023 County budget on May 24, 2022, and finalized FY2023 State revenues are \$121,829 higher than staff estimates used at the time of adoption.

NOW THEREFORE BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13<sup>th</sup> day of September, 2022, does hereby authorize the following increase of funds within the 2022-2023 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

FUND/ORGANIZATION  
GENERAL FUND

AMOUNT

**REVENUES**

HB 599 - DCJS (Police State)	0100-20-601-8201-324103	53,044.00	Increase
Department of Elections - Registrar	0100-20-600-8200-323602	37,020.00	Increase
Comp Board - Commonwealth's Atty	0100-20-601-8201-323101	(1,423.00)	Decrease
Comp Board - Sheriff	0100-20-601-8201-323201	21,570.00	Increase
Comp Board - Clerk of CC	0100-20-601-8201-323701	8,274.00	Increase
Comp Board - Treasurer	0100-20-601-8201-323401	1,489.00	Increase
Comp Board - Commissioner of Revenue	0100-20-601-8201-323301	(763.00)	Decrease
Social Services - Admin	0100-20-601-8203-326018	2,618.00	Increase
<b>TOTAL REVENUE CHANGES</b>		<b>121,829.00</b>	

**EXPENDITURES**

Police Vehicle (New SRO)	0100-03-100-0601-48105	46,000.00	Increase
Police Supplies / Equipment (New SRO)	0100-03-100-0601-46010	7,044.00	Increase
Registrar Part-Time Compensation	0100-01-003-0901-41300	464.00	Increase
Registrar FICA	0100-01-003-0901-42100	36.00	Increase
Clerk of Circuit Court - Compensation	0100-02-010-0202-41100	7,500.00	Increase
Clerk of CC - FICA	0100-02-010-0202-42100	574.00	Increase
Clerk of CC - VRS	0100-02-010-0202-42210	1,233.00	Increase
Clerk of CC - Group Life Insurance	0100-02-010-0202-42400	101.00	Increase
Clerk of CC - Disability Insurance	0100-02-010-0202-42500	14.00	Increase
Commonwealth's Attorney - Part-Time Wages	0100-02-020-0204-41300	1,488.00	Increase
Commonwealth's Attorney - FICA	0100-02-020-0204-42100	114.00	Increase
Treasurer - Compensation	0100-01-002-0201-41100	168.00	Increase
Treasurer - FICA	0100-01-002-0201-42100	13.00	Increase
Treasurer - VRS	0100-01-002-0201-42210	28.00	Increase
Treasurer - Group Life Insurance	0100-01-002-0201-42400	3.00	Increase
Treasurer - Disability Insurance	0100-01-002-0201-42500	1.00	Increase
Social Services Admin	0100-05-113-0703-48202	6,332.00	Increase
General Fund Contingency	0100-09-401-0917-49199	50,716.00	Increase
<b>TOTAL EXPENDITURE CHANGES</b>		<b>121,829.00</b>	

On roll call the vote was:

In favor: (4) Hunter, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (1) Brown

**A-7. Resolution: Award of Contract and Budget Transfer (\$189,050 Organizational Review and Staffing Level Study – Managing Results, LLC).** Ms. Betsy Drewry, Deputy County Administrator, Finance, stated that the Board engaged in a County Strategic Plan process, and one of the strategic goals the Board approved by consensus on May 14, 2022, was to engage services to prepare an Organizational Review and Staffing Level Study. The Strategic Plan consultant, Managing Results, and Staff held implementation plan meetings in June, and preparation of a Request for Proposals (RFP) to solicit vendors to complete this Organizational Review and Staffing Level Study was outlined as the first step. A Request for Proposals was prepared and issued on June 14, 2022 [RFP#22-02-000], with proposals due on July 12, 2022. The full RFP can be viewed by a link on the County's webpage at: [https://mvendor.cgieva.com/Vendor/public/ADVSODetails.jsp?PageTitle=SO%20Details&DOC\\_CD=RFP&Details\\_Page=ADVSODetails.jsp&DEPT\\_CD=L076&BID\\_INTRNL\\_NO=2882&BID\\_NO=2882&BID\\_VERS\\_NO=2](https://mvendor.cgieva.com/Vendor/public/ADVSODetails.jsp?PageTitle=SO%20Details&DOC_CD=RFP&Details_Page=ADVSODetails.jsp&DEPT_CD=L076&BID_INTRNL_NO=2882&BID_NO=2882&BID_VERS_NO=2). The County received five (5) proposals, and the proposals were reviewed and evaluated by a panel consisting of: Corrie Hurt, Director of Human Resources; Keith Early, Police Chief; Denise Waff, Director of Riverside Criminal Justice Agency; and Betsy Drewry, Deputy County Administrator, Finance. The proposals were evaluated and scored, and the top two firms were interviewed on August 8, 2022. The proposal and interview scores were combined, and the resulting Staff recommends contracting with Managing Results for completion of this organizational review and staffing level study in two phases, for a total amount of \$189,050. Managing Results recommends study completion in two phases, with phase 1 completed by January 1, 2023 and phase 2 by April 1, 2023. This study was not included in the adopted FY2023 budget. A transfer from General Fund Contingency is required to complete the study. The balance of the FY2023 General Fund contingency prior to this transfer is \$615,129.00. Staff is requesting the Board to authorize the County Administrator to execute a contract with Managing Results, LLC not to exceed \$189,050 and approve a Budget Transfer from General Fund Contingency for \$189,050. Mr. Carmichael asked how long can they hold on this proposal before it expires. Ms. Drewry stated that the price is good for ninety (90) days. However, the timeline was aggressively pursued in order to receive the information in time to make some recommendation for the FY24 budget. If it is delayed, we do run the risk of them not being available to do the work on the timeline previously given, or to have the information for the budget. Mr. Carmichael asked if just one meeting out would make a big difference. He only asks because this is a big price tag and he would like to look at it further and he knows that Mr. Brown has shared his concerns as well and would rather wait until he can be present to make a decision on it. Mr. Webb agreed. He stated that it is awful pricey. He stated that the second phase would not be done in time to include it in the upcoming budget. He asked how much is the first phase. Ms. Drewry stated that the first phase is \$93,775 and the second phase is \$95,275. Mr. Webb asked what was the next closest price was. Ms. Drewry stated that they are not allowed to ask for prices until their RFP has been accepted. Mr. Webb asked why would we approve the whole \$189,050 knowing we are not going to get the second phase done in time to include in the upcoming budget. Mr. Carmichael asked if the County can pay them in two separate budgets. Ms. Drewry stated that we can ask them to hold the pricing for the second phase. Mr. Webb stated that he does not believe it will hurt anything to postpone it to the next meeting. Mr. Carmichael made a motion, seconded by Mr. Webb, to postpone this matter to September 27. Roll was called on the motion.

On roll call the vote was:

In favor: (4) Hunter, Webb, Waymack, Carmichael  
Opposed: (0)  
Absent: (1) Brown

**A-8. Resolution: Authority to Advertise a Public Hearing for the Appropriation of \$3,724,810.50 in Coronavirus State and Local Fiscal Recovery Funds (Tranche 2).** Ms. Betsy Drewry, Deputy County Administrator, Finance, stated that the Federal government will deliver tranche 2 (second installment) of \$350 billion in Coronavirus State and Local Fiscal Recovery Funds – American Recovery Plan Act (ARPA) for State, Local, Territorial, and Tribal Government to respond to the COVID-19 Emergency and Bring Back Jobs. Prince George County will receive a total of \$7,449,621, and received tranche one in August of 2021, and received tranche two (second installment) of \$3,724,810.50 on August 11, 2022. The majority of funding, to date, has been committed to needed Utility infrastructure projects (at least \$6 Million – FY2022 and Adopted FY2023 budget). The Code of Virginia §15.2-2507 requires a public hearing for budget amendments exceeding 1% of the adopted fiscal plan. This budget amendment of \$3,724,810.50, if approved, will require a public hearing because the amount exceeds 1% of the adopted FY2023 budget (Adopted FY2023 budget = \$160,016,873; 1% = \$1,600,168). Public Hearing date requested is October 11, 2022. Authorizing the advertisement of a public hearing does not authorize the Board to use funds for a specific use. Mr. Hunter made a motion, seconded by Mr. Webb, to authorize advertisement of a public hearing for appropriation of these federal Coronavirus State and Local Fiscal Recovery Funds- American Recovery Plan Act (ARPA). Roll was called on the motion.

R-22-174

A-8.

RESOLUTION; AUTHORITY TO ADVERTISE A PUBLIC HEARING FOR THE APPROPRIATION OF \$3,724,810.50 IN CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS [TRANCHE TWO] (BUDGET AMENDMENT).

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13<sup>th</sup> day of September 13, 2022, does hereby authorize the advertisement of an October 11, 2022 public hearing for the appropriation of \$3,724,810.50 in Coronavirus State and Local Fiscal Recovery Funds.

On roll call the vote was:

In favor: (4) Hunter, Webb, Waymack, Carmichael  
Opposed: (0)  
Absent: (1) Brown

**A-9. Resolution: Authority to Advertise a Public Hearing for the Appropriation of \$1,809,789.62 in Unexpended Series Fall 2019 Stormwater Bond Proceeds for Use in FY2023.** Ms. Betsy Drewry, Deputy County Administrator, Finance, stated that as part of the Fall 2019 borrowing / bond issuance, \$2,100,000 was included for Stormwater projects. Upon receipt, the bond proceeds were recorded as revenue in the Stormwater Fund (Fund 0220). The related debt service payments are repaid solely from Stormwater fees (no General Fund



revenues). Unlike the Capital Improvement, Project Fund 0311, Stormwater unexpended budgeted amounts do not automatically reappropriate / carry forward into the new fiscal year. These proceeds will be used for stormwater projects planned over the next three years. The draft resolution prepared for October 11, 2022 will contain language to automatically re-appropriate funds until the bond obligations are fully expended (if approved following the public hearing). Project engineering and design is ongoing for three (3) major projects as of June 30, 2022: Birchett Estates Reach 1, Phase 2; Birchett Estates Reach 2; Quebec Avenue / Perrin Road. Cumulative bond funds expended as of June 30, 2022 are \$290,210.38, leaving \$1,809,789.62 of unexpended bond proceeds on June 30, 2022. Fall 2019 Borrowing - \$2,100,000; Expended during FY2020 - \$4,075.00; Expended during FY2021 - \$160,774.66\*; Expended during FY2022 - \$125,360.72. Remaining Fall 2019 Stormwater Bond Proceeds - \$1,809,789.62\*  
 \*Adjusted for Marl Bank project - \$41,900 prior to closing FY2021 in the Financial System. Mr. Haltom and his team, along with Mrs. Walton and her staff, are working to transition the stormwater responsibilities from CDCC to the Utilities Department. Staff will work with the contracted engineering firm to complete design work and prepare Invitations for Bid (IFBs) for identified major Stormwater projects, which will utilize the majority of the Fall 2019 borrowing. Additionally, identification of new smaller Stormwater projects remains ongoing. This budget amendment of \$1,809,789.62, if approved, requires a public hearing because the amount exceeds 1% of the adopted FY2023 budget (Adopted FY2023 budget = \$160,016,873; 1% = \$1,600,168). The Code of Virginia §15.2-2507 requires a public hearing for budget amendments exceeding 1% of the adopted fiscal plan. Mr. Carmichael made a motion, seconded by Mr. Webb, to authorize the advertisement of a public hearing for appropriation of the unexpended Fall 2019 Stormwater Fund bond proceeds. Roll was called on the motion.

R-22-175

A-9.

RESOLUTION; AUTHORITY TO ADVERTISE A PUBLIC HEARING FOR THE APPROPRIATION OF \$1,809,789.62 IN UNEXPENDED SERIES FALL 2019 STORMWATER BOND PROCEEDS FOR USE IN FY2023 (BUDGET AMENDMENT).

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13<sup>th</sup> day of September, 2022, does hereby authorize the advertisement of a October 11, 2022 public hearing for the appropriation of \$1,809,789.62 in unexpended Series Fall 2019 Stormwater Bond Proceeds for use in Fiscal Year 2023, and future years until fully expended.

On roll call the vote was:

In favor: (4) Hunter, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (1) Brown

**A-10. Resolution; Appropriation of Opioid Settlement Funds (\$14,272.89) and Discussion of Allowable Uses.** Ms. Denise Waff, Director of Community Corrections, stated that the Opioid Settlement is a legal settlement with the country's three largest wholesale drug

distributors and a major opioid manufacturer in response to the opioid epidemic. Thirty percent of settlement funds will be allocated to Virginia's cities and counties; at least half of the funds must be spent on community-based opioid prevention, treatment, and recovery efforts. Each locality's allocation is based on specific local metrics, including number of ER visits, overdose deaths, and the volume of opioid prescription drugs received. Prince George County joined the Settlement Allocation MOU with the Office of Virginia Attorney General and will receive distributions in FY2023 and for the next 16 years. Prince George County received its first distribution of Opioid Settlement Funds on July 29, 2022 in the amount of \$14,272.89, with two additional payments expected in FY2023 (amounts currently being determined). Prince George County Finance has established a new Special Revenue Fund to account for the Opioid Settlement Funds (Fund 0235) in accordance with guidance from the Virginia Auditor of Public Accounts. Guidance in the form of a 15-page List of Opioid Remediation Uses has been provided to localities. Priority shall be given to the following core abatement strategies: Naloxone or other FDA-approved drugs to reverse opioid overdoses, Medication Assisted Treatment (MAT) distribution and other opioid-related treatment, Pregnant and postpartum women, Treatment for neonatal abstinence syndrome, Expansion of "warm hand-off" programs and recovery services, Treatment for incarcerated population, and Prevention programs. Treatment programs include treatment of opioid use disorder, support to people in treatment and recovery, connections to care for people in need of help, addressing the needs of criminal justice-involved persons, and addressing the needs of pregnant or parenting women, including babies with neonatal abstinence syndrome. Prevention includes preventing over-prescribing and ensure dispensing of opioids, preventing misuse of opioids, and preventing overdose deaths and increase harm reduction. Other strategies include working with first responders, leadership, planning, and coordination, training, and research. Riverside Criminal Justice Agency, which serves Prince George County, Surry County and the City of Hopewell, has reached out to Surry County and the City of Hopewell to determine if there is interest in pooling funds from all three localities to provide a larger impact for all of our communities. County and City leadership is discussing this concept with their board/council, and Prince George County has offered to serve as the fiscal agent, and if agreed, our County Attorney will assist in crafting a MOU for board/council approval from the three localities. RCJA has sought input from the Riverside Community Criminal Justice Board (RCCJB) and other stakeholders on how best to utilize funds. Until uses have been established, Staff is requesting the expenditure appropriation be placed in an Opioid Fund Contingency Expenditure Account. Staff is requesting that the Board approve an appropriation of the first Opioid Settlement Payment - \$14,272.89 and approve subsequent appropriations of these settlement payments remain in place until funds are fully expended (current year and future years). Staff will provide future Board updates once feedback is received from Surry and Hopewell about pooling funds, MOU Approval, and Staff has received stakeholder input and has recommendations on most effective use (pooled or Prince George Funds only). Mr. Hunter made a motion, seconded by Mr. Carmichael, to approve the resolution as requested. Roll was called on the motion.

R-22-176

A-10.

RESOLUTION; APPROPRIATION OF OPIOID SETTLEMENT FUNDS (\$14,272.89)



BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13<sup>th</sup> day of September, 2022, does hereby authorize the following increase of funds within the 2022-2023 Budget *and in future budget years until fully expended*, such line items increased as follows, which monies to be expended in accordance with purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
Opioid Settlement Fund (Fund 0235)	
Revenues:	
0235-10-507-8115-316908 Opioid Fund, Opioid Settlement Fund	\$14,272.89
Expenditures:	
0235-03-300-2350-49199 Opioid Fund – Opioid Settlement Contingency	\$14,272.89

On roll call the vote was:

In favor: (4) Hunter, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (1) Brown

**ADJOURNMENT.** Mr. Webb moved, seconded by Mr. Hunter to adjourn. Roll was called on the motion.

On roll call the vote was:

In favor: (4) Hunter, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (1) Brown

The meeting adjourned at 8:40 p.m.

[Draft Minutes prepared September 16, 2022 for consideration on September 27, 2022; adopted by unanimous vote.]

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Marlene J. Waymack  
Chair, Board of Supervisors

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Jeffrey D. Stoke  
County Administrator