

Issue Analysis Form



Date: August 10, 2021
RCJA Community
Corrections Increased DCJS
Grant Funds Appropriation –
Item: FY2022 \$29,660
Riverside Criminal Justice
Lead Department(s): Agency / County Finance
Contact Person(s): Denise Waff; Betsy Drewry

Description and Current Status

On July 14, 2021 the Department of Criminal Justice notified Prince George County of the finalized / approved grant award for the DCJS Community Corrections Grant. The grant award notice is provided as **Attachment 1**, and the total award is **\$721,437**.

The grant revenue included in the FY2022 adopted budget was based on the FY2021 award of \$691,777. The **increase in the grant is \$29,660** [\$721,437 – 691,777]. The additional grant revenue needs to be appropriated to the FY2022 budget.

The increase in award was made to cover salary increases for full-time staff, which were provided on July 1, 2021. The staff recommendation is to shift locally supported salary costs to the grant, since a pay increase was already provided, and to move local salary and benefit budgeted amounts to non-salary line items to cover unmet needs within the FY2022 RCJA budget.

The main increase being recommended is for professional services related to client curfew violation reporting services. Use of a third party application / technology will minimize after-hours work currently being performed by full-time staff. Use of a third party service will assist RCJA in addressing an unfunded overtime gap created by the newly adopted Overtime Wage Act.

Board Action Requested:

Approve increase in RCJA State Grant appropriation for FY2021-22 \$29,660 and approve shifts / increases within the RCJA Budget.

A draft resolution for budget amendment / appropriation is attached for Board consideration.

Appropriation Entry:

RCJA Fund (0217) – Grant Revenues

Increase:

0217-20-601-8203-00000-000-000-856-326210 RCJA Community Corr Grant \$29,660.00

RCJA Fund (0217)- Expenditures

Increase (Decrease):

0217-03-300-2178-00000-000-000-000-43101 RCJA Local Professional Services	- \$27,060.00
0217-03-300-2178-00000-000-000-000-43831 RCJA Local CCJB / Tuition	- \$ 800.00
0217-03-300-2178-00000-000-000-000-45530 RCJA Local Subsistence/Lodging	- \$ 1,800.00
0217-03-300-2178-00000-000-000-000-41100 RCJA Local Salaries	- (\$20,880.00)
0217-03-300-2178-00000-000-000-000-42100 RCJA Local FICA	- (\$ 1,599.00)
0217-03-300-2178-00000-000-000-000-42210 RCJA Local VRS	- (\$ 3,120.00)
0217-03-300-2178-00000-000-000-000-42300 RCJA Local Health Insurance	- (\$ 3,671.00)
0217-03-300-2178-00000-000-000-000-42400 RCJA Local Group Term Life Insur.	- (\$ 280.00)
0217-03-300-2178-00000-000-000-000-42500 RCJA Local VDLP Disability Insur.	- (\$ 110.00)
0217-03-300-2174-00000-000-000-000-41100 RCJA Pretrial Salaries	\$20,880.00
0217-03-300-2174-00000-000-000-000-42100 RCJA Pretrial FICA	\$ 1,599.00
0217-03-300-2174-00000-000-000-000-42210 RCJA Pretrial VRS	\$ 3,120.00
0217-03-300-2174-00000-000-000-000-42300 RCJA Pretrial Health Insurance	\$ 3,671.00
0217-03-300-2174-00000-000-000-000-42400 RCJA Pretrial Group Term Life Insur.	\$ 280.00
0217-03-300-2174-00000-000-000-000-42500 RCJA Pretrial VDLP Disability Insur.	\$ 110.00

TOTAL **\$29,660.00**

Government Path

- Does this require IDA action? Yes No
- Does this require BZA action? Yes No
- Does This require Planning Commission Action? Yes No
- Does this require Board of Supervisors action? Yes No
- Does this require a public hearing? Yes No
- If so, before what date? Yes No

Fiscal Impact Statement

Increase in FY2022 appropriation of RCJA Community Corrections grant funds totaling \$29,660.00. There is no local funding impact.

County Impact

Action makes available state grant funds for RCJA.

Notes



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

Shannon Dion
Director

Megan Peterson
Chief Deputy Director

Washington Building
1100 Bank Street
Richmond, Virginia 23219
(804) 786-4000
www.dcjs.virginia.gov

July 14, 2021

Percy Ashcraft
County Administrator
P.O. Box 68
Prince George, Virginia 23875

RE: Community Corrections & Pretrial Services FY2022 Prince George

Dear Percy Ashcraft:

Congratulations on being a recipient of the above referenced grant program! Your DCJS grant award number is **1154** and was approved for a total award of **\$721,437**, funded through Award Number **2022-CCCA-GRANT**. This award includes **\$29,660** for salary increases for full time state funded local positions in the personnel line item. The project period is **7/1/2021** through **6/30/2022**.

Included with this letter is a Statement of Grant Award/Acceptance (SOGA). Please note hard copies of the General Special Conditions, as well as the Reporting Requirements and Projected Due Dates, are now referred to as **Conditions and Requirements** and will be posted online at <https://www.dcjs.virginia.gov/grants/grant-requirements> within the next two weeks.

In addition to the general Special Conditions, there may be grant specific Special Conditions related to your Grant Award called Encumbrances. If there are any, you are required to adhere to these conditions via the On-line Grants Management System (OGMS) at <https://ogms.dcjs.virginia.gov/>. If you have not previously done so, you must register in order to use this web-based system. The instructions on *Registering for a New Account* and *Submitting Action Item Encumbrances* are posted here <https://www.dcjs.virginia.gov/grants/ogms-training-resources> along with other resources and training videos. All registrants will be approved within 3 – 5 business days.

We will be happy to assist you in any way we can to assure your project's success. To indicate your acceptance of the award and conditions, please sign the included SOGA and return it electronically within the next 60 days to grantsmgmt@dcjs.virginia.gov. If you have questions, contact your DCJS Grant Monitor **Paula Harpster** at **(804) 786-1140** or via email at Paula.Harpster@dcjs.virginia.gov.

Sincerely,

Shannon Dion
Shannon Dion

STATEMENT OF GRANT AWARD (SOGA)

Virginia Department of Criminal Justice Services
1100 Bank Street, 12th Floor
Richmond, Virginia

Community Corrections & Pretrial Services FY2022

Subgrantee: Prince George
DCJS Grant Number: 1154
Grant Start Date: 7/1/2021
Grant End Date: 6/30/2022

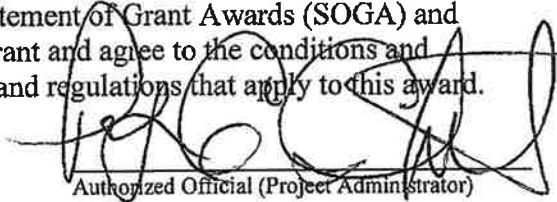
Indirect Cost Rate: _____% *If applicable

Federal Funds:
State General Funds: **\$691,777**
 Salary Increase: **\$29,660**
Local Match: _____

Total Budget: **\$721,437**

Project Director	Project Administrator	Finance Officer
Denise Waff Director of Community Corrections 6404 Courthouse Rd Prince George, Virginia 23875 804-733-2760 dwaff@princegeorgecountyva.gov	Percy Ashcraft County Administrator P.O. Box 68 Prince George, Virginia 23875 804-722-8600 pashcraft@princegeorgecountyva.gov	Betsy Drewry Finance Director P.O. Box 68 Prince George, Virginia 23875 804-722-8720 bdrewry@princegeorgecountyva.gov

***Please indicate your ICR in the space provided, if applicable.** As the duly authorized representative, the undersigned, having received the Statement of Grant Awards (SOGA) and reviewing the Special Conditions, hereby accepts this grant and agree to the conditions and provisions of all other Federal and State laws and rules and regulations that apply to this award.

Signature: 
Authorized Official (Project Administrator)

Title: County Administrator

Date: 7/16/21

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 10th day of August, 2021:

<u>Present:</u>	<u>Vote:</u>
Floyd M. Brown, Jr., Chairman	
Marlene J. Waymack, Vice-Chair	
Alan R. Carmichael	
Donald R. Hunter	
T. J. Webb	

A-2

On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

RESOLUTION; APPROPRIATION (\$29,660.00 RIVERSIDE CRIMINAL JUSTICE AGENCY DCJS COMMUNITY CORRECTIONS GRANT INCREASE)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of August, 2021, does hereby authorize the following increase of funds within the 2021-2022 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
RCJA FUND (0217)	
<u>Expenditure:</u>	
0217-03-300-2178-00000-000-000-000-43101 RCJA Local Professional Services	\$ 27,060.00
0217-03-300-2178-00000-000-000-000-43831 RCJA Local CCJB / Tuition	\$ 800.00
0217-03-300-2178-00000-000-000-000-45530 RCJA Local Subsistence/Lodging	\$ 1,800.00
0217-03-300-2178-00000-000-000-000-41100 RCJA Local Salaries	(\$ 20,880.00)
0217-03-300-2178-00000-000-000-000-42100 RCJA Local FICA	(\$ 1,599.00)
0217-03-300-2178-00000-000-000-000-42210 RCJA Local VRS	(\$ 3,120.00)
0217-03-300-2178-00000-000-000-000-42300 RCJA Local Health Insurance	(\$ 3,671.00)
0217-03-300-2178-00000-000-000-000-42400 RCJA Local Group Term Life Ins.	(\$ 280.00)
0217-03-300-2178-00000-000-000-000-42500 RCJA Local VLDP Disability Ins.	(\$ 110.00)
0217-03-300-2174-00000-000-000-000-41100 RCJA Pretrial Salaries	\$ 20,880.00
0217-03-300-2174-00000-000-000-000-42100 RCJA Pretrial FICA	\$ 1,599.00
0217-03-300-2174-00000-000-000-000-42210 RCJA Pretrial VRS	\$ 3,120.00
0217-03-300-2174-00000-000-000-000-42300 RCJA Pretrial Health Insurance	\$ 3,671.00
0217-03-300-2174-00000-000-000-000-42400 RCJA Pretrial Group Term Life Ins.	\$ 280.00
0217-03-300-2174-00000-000-000-000-42500 RCJA Pretrial VLDP Disability Ins.	\$ 110.00
TOTAL	\$ 29,660.00

Revenue:

0217-20-601-8203-00000-000-000-000-326210	RCJA Community Corr Grant Revenues	\$29,660.00
	TOTAL	\$29,660.00

A Copy Teste:

Percy C. Ashcraft
County Administrator