

Issue Analysis Form



Date: February 22, 2022
Appropriation – Additional
Public Assistance and
Welfare Administration Funds
Item: - \$22,793.00
Department of Social
Services / County Finance
Lead Department(s):
Contact Person(s): Bertha Judge & Betsy Drewry

Description and Current Status

The Department of Social Services has been provided additional Public Assistance and Welfare Administration funds not included in the County's Adopted FY2022 budget. The amount of additional Public Assistance funds total \$16,064.00; and Welfare Administration funds total \$6,729.00

Public Assistance (\$16,064.00):

884 – Chafee Independent Living TAP (Transportation Assistance Program)- \$4,629.00; no local match

868 – COVID Promoting Safe and Stable - \$11,435.00; no local match

Welfare Administration (\$6,729.00):

898 - APS ARPA - \$6,729.00 [will be used for senior programs and senior center purchases]; no local match

Because these amounts were not included in the adopted budget, a budget amendment and appropriation are needed.

Board Action Requested: Appropriate additional funds to the FY2022 budget; draft resolution is attached for consideration and possible approval.

Appropriation Increase Entry is:

Revenues:

0100-20-601-8202-324602 Public Assistance	\$16,064.00
0100-30-601-8302-333504 Welfare Administration	\$ 6,729.00
TOTAL	\$22,793.00

Expenditures:

Increase (Decrease):

0100-05-113-0702-45793	884 Chafee Independent Living (TAP)	\$ 4,629.00
0100-05-113-0702-45795	868 COVID Safe and Stable	\$ 11,435.00
0100-05-113-0701-46059	898 APS ARPA	\$ 6,729.00
TOTAL		\$ 22,793.00

Government Path

Does this require IDA action? ☐ Yes ☒ No

Does this require BZA action? ☐ Yes ☒ No

Does This require Planning Commission Action? ☐ Yes ☒ No

Does this require Board of Supervisors action? ☒ Yes ☐ No

Does this require a public hearing? ☐ Yes ☒ No

If so, before what date? ☐ Yes ☐ No

Fiscal Impact Statement

Increases in appropriation of Department of Social Services State and Federal Funds of \$22,793.00.

Total Increase in FY2021-22 Appropriation = \$22,793.00.

County Impact

This increase in appropriation will address receipt of additional state and federal revenues within the Department of Social Services for specific uses as mandated for FY2022.

Notes

R-22-

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 22nd day of February 2022:

Present:

Vote:

Marlene J. Waymack, Chair
Donald R. Hunter, Vice-Chair
Floyd M. Brown, Jr.,
Alan R. Carmichael, Jr.
T. J. Webb

A-6

On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION
(DEPARTMENT OF SOCIAL SERVICES PUBLIC ASSISTANCE AND
WELFARE ADMINISTRATION FUNDS \$22,793.00.

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 22nd day of February 2022, does hereby authorize the following increase of funds within the FY2021-2022 Budget, such line items increased and changed as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Appropriation:</u>	
<u>Revenue</u>	
0100-20-601-8202-324602 Public Assistance Funds	\$16,064.00
0100-30-601-8302-333504 Welfare Administration Funds	\$ 4,629.00
TOTAL:	\$22,793.00

Expenditure

0100-05-113-0702-45793 884 Chafee Independent Living TAP (Transportation Assistance Program)	\$ 4,629.00
0100-05-113-0702-45795 868 COVID Safe and Stable	\$ 11,435.00
0100-05-113-0701-46059 APS ARPA Funds (Senior Programs)	\$ 6,729.00
TOTAL	\$ 22,793.00

A Copy Teste:

Jeffrey D. Stoke
Interim County Administrator

A Copy Teste:

Jeffrey D. Stoke
Interim County Administrator



COMMONWEALTH of VIRGINIA

DEPARTMENT OF SOCIAL SERVICES

February 1, 2022

Dear CPMT Chair and LDSS Director,

Thank you for the submittal of your locality's COVID Promoting Safe and Stable Families (PSSF) application. The Virginia Department of Social Services (VDSS) is pleased to inform you that the application has been approved. The approved application includes:

Family Support (868-01):	\$4,787.00
Family Preservation (868-02):	\$4,361.00
Family Reunification (868-03):	\$2,287.00
Family Adoption (868-04):	\$0

Total Allocation:	\$11,435.00
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Funds will be available on February 16, 2022, when LASER opens. Any funds that have not been spent by May 31, 2022 will be re-appropriated on June 1st and must be exhausted by September 30, 2022.

Reimbursements will be processed through LASER using budget line 868 and the appropriate cost code: 86801, 86802, 86803, or 86804.

Data such as the number of families and children served per quarter, family demographics and services provided must be tracked and reported on quarterly reports due on March 18, 2022, June 17, 2022 and September 16, 2022. A final report detailing actual expenditures will need to be submitted once funding has been exhausted. COVID PSSF funding will be monitored and evaluated via submission of quarterly reports, final report, and LASER reports.

Respectfully,

A handwritten signature in black ink, appearing to read "Mirely Kennedy".

Mirely Kennedy
Program Administrator & Consultant
804-837-2406

BRSSUMTR

Prepared By: FJONES

From FIPS: 0149 To FIPS: 0999

From Budget Line: 898 To Budget Line: 898

Fiscal Year Date: 01-Jun-2021

Department of Social Services

BRS Summary Report

31-Jan-22 13:52:00

Page 1 of 1

Fips: 0149 Prince George County

Budget Line	Budget Line Name	Original Allocation	Current Allocation	Ytd Expenditures	Funds Available	Pending Requests	Funds Remaining Upon BRS Approval
898	ARPA APS Fund	6,729.00	6,729.00	0.00	6,729.00	0.00	0.00
Locality Total:		6,729.00	6,729.00	0.00	6,729.00	0.00	0.00
Report Total:		6,729.00	6,729.00	0.00	6,729.00	0.00	0.00

Director Bertha Judge
Prince George Department of Social Services
6450 Administration Drive, Building 12,
P.O. Box 68,
Prince George, VA 23875

Dear Director Judge,

Thank you for your agency's Transportation Assistance Program (TAP) Application. The Virginia Department of Social Services (VDSS) is pleased to inform you that your TAP (Budget Line 884-Chafee COVID) approved allocation is **\$4,629**.

The local departments of social services (LDSS) will receive 100% of their total TAP allocation around February 2, 2022. TAP allocations were based on statewide total number of eligible youth submitted by LDSS and then divided into the available VDSS allocation.

The Pandemic Act Division X of Consolidation Appropriation Act 2021 allows **up to \$4,000** of Chafee COVID funding to be used to provide driving and transportation assistance per youth. However, due to the overwhelming number of applications received documenting the number of reported youth in need of transportation assistance, VDSS was not able to provide a \$4,000 allocation for each youth. LDSS can use the TAP allocation to support Chafee Program eligible youth, ages 14 up to 23, with transportation assistance as they see fit up to \$4,000 per youth.

Budget Line 884 may be used for multiple types of transportation and driving assistance. If additional funds are needed, a BRS request can be submitted to Budget Line 884 in LASER (approval based on the availability of funds). Please ensure that the Chafee COVID expenditures are submitted monthly to your financial team.

REPORTING AND EVALUATION REQUIREMENTS

The TAP Program will be monitored and evaluated via submission of Chafee COVID quarterly reports and Locality Automated System for Expenditure Reimbursement (LASER) reports.

The Chafee COVID quarterly reports will be submitted on a quarterly basis and are due as follows:

3rd quarter (Dec – Feb), report due on or before March 18, 2022
4th quarter (March – May), report due on or before June 17, 2022

Chafee Quarterly Reports must be submitted electronically to VA.ILP@dss.virginia.gov.

If you have any questions, please feel free to contact me via e-mail at Letha.Moore-Jones@dss.virginia.gov or 804-726-7576. If there is a need for technical assistance, please reach out to Gwen Castillo at gwendolyn.castillo@dss.virginia.gov.

We appreciate your commitment to helping youth access the TAP Program to meet their driving and transportation needs!

Sincerely,

Letha Moore-Jones, MSW
State Independent Living Coordinator and Youth Services Supervisor



COMMONWEALTH of VIRGINIA

DEPARTMENT OF SOCIAL SERVICES

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