

Issue Analysis Form



Date: March 9, 2021

Item: Award of Annual Services Contract- Routine & Emergency Utility Repairs

Lead Department(s): Engineering & Utilities

Contact Person(s): Frank Haltom

Description and Current Status

An Invitation for Bid (IFB) for routine and emergency repair annual services contract was issued on January 25, 2021, and closed on February 11, 2021. Work under this contract includes the maintenance, repair, and minor construction of water lines, sewer lines, manholes and associated appurtenances. This is the second IFB for this work to have at least two contractors available to perform emergency work.

One response was received, which was from Ellis Construction, Inc. The bid was reviewed by staff and is considered a responsive and responsible bid.

The term is for a one-year period. This contract may be renewed by the County for four (4) years at successive one-year periods under the terms and conditions of the original contract. This contract will be effective on April 1, 2021.

Staff recommends an award of the annual services contracts for routine and emergency repairs to Ellis Construction, Inc. in accordance with the terms and conditions provided for in IFB #21-11-0600.

Government Path

| | | |
|---|---|--|
| Does this require IDA action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does this require BZA action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does This require Planning Commission Action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does this require Board of Supervisors action? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this require a public hearing? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

If so, before what date?

Board Action Requested: A resolution to award an Annual Services contract for Routine and Emergency Utility Repairs to Ellis Construction, Inc.

Fiscal Impact Statement

None.

County Impact

Allows the Utility department to have adequate support for utility repair projects.

Notes

None.

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia, this 9th day of March, 2021:

Present:

Floyd M. Brown, Jr., Chairman
Marlene J. Waymack, Vice-Chair
Alan R. Carmichael
Donald Hunter
T. J. Webb

Vote:

A-4

On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

RESOLUTION: AWARD OF ANNUAL SERVICES CONTRACT FOR ROUTINE AND EMERGENCY UTILITY REPAIRS.

WHEREAS, an Invitation for Bid (IFB) for routine and emergency repair annual services contract was issued on January 25, 2021, and closed on February 11, 2021; that work under this contract includes the maintenance, repair, and minor construction of water lines, sewer lines, manholes and associated appurtenances; and

WHEREAS, Ellis Construction, Inc. was the sole responsive and responsible bidder; and

WHEREAS, the contract term is for a one-year period that may be renewed by the County for four (4) years at successive one-year periods under the terms and conditions of the original contract. This contract will be effective on April 1, 2021; and

WHEREAS, an award of the annual services contracts for routine and emergency repairs to Ellis Construction, Inc. is recommended in accordance with the terms and conditions provided for in IFB #21-11-0600.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors of the County of Prince George this 9th day of March, 2021, hereby awards the annual services contract for routine and emergency utility repairs to Ellis Construction, Inc.

A Copy Teste:

Percy C. Ashcraft
County Administrator