

Issue Analysis Form

Date: April 12, 2022
Item: Appropriation – Fire Program Funds
Lead Department(s): County Finance / Fire & EMS
Contact Person(s): Betsy Drewry / Paul Beamon



Description and Current Status

Prince George County has received annual **Fire Program funds** in the amount of **\$144,597** that have not yet been appropriated to the FY2022 budget. These funds arrived by electronic fund transfer from the Commonwealth of Virginia on March 18, 2022.

Since fiscal year 2010 an agreement was made with the volunteer fire departments that the actual amount of the deposit would be split evenly among each department. For FY2022, as was included in the FY2022 budget message, staff recommends dividing the funds six ways with one sixth going to each volunteer fire department. However, for FY2023 the Fire/EMS budgets will be consolidated, and this will impact re-appropriation / carryover of any unexpended and unobligated funds at June 30, 2022. Any unexpended and unobligated funds as of June 30, 2022 from this appropriation, and from prior year appropriations, will be recommended for carry forward into a consolidated Fire/EMS Fire Program Fund account code for system-wide use.

All purchases, from this appropriation and subsequent appropriations, regardless of the budgeted, will be approved by the Chief of Fire, EMS and Emergency Management, in advance of purchase.

The volunteer fire departments (and subsequently Fire/EMS) will use these funds to purchase equipment and supplies in accordance with grant requirements.

Appropriation Increase Entry is:

Revenues: 0100-20-601-8201-324201 Fire Program Funds - \$144,597

Expenditures:

0100-03-200-0604-48248	Prince George VFD: Fire Program Funds	\$24,099.50
0100-03-200-0605-48248	Disputanta VFD: Fire Program Funds	\$24,099.50
0100-03-200-0606-48248	Carson VFD: Fire Program Funds	\$24,099.50
0100-03-200-0607-48248	Burrowsville VFD: Fire Program Funds	\$24,099.50
0100-03-200-0608-48248	Jefferson Park VFD: Fire Program Funds	\$24,099.50
0100-03-200-0617-48248	Station 7 – Fire Program Funds	\$24,099.50

Government Path

Does this require IDA action?

☐ Yes ☒ No

Does this require BZA action?

☐ Yes ☒ No

Does This require Planning Commission Action?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does this require Board of Supervisors action?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does this require a public hearing?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If so, before what date?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Fiscal Impact Statement

Increases in appropriation of Fire & EMS Fire Program Funds Revenues and expenditures for FY2021-22. There is no local budget impact (no local match).

Total Increase in FY2021-22 Appropriation = \$144,597

County Impact

There is no increased local funding required for this request.

Notes

Due to receipt late in the fiscal year, it is likely most of these funds will be included in the grant carry-forward request for re-appropriation in FY2023 into a consolidated Fire/EMS Fire Program Fund account code for system-wide use. **All purchases, regardless of where budgeted, are subject to review and approval in advance of purchase by the Chief of Fire, EMS and Emergency Management.**

Commonwealth of Virginia

EDI Remittance Detail

Total Amount: 144,597.00

Deposit Date: 03/18/2022

Trace Number 81781479

Agy No	Amount	Offset Amount	Invoice Number	Invoice Date	Customer Number	Voucher Number	Description
960	144,597.00	324201 0.00	3Q22ATL149	03/07/2022		00006027	Prince George County F
Tot 960	144,597.00						

Department of Juiri Programs

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 12th day of April, 2022:

Present:

Marlene J. Waymack, Chair
Donald R. Hunter, Vice-Chair
Floyd M. Brown, Jr.
Alan R. Carmichael
T. J. Webb

Vote:

A-8

On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION
(\$144,597 FIRE PROGRAM FUNDS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 12th day of April, 2022, does hereby authorize and appropriate the following increase of funds within the 2021-2022 Budget, such line items increased as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Expenditure:</u>	
0100-03-200-0604-48248 Prince George VFD: Fire Program Funds	\$24,099.50
0100-03-200-0605-48248 Disputanta VFD: Fire Program Funds	\$24,099.50
0100-03-200-0606-48248 Carson VFD: Fire Program Funds	\$24,099.50
0100-03-200-0607-48248 Burrowsville VFD: Fire Program Funds	\$24,099.50
0100-03-200-0608-48248 Jefferson Park VFD: Fire Program Funds	\$24,099.50
0100-03-200-0617-48248 Station 7: Fire Program Funds	\$24,099.50
TOTAL	\$144,597.00

Revenue:

0100-20-601-8201-324201 General Fund: Fire Program Funds	\$144,597.00
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Any Fire Program Funds unexpended or unobligated at June 30, 2022 from this appropriation, or from prior year Fire Program Fund appropriations, will be carried forward in FY2022-2023 into a consolidated Fire & EMS grant account code for system-wide use. All purchases, regardless of where budgeted, are subject to approval in advance of purchase by the Chief of Fire, EMS and Emergency Management.

A Copy Teste:

Jeffrey D. Stoke
Interim County Administrator