

# Issue Analysis Form



**Date:** April 26, 2022  
**Item:** Permission to Apply for Grant  
– John Randolph Foundation  
– Back to School Supplies  
**Lead Department(s):** Social Services / County  
Finance  
**Contact Person(s):** Bertha Judge & Betsy Drewry

## Description and Current Status

The Director of Social Services requests Board permission to apply for a grant to the John Randolph Foundation. The grant, if awarded, would be used to purchase school supplies for the Back to School Fair which will be held in August 2022.

The grant application is due on May 16, 2022 and does not require a match.

Estimated Grant - \$1,000.00

Estimated Local Match – none

Estimated Total - \$1,000.00

See attached:

John Randolph Grant Application information

### Board action requested:

Authorize the Director of Social Services to apply for a John Randolph Foundation grant for \$1,000.

A draft resolution is included for board consideration and possible approval.

## Government Path

- |  |   |  |
|--|---|--|
| Does this require IDA action?                  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Does this require BZA action?                  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Does This require Planning Commission Action?  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Does this require Board of Supervisors action? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Does this require a public hearing?            | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| If so, before what date?                       | <input type="checkbox"/> Yes            | <input type="checkbox"/> No            |

## Fiscal Impact Statement

There is no expected fiscal impact to the County. If awarded, funds will be placed in the Special Welfare fund until used to purchase supplies for the Back to School Fair.

**County Impact**

Authorizing the Director of Social Services to apply for the John Randolph Foundation Grant would provide "start-up funding" for the Back to School Fair. Providing school supplies to Prince George students will give children the supplies needed for the beginning of the school year.

**Notes**

Board of Supervisors  
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 26<sup>th</sup> day of April 2022:

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<u>Present:</u>	<u>Vote:</u>
Marlene J. Waymack, Chair	_____
Donald R. Hunter, Vice Chair	_____
Floyd M. Brown, Jr.	_____
Alan R. Carmichael	_____
T. J. Webb	_____

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A-1

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which \_\_\_\_\_, the following resolution was adopted:

AUTHORIZE THE SOCIAL SERVICES DEPARTMENT TO COMPLETE A GRANT APPLICATION TO JOHN RANDOLPH FOUNDATION FOR SCHOOL SUPPLIES TO BE DISTRIBUTED AT THE BACK TO SCHOOL FAIR.

WHEREAS, the Social Services Department is requesting the support of the Prince George County Board of Supervisors to apply for a grant of \$1,000 through The John Randolph Foundation, due for submission by May 16 2022; and

WHEREAS, the total award of \$1,000 will be utilized for school supplies for the Back to School Fair; and

WHEREAS, the grant requires no match;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 26<sup>th</sup> day of April, 2022, does hereby authorize the submission of a grant application for \$1,000 for the purchase of school supplies for Prince George County students for the Back to School Fair to be held in August 2022.

BE IT FURTHER RESOLVED, That a copy of this Resolution shall be retained as support authorizing the grant application to The John Randolph Foundation.

A Copy Teste:

\_\_\_\_\_  
Jeffrey D. Stoke  
County Administrator

## John Randolph Foundation Grant Project Budget Reconciliation

**Organization:** Prince George Social Services  
**Project:** 10th Annual Prince George County Back to School Fair  
**Year:** 2022  
**Grant Cycle:**

### I. Project Expenses

Item	Total Amount	JRF Grant Amt.	Actual Exp.	Variance	Variance (%)
Salaries & Benefits	\$ 5,000.00	\$ -	\$ -	\$ -	#DIV/0!
Equipment				\$ -	#DIV/0!
Supplies	\$ 4,500.00	\$ 1,000.00		\$ 1,000.00	100%
Marketing & Outreach	\$ 100.00			\$ -	#DIV/0!
Events				\$ -	#DIV/0!
Professional Fees				\$ -	#DIV/0!
Travel				\$ -	#DIV/0!
Misc. Fees				\$ -	#DIV/0!
Other - List Items Below				\$ -	#DIV/0!
				\$ -	#DIV/0!
				\$ -	#DIV/0!
				\$ -	#DIV/0!
				\$ -	#DIV/0!
				\$ -	#DIV/0!
<b>Total</b>	<b>\$ 9,600.00</b>	<b>\$ 1,000.00</b>	<b>\$ -</b>	<b>\$ 1,000.00</b>	<b>100%</b>

### II. Project Revenues

Item	Total Amount
Grants	\$ 1,000.00
Fundraisers	\$ -
Individual Contributions	\$ 2,500.00
Fees (for services)	
Other Earned Income	
Other - List Items Below	
<b>Total Revenues</b>	<b>\$ 3,500.00</b>