

Issue Analysis Form



Date: November 23, 2021
Resolution Authorizing the
Extension of Time for Completion
of the 2023 General
Item: Reassessment
Real Estate Assessor and County
Lead Department(s): Attorney
Contact Person(s): Donna Prince and Dan Whitten

Description and Current Status

The Real Estate Assessor's Office are diligently working to complete the 2023 general reassessments.

Due to the recent hiring of the current Real Estate Assessor the reassessments will not be completed by December 31, 2021. The Assessor is working closely with the Virginia Department of Taxation to ensure all assessments are completed accurately and all preliminary sales ratios for the 2023 reassessment are met dated back to 2018.

New software has been installed and the Assessor's office needs to ensure it is in full operation to deliver the 2023 reassessments.

A motion authorizing the County Attorney to Petition the Court for an extension of time to complete the 2023 General Assessment until March 31, 2022.

Sample Motion: I move that the Board of Supervisors adopt a Resolution authorizing the County Attorney to Petition the Court for an extension of time for completion of the 2023 General Assessment of three months or until March 31, 2022.

The Government Path

- | | | |
|---|---|--|
| Does this require IDA action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does this require BZA action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does this require Planning Commission action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does this require Board of Supervisors action? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this require a public hearing? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| If so, before what date? | | |

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia, this 23rd day of November, 2021:

Present:

Floyd M. Brown, Jr., Chairman
Marlene J. Waymack, Vice Chair
Alan R. Carmichael
Donald Hunter
T. J. Webb

Vote:

A-4

On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

**RESOLUTION: AUTHORIZING THE EXTENSION OF TIME FOR COMPLETION
OF THE 2023 GENERAL REASSESSMENT**

WHEREAS, the Real Estate Assessor and her agents are working diligently toward the goal of completing all reassessments by December 31, 2021, pursuant to Virginia Code §58.1-3257; and

WHEREAS, the Real Estate Assessor and her agents are unable to complete the reassessment due to the recent hiring of the current Real Estate Assessor. The Real Estate Assessor's Office wishes to complete all reassessment requirements at the earliest possible time and the current Assessor is working closely with the Virginia Department of Taxation to ensure all assessments are completed accurately and all preliminary sales ratios for the 2023 reassessment are met dated back to 2018 and additional time is needed to ensure the new software is in full operation to deliver the 2023 reassessment; and

WHEREAS, the County of Prince George, on behalf of the Real Estate Assessor's Office, request an extension of three months until March 31, 2022, pursuant to Virginia Code §58.1-3257, to complete the 2023 general reassessments.

NOW, THEREFORE, BE IT RESOLVED that the Prince George County Board of Supervisors this 23rd day of November, 2021, does hereby authorize the County Attorney to Petition the Court for an extension of time for completion of the 2023 General Assessment of three months or until March 31, 2022.

A Copy Teste:

Percy C. Ashcraft
County Administrator

**VIRGINIA:
IN THE CIRCUIT COURT FOR THE COUNTY OF PRINCE GEORGE**

IN RE:)
)
2023 GENERAL REASSESSMENT) **CASE NO:** _____

**PETITION FOR EXTENSION OF TIME
FOR COMPLETION OF 2023 GENERAL REASSESSMENT**

COMES NOW, the Petitioner, Prince George County (the “County”), by counsel, pursuant to Virginia Code § 58.1-3257, to seek an extension of time to complete the general reassessment. The County respectfully represents the following in support of its request:

1. The Real Estate Assessor and her employees have worked diligently toward the goal of completing all reassessments by December 31, 2021, pursuant to Virginia Code § 58.1-3257.

2. The Real Estate Assessor and her agents are unable to complete the reassessment because the Assessor position was just recently filled in August 2021. The Real Estate Assessor’s Office wishes to complete all reassessment requirements at the earliest possible time, and the Real Estate Assessor is working closely with the Virginia Department of Taxation to ensure all assessments are completed accurately and all preliminary sales ratios for the 2023 reassessment are met according to state guidelines. The Real Estate Assessor inherited a backlog of software issues that dated back to 2018, and additional time is needed to ensure the new software is in full operation to deliver the 2023 reassessment.

3. The County, on behalf of the Real Estate Assessor's Office, requests an extension of three months until March 31, 2022, pursuant to Virginia Code § 58.1-3257, to complete the 2023 general reassessments.

Respectfully submitted,

County of Prince George, Virginia

By:  _____
Of Counsel

Dan N. Whitten, Esquire
County Attorney
Virginia State Bar No. 79205
6602 Courts Drive, Third Floor
Prince George, Virginia 23875
(804) 722-8685
(804) 733-2539 (fax)
Counsel for Petitioner

**VIRGINIA:
IN THE CIRCUIT COURT OF PRINCE GEORGE COUNTY**

IN RE:)
)
2023 GENERAL REASSESSMENT) **CASE NO:** _____

**ORDER EXTENDING TIME
FOR COMPLETION OF 2023 GENERAL REASSESSMENT**

Upon consideration of Petition of the County, by counsel, and the Court finding good cause to extend the time to complete the 2023 general reassessment for three months to March 31, 2022,

IT IS HEREBY ORDERED that the Real Estate Assessor's Office shall have three months from December 31, 2021, as provided in Virginia Code § 58.1-3257, to complete the 2023 general reassessment.

Entered this _____ day of _____, 2021.

I ASK FOR THIS:



Dan N. Whitten, Esquire
County Attorney
Virginia State Bar No. 79205
6602 Courts Drive, Third Floor
Prince George, Virginia 23875
(804) 722-8685
(804) 733-2539 (fax)
Counsel for Petitioner