

Issue Analysis Form

Date: February 8, 2022
 Authority to Advertise a
 Public Hearing for **Budget
 Amendment / Appropriation**
 of Debt Proceeds and/or
 General Fund, Fund Balance
 to the Capital Projects Fund
 (Related to FY2021 CIP
 Projects and March 2022
 General Obligation Bond
 Issuance)



Item:
Lead Department(s): County Finance


Contact Person(s): Betsy Drewry

Description and Current Status

Multiple capital projects with planned debt issuance were recommended as part of the adopted FY2021 budget. Design work for the Garage expansion and renovation project continued into FY2022, and the Prince George County Board of Supervisors awarded the construction contract on January 25, 2022.

A listing of projects for consideration for inclusion in the March 2022 debt issuance, along with bond issuance costs, rounded to a \$25,000 increment are shown below:

FY2021 Projects - Adopted Budget Scenario 3



Project Description	Category	Adjusted Total Cost to Finance
Prince George High School Generator	School	\$ 179,220
Zoll X Series Monitors / Defibrillators	Public Safety	\$ 157,276
Fleet Garage Bay Expansion***	County	\$ 3,065,000
School Technology Infrastructure	School	\$ 328,000
School Buses	School	\$ 412,000
Police / County Vehicles	County / Public Safety	\$ 400,000
Self Contained Breathing Apparatus*	Public Safety	\$ 1,072,505

TOTALS

Closing Costs / Cost of Issuance / Contingency [Rounded to \$25,000 Increment]	\$ 5,614,001
Total Borrowing***	\$ 5,775,000

*Will be financed by devoted 1¢ of RE Tax Revenue - Ordinance §74-6

***Unless Board wishes to cash fund a portion of Garage Project (use of Fund Balance)

To date, \$2,703,540 has already been appropriated to the Capital Improvement Fund for projects, with approved reimbursement resolutions. Reimbursement resolutions allow the board to proceed with projects using County funds, and later reimburse itself with debt proceeds issued at a later date.

Appropriations totaling **\$2,703,540** have already been approved as follows:

Project Description	Category	Adjusted Total Cost to Finance	FY Timing	Approved by Board
Prince George High School Generator	School	\$ 179,220	2021	2/23/2021
Zoll X Series Monitors / Defibrillators	Public Safety	\$ 157,276	2021	8/11/2020
School Technology Infrastructure	School	\$ 328,000	2021	07/14/2020
School Buses	School	\$ 412,000	2021	2/23/2021
Police / County Vehicles	County / Public Safety	\$ 400,000	2021	8/11/2020
Self Contained Breathing Apparatus ⁺	Public Safety	\$ 1,072,505	2021	8/11/2020

Garage Apprpr Appr \$ **154,539**

Total Bond Issuance and/or General Fund, Fund Balance	\$5,775,000
<u>Less Appropriations already approved</u>	<u>(2,703,540)</u>
Appropriation Remaining to Approve	\$3,071,460

The Board expressed some interest in possibly cash funding \$1,000,000 to keep the borrowing for the Garage renovation project at the original project estimate of \$2,100,000 instead of the updated project budget of \$3,065,000.

The appropriation for approval on March 8 will total \$3,071,460.

The appropriation / budget amendment will be comprised of one of the following source options:

Bond Proceeds of \$3,071,460 **OR**

Bond Proceeds of \$2,071,460 AND
General Fund, Fund Balance of \$1,000,000

This budget amendment of \$3,071,460, if approved, will require a public hearing because the amount exceeds 1% of the adopted FY2022 budget (Adopted FY2022 budget = \$134,390,462; 1% = \$1,343,904). See draft advertisement (**Attachment A**).

Public Hearing and appropriation approval date requested is March 8, 2022.

The Code of Virginia §15.2-2507 requires a public hearing for budget amendments exceeding 1% of the adopted fiscal plan.

Board Action Requested following Public Hearing:

Authorize advertisement of a public hearing for appropriation of debt proceeds and/or General Fund, fund balance; resolution enclosed for review and consideration

Does this require IDA action? ☐ Yes ☒ No

Does this require BZA action? ☐ Yes ☒ No

Does This require Planning Commission Action? ☐ Yes ☒ No

Does this require Board of Supervisors action? ☒ Yes ☐ No

Does this require a public hearing? ☒ Yes ☐ No

If so, before what date? [one advertisement at least 7 days prior to public hearing] ☐ Yes ☐ No

Fiscal Impact Statement

Approval of these projects and related budget amendment will not create the need to increase the County's tax rates. Repayment of debt will begin in FY2023.

County Impact

Approval of this advertisement, public hearing and subsequent appropriation will allow for the appropriation of the Garage Renovation CIP budget and for closing costs and contingency.

Notes

COUNTY OF PRINCE GEORGE
NOTICE OF PUBLIC HEARING
PROPOSED AMENDMENT TO FY22 BUDGET

Notice is hereby given pursuant to § 15.2-2507, Code of Virginia (1950, as amended), that the Prince George County Board of Supervisors will conduct a public hearing for the purpose of receiving comments on a proposed amendment to the FY2021-22 Prince George County Annual Fiscal Plan (the "Budget") during its regular meeting of **Tuesday, March 8, 2022**, beginning at 7:30 p.m., in the Boardroom of the County Administration Building, Third Floor, 6602 Courts Drive, Prince George, Virginia. All interested citizens are invited to attend and participate in the public hearing.

The current FY2021-22 budget is \$134,390,462. The proposed budget amendment would add up to \$3,071,460 to the FY2021-22 budget in bond proceeds and/or general fund, fund balance, to fund completion of the following capital improvement projects and related bond issuance costs and contingency:

- (i) Purchase of police and County vehicles;
- (ii) The County's fleet garage expansion and renovation;
- (iii) Technology infrastructure improvements for usage by the County's public schools;
- (iv) Purchase of school buses;
- (v) Purchase of Zoll X Series monitors and defibrillators for public safety purposes;
- (vi) Purchase of a generator for the County high school;
- (vii) Self-contained breathing apparatus equipment for use for rescue and recovery purposes.

A copy of materials related to the proposed budget amendment can be examined in the County Administration Department of the County Administration Building. The building is open from Monday - Friday, 8:30 AM - 5:00 PM. Any person requiring assistance to participate in the public hearing is asked to contact Teresa Knott at 722-8600 prior to the public hearing so that appropriate arrangements can be made.

By Authority of
Jeffrey D. Stoke, Interim County Administrator
COUNTY OF PRINCE GEORGE

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 8th day of February, 2022:

Present:

Vote:

Marlene J. Waymack, Chair
Donald R. Hunter, Vice-Chair
Floyd M. Brown, Jr.
Alan R. Carmichael
T. J. Webb

A-3

On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

RESOLUTION; AUTHORITY TO ADVERTISE A PUBLIC HEARING FOR THE APPROPRIATION OF UP TO \$3,071,460 IN DEBT PROCEEDS AND/OR GENERAL FUND, FUND BALANCE TO THE CAPITAL PROJECTS FUND (BUDGET AMENDMENT).

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 8th day of February, 2022, does hereby authorize the advertisement of a public hearing to be held on March 8, 2022 for the appropriation of up to \$3,071,460 in debt proceeds and/or General Fund, fund balance to the Capital Projects Fund.

A Copy Teste:

Jeffrey D. Stoke
Interim County Administrator