

# Issue Analysis Form



**Date:** January 26, 2021  
 Virginia Department of  
 Emergency Management  
 Shelter Grant – Authority to  
**Item:** Apply  
 Emergency Management  
**Lead Department(s):** (Fire/EMS) / County Finance  
 Paul Mauger, Donald Hunter  
**Contact Person(s):** & Betsy Drewry

## Description and Current Status

Fire & EMS (Emergency Management) is seeking permission to apply for a Virginia Department of Emergency Management (VDEM) Emergency Management Shelter Grant.

On December 17, 2020, Emergency Management was made aware of an opportunity to apply for VDEM shelter grant. The grant has a local match requirement, and staff has sought clarification as to whether the match is 25%-40% or 18% (based on local fiscal stress factor). The language is unclear in the application (see below).

### Cost Share Requirement

- State cost share is limited to the Local Council of Governments Fiscal Stress Index, which could be anywhere between 60-75% of total project costs. Local Government's cost share is limited to the Local Council of Government's Fiscal Stress Index; however, local governments may "overmatch" to achieve the desired outcome of the scope of work.
- [Local Stress Factors for 2018](#)



### Stress Factors for 2018 CLG Fiscal Stress\*

LOCALITY	INDEX SCORE	ROUNDED
Prince George County	99.75	18%

The County is currently renovating the Central Wellness Center, and the project scope includes the purchase and installation of a generator and renovations to a locker room. These components were included in the scope in hopes to make the building a better shelter location.

Staff recommends applying for the grant to cover the cost and installation of the generator. The cost and installation of the generator are estimated at \$111,000. **Bond proceeds are currently appropriated for the project within the Capital Improvement Fund can be used to satisfy the local match requirement.**

The notification is provided as **Attachment A**, and the application is due on February 1, 2021.

**Board action requested:**

Approval of the attached draft resolution, authorizing Fire/EMS (Emergency Management) to apply for a VDEM shelter grant, for the purchase of a generator at Central Wellness Center, using currently appropriated project funds to satisfy the local match requirement.

A draft resolution is included for board consideration and possible approval.

**Government Path**

- |   |   |  |
|---|---|--|
| <b>Does this require IDA action?</b>                  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| <b>Does this require BZA action?</b>                  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| <b>Does This require Planning Commission Action?</b>  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| <b>Does this require Board of Supervisors action?</b> | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| <b>Does this require a public hearing?</b>            | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| <b>If so, before what date?</b>                       | <input type="checkbox"/> Yes            | <input type="checkbox"/> No            |

**Fiscal Impact Statement**

There is no expected fiscal impact to the County as the grant is being provided by VDEM and the **local match would be satisfied with currently appropriated CIP project funds (bond proceeds).**

**County Impact**

Approval of grant acceptance **could allow for additional improvements** to be made at Central Wellness Center if grant funds are applied to the cost of the generator purchase and installation. The amount of added improvements could total the state award amount (excluding the local match).

**Notes**

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**Betsy Drewry**

**From:** Donald Hunter  
**Sent:** Thursday, December 17, 2020 4:37 PM  
**To:** Betsy Drewry; Percy Ashcraft  
**Cc:** Michael Purvis  
**Subject:** FW: Call for Applications - State Shelter Upgrade Fund

I wonder if there is anything we're doing at the CWC that would fit?

Donald Hunter  
Emergency Management  
Deputy Coordinator  
Prince George County  
Office 804 722-8616  
Cell 804 894-0433

**From:** VDEM Grants Office <bill@vaemergency.ccscend.com> **On Behalf Of** VDEM Grants Office  
**Sent:** Thursday, December 17, 2020 4:22 PM  
**To:** Donald Hunter <DHunter@princegeorgecountyva.gov>  
**Subject:** Call for Applications - State Shelter Upgrade Fund



## Call for Applications - State Shelter Upgrade Fund

On October 30th the Virginia Department of Emergency Management (VDEM) announced the opening of the application period for the FY21 Emergency Shelters Upgrade Assistance Grant Fund (Shelter Upgrade Fund). This is a new funding source that was approved as a result of Senate Bill 350, introduced by Senator Lucas, which went into effect July 1, 2020. The General Assembly approved \$2,500,000 for this grant fund in state FY 21.

**As a reminder, applications are due by February 1, 2021**

More information on this grant opportunity can be found through the following link: <https://www.vaemergency.gov/job/fy-21-virginia-emergency-shelter-upgrade-assistance-grant-fund/>

Virginia Department of Emergency Management | 971.1 Farrar Court, Suite 200, North  
Chesterfield, VA 23236

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Board of Supervisors  
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 26<sup>th</sup> day of January, 2021:

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Present:

Vote:

Floyd M. Brown, Jr., Chairman  
Marlene J. Waymack, Vice-Chair  
Alan R. Carmichael  
Donald Hunter  
T. J. Webb

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A-2

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried unanimously, the following Resolution was adopted:

RESOLUTION; AUTHORIZE THE FIRE & EMS / EMERGENCY MANAGEMENT DEPARTMENT TO COMPLETE AND SUBMIT A \$111,000 GRANT APPLICATION TO THE VIRGINIA DEPARTMENT OF EMERGENCY MANAGEMENT FOR SHELTER IMPROVEMENTS

WHEREAS, the Fire & EMS Department is requesting approval of the Prince George County Board of Supervisors to apply for a grant of \$111,000 through The Virginia Department of Emergency Management for shelter improvements; and

WHEREAS, the County currently has a renovation project underway at the Central Wellness Center, which includes the purchase and installation of a generator; and

WHEREAS, the grant requires a local match, from Prince George County, and currently appropriated bond proceeds within the Capital Improvement Fund can satisfy this local match requirement. VDEM utilizes a fiscal stress factor to determine the amount of the local match and staff has sought clarification regarding the local match percentage; and

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 26<sup>th</sup> day of January, 2021, does hereby authorize the submission of a grant application for \$111,000, which requires a local cash match which bond proceeds appropriated to the Capital Improvement Fund will satisfy.

BE IT FURTHER RESOLVED, That a copy of this Resolution shall be retained as support authorizing the grant application to The Virginia Department of Emergency Management.

A Copy Teste:

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Percy C. Ashcraft  
County Administrator