

# Issue Analysis Form



**Date:** April 12, 2022  
**Item:** Fee Waiver Request  
**Lead Department(s):** Community Development &  
Code Compliance  
**Contact Person(s):** Charles L. Harrison III

## Description and Current Status

The Department of Community Development has received a request from Mr. William Gandel, Secretary of the Rotary Club of Prince George County Virginia Charitable Foundation, to waive certain (PG County Event) permit fees (three years) for a Scholarship Fundraiser to be held at Scott Park. The first event will be May 11, 2022.

*Sample Motion: I move that the Board approve waiving all permit fees associated with the Scholarship Fundraiser Special Event at Scott Park on May 11, 2022.*

## Government Path

Does this require IDA action?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does this require BZA action?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does This require Planning Commission Action?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does this require Board of Supervisors action?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does this require a public hearing?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If so, before what date?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

## Fiscal Impact Statement

The Special Event application fee is derived from Sections 58.30 through 58.33 of the Prince George County Ordinance, and is not directly associated with Building Code permitting fees. The value of the application fee is \$75.00 (\$25.00 application fee with the option to apply for up to 3 years) and, if waived, the related costs of review and approvals would be of minimal impact to the Inspections department.

## County Impact

This event is open to the public and the proceeds from the event contribute to \$1000.00 scholarships, usually three, that are provided to Prince George County High School Seniors.

## Notes

***Department of Community  
Development & Code  
Compliance***



*Julie C. Walton, Director  
Charles L. Harrison III, Building  
Official*

***County of Prince George, Virginia***

*"A global community where families thrive and businesses prosper"*

**INTEROFFICE MEMORANDUM**

**TO:** Mr. Jeffrey D. Stoke, Interim County Administrator  
**FROM:** Charles L. Harrison III, Building Official  
**RE:** Special Event Permit Fee Waiver Request, Rotary Club of Prince George  
**DATE:** April 4, 2022  
**CC:** Teresa H. Knott, Clerk to the Board of Supervisors

The Department of Community Development and Code Compliance has received a request from William Gandel, of the Rotary Club of Prince George County Virginia Charitable Foundation, to waive permit fees associated with a Special Event Permit for a Scholarship Fundraiser to be held on May 11, 2022 at Scott Park.

This event is open to the public and the proceeds from the event contribute to \$1000.00 scholarships, usually three, that are provided to Prince George County High School Seniors.

The Special Event ordinance requires the Board of Supervisors approval of fee waivers or fee reductions. The permit fee for an event is \$25.00 with the option to pay for three consecutive years. This applicant has requested a three year fee waiver regarding this Special Event. Please forward the attached application, event information, and waiver request to the Board of Supervisors for their review and consideration, along with my recommendation for approval.

Thank you, and please contact me at your convenience if any questions or need for further information occur.



# SPECIAL EVENT PERMIT APPLICATION

Department of Community Development and Code Compliance

6602 Courts Drive, PO Box 68

Prince George, VA 23875

Phone: (804) 722-8659 Fax: (804) 722-0702

[www.princegeorgeva.org](http://www.princegeorgeva.org)

OFFICE USE ONLY

APPLICATION #:

PERMIT #:

THANK YOU FOR YOUR INTEREST IN HOSTING A SPECIAL EVENT IN THE COUNTY OF PRINCE GEORGE. SPECIAL EVENTS INCLUDE OUTDOOR GATHERINGS OR ENTERTAINMENT OPEN TO THE PUBLIC (OR THROUGH DONATIONS OR TICKET SALES) SUCH AS OUTDOOR DANCES, CONCERTS, FESTIVALS, FAIRS, CARNIVALS, CIRCUSES, EXHIBITIONS, RACES, EVENTS, RIDES, SHOWS, FUNDRAISERS, PARADES, FIREWORKS DISPLAYS, BLOCK PARTIES, RALLIES, ETC. EVENTS THAT TAKE PLACE UNDER THE JURISDICTION OF THE COUNTY OF PRINCE GEORGE REQUIRE A "SPECIAL EVENTS PERMIT". THIS APPLICATION IS YOUR FIRST STEP IN THE PROCESS OF OBTAINING YOUR PERMIT. APPLICATIONS ARE DUE NO LATER THAN 30 DAYS PRIOR TO THE PLANNED EVENT. A FEE OF \$25.00 PER EVENT IS DUE AT APPLICATION. ADDITIONAL FEES MAY BE REQUIRED FOR THE COST OF COUNTY SERVICES NEEDED FOR THE EVENT.

OWNER

PROPERTY OWNER'S NAME:

County of Prince George

OWNER'S PHONE #:

804-712-8600

PROPERTY OWNER'S MAILING ADDRESS (IF DIFFERENT FROM EVENT ADDRESS):

6602 Courts Drive

WILLIAM F. GANDEL

APPLICANT

APPLICANT NAME (INDIVIDUAL, COMPANY OR ORGANIZATION):

CHARITABLE FOUNDATION, CLUB OF ROTARY

APPLICANT PHONE #:

(804) 452-1452

APPLICANT MAILING ADDRESS: (STREET NUMBER, NAME)

14216 POLE RUN ROAD

(CITY, STATE, ZIP)

DISPUTANTA, VA. 23842-8417

APPLICANT EMAIL:

wtg3739@gmail.com

DO YOU REPRESENT A NON-PROFIT ORGANIZATION WITH 501(C)(3) STATUS?

☒ YES

☐ NO

IF YES, ATTACH A COPY OF THE 501(C)(3) CERTIFICATE OR PROVIDE IDENTIFICATION #:

ATTACHED

EVENT INFORMATION

EVENT NAME:

SCHOLARSHIP FUND RAISER

EXPECTED TOTAL NUMBER OF EVENT ATTENDEES:

75-100

PROPOSED EVENT ADDRESS:

SCOTT MEMORIAL PARK

PARCEL ID:

240(CA) 00-012-A

BUILDING/FACILITY NAME AND TENANT NAME (IF APPLICABLE):

6400 Scott Memorial Park Rd

PRIMARY EVENT COORDINATOR NAME:

COORDINATOR EMAIL:

COORDINATOR CELL #:

THE EVENT WILL OCCUR ON:

05/11/2022

DATE:

05/01/2022

BEGIN TIME:

3:00 PM

END TIME:

6:30 PM

DETAILED DESCRIPTION OF EVENT (USE ADDITIONAL SHEETS IF NECESSARY)

See attached letter.

Thank you!

WILLIAM F. GANDEL

SECRETARY, CHARITABLE FOUNDATION OF THE ROTARY CLUB OF PG COUNTY

A SPECIAL EVENT PERMIT CAN BE ISSUED FOR A ONE TIME EVENT OR CAN BE REQUESTED FOR UP TO THREE YEARS FOR AN ANNUAL EVENT. PLEASE INDICATE HOW MANY YEARS YOU WOULD LIKE TO REQUEST:

1 YR

2 YR

☒ 3 YR

IF A PERMIT IS APPROVED FOR MULTIPLE YEARS, THE APPLICANT IS RESPONSIBLE FOR CONTACTING THE COMMUNITY DEVELOPMENT OFFICE AT LEAST 30 DAYS PRIOR TO THE EACH YEAR'S EVENT TO CONFIRM THE EVENT DETAILS AND REQUEST THE PERMIT

THE APPLICATION FEE FOR A SPECIAL EVENT IS \$25.00 PER YEAR/PERMIT. IF YOU ARE REQUESTING PERMITS FOR TWO YEARS, THE FEE WILL BE \$50.00. IF YOU ARE REQUESTING PERMITS FOR THREE YEARS, THE FEE WILL BE \$75.00.

RECEIVED  
MAR 23 2022



PLEASE ATTACH COPIES OF ITEMS LISTED BELOW WHEN APPLICATION IS SUBMITTED. IF YOUR EVENT WILL NOT REQUIRE ANY OF THESE ITEMS, PLEASE ATTACH A BRIEF EXPLANATION FOR DEPARTMENTAL REVIEW:

ATTACHMENTS

- ☐ A list that includes the name, address and phone number of each promoter of the event, each financial sponsor of the event and every person or group who will perform at the event.
- ☐ If applicable, a copy of the ticket or badge of admission to event, together with total number of tickets to be offered for sale and applicant's best estimate of persons expected to attend the event.
- ☐ A plan for adequate sanitation facilities and a plan for disposal of garbage, trash and sewage generated by the persons who will attend the event. Such plan shall include provisions for removal from the special area for garbage and trash at the end of the event and shall include the contact information of the persons responsible for the work.
- ☐ A plan for providing food, water and lodging, where applicable, for persons who will attend the event.
- ☐ A plan for medical facilities to be available for persons who will attend the event.
- ☐ A plan for fire protection for the event.
- ☐ A plan for adequate parking facilities, crowd control and traffic control in and adjacent to the event area. The chief of police shall review such plan and shall be the sole judge of its adequacy.
- ☐ A plan for adequate security to prevent personal injury to event attendees and damage to property. Such plan shall specify the amounts and types of insurance and who will obtain insurance to insure against injury or damage. If the event will be held on public property, each insurance policy shall name the County or School as coinsured and certificates of insurance shall be delivered to the County Administrator at least 14 days prior to the event. NOTE: If you would like to request Prince George County Police officers for security and/or traffic control assistance, please contact the Prince George Police Department at (804) 733-2773. If you will be requesting PG Police for security and/or traffic control, please indicate on the security/traffic control plan that you have contacted or will be contacting the Police Department to arrange for these services.
- ☐ If any outdoor lights or lighting will be used, a plan for the location of such lights, and the location and types of equipment intended to shield the lights to prevent unreasonable impact beyond the property on which event will be located.
- ☐ A plan to insure that the event will comply with County noise ordinance and to insure that the special event will not constitute a nuisance to adjacent property owners.

APPLICANT AFFIDAVIT

By my signature below, the applicant and property owners authorize the county and its lawful agents, employees, designees or law enforcement officers to enter the property upon which the event will be held at any time prior to or during the event for the purpose for determining compliance with the provisions of this article or any state and local statutes, ordinances and regulations. I also acknowledge that if a permit is issued it shall be valid only at the location listed on the application, and for the specific date(s) and time(s) for which it is issued; and If approved to proceed, I acknowledge that a copy of this application and all its attachments will be available on-site during the date and times noted on this application, and constitute approval to proceed with the activity applied for. I attest the information provided is complete and accurate.

SIGNATURE OF APPLICANT:

*William J. Arnold*

DATE:

*05/10/2022*

OWNER

I am the owner of the property where the special event will take place and by signing below, I certify that I give permission for the company listed on this application to apply for a permit as described in the application.

SIGNATURE OF PROPERTY OWNER:

DATE:

14216 Pole Run Rd  
Disputanta, VA 23842

March 10, 2022

Re: Public Event Permit

To: The Prince George County Board of Supervisors:

This is a request to the Prince George County Board of Supervisors for consideration of a waiver of any and all fees associated with the Public Event Permit.

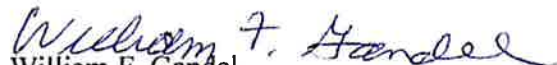
For many years the Charitable Foundation of the Rotary Club of Prince George County has held a scholarship fundraising event which results in usually three \$1000.00 scholarships to Prince George High School Seniors. A scholarship subcommittee of the Club evaluates and considers the applicants with regard to civic volunteerism, grade point average, and counselor recommendations.

The event has always been held at Scott Memorial Park and runs from 3pm to dusk. The date for this year's event is Wednesday, May 11, 2022. This will be significant since due pandemic concerns this was not held over the past two years.

The Scholarship fundraising event will be catered by Nanny's BBQ. Tickets are \$25 per person.

The music will be provided by a DJ.

Thank you for your attention to this matter and we await your reply,

  
William F. Gandel.

Secretary,

The Rotary Club of Prince George County Virginia  
Charitable Foundation

**Prince George County Special Event Permit Application Department of Community Development and Code Compliance**

**Rotary Club of Prince George County Charitable Foundation**

**Scholarship Picnic Fundraiser**

**Wednesday, May 11, 2022**

ABC license attached

**Items Requested,**

501 C3 certificate – Attached is IRS Determination letter dated April 21, 2006

**Page 2**

Sponsors – list is attached

Ticket – attached

Sanitation –

Restroom facilities are available at Scott Park

Garbage, trash – will be placed in receptacles that are available at Scott Park

Food – event will be catered by Nanny's BBQ

Medical - 911 will be called in case of any emergency

Fire Protection - 911 will be called in case of an emergency

Parking – There is adequate parking available at Scott Park

Lighting – Adequate lighting is in place at the Scott Park Pavilion. No additional lighting will be needed

Noise – DJ Music level will not be a nuisance

LICENSE #:  
**572491**



Prince George County  
Retail Territory 95  
Region 6 RICHMOND  
(804) 213-4620

www.abc.virginia.gov | 7450 Freight Way, Mechanicsville VA 23116 | PO Box 3250, Mechanicsville, VA 23116 (804) 213-4400

## VIRGINIA ABC BANQUET LICENSE

**\*NON-TRANSFERRABLE\***

### Banquet Special Event License

*Authorizes beer and/or wine sales for on-premises consumption, or guests may bring their own alcohol. Does not authorize the sale of mixed beverages.*

**ISSUED TO:** William Gandel  
Scott Memorial Park

**EVENT TYPE:** scholarship fund raiser

**LOCATION:** 6680 Couthouse Rd. Prince George, Va,  
Prince George County, Va., VA 23875

**ALCOHOLIC BEVERAGES:** Wine sales

**DATE/TIME:** 9:00 AM to 11:30 PM on 05/11/2022

**CONSUMPTION:** On Premises

**RESTRICTIONS:** Virginia ABC has set forth restrictions on this license. You must adhere to the restrictions and post them with your license. Restrictions are disclosed on page 2 of this document.

### BY ORDER OF ALCOHOLIC BEVERAGE CONTROL BOARD

Chairman of the Board

#### INSTRUCTIONS FOR OPERATING UNDER A BANQUET LICENSE

- |  |   |
|--|---|
| <ol style="list-style-type: none"><li>1. Do not sell or give away any alcoholic beverage to any person who you know or have reason to believe is intoxicated and do not allow any alcoholic beverage to be consumed by such a person in attendance at your banquet. Do not allow any person who you know or have reason to believe is intoxicated to loiter upon your licensed area. Any person who has drunk enough alcoholic beverages to affect his manner, disposition, speech, muscular movements, general appearance or behavior, as to be apparent to observation shall be deemed to be intoxicated.</li><li>2. Do not sell or give away any alcoholic beverage to any person who you know or have reason to believe is less than 21 years of age and do not allow any alcoholic beverage to be consumed by such a person in attendance at your banquet.</li><li>3. Do not allow any form of illegal gambling to take place during your banquet.</li><li>4. Do not possess any illegal gambling apparatus, machine or device upon your licensed premises.</li><li>5. Do not be intoxicated or under the influence of a self-administered drug during your banquet.</li><li>6. Do not sell or give away any alcoholic beverages on your licensed area during restricted hours.</li><li>7. Mixed Beverages under a Mixed Beverage Special Event License must be purchased from a state ABC Store.</li></ol> | <ol style="list-style-type: none"><li>8. Do not purchase alcoholic beverages from licensed wholesalers except on the day of the banquet. For those functions held on Saturday or Sunday, purchase may be made on Friday. Payment must be made in cash or a valid check drawn upon a bank account in the name of the licensee or in the name of the group sponsoring the banquet. Each invoice must be signed by the purchasing licensee or his duly authorized agent.</li><li>9. Licensed wholesalers may supply, at a reasonable wholesale price, paper or plastic cups upon which advertising matter regarding beer or wine may appear.</li><li>10. Alcoholic beverages to be given away may be purchased from retail establishments.</li><li>11. Do not sell, give away or allow the consumption of alcoholic beverage in any portion or your licensed area that has not been approved by the Board.</li><li>12. (NOTE: Violation of this instruction could result in arrest for Drinking in Public.) Alcoholic beverages must be confined to the building, room or general area for which the license is issued.</li><li>13. Do not allow any person who is less than 18 years of age to sell, serve or dispense beer or wine.</li><li>14. Post the applicable certificate on the premises of your event while it is in progress.</li></ol> |
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This is an official state document and all information contained or submitted therein is public information. Refer to Privacy Statement on page 1 regarding personal/tax information.

<< page 1 of 2 >>

# S P O N S O R S

Name of Business or Organization	Name of Contact	Telephone No.	Email Address	Amount	Received
Gregory & Associates	cdw				500
John Randolph Foundation	Lisa Sharpe		lsharpe@johnrandolphfoundation.org		500 x
Strosnider Chevrolet	Kevin Strosnyder	804-458-9864			500 x
Prince George Electric Cooperative	Glenn Horst	804-834-2424	ghorst@pgec.coop	100?	
City Point Energy Center an AdvanSix Company	Dana Rieves	804-541-4001	danareieves@cogentrix.com		
Clark's Auto Care Center, Inc.	Cindy Clark	804-458-7340	cindlouwhoo@aol.com		250 x (1 rcvd ck-Jan
Edward Jones - Randall Wachman Financial Advisor	Callee Mallehan	804-526-3016	calleemallehan@edwardjones.com		250
BB&T	Alisa Walker		askipper@bbandt.com		100 x
Frank & Lillian Boyd	Lillian		lkboyd@aol.com		100
Fitrepairs, FRNVA					100 x
Fort Lee Credit Union	Stu Posey (Michael)	804-452-0736	stuart.posey@fortleecu.org		100 x
Vicki Horst - Hairfield Morton	Glenn Horst	804-458-0765	vhorst@hmlaw.com		100 x
William F. "Bill" Gandel	Bill				100 x
Pat & Earl Hale	Earl Hale		papaearljr@msn.com		100
Donald & Sandy Hunter	Don				100 x
K & J Fitness	Kane Tyler	804-808-4817	kane@kandjfitness.com		100 x
Sligh Plumbing & Heating Company	Lisa Crowder	804-458-3663	slighplumbing@comcast.net		100 x
Snippers, Inc.	Roberta Loftis	804-733-1298			100 x
West End Service Center, Inc.	David & Lisa Roberts	804-458-9819			100 x
Wonder City Lawn Mower & Small Engine Repair	Mark Kawa	804-915-9429			100 x





ROTARY CLUB OF PRINCE GEORGE COUNTY  
CHARITABLE FOUNDATION

# ROTARY ANNUAL PICNIC

MAY 11, 2022  
WEDNESDAY, MAY 12, 2022

4:00 p.m. to 7:00 p.m. • Scott Park, Prince George

BBC PORK & CHICKEN, POTATO SALAD

BAKED BEANS, COLESLAW, ROLLS & ICED TEA

Adult Beverages • Music • DJ

TICKETS: \$25.00 PER ADULT • RAIN OR SHINE



No 500

**FOOD STUB**  
**REDEEM FOR FOOD**

No 500

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE NO. \_\_\_\_\_

E-MAIL \_\_\_\_\_

COMPLETE FOR WHIST BAND

No 500



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER**  
Arthur J. Gallagher Risk Management Services, Inc.  
2850 Golf Road  
Rolling Meadows IL 60008

**CONTACT NAME:** Ali Sulita  
**PHONE (A/C, Ho, Ext):** 1-833-3ROTARY  
**FAX (A/C, No):** 630-285-4062  
**E-MAIL ADDRESS:** rotary@ajg.com

**INSURER(S) AFFORDING COVERAGE**  
**INSURER A:** Lexington Insurance Company  
**NAIC #** 19437

**INSURED**  
All Active US Rotary Clubs & Districts  
  
ATTN: Risk Management Dept.  
1560 Sherman Ave.  
Evanston, IL 60201-3698

**INSURER B:**  
**INSURER C:**  
**INSURER D:**  
**INSURER E:**  
**INSURER F:**

## COVERAGES

CERTIFICATE NUMBER: 899307648

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR (NSD) WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability Included GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	015375594	7/1/2020	7/1/2021	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMPIOP AGG \$4,000,000 \$
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY		015375594	7/1/2020	7/1/2021	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <b>EXCESS LIAB</b> DED RETENTION \$ OCCUR CLAIMS-MADE		NOT APPLICABLE			EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	NOT APPLICABLE			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate holder is included as additional insured where required by written contract or permit subject to the terms and conditions of the general liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

## CERTIFICATE HOLDER

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Board of Supervisors  
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 12<sup>th</sup> day of April, 2022:

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Present:

Vote:

Marlene J. Waymack, Chair  
Donald Hunter, Vice Chairman  
Floyd M. Brown Jr.  
Alan R. Carmichael  
T. J. Webb

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A-12

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried unanimously, the following resolution was adopted:

RESOLUTION; REQUEST OF THE ROTARY CLUB OF PRINCE GEORGE VA FOR WAIVER OF CERTAIN PERMIT FEES ASSOCIATED WITH THE APPLICATION FOR A THREE YEAR ANNUAL SPECIAL EVENT PERMIT.

WHEREAS, the Rotary Club of Prince George VA, a non-profit 501(C)(3) organization, has applied for a Special Event permit for a Scholarship Picnic event at Scott Park; and

WHEREAS, organization representatives have requested that the County waive the associated permit fees for this event, and the Board of Supervisors has given due consideration to the nature of the proposed event and the impacts of fee waiver;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 12<sup>th</sup> day of April, 2022, does hereby authorize the Department of Community Development and Code Compliance to grant the Rotary Club of Prince George a fee waiver for a three year Special Event permit; and

BE IT FURTHER RESOLVED, That a copy of this Resolution shall be given to the Department of Community Development and Code Compliance.

A Copy Teste:

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Jeffrey Stoke  
Interim County Administrator