

# Issue Analysis Form (rev. July 2013)



**Date:** January 26, 2021  
**Item:** Courthouse Polling Place relocation  
**Lead Department(s):** County Administration  
**Contact Person(s):** Jeffrey Stoke, Deputy County Administrator

## Description and Current Status

There is a desire to relocate the polling location in the Prince George County Courthouse to the Gregory Memorial Presbyterian Church in precinct number 204. Per Code of Virginia 24.2-306, such a move must be approved 60 days prior to the general election. Staff is requesting Authority to Advertise the public hearing on the ordinance change for March 9, 2021. The advertisement must be posted per state code and, if approved, voters would have to be notified by mail in advance of the election.

## Government Path

Does this require IDA action?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does this require BZA action?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does this require Planning Commission action?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does this require Board of Supervisors action?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does this require a public hearing?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

If so, before what date?

A public hearing of the Board of Supervisors would need to be held on Tuesday, March 9, 2021 and the ordinance approved for the polling location to be legally changed per Code of Virginia 24.2-306 requiring any changes to be enacted sixty (60) days before the next general election.

## Fiscal Impact Statement

Costs for this relocation are unknown at this time. A mailing giving notice of the relocation to registered voters is required.

## County Impact

There is a desire to move this polling location out of the Prince George County Courthouse.

## Notes

Due to the US Census delay, which may delay reapportionment for Virginia, alignment with the change in local districts may not be possible this year.

Board of Supervisors  
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 26<sup>th</sup> day of January, 2021:

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Present:

Floyd M. Brown, Jr., Chairman  
Marlene J. Waymack, Vice-Chair  
Alan R. Carmichael, Jr.  
Donald R. Hunter  
T. J. Webb

Vote:

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On motion of Mr. \_\_\_\_\_, seconded by Mr. \_\_\_\_\_, which carried unanimously, the following Resolution was adopted:

RESOLUTION; AUTHORIZATION TO HOLD A PUBLIC HEARING ON MARCH 9, 2021 TO CONSIDER ADOPTION OF AN ORDINANCE TO AMEND THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA, 2005, AS AMENDED, TO REVISE THE LOCATION OF A POLLING PLACE WITHIN THE COURTS BUILDING ELECTION DISTRICT FROM MAIN FLOOR OF COURTS BUILDING, 6601 COURTS DRIVE TO GREGORY MEMORIAL PRESBYTERIAN CHURCH, 6300 COURTHOUSE ROAD

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 26th day of January, 2021, does hereby authorize a Public Hearing on March 9, 2021 to consider adoption of an ordinance to amend The Code of the County of Prince George, Virginia, 2005, as amended, by amending sections to revise the location of a polling place within the Courts Building Election District from Main Floor of Courts Building, 6601 Courts Drive to Gregory Memorial Presbyterian Church, 6300 Courthouse Road.

A Copy Teste:

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Percy C. Ashcraft  
County Administrator

ORDINANCE TO AMEND THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA, 2005, AS AMENDED, BY AMENDING AND RE-ENACTING § 30-62, TO PROVIDE THAT THE POLLING PLACE FOR COURTS BUILDING PRECINCT SHALL BE GREGORY MEMORIAL PRESBYTERIAN CHURCH

BE IT ORDAINED by the Board of Supervisors of Prince George County:

*(1) That §30-62 of the Code Of The County Of Prince George, Virginia, 2005, as amended, is amended and re-codified to read as follows:*

**Sec. 30-62. Polling places designated.**



204 Courts Building. Gregory Memorial Presbyterian Church, 6300 Courthouse Road, Prince George, VA, 23875, located at Route 106. Main Floor of Courts Building, 6601 Courts Drive, Prince George, Virginia 23875, located at 6601 Courts Drive, within County Government Complex.

*(2) That this ordinance shall be effective immediately upon adoption.*

Board of Supervisors  
County of Prince George, Virginia

Ordinance

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 9th day of March, 2021:

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Present:

Floyd M. Brown, Jr., Chairman  
Marlene J. Waymack, Vice-Chair  
Alan R. Carmichael, Jr.  
Donald R. Hunter  
T. J. Webb

Vote:

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ORDINANCE TO AMEND THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA, 2005, AS AMENDED, BY AMENDING AND RE-ENACTING § 30-62, TO PROVIDE THAT THE POLLING PLACE FOR COURTS BUILDING PRECINCT SHALL BE GREGORY MEMORIAL PRESBYTERIAN CHURCH

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204 Courts Building. Gregory Memorial Presbyterian Church, 6300 Courthouse Road, Prince George, VA, 23875, located at Route 106.

*(2) That this ordinance shall be effective immediately upon adoption.*

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Adopted on March 9, 2021 and becoming effective immediately.

**NOTICE OF PUBLIC HEARING  
COUNTY OF PRINCE GEORGE**

Notice is hereby given to all interested persons that the Prince George County Board of Supervisors will hold a public hearing on Tuesday, March 9, 2021 beginning at 7:30 p.m. in the Board of Supervisors Meeting Room, Third Floor of the County Administration Building, 6602 Courts Drive, Prince George, Virginia, (located at the intersection of Laurel Springs Road and Courts Drive in the County Government Complex) pursuant to § 15.2-1800, Code of Virginia (1950), as amended, to consider:

Adoption of an Ordinance to amend “The Code of the County of Prince George, Virginia”, by amending and re-enacting Section 30-62 to relocate the polling place for Election District No. 2, Precinct No. 204, “Courts Building” from the Main Floor of Courts Building located at 6601 Courts Drive, to Gregory Memorial Presbyterian Church located at 6300 Courthouse Road.

A copy of the proposed Ordinance is available for review in the Office of the County Administrator (Tel. 722-8600), 6602 Courts Drive, Prince George, Virginia. All interested persons shall be given an opportunity to be heard.

Percy C. Ashcraft  
County Administrator