

# Issue Analysis Form



**Date:** June 14, 2022  
**Item:** Appropriation – Children's Services Act (CSA) End of Year  
**Lead Department(s):** Department of Social Services / County Finance  
**Contact Person(s):** Bertha Judge & Betsy Drewry

## Description and Current Status

The CSA program is mandated by the State of Virginia to provide high quality, child centered, family focused, cost effective, community-based services to high-risk youth and their families. The mix of services that the County provides typically yields a 62.06% reimbursement from the state and 37.94% local match [local match percentages range from 18.58% to 46.45% depending upon the service].

The budget established for FY21-22 expenditures was \$2,163,720. For the Fiscal Year ended June 30, 2022, CSA has committed funds in excess of the expenditures allotted. The CSA coordinator and Finance staff are projecting total expenditures of up to \$2,263,720. This represents a budget shortfall of **\$100,000**. The CSA coordinator is requesting a state supplement in the amount of \$53,354 (53.35% of the shortfall). **The supplement requires a 46.65% match from the locality, which equates to \$46,646.** This percentage is higher than in past years because of types of services furnished, and the local match percentages of where projected budget overages and deficits occur – **see Attachment A** for more information.

This deficiency requires an appropriation from the General Fund Contingency. The amount of FY2022 General Fund contingency available **prior to this transfer**, if approved, is \$95,945.25. [Assumes \$78,000 transfer for projected Riverside Regional Jail deficit is approved; Contingency balance \$173,945.25 prior to the Riverside Regional Jail transfer]. FY2022 General Fund Contingency balance following this transfer, if approved, is \$49,299.25.

**Board Action Requested:** A Draft budget amendment / appropriation and transfer from General Fund Contingency is attached for Board consideration.

### Appropriation Increase Entry is:

<b>Revenues:</b>	
0100-20-601-8203-326017 CSA / At Risk Youth	\$53,354
<b>TOTAL</b>	<b>\$53,354</b>

**Expenditures:**

Increase (Decrease):

0100-09-401-0917-49199	General Fund Contingency	(\$ 46,646)
0100-05-113-0704-45741	CSA Therapeutic Foster Care Not Cov	(\$ 20,005)
0100-05-113-0704-45742	CSA Therapeutic Foster Care	\$ 65,589
0100-05-113-0704-45743	CSA TFC Parental Agreements NCFC	\$ 52,090
0100-05-113-0704-45748	CSA FC Maint & Other	\$ 21,035
0100-05-113-0704-45749	CSA Prev Community Based Services	\$ 10,440
0100-05-113-0704-45750	CSA Community Transition Services	\$ 8,845
0100-05-113-0704-45754	CSA State Special Education Private Day	\$124,354
0100-05-113-0704-45755	CSA State Special Education Wrap Around	( \$3,935)
0100-05-113-0704-45781	CSA FC IV-E Congregate Care	(\$ 27,800)
0100-05-113-0704-45782	CSA Congregate Res Non-IV-E	(\$ 32,493)
0100-05-113-0704-45783	CSA State Res Cong Care PP	(\$ 32,000)
0100-05-113-0704-45785	CSA Cong Care Ed Services	(\$ 66,120)
<b>TOTAL [Net of Contingency Transfer]</b>		<b>\$ 100,000</b>
<b>TOTAL [Including Contingency Transfer]</b>		<b>\$ 53,354</b>

**Government Path**

Does this require IDA action?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does this require BZA action?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does This require Planning Commission Action?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does this require Board of Supervisors action?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does this require a public hearing?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If so, before what date?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**Fiscal Impact Statement**

Increases in appropriation of State Funds of \$53,354 and use of General Fund Contingency of \$46,646.

**Total Increase in FY2021-22 Appropriation = \$53,354; and transfer from General Fund Contingency of \$46,646.**

**County Impact**

Reduction of available General Fund Contingency; this increase in appropriation will address anticipated overage in Children's Services Act (CSA) expenditures for FY2022.

**Notes**

ATTACHMENT A

FY2022 CHILDREN'S SERVICES ACT PROJECTED YEAR-END EXPENDITURES

05/31/2022

ACCOUNT	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD EXPENDED	AVAILABLE BUDGET	Year-End	Projected Overage (Deficit)	% Local Match	Line #	Local	State
					Projection (Per Thomas Bros. Obligations)					
0100-05-113-0704-00000-000-000-000-45741 -	CSA STATE TFC IV-E (NOT COVR)	105,000.00	82,865.89	22,134.11	84,995.00	20,005.00	0.3716	2a	7,433.86	12,571.14
0100-05-113-0704-00000-000-000-000-45742 -	CSA STATE THERAPEUTIC FOSTER C	261,000.00	250,102.83	10,897.17	326,589.00	(65,589.00)	0.3716	2a1	(24,372.87)	(41,216.13)
0100-05-113-0704-00000-000-000-000-45743 -	CSA STATE TFC PAR AGRMT NCFC	-	33,685.00	(33,685.00)	52,090.00	(52,090.00)	0.4645	1c	(24,195.81)	(27,894.20)
0100-05-113-0704-00000-000-000-000-45748 -	CSA STATE FC MAINT & OTHER	7,200.00	24,131.73	(16,931.73)	28,235.00	(21,035.00)	0.3716	2e	(7,816.61)	(13,218.39)
0100-05-113-0704-00000-000-000-000-45749 -	CSA STATE PREV COM BASED SVC	19,400.00	18,942.31	457.69	29,840.00	(10,440.00)	0.3716	2f	(3,879.50)	(6,560.50)
0100-05-113-0704-00000-000-000-000-45750 -	CSA STATE COMM TRAN SERVICE	-	8,845.00	(8,845.00)	8,845.00	(8,845.00)	0.1858	2f1	(1,643.40)	(7,201.60)
0100-05-113-0704-00000-000-000-000-45754 -	CSA STATE SPD PRIV DAY FACILITY	1,480,000.00	1,058,752.20	421,247.80	1,604,354.00	(124,354.00)	0.3716	2g	(46,209.95)	(78,144.05)
0100-05-113-0704-00000-000-000-000-45755 -	CSA STATE SPED WRAP AROUND	7,800.00	1,745.50	6,054.50	3,865.00	3,935.00	0.3716	2h	1,462.25	2,472.75
0100-05-113-0704-00000-000-000-000-45781 -	CSA STATE FC IV-E CONG CARE	27,800.00	-	27,800.00	27,800.00	0.4645	1a	12,913.10	14,886.90	
0100-05-113-0704-00000-000-000-000-45782 -	CSA STAT FC CONG RES NON IVE	111,000.00	56,204.32	54,795.68	78,507.00	32,493.00	0.4645	1b	15,093.00	17,400.00
0100-05-113-0704-00000-000-000-000-45783 -	CSA STATE RES CONG CARE PP	32,000.00	-	32,000.00	32,000.00				-	32,000.00
0100-05-113-0704-00000-000-000-000-45785 -	CSA SATE SPED CONG CARE ED SVC	112,520.00	35,855.22	76,664.78	46,400.00	66,120.00	0.3716	1e	24,570.19	41,549.81
	<b>Total 0704 CSA STATE PROGRAMS</b>	<b>2,163,720.00</b>	<b>1,571,130.00</b>	<b>592,590.00</b>	<b>2,263,720.00</b>	<b>(100,000.00)</b>			<b>(46,645.74)</b>	<b>(53,354.26)</b>
					100,000.00					

Board of Supervisors  
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 14<sup>th</sup> day of June, 2022:

Present:

Marlene J. Waymack, Chair  
Donald R. Hunter, Vice-Chair  
Floyd M. Brown, Jr.  
Alan R. Carmichael, Jr.  
T. J. Webb

Vote:

A-3

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried unanimously, the following Resolution was adopted:

RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION  
(\$100,000 CHILDREN'S SERVICES ACT END OF YEAR; STATE  
FUNDING OF \$53,354; TRANSFER FROM GENERAL FUND  
CONTINGENCY OF \$46,646)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 14<sup>th</sup> day of June, 2022, does hereby authorize the following increase of funds within the FY2021-2022 Budget, such line items increased and changed as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

FUND/ORGANIZATION AMOUNT

**Appropriation:**

**Revenue**

0100-20-601-8203-326017 CSA / At Risk Youth	\$53,354
<b>TOTAL:</b>	<b>\$53,354</b>

**Expenditure**

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Jeffrey D. Stoke  
County Administrator