

# Issue Analysis Form



**Date:** September 14, 2021  
Appropriation – Insurance  
Recovery & Other  
**Item:** Appropriation / Transfer  
County Finance; Police  
**Lead Department(s):** Department  
**Contact Person(s):** Betsy Drewry; Keith Early

## Description and Current Status

We have received insurance proceeds from VACORP for damages that resulted in a total loss of a 2016 Ford Explorer Interceptor (Police Department). The vehicle was damaged on June 27, 2021 when the Police vehicle struck another vehicle on County Drive. The vehicle was deemed a total loss upon appraisal. A copy of the check is provided as **Attachment A** for Board Member review.

**Total insurance proceeds are \$16,525.00;** estimated value and towing, less \$250 deductible. Because the vehicle was deemed a total loss a new vehicle will need to be purchased. The replacement cost for the vehicle is \$43,656.80 (vehicle \$34,656.80 on Virginia Sheriff's Association contract + \$9,000 for equipment). Because it is so early in the fiscal year, the Police Department and Finance Director are respectfully **requesting that the additional \$27,132.00 be transferred from General Fund Contingency**. It is currently unknown where savings may exist (personnel or otherwise) within the FY2022 budget.

The adopted FY2022 General Fund Contingency is \$360,322.

### Board Action Requested:

Approve appropriation of Insurance Proceeds - \$16,525.00  
Approve budget transfer from General Fund Contingency for \$27,132.00

A draft resolution for budget amendment / appropriation is attached for Board consideration.

### Appropriation Increase and Transfer Entry for FY2021-22 is:

#### Revenues:

Increase:

0100-40-507-8206-341111 – Insurance Recoveries - \$16,525.00

#### Expenditures:

Increase / (Decrease):

0100-03-100-0601-48105 – Police Vehicles – Replacements - \$43,657.00

0100-09-401-0917-49199 – General Fund Contingency – (\$27,132.00)

### Government Path

- Does this require IDA action?  Yes  No
- Does this require BZA action?  Yes  No
- Does This require Planning Commission Action?  Yes  No
- Does this require Board of Supervisors action?  Yes  No
- Does this require a public hearing?  Yes  No
- If so, before what date?  Yes  No

### Fiscal Impact Statement

Increases in appropriation of insurance recoveries \$16,525.00; if transfer from General Fund Contingency is approved, the action will result in a \$27,132.00 reduction in available contingency.

**Total Increase in FY2021-22 Appropriation = \$16,525.00**

### County Impact

Will allow for budget to be increased for purchase of replacement vehicle for totaled police vehicle.

### Notes

ATTACHMENT A VACORP CLAIMS

1819 Electric Rd., Suite C  
Roanoke, VA 24018  
540-346-8500

68-183/514

412 VOID AFTER 180 DAYS

PAY  
TO  
THE  
ORDER  
OF

Sixteen Thousand Five Hundred Twenty-Five and 00/100 Dollars\*\*\*\*\*

DATE	CHECK NO.
08/16/2021	461100
AMOUNT	
\$ **16,525.00**	

*Steve L. Rawlings*

PRINCE GEORGE COUNTY  
PO Box 68  
Prince George, VA 23875

AUTHORIZED ACCOUNT SIGNER  
TWO SIGNATURES REQUIRED OVER \$30,000

SECURITY FEATURES INCLUDED. DETAILS ON BACK

⑈461100⑈ ⑆053112039⑆800104634910⑈

REMITTANCE STATEMENT - PLEASE DETACH BEFORE DEPOSITING

Description	From Date	To Date	Invoice #	Invoice Amt	Amount
Auto Collision	8/12/2021	8/12/2021		\$17,025.00	\$17,025.00
Auto Collision	8/12/2021	8/12/2021	Deductible	(\$500.00)	(\$500.00)

Check Number: 461100 Total Check Amt: \$16,525.00 Event Date: 6/27/2021 Department: 123 Prince George County Date of Check: 8/16/2021  
Check Memo: letter

ATTACHMENT A



**VACORP**

August 12, 2021

Prince George County  
Attn: Michelle Jackson  
PO Box 68  
Prince George, VA 23875

Virginia Association of Counties Self-Insurance Risk Pool  
Member: Prince George County  
Claim Number: 1232021282171 *1232021282171*  
Date of Loss: 6/27/2021

Dear Ms. Jackson:

Enclosed please find VACORP payment in the amount of \$16,525.00 for the auto property damage to the 2016 Ford Explorer VIN#3262. This amount was determined by S&S Appraisals in the total loss amount of \$17,025.00 less the \$500.00 deductible. Please have the signed title mailed to our office.

If you should have any questions regarding this payment, please feel free to call our office.

Sincerely,

*Sara Baranauskas*

Sara Baranauskas  
Claims Specialist

Enclosed – Check



