

January 5, 2021

Greetings Local Officials,

The Crater Regional Workforce Development Board (CRWDB) and Chief Elected Officials (CEOs) are currently in the midst of several integral tasks that will affect the longevity of workforce within the region. At the December 7, 2020 Consortium Meeting, the CEOs voted unanimously to seek the universal support (through this letter) to reappoint existing Chief Elected Official members due to the following items:

1. In 2020, the Crater Workforce Board experienced several leadership changes and turnover. The current leadership team is working closely with state officials to bring stability to the board.
2. Completing action to address state compliance audit findings and preparing for the 2021 Annual Audit.
3. Remedying the results of the Program Year 2019 Forensic Audit.
4. Organizing the 2021 Crater Region Workforce Strategic Plan, as required by the Commonwealth of Virginia.
5. Evaluating the effects of the Coronavirus "Covid-19" as it pertains to workforce and services within the region.

In 2020, every jurisdiction adopted the Chief Elected Officials Consortium Agreement. "Virginia Code § 15.2-1303 empowers the Localities to "form and maintain associations for the purpose of promoting, through investigation, discussion and cooperative effort, the interest and welfare of the several political subdivisions of the Commonwealth, and to promote a closer relation between the several political subdivisions of the Commonwealth." In negotiating, executing, and implementing this Agreement, the Localities exercise the powers granted to them under Virginia Code § 15.2-1303 to form the "Chief Elected Officials Consortium" (page 2 of the Consortium Agreement).

Per the Consortium Agreement, "In the event of that the voting member of the Locality is to be the designee of the CEO, rather than the CEO personally, each Locality may determine how such designee is to be appointed and shall certify such appointment to the Consortium in writing as long as the designee is an elected member of the locality's governing body." (page 4 of the Consortium Agreement)

As such, the Chief Elected Officials are humbly requesting that the current representatives, who have maintained their elected position of the local governing body, from the counties/cities of Colonial Heights, Dinwiddie, Emporia, Greensville, Hopewell, Petersburg, Prince George, Surry and Sussex are reappointed during your jurisdictions 2021 reorganizational governing body meetings.

Please complete the attached CEO information sheet and submit it back to Ms. Shyan Jones at admin@vcwcraterregion.com by **January 20th**. **Our next CEO Meeting is scheduled for January 25, 2021 at 6 p.m. and will be held using our virtual Zoom Platform.** If you have questions, please give me a call at 804-894-2529.

Respectfully submitted,

*Sophenia H. Pierce*Sophenia H. Pierce
Executive Director, CRWDB

Crater Regional Chief Elected Officials Consortium
CEO DESIGNEE CERTIFICATION & ALTERNATE MEMBERS
INFORMATION SHEET

Dear Local Governing Officials for the Crater Region:

Please provide the name(s) of the duly appointed elected official designee and alternate representative for your locality who will serve as representatives for the Crater Regional Chief Elected Officials Consortium for the Calendar Year 2021. **RETURN BY JANUARY 20, 2021 to Shyan Jones at admin@vcwcraterregion.com**

Name of Locality: _____

Name of CEO Designee: _____

• Best Phone #: _____

• Contact Email: _____

Name of Alternate 1: _____

• Best Phone #: _____

• Contact Email: _____

Name of Alternate 2: (If applicable) _____

• Best Phone #: _____

• Contact Email: _____

Date Submitted: _____