

# Issue Analysis Form



**Date:** 07/12/2022  
**Item:** Appropriation of \$100,000 to Prince George Regional Heritage Center for Fire/EMS Museum  
**Lead Department(s):** Tourism & Economic Development, Finance  
**Contact Person(s):** Stacey English; Betsy Drewry

## Description and Current Status

On June 14, 2022, the Prince George County Board of Supervisors received a request for \$100,000 during its work session from Carol Bowman, Executive Director of the Prince George Regional Heritage Center, to move forward with completion of the Fire & EMS Museum. This project will redevelop the old County jail that now sits vacant into a functioning tourism destination within the County.

These funds will be used for restorations of the building:

- Structural repairs - \$12,000
- Overhead bay door repairs - \$11,000
- Electrical - \$18,000
- HVAC - \$24,000
- Plumbing - \$6,000
- Interior painting - \$10,000
- Installation of phone and security system - \$19,000

Renderings are provided as **Attachment A**.

Funding is available within the Tourism Fund, Fund Balance to provide the requested funding, and preliminary FY2022 collections show that Lodging Tax collections will exceed FY2022 budget projections by approximately \$329,000.

### **Tourism Fund Lodging Tax – FY2022:**

Budgeted - \$540,411

Actual collections anticipated/estimated - \$869,600

**Excess FY2022 Collections Estimated at \$329,189**

{7.5% of excess collections (about \$24,689) must be transferred to the Regional Heritage Center as a "normal operating transfer" per R-17-061}.

### **Board Action Requested:**

Appropriate \$100,000 from Tourism Fund, Fund Balance to transfer to the Prince George Regional Heritage Center to allow them to move forward with completion of the

Fire/EMS Museum. A draft resolution is included for consideration and possible approval.

**Appropriation Entry:**

**Revenues:**

0213-40-900-8208-399999 Tourism Fund, Fund Balance \$100,000

**Expenditures:**

0213-08-301-2131-45648 Tourism Fund, Transfer to Heritage Center\* \$100,000

\*Above 7.5% of Tourism Fund Lodging Tax Collections required by resolution R-17-061 on April 25, 2017.

**Government Path**

- Does this require IDA action?  Yes  No
- Does this require BZA action?  Yes  No
- Does This require Planning Commission Action?  Yes  No
- Does this require Board of Supervisors action?  Yes  No
- Does this require a public hearing?  Yes  No
- If so, before what date?  Yes  No

**Fiscal Impact Statement**

Use of \$100,000 in available Tourism Fund, Fund Balance. Audited balance on June 30, 2021 was \$324,014; \$8,418 had been committed at July 1, 2022 (prior to this action) for FY21 to FY22 purchase order carryover.

**County Impact**

Appropriation of funding will allow the Prince George Regional Heritage Center to move forward with completion of the Fire/EMS Museum as a tourism attraction for the County.

**Notes**

Board of Supervisors  
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 12<sup>th</sup> day of July, 2022:

Present:

Vote:

Marlene J. Waymack, Chair  
Donald R. Hunter, Vice-Chair  
Floyd M. Brown, Jr.  
Alan R. Carmichael  
T. J. Webb

A-2

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried unanimously, the following Resolution was adopted:

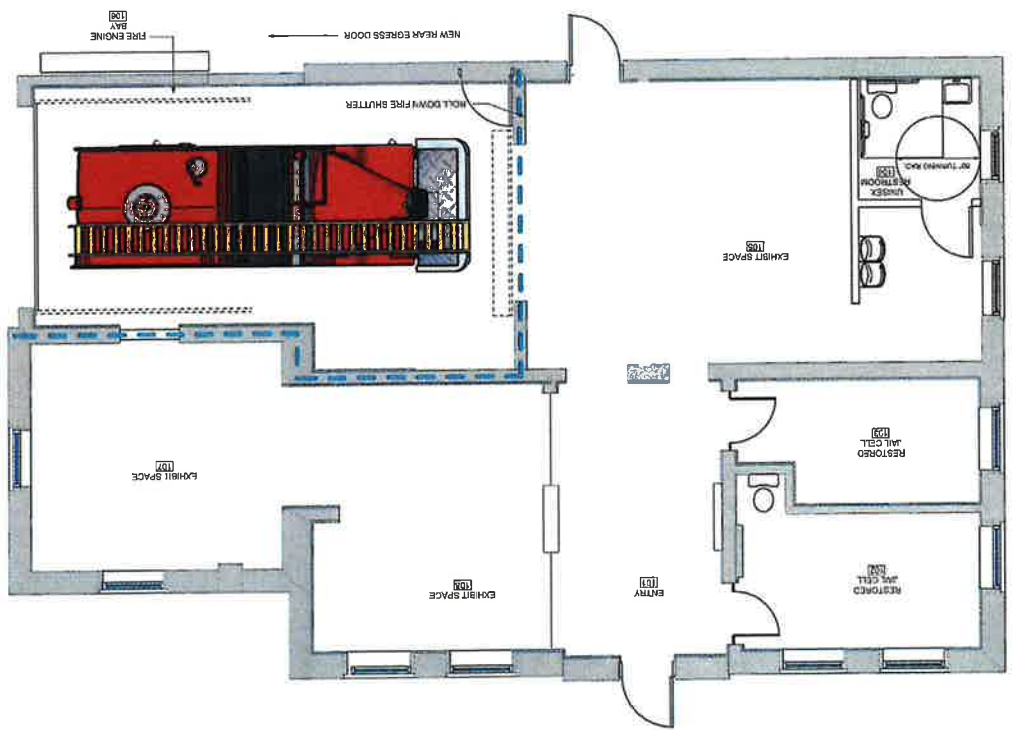
**RESOLUTION; APPROPRIATION OF TOURISM FUND, FUND BALANCE TO PRINCE GEORGE REGIONAL HERITAGE CENTER FOR FIRE & EMS MUSEUM (\$100,000)**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 12<sup>th</sup> day of July, 2022, does hereby authorize and appropriate the following increase of funds within the 2022-2023 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
<b>Tourism Fund</b>		
<b>Expenditures:</b>		
0213-08-301-2131-45648	Tourism, Transfer to Heritage Center	\$100,000
<b>Revenues:</b>		
0213-40-900-8208-399999	Tourism Fund, Fund Balance	\$100,000

A Copy Teste:

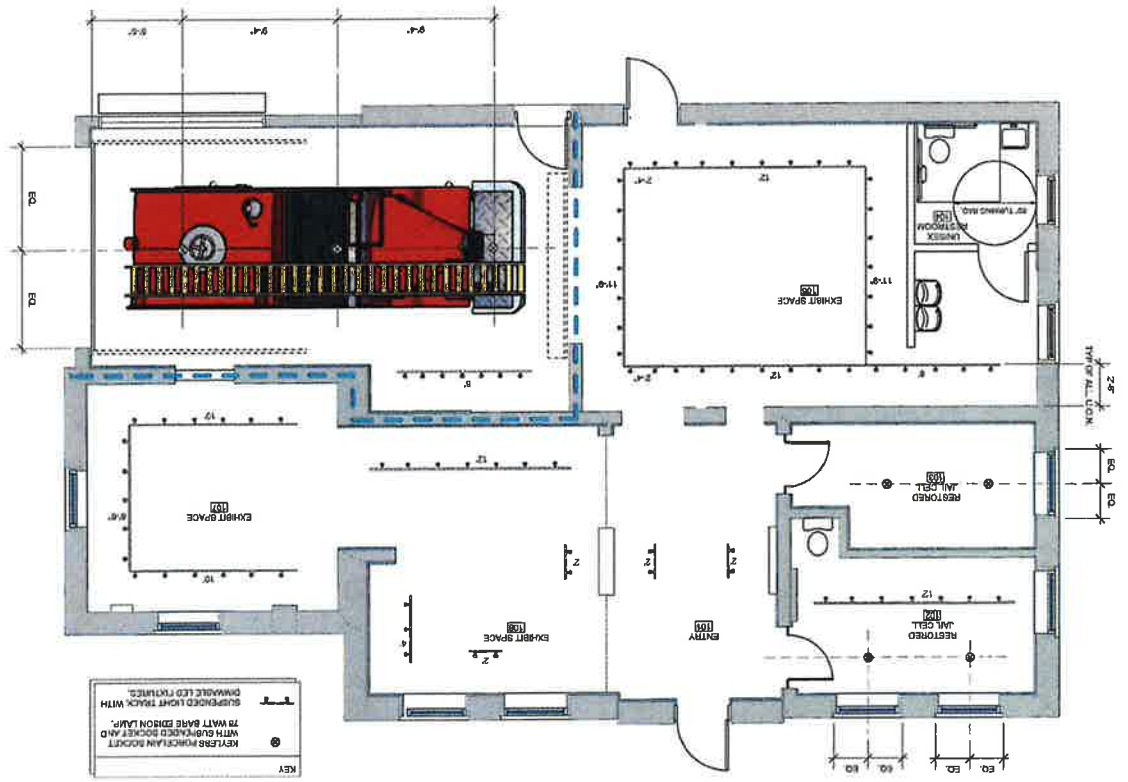
\_\_\_\_\_  
Jeffrey D. Stoke  
County Administrator



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RCP- PRINCE GEORGE- FIRE AND RESCUE STATION

Scale: 3/16" = 1'-0"



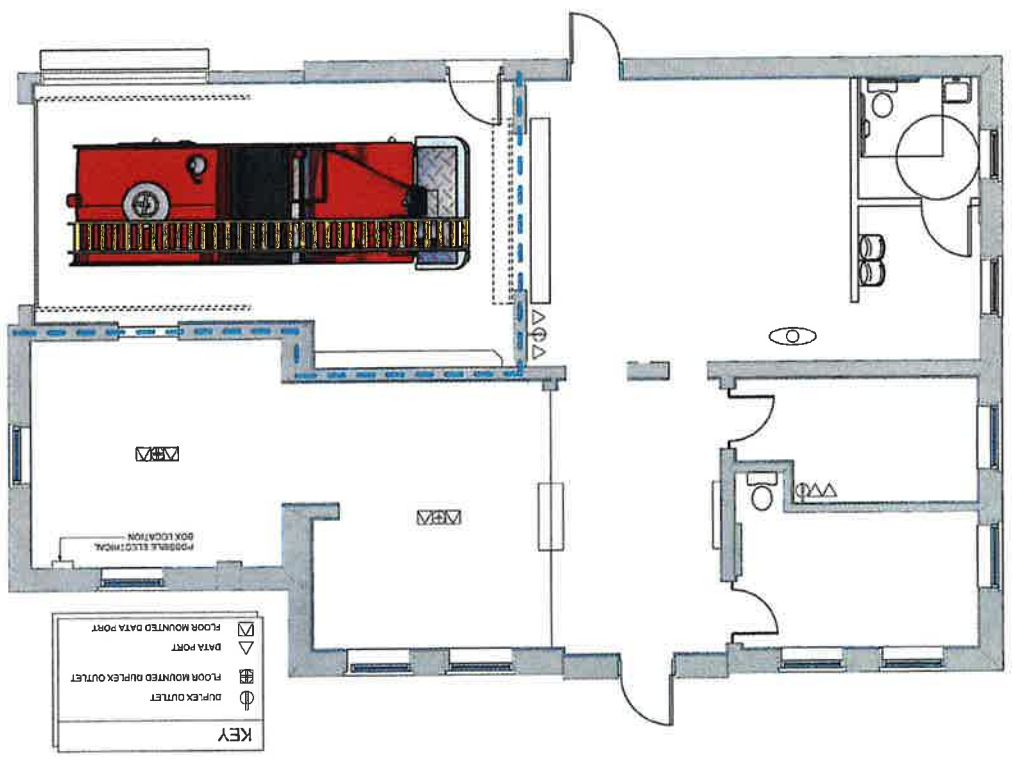
1.03 RCP- GALLERY  
 FIRE AND RESCUE STATION EXHIBITS  
 PRINCE GEORGE COUNTY

8/30/2019 riggs ward  
 2316 N. MAIN STREET - RICHMOND, VA 23220  
 TEL: 804-254-1740 - FAX: 804-254-1742

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POWER & DATA PLAN- PRINCE GEORGE- FIRE AND RESCUE STATION

Scale: 3/16" = 1'-0"



1.04

POWER AND DATA PLAN  
FIRE AND RESCUE STATION EXHIBITS  
PRINCE GEORGE COUNTY

6/20/2018

**riggs ward**  
2315 W. MAIN STREET • RICHMOND, VA 23220  
TEL: 804-254-1740 • FAX: 804-254-1742