

MINUTES
Board of Supervisors
County of Prince George, Virginia

November 24, 2020

County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 7:02 p.m. on Tuesday, November 24, 2020 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by Donald R. Hunter, Chairman.

ATTENDANCE. The following members responded to Roll Call:

Donald R. Hunter, Chairman	Present
Alan R. Carmichael, Vice-Chairman	Absent
Floyd M. Brown, Jr.	Present [electronically from 10682 Lamore Drive, Disputanta, VA for medical reason
Marlene J. Waymack	Present
T. J. Webb	Present

Also present was: Percy C. Ashcraft, County Administrator; Jeff Stoke, Deputy County Administrator; Betsy Drewry, Deputy County Administrator; and Dan Whitten, County Attorney.

Invocation. Mrs. Waymack gave the Board's invocation.

Pledge of Allegiance to U.S. Flag. Mr. Webb led the Pledge of Allegiance to the U.S. Flag.

PUBLIC COMMENTS. Chairman Hunter announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:04 p.m. There was no one to speak and the public comments period was closed.

APPROVAL OF AGENDA. Mr. Webb made a motion, seconded by Mrs. Waymack, to adopt the agenda as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (4) Hunter, Webb, Brown, Waymack

Opposed: (0)

Absent: (1) Carmichael

ORDER OF CONSENSUS. Mrs. Waymack made a motion, seconded by Mr. Brown, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – November 10, 2020 Regular Meeting minutes were approved as presented.

C-2.

RESOLUTION; PROCLAMATION; SMALL BUSINESS SATURDAY –
NOVEMBER 28, 2020

WHEREAS, the government of Prince George County Virginia celebrates our local small businesses and the contributions they make to our local economy and community; according to the United States Small Business Administration, there are 30.7 million small businesses in the United States, they represent 99.7% of all firms with paid employees in the United States, are responsible for 64.9% of net new jobs created from 2000 to 2018; and

WHEREAS, small businesses employ 47.3% of the employees in the private sector in the United States, 62% of U.S. small businesses reported that they need to see consumer spending return to pre-COVID levels by the end of 2020 in order to stay in business, 65% of U.S. small business owners said it would be most helpful to their business to have their “regulars” return and start making purchases again, and three-quarters of U.S. consumers are currently looking for ways to Shop Small® and support their community; and

WHEREAS, 96% of consumers who shopped on Small Business Saturday® agree that shopping at small, independently-owned businesses supports their commitment to making purchases that have a positive social, economic, and environmental impact and 97% of consumers who shopped on Small Business Saturday agree that small businesses are essential to their community; and

WHEREAS, 95% of consumers who shopped on Small Business Saturday reported the day makes them want to shop or eat at small, independently-owned businesses all year long, not just during the holiday season; and

WHEREAS, Prince George County Virginia supports our local businesses that create jobs, boost our local economy, and preserve our communities; and

WHEREAS, advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

Now, Therefore, the Board of Supervisors of the County of Prince George do hereby proclaim, November 28, 2020, as:

SMALL BUSINESS SATURDAY

And urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

C-3.

RESOLUTION; APPROPRIATION (\$24,093.54 INSURANCE RECOVERIES – FIRE COMPANY 1 LIGHTNING DAMAGE)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 24th day of November, 2020, does hereby authorize the following increase of funds within the 2020-2021 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Expenditure:</u>	
0100-01-002-0405-48107 – Info Technology Equipment	\$ 1,656.50
0100-03-200-0604-48121 – Company 1 Fire Equipment	\$ 2,845.29
0100-03-200-0610-43101 – Fire/EMS Professional Services	\$18,884.75
0100-04-103-0504-43310 – General Services Repairs & Maint.	\$ 707.00
<u>Revenue:</u>	
0100-40-507-8206-341111 General Fund; Insurance Proceeds	\$24,093.54

R-20-172B

C-4.

RESOLUTION; AUTHORITY TO MAKE EXPENDITURES FOR REQUIRED E-9-1-1 SYSTEM UPGRADES AND SEEK REIMBURSEMENT FROM THE COMMONWEALTH OF VIRGINIA (\$5,490 FOR CONDUIT PATH INSTALLATION)

WHEREAS, the County is required to upgrade its E-9-1-1 system from an analog system to a digital IP-based system by January 2021 and the cost of these upgrades will be reimbursed through grants from the Commonwealth of Virginia; and

WHEREAS, Staff has sought and received a quote totaling \$5,490 using a local contract for installation of a conduit path from the ECC to School Board entrance junction box (Hall Dr. and Courts Dr.) from Lighting Maintenance, Inc. using local contract awarded on November 12, 2019 by IFB-20-0504-11 in the amount of \$5,490.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 24th day of November, 2020, hereby approves the expenditure of \$5,490 for required NextGen911 upgrades to the E-9-1-1 system. Reimbursement of such expenditures will be sought from the Commonwealth of Virginia and appropriation approvals provided for board approval when reimbursements are received.

R-20-172C

C-5.

RESOLUTION; APPROPRIATION (\$190,866.20 SCHOOL CARES ACT STATE GOVERNOR’S EMERGENCY EDUCATION RELIEF (GEER) SET-ASIDE AWARD)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 24th day of November, 2020, does hereby authorize the following increase of funds within the 2020-2021 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
SCHOOL GRANT & SCHOOL NUTRITION FUNDS	
<u>Expenditure:</u>	
0510-06-204-6008-64200-000-900-851-46007 CARES Act GEER Facilities –	\$50,000.00
0510-06-203-6007-63100-000-900-851-46009 CARES Act GEER Transportation –	\$22,509.00
0510-06-201-6001-61100-200-900-851-43130 CARES Act GEER Special Education Professional Services –	\$5,000.00
0510-06-207-6009-68100-200-900-851-48104 CARES Act GEER Special Education Technology –	\$18,916.28
0510-06-207-6009-68100-000-900-851-48206 CARES Act GEER Vision Technology -	\$57,177.00
0540-06-205-6012-65100-000-900-851-43101 CARES Act GEER Child Nutrition Professional Services -	\$83.92
0540-06-205-6012-65100-000-900-851-48201 CARES Act GEER Child Nutrition Equipment -	\$37,200.00
TOTAL -	\$190,866.20
<u>Revenue:</u>	
0510-30-000-0000-00000-000-000-851-333851 CARES Act GEER Set-Aside	\$153,602.28
0540-30-000-0000-00000-000-000-851-333851 CARES Act GEER Set-Aside	\$37,283.92
TOTAL -	\$190,866.20

On roll call the vote was:

In favor: (4) Hunter, Webb, Brown, Waymack

Opposed: (0)

Absent: (1) Carmichael

SUPERVISORS' COMMENTS

Mr. Brown stated that his surgery went well and that he appreciates all of the well wishes. He wished everyone a Happy Thanksgiving. He asked that everyone be safe and practice social distancing.

Mrs. Waymack stated that as we prepare for the upcoming day of thanks, we can reflect on former days. Remember that Pearl Harbor Day is coming up next and therein we can pursue the acts of Americans who came before us. During that tragic time, Americans came together as never before, determined to defeat an enemy who showed no mercy. Americans strengthened their resolve and eventually defeated that enemy on both sides of the oceans. Today we face an enemy that has no guns or bombs, but sends out soldiers who are invisible. These soldiers wreak havoc on our health. They bring us illness and death. We can defeat them only if we resolve to follow scientific principles of wearing masks, utilizing hand hygiene, social distancing, and listening to our scientists. Americans must resolve to win this war. We must do our part as citizens of Prince George.

Mr. Webb wished everyone a safe and Happy Thanksgiving and asked that everyone be alert.

Chairman Hunter asked that everyone be respectful of others and wear their masks. Do the right thing and have a Happy Thanksgiving.

COUNTY ADMINISTRATOR'S COMMENTS

Mr. Percy Ashcraft, County Administrator, gave a COVID-19 Update stating that 1,444 confirmed cases of the coronavirus and five deaths have been reported in Prince George County according to the Crater Health District statistics through November 23; three County employees have tested positive. As of November 20, there have been 2,806 Prince George residents who have filed new unemployment claims since March 14; 233 claims are continuous. Prince George Food Bank representatives continue to see an increase in visitors since non-essential businesses have closed. Donations are very important to keep up with the increasing demand for services. The next testing site in Prince George County is the Central Wellness Center on December 2 from 10-11:30 a.m. Testing is for people experiencing symptoms to the coronavirus. Drive-ups only. The Annual Prince George County Christmas Parade and Tree Lighting Ceremony have been canceled for 2020 because of the coronavirus pandemic. Prince George County Public Safety officials participated in the 'Shop with a Cop' Program November 20 at Burlington Coat Factory. This Saturday, November 28 is Small Business Saturday in Prince George County. There will be a wreath laying ceremony on December 4 at 9 am and 11 am at Merchant's Hope Cemetery and Southlawn Memorial Park respectively. The Prince George County School Board will meet on December 7 at 6:30 pm at Prince George High School.

REPORTS

Renovation to CWC – Mr. Michael Purvis, General Services Director, gave an update on the renovations at the Central Wellness Center. He stated that the architectural work was awarded to Enteros in December, 2019. Phase One renovations were issued in August, 2020. Seven bids were received and a contract was awarded in September. The Phase One renovations will begin on November 30. Minor things are in the process now, including water cut-off, in preparation for the new water sources that will be coming in. The scope will include handicap accessibility, mechanical systems, plumbing, electrical systems, fire protection, a generator, locker rooms, and new domestic water lines. The permits have been received and the tenants have been informed of the schedule. He is working with the tenants in case they need to enter or exit the building during that time. He thanked the Police and Fire and EMS for working with him on that.

ORDER OF BUSINESS

A-2. Resolution; Authority to Advertise a Public Hearing to Accept a Lease Between Prince George County and Friends of Burrowsville School, Inc. Mr. Dan Whiteen, County Attorney, stated that Friends of Burrowsville School entered into a lease on July 12, 2005, to lease a portion of Burrowsville School for community activities. On August 17, 2010, by Resolution, the Board of Supervisors renewed the existing lease for Burrowsville School for a five year term with an optional five year renewal term which was exercised on June 5, 2015. Both parties desire to enter into a new lease with a term of five years with an optional five year renewal term. In order to lease real estate owned by the County, the Board must hold a public hearing pursuant to Section 15.2-1800 of the Code of Virginia, 1950, as amended. Mr. Webb made a motion, seconded by Mrs. Waymack, to advertise the lease for a public hearing on December 8, 2020. Roll was called on the motion.

R-20-173

A-2.

RESOLUTION: AUTHORITY TO ADVERTISE A PUBLIC HEARING TO ACCEPT A LEASE BETWEEN PRINCE GEORGE COUNTY AND FRIENDS OF BURROWSVILLE SCHOOL, INC.

WHEREAS, Friends of Burrowsville School, Inc. entered into a lease on July 12, 2005, to lease a portion of Burrowsville School for community activities, and

WHEREAS, on August 17, 2010, by Resolution, the Board of Supervisors approved renewing the existing lease for Burrowsville School for a five year term with an optional five year renewal term which was exercised on June 5, 2015; and

WHEREAS, both parties desire to enter into a new lease with a term of five years with the optional five year renewal term.

NOW, THEREFORE, the Prince George County Board of Supervisors this 24th day of November, 2020 does hereby authorize the advertisement of a public hearing to accept the Friends of Burrowsville School, Inc. Lease.

On roll call the vote was:

In favor: (4) Hunter, Webb, Brown, Waymack

Opposed: (0)

Absent: (1) Carmichael

A-8. Discuss Budget Work Session Date. Mr. Percy Ashcraft, County Administrator requested a budget work session for FY22 on possibly December 14, 15, or 16. The Board agreed on Wednesday, December 16 at 5:00 p.m. in the Boardroom.

A-9. Discussion of Prince George Dairy Foodmart ABC License Application. Mr. Dan Whitten, County Attorney, stated that on November 16, 2020, Prince George County received notification from VA ABC of the Prince George Dairy Foodmart ABC license application. Per state code, local governing bodies shall submit objections to the granting of a license within 30 days of the filing of the application. The Prince George County Board of Supervisors may recommend to the VA ABC: 1) approval, 2) denial, 3) approval with conditions, or 4) take no action on the notice. The Prince George County Board of Supervisors may submit any comments before December 13, 2020 to the Virginia Alcoholic Beverage Control Authority. VA ABC has final authority on this matter. The Board agreed to take no action in support of Prince George Dairy Foodmart.

A-1. Authorize the Department of Economic Development to Partner with Virginia Gateway Region to Complete and Submit a Go Virginia Grant Application for VEDP Industrial Site Tier Classification Studies. Mr. Jeff Stoke, Deputy County Administrator for Economic Development stated that Keith Boswell, Virginia Gateway Region (VGR) Executive Director, will apply to GO Virginia for a regional grant to perform site studies for our region. VGR is allocating \$537,200 for Prince George County. Based on five (5) Prince George County sites, VGR is suggesting an in-kind grant match amount of \$838,417 (Utilities Department project) from Prince George County. Grant funding would go to Timmons Engineering to perform the work required by VEDP to raise the Tier ranking from 2 to 4 for certain industrial sites in Southpoint Business Park. Even though the County is not directly applying for the grant,

VGR is including the County in the grant request and asking for in-kind 2:1 matching funds from each locality required by GO Virginia. Mr. Brown stated that this would only increase the capacity that the County had already planned for while providing a favorable rating for bringing in new business. Mrs. Waymack made a motion, seconded by Mr. Brown, to authorize the Department of Economic Development to partner with Virginia Gateway Region. Roll was called on the motion.

R-20-174

A-1.

AUTHORIZE THE DEPARTMENT OF ECONOMIC DEVELOPMENT TO PARTNER WITH VIRGINIA GATEWAY REGION TO COMPLETE AND SUBMIT A GO VIRGINIA GRANT APPLICATION FOR VEDP INDUSTRIAL SITE TIER CLASSIFICATION STUDIES.

WHEREAS, the Department of Economic Development is requesting approval of the Prince George County Board of Supervisors to apply for grants of \$537,200 through GO Virginia with the assistance of Virginia Gateway Region, due November 25, 2020; and

WHEREAS, the total grant award of \$537,200 will be utilized to pay the Virginia's Gateway Region contractor, Timmons Engineering, to prepare required documents that will move Prince George County industrial sites from a VEDP Tier 2 to Tier 4 thereby making the site more shovel ready for business prospects; and

WHEREAS, the grant is utilizing a local match of \$838,417 which is funding already approved and bid through the Utilities Department for the construction of a water line along Route 460. No additional local match funding is required. The local match of the current water line project is permitted due to the redundancy and stabilized pressure it will provide the industrial sites under review.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 24th day of November, 2020, does hereby authorize the submission of a grant application to GO Virginia from Virginia's Gateway Region on behalf of Prince George County \$537,200, which requires a local investment match of \$838,417 from the current Utilities Department water line project on Route 460.

BE IT FURTHER RESOLVED, That the list of sites include Hardware Drive County Owned Land, Southpoint VP-166 (lot 15), Southpoint VP-169 (lot 16), Southpoint Business Park (lot 10 & 13), and Chudoba Industrial Park and a copy of this Resolution shall be retained as support authorizing the grant application to Go Virginia.

On roll call the vote was:

In favor: (4) Hunter, Webb, Brown, Waymack

Opposed: (0)

Absent: (1) Carmichael

PUBLIC HEARINGS

P-1. Public Hearing; Ordinance to Provide for a One-Time State Funded \$500 Bonus to the Sheriff and his Deputies in Accordance with § 15.2-1508 of the Code of Virginia. Ms. Betsy Drewry, Deputy County Administrator for Finance, stated that following the 2020 Special Session I, the following Budget Amendment was included: Language and funding is provided in the current year (FY21) for a one-time \$500 bonus payment effective December 1, 2020 for Compensation Board funded sworn positions in sheriffs' offices and regional jails, including sheriffs, sheriffs' deputies, regional jail superintendents and corrections officers in regional jails; Legislative intent provides that this is a one-time bonus to be paid on December 1, 2020 to these employees and does not represent base salary funding, and consequently is in addition to and does not supplant local salary supplement funds. The \$500 salary bonus cost and related 7.65% FICA contribution cost is applicable to positions filled and funded as of December 1, 2020 and is reimbursable by the Compensation Board at 100% for such filled and funded positions; Pursuant to Section 15.2-1508 of the Code of Virginia, on November 10 the Board of Supervisors approved the advertisement of a public hearing to adopt an ordinance to authorize providing a one-time state funded \$500 bonus for Comp Board funded full-time sworn personnel in the Sheriff's Office who were actively employed as of December 1, 2020. Ms. Drewry did want to make the Board aware that she has learned of two new hires effective December 1, one of which is a transfer from another department within the County. These individuals will be eligible for the bonus. Mr. Brown stated that he understands this is action taken by the General Assembly, but he does find it a little odd that a new hire would reap the same benefit as someone who has been actively working for the County. Chairman Hunter opened the public hearing at 7:38 p.m. There was no one to speak and the public hearing was closed. Mr. Webb made a motion, seconded by Mrs. Waymack, to adopt the ordinance authorizing staff to provide a one-time State funded bonus for Compensation Board funded full-time sworn Sheriff's Office actively employed on December 1, 2020. Roll was called on the motion.

O-20-25

P-1.

ORDINANCE TO PROVIDE FOR A ONE-TIME STATE FUNDED \$500 BONUS TO THE SHERIFF AND HIS DEPUTIES IN ACCORDANCE WITH § 15.2-1508 OF THE CODE OF VIRGINIA

BE IT ORDAINED by the Board of Supervisors of Prince George County:

- (1) That a one-time State funded \$500 bonus for the Sheriff and his eligible Deputies shall be effective December 1, 2020 and is approved pursuant to §15.2-1508 of the Code of Virginia (1950), as amended.
- (2) That eligible employees of the Sheriff's department include full-time sworn Compensation Board funded positions of the Sheriff, who are actively employed on December 1, 2020.
- (3) That this ordinance shall be effective immediately upon adoption.

On roll call the vote was:

In favor: (4) Hunter, Webb, Brown, Waymack

Opposed: (0)

Absent: (1) Carmichael

Mrs. Waymack made a motion, seconded by Mr. Brown, to approve the budget amendment as presented. Roll was called on the motion.

R-20-175

P-1.

RESOLUTION; APPROVAL OF BUDGET AMENDMENT & APPROPRIATION OF FUNDS FOR STATE FUNDED \$500 BONUS FOR SHERIFF AND ELIGIBLE DEPUTIES

WHEREAS, the Virginia General Assembly, as part of a Special Session I Budget Amendment approved funding to provide full-time sworn Compensation Board funded positions of the Sheriff, who are actively employed on December 1, 2020, a one-time \$500 bonus effective December 1, 2020 and The Board of Supervisors of the County of Prince George has adopted an ordinance authorizing payment of this bonus; and

WHEREAS, the Compensation Board will provide 100% reimbursement including Social Security and Medicare Tax costs following the payment of this bonus by Prince George County.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of the County of Prince George this 24th day of November, 2020, does hereby authorize the following increase of funds within the 2020-2021 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
GENERAL FUND		
<u>Expenditure:</u>		
0100-02-010-0203-41100	Sheriff Salaries	\$3,500.00
0100-02-010-0203-42100	Sheriff Employer FICA Tax	\$ 267.75
<u>Revenue:</u>		
0100-20-601-8201-323201	General Fund; Shared Expense Sheriff*	\$3,767.75

*Compensation Board

On roll call the vote was:

In favor: (4) Hunter, Webb, Brown, Waymack

Opposed: (0)

Absent: (1) Carmichael

REPORTS (cont'd)

Update on CARES Funding - Ms. Betsy Drewry, Deputy County Administrator and Finance Director, stated that the County has received \$6,692,302 in CARES Funds. Federal law indicates that those funds can only be spent on necessary expenditures incurred due to COVID-19 or responding to COVID-19, including expenditures not accounted for in the adopted budgets, and

expenditures that are incurred in between March 1 and December 30, 2020. Ms. Drewry provided a visual of the broad categories and how they have been utilized. The largest fund is the School System which has received 32%. The next largest is business and non-profit relief which has received 25.5%. Coronavirus prevention, equipment and supplies has received 21.89%. The County has provided citizen relief at 11.46%. The rest went towards compensation at 9.08% and a small contingency of .10%. The School Division received a \$2.1 million allocation and the vast majority of that has been used for virtual learning, a summer lunch program, Rowanty, child care services, and for the purchase of cleaning supplies. To date, Countywide about \$4.1 million has been expended with another \$1.9 million in purchase order obligations. This leaves \$439,534.91 remaining to spend. All of the small business grants have been distributed to 67 businesses for a total of \$1.7 million. Thirty-eight businesses could not be funded because the funding was exhausted. Outreach is ongoing now to determine grant amounts of those 38 applicants that could possibly be awarded with the remaining CARES funds. Social Services has received 343 applications and 259 families have been assisted with 84 denied. The total amount allocated thus far has been about \$573,000. These families are being assisted with rent/mortgage, food, clothing/personal care, boys hair cuts, girls salon services, electricity, and garbage services. Ms. Drewry stated that the first responders have received their first round of hazard pay of \$1.70 per hour. It will be paid out retroactive to March 1 at \$1.70 per hour for hours worked in three increments, October 15, December 15, and December 31. To date, \$2.4 million has been spent on community relief initiatives. In addition, other moneys were designated to the local food bank, outreach of mobile home parks, and a pet food distribution effort. There was a \$2.1 million allocation to the School Division with all but \$27,000 expended to date. Technology initiatives were estimated to be at about \$214,000 and \$230,000 has been spent and obligated to date. There was some shifting in funds that were not being used from other categories. There was also a variety of cleaning and protective health measures and employee compensation and benefits. Other monies have been allocated for Courthouse needs in the amount of \$40,396.89, Sheriff needs in the amount of \$67,378.76, General Services/Building needs in the amount of \$50,000, and Public Safety Requests in the amount of \$768,383.78. To date, \$715,413.97 has been spent. Out of contingency to date, \$200 has been spent and obligated. Ms. Drewry stated that they continue to request from the Board the flexibility in management of categories and use of funds and ability to move monies between categories to maximize used of funds as long as the total allocation is not exceeded.

Suez Ami Radio Meters Demonstration – Mr. Frank Haltom, County Engineer, introduced Mr. Hunter Dance, Water System Consultant, and Mr. Andre Noel, Director of Resource Management, of Suez. Mr. Dance and Mr. Noel presented their AMI Metering Asset Management Program on how the program works, challenges to implement the program, and its potential value to the County. AMI is an advanced metering infrastructure that employs radio read meters to improve the process of collecting monthly water meter data and subsequent billing in order to enhance the level of service offered to its customers. After giving a brief overview of their Company, Mr. Noel talked about the Asset Management Program they have to offer. An Asset Management Program is an AMI/metering installation service with a maintenance program with the option to spread costs over time. This program was specifically designed for small to mid-size utilities as they want all of the benefits AMI has to offer but lack the funds to pay for a system and the resources to manage (including risk), maintenance, and more importantly taking care of an AMI System over its lifetime. One of the biggest benefits of the program is that it releases workers from the metering process, in addition to providing a safer field work environment, reductions in volume of inquiries at the call center, identification of significant theft, non-revenue water reduction, and extremely high performance - 99%+ expected read rate.

It can be challenging for water utilities to implement an AMI, due to internal resources and expertise, lack of funds, overwhelming technology, and maintenance. There is where Suez comes in. Suez take responsibility up to 15 years. They provide a full comprehensive asset management program that includes preventative and corrective maintenance, an AMI system monitoring service, labor and batteries for warranty replacement, DCU backhaul costs, DCU maintenance, hosting fees, hosted software license and maintenance fees, application support, work order management system, all firmware updates, manufacturers guarantees, and training. With the continued increase in Non-Revenue Water in 2020, SUEZ will replace Prince George County's Water Meters and deploy an AMI Metering system under the SUEZ Asset Management and Maintenance Program. In addition, with their financial partners minimize the impact by spreading the costs over 5, 7 or 10 years. They can also delay billing for 12 months from the date of contract allowing the County to maximize the increased revenue from new water meters, improved customer service, meter reading operation benefits and savings from the AMI system. Mr. Noel stated that there is an estimated \$376,343 annual financial benefit. Mr. Webb asked where is the redundancy if they have a failure on a piece of equipment and how quickly can they replace it. Mr. Noel stated that they are monitoring the system 24/7, 365 days a year from their central location. They do not allow anything to go to failure as they replace equipment the minute they see it is having issues. Mr. Webb asked for clarification that they are covering 100%. Mr. Noel agreed. Mr. Webb stated that it is a pretty hefty price tag coming out of the gate at \$1.5 million and asked Mr. Noel if they can guarantee an annual financial benefit of \$376,343. Mr. Noel stated that is just an estimate. Mr. Webb asked Mr. Haltom if he has the funds available. Mr. Haltom stated that it would have to come out of the Utility Fund Balance.

Air Purification for Buildings – Mr. Michael Purvis, General Services Director, stated that they have been doing some research in an effort to find a product that could help with the indoor air quality in offices that have a public entrance and are conducting public business. They have come up with three different vendors that have a record of doing a really good job on indoor air quality. They found GermGuardian to be the most cost effective with a total cost of \$9,035.00 for the units. Staff is recommending to the Board that they purchase these units from GermGuardian. Mrs. Waymack asked if there is ultraviolet light inside the machines. Mr. Purvis said yes. Mr. Webb asked how often the HEPA filters need replacing. Mr. Purvis said six to nine months. The light bulb replacement is nine to 12 months. Mr. Purvis clarified for Mr. Webb that the initial investment with filter replacements for one year will come from CARES funding. After that, the County will maintain it. The Board agreed to proceed with GermGuardian.

ORDER OF BUSINESS (cont'd)

A-3. Resolution Authorizing the Issuance of the County of Prince George, Virginia General Obligation Refunding Bonds Series 2020 (Tax-Exempt). Ms. Betsy Drewry, Finance Director, stated that on September 1, September 8 and September 22, Ted Cole, Senior Vice-President, Davenport & Company, LLC (the County's contracted financial advisor), provided the Board an overview of potential savings if we refund (refinance) several of the County's existing debt obligations to take advantage of lowered borrowing rates. Davenport provided an analysis that compared possible savings and costs refunding County debt through two options:

- 1) Option 1 - Refunding through Virginia Resources Authority (VRA) fall 2020 borrowing pool
- 2) Option 2 – Issuance of County Debt through a direct sale into the public bond Market

The Board of Supervisors ultimately approved the direct sale of refunding bonds on September 23. Davenport, staff and Williams Mullen, Bond Counsel, prepared credit presentation information and conducted calls with two credit rating agencies to receive a confidential credit rating. Credit rating agency calls were conducted with S&P and Moody's on November 12 and 13 respectively. Results from those rating calls and confidential rating results are pending. Mr. Ted Cole of Davenport walked the Board through the latest scenario. Mr. Cole stated that he believes the Board will be very pleased when they receive their rating. Now they must get the offering document completed and look forward to have the County in the market by December 6 or 7. Rates are still very attractive and they are looking at seven loans. The latest estimate has a total gross savings of \$3.25 million. Mr. Cole said that it is coming together very nicely. Mr. Webb clarified that when this was originally approved to move forward it was not the entire Board, it was the majority of the Board. Mr. Brown stated that he wanted to be more on the conservative side and was in favor of the VRA option, but since it is no longer available, in the sake of not holding up the County to be able to refund the debt, he will support it this evening. However, he remains in support of the VRA option. Mr. Webb stated that he does not want to give the impression that he is in support of this, because he only plans to support it because there is a Board member missing and he does not want this to result in a stalemate if he and Mr. Brown held true to the way they originally voted on this. A stalemate would do nothing but hurt the entire County. Therefore, Mr. Webb plans to vote yes tonight but does not want anyone to think he is flip-flopping. He still has some of the same concerns but he is not going to bite his nose off to spite his face and hurt the County. He stated that is not what he is up here for. Mrs. Waymack made a motion, seconded by Mr. Webb, to approve the direct sale of bonds. Roll was called on the motion.

R-20-176

A-3.

RESOLUTION AUTHORIZING THE ISSUANCE OF THE COUNTY OF
PRINCE GEORGE, VIRGINIA AN AMOUNT NOT TO EXCEED \$50,000,000
GENERAL OBLIGATION REFUNDING BONDS SERIES 2020 (TAX-
EXEMPT)

WHEREAS, the County of Prince George, Virginia (the "County") is a political subdivision of the Commonwealth of Virginia, and pursuant to the Public Finance Act of 1991 (Chapter 26, Title 15.2, Code of Virginia of 1950, as amended) (the "Act") the Board of Supervisors of the County (the "Board of Supervisors") is authorized to contract debts on behalf of the County and to issue, as evidence thereof, notes, bonds or other obligations; and

WHEREAS, following the approval of the affirmative vote of the qualified voters of the County in an election on the question, the County elected on September 19, 1985 to be treated as a city for the purpose of issuing its bonds or notes under the Act, and to therefore be able to secure certain indebtedness on a general obligation basis whereby the full faith and credit of the County is pledged to secure payment of bonds or notes without a referendum; and

WHEREAS, pursuant to the Constitution and laws of the Commonwealth of Virginia, set forth in the Code of Virginia of 1950, as amended (the "Virginia Code") including the Act, the County is empowered to acquire, construct, reconstruct, improve, extend, enlarge, equip, maintain, repair and operate any project which is a public improvement or undertaking for which

the County is authorized by law to appropriate money (collectively the “Projects”), and the County is authorized to contract debts and to issue, as evidence thereof, bonds, notes or other instruments of indebtedness payable from pledges of the full faith and credit of the County to refinance Projects previously funded through the issuance of bonds; and

WHEREAS, the proposed public building facilities and other capital improvement projects of the County that may be refinanced and redeemed through the issuance by the County of its refunding bonds include the outstanding bonds and notes identified in Exhibit A attached hereto (the “Refunded Bonds”), together with costs of issuance (“COI”), which are to be financed by the County with its General Obligation Refunding Bonds, Series 2020 in an amount not to exceed \$50,000,000 (the “Series 2020 Bonds”); and

WHEREAS, no public hearing is required for the issuance of the Series 2020 Bonds under the Virginia Code, since the proceeds will be used to refinance existing debt; and

WHEREAS, the County intends to issue its Series 2020 Bonds, which are to be sold by the County in a direct placement structured as a request for competitive electronic, bids from interested purchasers solicited through a Notice of Sale publicly posted on the Parity Electronic Bid Submission System (the “Notice of Sale”) and the use of a Preliminary Official Statement setting forth information regarding the County for prospective investors (the “Preliminary Official Statement”, or, as finalized to incorporate pricing information and other details, the “Official Statement”); and

WHEREAS, Davenport & Company LLC, the County's financial advisor (the “Financial Advisor”), as directed and supported by County representatives, prepared a Credit Report dated November 12/13, 2020 (the “Rating Agency Report”) for use in the solicitation of credit ratings from Moody's and S&P in connection with the issuance of the Series 2020 Bonds ; and

WHEREAS, the Board of Supervisors, based upon the recommendations of County officials and the Financial Advisor, has agreed to move forward with a sale of the Series 2020 Bonds through a direct placement of such debt instruments to the bidder which provides the lowest cost of capital offered through a competitive bid to refinance the Refunded Bonds and realize the anticipated debt service cost savings described to the Board; and

WHEREAS, there have been presented to the Board of Supervisors at this meeting the following documents with regard to the financing in substantially final form: (i) the form of the Series 2020 Bonds attached as Exhibit B (the “Form of Bond”), (ii) the Notice of Sale (iii) the Preliminary Official Statement, (iv) the Official Statement, (v) the Continuing Disclosure Agreement, and (vi) the Paying Agent, Registrar and Transfer Agent Agreement (collectively, together with such other contracts, certificates and closing papers to be executed in connection with the issuance and sale of the Series 2020 Bonds, the “Financing Documents”).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE GEORGE, VIRGINIA:

1. Authorization of the Issuance of the Series 2020 Bonds and the Execution of the Financing Documents. The Board of Supervisors hereby finds and determines that it is advisable and in the best interests of the County to incur debt and issue its Series 2020 Bonds for the purpose of refinancing all or a portion of the Refunded Bonds, along with the costs of issuing

the Series 2020 Bonds. The Board of Supervisors now hereby authorizes the issuance of the Series 2020 Bonds and the placement of such debt instruments in accordance with the terms approved by the Board of Supervisors herein. The form of Series 2020 Bond is attached hereto as Exhibit B, and all such financing documents are hereby approved in accordance with the authority delegated to the Chairman and Vice-Chairman of the Board of Supervisors and the County Administrator in Section 13 of this Resolution.

2. **General Obligation of the County.** The Series 2020 Bonds shall be issued under the provisions of Article VII, Section 10(a) of the Constitution of Virginia. The Series 2020 Bonds shall be a general obligation of the County, the principal of and interest on which are payable from ad valorem taxes to be levied without limitation as to rate or amount on all property in the County subject to taxation and a pledge of the full faith and credit of the County; and in each year while any amount payable with respect to the Series 2020 Bonds shall be outstanding there shall be levied and collected in accordance with law an annual ad valorem tax upon all taxable property in the County subject to local taxation sufficient in amount, together with all other funds lawfully appropriated and available therefor, to provide for the payment of the principal of and premium, if any, and the interest on the Series 2020 Bonds as such principal, premium, if any, and interest shall become due.

3. **Use of Proceeds from the Series 2020 Bonds.** The proceeds derived from the issuance of the Series 2020 Bonds, after the payment of the costs of issuance of the Series 2020 Bonds, are expected to be applied to the payment of all or a portion of the costs of the Projects originally financed with the Refunded Bonds identified, in Exhibit A attached hereto.

4. **Refinancing of the Refunded Bonds.** The refinancing of the Refunded Bonds shall be executed as follows:

(a) the Board of Supervisors hereby authorizes and directs the County Administrator to select the particular Refunded Bonds to be refunded provided, that the refinancing of the Refunded Bonds selected shall result in an aggregate net present value debt service savings of not less than three percent (3%) of the par amount of the Refunded Bonds to be refinanced;

(b) the Board of Supervisors hereby authorizes the County Administrator to cause each of the Refunded Bonds refinanced to be called for optional redemption on or after its earliest optional redemption date required under applicable federal tax law;

(c) the redemption proceedings, including the giving of redemption notices to the holders of the Refunded Bonds, shall be done pursuant to the terms of the Refunded Bonds; and

(d) the Board of Supervisors hereby authorizes the County Administrator to cause to be prepared and to execute and deliver an escrow agreement or agreements, if needed, between the County and an escrow agent or escrow agents to be selected by the County Administrator providing for the irrevocable deposit of the proceeds of the Refunded Bonds in amounts sufficient, when invested as set forth in the escrow agreement(s), to provide for the payment of the principal of, premium, if any, and interest on the Refunded Bonds, provided that such escrow arrangement shall be in place for no more than ninety (90) days following the issuance of the Series 2020 Bonds.

5. **Sale of Bonds; Terms and Conditions.** The Board of Supervisors hereby authorizes the sale of the Series 2020 Bonds to an underwriter or group of underwriters with demonstrated experience in underwriting municipal securities (the "Underwriter") to be selected by the County Administrator or, if the County Administrator so elects, at public bid to the bidder with the lowest true interest cost to the County; provided however, that the County Administrator is hereby authorized to reject any or all bids.

6. **Provisions of Series 2020 Bonds.** The Series 2020 Bonds shall evidence the County's obligation to repay a loan in an aggregate principal amount not to exceed \$50,000,000, exclusive of any original issue premium payable to the County, at a true interest rate not to exceed 2.75%. The Series 2020 Bonds are expected to have a final maturity date of August 1, 2035 but such timeframe may be adjusted downward or upward at the discretion of the County officials hereafter authorized in Section 13 to execute the Financing Documents; provided, however, that the final maturity date shall not go beyond December 31, 2035. The Series 2020 Bonds may limit the timeframe during which such obligations may be prepaid at the election of the County; provided, however, that any such duration established with respect to prepayment limitations shall not go beyond August 1, 2030, unless County officials delegated with the authority set forth in Section 13 of this Resolution to act on behalf of the County determine otherwise in their discretion. Such County officials are also hereby directed to select the particular Refunded Bonds identified in Exhibit A, or any particular portion or portions thereof to be refunded, provided, however, that the refunding of the Refunded Bonds selected shall result in an aggregate net present value debt service cost savings to the County of not less than three percent (3%) of the Refunded Bonds to be refinanced. The execution of the Series 2020 Bonds by the County officials identified in Section 13 of this Resolution shall conclusively evidence the approval and acceptance by the County of all of the details of the financing arrangement.

7. **Form of Bonds.** The Series 2020 Bonds shall be in substantially the form attached to this Resolution as Exhibit B, with such appropriate variations, omissions and insertions as are permitted or required by this Resolution. There may be endorsed on the Series 2020 Bonds such legend or text as may be necessary or appropriate to conform to any applicable rules and regulations of any governmental authority or any usage or requirement of law with respect thereto.

8. **Book-Entry-Only Form.** If sold in a public sale, whether negotiated or competitive, the Series 2020 Bonds shall be issued in book-entry-only form in accordance with this paragraph. The Series 2020 Bonds shall be issued in fully-registered form and registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York ("DTC") as registered owner of the Series 2020 Bonds, and immobilized in the custody of DTC. One fully-registered Bond in typewritten or printed form for the principal amount of each maturity of the Series 2020 Bonds shall be registered to Cede & Co. Beneficial owners of the Series 2020 Bonds shall not receive physical delivery of the Series 2020 Bonds. Principal, premium, if any, and interest payments on the Series 2020 Bonds shall be made to DTC or its nominee as registered owner of the Series 2020 Bonds on the applicable payment date.

Transfers of ownership interests in the Series 2020 Bonds shall be made by DTC and its participants (the "Participants"), acting as nominees of the beneficial owners of the Series 2020 Bonds in accordance with rules specified by DTC and its Participants. The County shall notify DTC of any notice required to be given pursuant to this Resolution or the Series 2020 Bonds on

or before the date upon which such notice is required to be given. The County shall also comply with the agreements set forth in the County's Letter of Representations to DTC.

Replacement Bonds (the "Replacement Bonds") shall be issued directly to beneficial owners of the Series 2020 Bonds rather than to DTC or its nominee but only in the event that:

a. DTC determines not to continue to act as securities depository for the Series 2020 Bonds; or

b. The County has determined to use a securities depository other than DTC; or

c. The County has determined that it is in the best interest of the beneficial owners of the Series 2020 Bonds or the County not to continue the book-entry system of transfer.

Upon occurrence of the events described in (i) or (ii) above, the County shall attempt to locate another qualified securities depository. If the County fails to locate another qualified securities depository to replace DTC, or if the County makes the determination noted in (iii) above, and has made provisions to notify the beneficial owners of the Series 2020 Bonds by mailing an appropriate notice to DTC, the appropriate officers and agents of the County shall execute and deliver Replacement Bonds substantially in the form set forth in Exhibit B attached hereto. Principal of and interest on the Replacement Bonds shall be payable as provided in this Resolution and in the Series 2020 Bonds and such Replacement Bonds will be transferable in accordance with the provisions of paragraphs 11 and 12 of this Resolution and the Series 2020 Bonds.

The provisions of this paragraph shall apply to Bonds sold in a public sale and not to Bonds sold in a direct placement.

9. Appointment of Bond Registrar and Paying Agent. The County is authorized to appoint a Bond Registrar and Paying Agent for the Series 2020 Bonds and hereby engages U.S. Bank, National Association, Richmond, Virginia (the "Bond Registrar"). As long as the Series 2020 Bonds are in book-entry-only form, the Bond Registrar may be the County Administrator or another officer of the County.

The County Administrator is authorized to appoint a subsequent registrar and/or one or more paying agents for the Series 2020 Bonds upon giving written notice to the owners of the Series 2020 Bonds specifying the name and location of the principal office of any such registrar or paying agent.

10. CUSIP Numbers. If sold in a public sale, the Bonds shall have CUSIP identification numbers printed thereon. No such number shall constitute a part of the contract evidenced by the Series 2020 Bond on which it is imprinted and no liability shall attach to the County, or any of its officers or agents by reason of such numbers or any use made of such numbers, including any use by the County and any officer or agent of the County, by reason of any inaccuracy, error or omission with respect to such numbers.

11. Registration, Transfer and Exchange. Upon surrender for transfer or exchange of any Series 2020 Bond at the principal office of the Bond Registrar, the County shall execute and deliver and the Bond Registrar shall authenticate in the name of the transferee or transferees

a new Series 2020 Bond or Series 2020 Bonds of any authorized denomination in an aggregate principal amount equal to the Series 2020 Bond surrendered and of the same form and maturity and bearing interest at the same rate as the Series 2020 Bond surrendered, subject in each case to such reasonable regulations as the County and the Bond Registrar may prescribe. All Series 2020 Bonds presented for transfer or exchange shall be accompanied by a written instrument or instruments of transfer or authorization for exchange, in form and substance reasonably satisfactory to the County and the Bond Registrar, duly executed by the registered owner or by his or her duly authorized attorney-in-fact or legal representative. No Series 2020 Bond may be registered to bearer.

New Series 2020 Bonds delivered upon any transfer or exchange shall be valid obligations of the County, evidencing the same debt as the Series 2020 Bonds surrendered, shall be secured by this Resolution and entitled to all of the security and benefits hereof to the same extent as the Series 2020 Bonds surrendered.

12. Charges for Exchange or Transfer. No charge shall be made for any exchange or transfer of Series 2020 Bonds, but the County may require payment by the registered owner of any Series 2020 Bond of a sum sufficient to cover any tax or other governmental charge which may be imposed with respect to the transfer or exchange of such Series 2020 Bond.

13. Delegation of Authority to Finalize the Series 2020 Bonds and Financing Documents. Subject to the satisfaction of the financing parameters established by the Board of Supervisors in Section 4 of this Resolution, the final terms of the Series 2020 Bonds shall be determined by the Chairman or the Vice-Chairman of the Board of Supervisors or the County Administrator and evidenced conclusively by the execution and delivery of the Series 2020 Bonds by any party, together with all other Financing Documents and closing papers associated with the issuance of the Series 2020 Bonds, including but not limited to a Certificate regarding the Official Statement whereby the Preliminary Official Statement is deemed a "final" Official Statement for purposes of Rule 15(c)(2)-12 of the Municipal Securities Rulemaking Board, a Tax and Non-Arbitrage Certificate and IRS Form 8038G, and no further action of the Board of Supervisors shall be required. Subject to the parameters set forth in paragraph 4 of this Resolution the Chairman of the Board of Supervisors or Vice-Chairman is hereby authorized to execute the Series 2020 Bonds to have such instruments delivered to U.S. Bank, National Association as the Paying Agent, and the Clerk of the Board of Supervisors is hereby authorized to affix and attest the Seal of the County thereon.

14. Tax Covenants. The County covenants and agrees to comply with the provisions of Sections 103 and 141-150 of the Internal Revenue Code of 1986, as amended (the "Code") and the applicable Treasury Regulations promulgated thereunder at all times during which the tax-exempt Series 2020 Bonds are outstanding to maintain the tax-exempt status of such debt obligations. In furtherance of this covenant, the County agrees to comply with such written instructions as may be provided by the County's bond counsel. In furtherance of the covenant contained in the preceding sentence, the County agrees to comply continuously with the provisions of the federal tax and non-arbitrage certificate or compliance agreement to be executed by the County in connection with the execution and delivery of the Series 2020 Bonds, as amended from time to time.

The County covenants that no part of the proceeds of any of the Series 2020 Bonds shall be used, directly or indirectly, to acquire any "investment property", as defined in Section 148 of

the Code, which would cause the Series 2020 Bonds to become "arbitrage bonds" within the meaning of Section 148 of the Code or under applicable Treasury regulations promulgated thereunder. In order to assure compliance with the rebate requirement of Section 148 of the Code, the County further covenants that it will pay or cause to be paid to the United States Treasury Department the amounts necessary to satisfy the requirements of Section 148(f) of the Code, and that it will establish such accounting procedures as are necessary to adequately determine, account for and pay over any such amount or amounts required to be paid to the United States in a manner consistent with the requirements of Section 148 of the Code.

15. Disclosure Documents. The County Administrator, and such officers and agents of the County as the County Administrator may designate, are hereby authorized and directed to prepare, execute and deliver, as appropriate, the Preliminary Official Statement, an Official Statement and such other disclosure documents as may be necessary to facilitate the sale of the Series 2020 Bonds. The Preliminary Official Statement, the Official Statement or other disclosure documents shall be published and distributed in such manner and at such times as the County Administrator, or such officers or agents of the County as the County Administrator may designate, shall determine. The County Administrator is authorized and directed to deem the Preliminary Official Statement final prior to delivery to the Underwriter pursuant to Rule 15c2-12 (the "SEC Rule") of the Securities and Exchange Commission.

16. Continuing Disclosure. The County desires to comply with the provisions of Section (b)(5)(i) of the SEC Rule providing for continuing disclosure and therefore covenants in accordance with the SEC Rule, as it may be modified or amended, to provide: (a) certain annual financial information, including audited financial statements, prepared in accordance with generally accepted accounting principles; (b) annual operating data with respect to the County as determined by the County Administrator; and (c) notice as required of the occurrence of certain specified events with respect to the Series 2020 Bonds. The County Administrator is hereby authorized to execute a Continuing Disclosure Agreement or execute and enter into a Continuing Disclosure Agreement with one or more parties, including an entity selected by the County Administrator to serve as the County's information dissemination agent, in order to comply with the SEC Rule.

17. Other Actions. All other actions of officers of the County taken heretofore or hereafter conforming with the purposes and intent of this Resolution are approved, ratified and confirmed. The Board of Supervisors hereby approves, authorizes and directs Williams Mullen, Bond Counsel to the County, the Financial Advisor and County staff to take such actions as are necessary or appropriate in connection with the issuance of the Series 2020 Bonds.

18. SNAP Investment Authorization. The County authorizes the investment of all or any portion of the proceeds of the Series 2020 Bonds and any unspent proceeds with respect to the Refunded Bonds pursuant to the State Non-Arbitrage Program of the Commonwealth of Virginia ("SNAP"). SNAP shall maintain all transferred proceeds from the Refunded Bonds in segregated accounts designated only for the specific projects for which such funds were originally borrowed.

19. Filing of Resolution. The Clerk or any Deputy Clerk of the Board of Supervisors or other agent or employee of the County, is hereby authorized and directed to cause a certified

copy of this Resolution to be filed with the Circuit Court of the County of Prince George, Virginia.

20. Effective Date. This Resolution and the provisions contained herein shall become effective immediately upon adoption.

On roll call the vote was:

In favor: (4) Hunter, Webb, Brown, Waymack

Opposed: (0)

Absent: (1) Carmichael

A-4. Resolution: Authority to Make Expenditures for Required Hydrodynamic Modeling (\$80,085 to be Performed by the Virginia Institute of Marine Science). Mr. Haltom stated that Prince George County has submitted an application for a permit to withdraw water from the Appomattox River to provide a long-term water supply to serve the County. In consideration of issuing a permit, Virginia Marine Resource Commission (VMRC), in consultation with the Virginia Institute of Marine Science (VIMS), requires an environmental assessment to be performed to determine if the raw water intake can be approved without harming the fish habit or cause other environmental impacts. To provide sound scientific-based information for the environmental assessment, a numerical modeling approach will be used to simulate the impacts to the ecosystem caused by the intake. VIMS will conduct the modeling study and develop a fine-resolution model to simulate tidal flow and larval transport processes. With the use of the model, the changes in hydrodynamic conditions in terms of currents and water exchange can be evaluated, which will provide information for an accurate risk assessment by understanding the impacts of the proposed intake on the ecosystems of the adjacent region. VIMS has proposed to perform these efforts for \$80,085. In order to further our efforts to obtain the Appomattox River water withdrawal permit, Staff recommends authorizing the expenditure of \$80,085 to allow VIMS to perform the required hydrodynamic model. Mr. Brown stated that it is really important for the County to have some control in its future and get a better handle on the water intake going forward. Mr. Webb made a motion, seconded by Mrs. Waymack, to authorize the resolution as presented. Roll was called on the motion.

R-20-177

A-4.

RESOLUTION: AUTHORITY TO MAKE EXPENDITURES FOR REQUIRED HYDRODYNAMIC MODELING (\$80,085 TO BE PERFORMED BY THE VIRGINIA INSTITUTE OF MARINE SCIENCE).

WHEREAS, Prince George County has submitted an application for a permit to withdraw water from the Appomattox River to provide a long-term water supply to serve the County; and

WHEREAS, Virginia Marine Resource Commission (VMRC), in consultation with the Virginia Institute of Marine Science (VIMS), requires an environmental assessment to be

performed to determine if the raw water intake can be approved without harming the fish habit or cause other environmental impacts; and

WHEREAS, to provide sound scientific-based information for the environmental assessment, a numerical modeling approach will be used to simulate the impacts to the ecosystem caused by the intake; and

WHEREAS, VIMS proposes to conduct a modeling study and develop a fine-resolution model to simulate tidal flow and larval transport processes, and evaluate the changes in hydrodynamic conditions, which will provide information for an accurate risk assessment by understanding the impacts of the proposed intake on the ecosystems of the adjacent region; and

WHEREAS, VIMS proposes to perform these efforts for \$80,085.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors of the County of Prince George this 24th day of November, 2020, hereby approves the expenditure of \$80,085 for the required hydrodynamic model to be performed by VIMS.

On roll call the vote was:

In favor: (4) Hunter, Webb, Brown, Waymack

Opposed: (0)

Absent: (1) Carmichael

A-11. Resolution; Authorize the Director of Utilities to Complete and Submit an Application to the Virginia State Corporation Commission for COVID-19 Municipal Utility Relief Program Funds and Undertake all Reasonable Efforts and Required Processes to Request, Receive and Apply Awarded Funds. Mr. Haltom stated that on November 19, the Department of Housing and Community Development (DHCD), provided a memo to Municipal Utility Directors and County Administrators / City Managers regarding an opportunity to apply for COVID-19 Municipal Utility Relief Program Funds. Applications for these relief funds are due by the close of business on November 30, 2020. The application requires submission of the 60+ day and the 30+ day arrearage balances for all customer classes as of October 31, 2020 (excluding new deposits, down payments, fees, late fees, interest charges and penalties). The SCC will provide a pro rata distribution of funds among all eligible applicants, and the amount of funding that the Prince George County Public Utility might receive is currently unknown. If the Prince George County Public Utility receives funding, the Director of Utilities and County Administrator will have to complete and sign a post award certification. Additionally, we are required to create a separate "COVID-19 Utility Assistance Fund" in which to account for this funding. If the Prince George County Public Utility receives funding, the Utilities Department and County will have to develop a customer grant program that complies with state and federal law to direct relief funds to customers with arrearages who can demonstrate, and attest to, a COVID-19 economic hardship. The timeline for SCC/DHCD award notification, and implementation of the grant program, and ultimate distribution to funds to customer accounts is unknown, and staff has sought clarification. Staff is requesting that the Board authorize the Director of Utilities to apply for COVID-19 Municipal Utility Relief Program Funds through SCC and authorize the County Administrator and Director of Utilities to

complete and sign a post award certification. Mr. Webb made a motion, seconded by Mrs. Waymack to authorize the Director of Utilities to apply for COVID-19 Municipal Utility Relief Program Funds through SCC and authorize the County Administrator and Director of Utilities to complete and sign a post award certification. Roll was called on the motion.

R-20-178

A-11

RESOLUTION; AUTHORIZE THE DIRECTOR OF UTILITIES TO COMPLETE AND SUBMIT AN APPLICATION TO THE VIRGINIA STATE CORPORATION COMMISSION FOR COVID-19 MUNICIPAL UTILITY RELIEF PROGRAM FUNDS AND UNDERTAKE ALL REASONABLE EFFORTS AND REQUIRED PROCESSES TO REQUEST, RECEIVE AND APPLY AWARDED FUNDS

WHEREAS, the Director of Utilities is requesting approval from the Prince George County Board of Supervisors to apply for COVID-19 Municipal Utility Relief Program Funds through the Virginia State Corporation Commission (SCC); and

WHEREAS, the total award our Prince George County Public Utility might receive is currently unknown and will be based on a pro-rata distribution by SCC among qualifying applicants and does not require a local match; and

WHEREAS, the Prince George County Public Utility will develop a customer grant program that complies with state and federal law and provides relief to Prince George County Public Utility customers with arrearages who have suffered a COVID-19 economic hardship, and who attest to such hardship.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 24th day of November, 2020, does hereby authorize the Director of Utilities to undertake all reasonable efforts and required processes to request, receive and apply available state and federal assistance funding offered through the State Corporation Commission and the Virginia Department of Housing and Community Development.

BE IT FURTHER RESOLVED, That a copy of this Resolution shall be retained as support authorizing the application to the Virginia State Corporation Commission.

A-5. Resolution; Authority to Advertise a Public Hearing for the Appropriation of Future Debt Proceeds of \$4,150,000 in FY2021 for Architectural & Engineering Fees and Construction Costs for New Walton Elementary School (Budget Amendment). Ms. Drewry stated that planning for a new Walton Elementary School is underway and construction is included as an approved Capital Improvement Project for FY2021 and as part of the Adopted FY2021 budget. To date, \$1,000,000 has been appropriated for the New Walton Elementary School project, and incurred costs will soon exceed that amount. A Spring 2021 borrowing is planned to accommodate this project, less fund balance appropriations already made. Cash needs for FY2021 are estimated to total \$5,150,000. The School Division has provided a written

request for carryover of FY2020 unexpended “carryover” funds, and has requested that \$1,000,000 of those re-appropriated “carryover” funds go toward road and sewer improvements for new Walton Elementary School. An authority to advertise a public hearing for these “carryover” funds will be made on December 8, 2020, after the issuance of the FY2020 CAFR (Comprehensive Annual Financial Report / Audited Financial Statements). The net appropriation of future bond proceeds request for estimated A/E and construction costs is \$4,150,000 [\$5,150,000 - \$1,000,000]. This budget amendment of \$4,150,000, if approved, requires a public hearing because the amount exceeds 1% of the adopted FY2021 budget (Adopted FY2021 budget = \$126,187,775; 1% = \$1,261,878). The Code of Virginia §15.2-2507 requires a public hearing for budget amendments exceeding 1% of the adopted fiscal plan. Staff is requesting that the Board authorize advertisement of a public hearing for appropriation of future debt proceeds for new Walton Elementary School to be held on December 8, 2020. Mr. Brown stated that this Board continues to support its commitment made for the new Walton Elementary School. Mr. Webb made a motion, seconded by Mr. Brown, to approve the resolution as presented. Roll was called on the motion.

R-20-179

A-5.

RESOLUTION; AUTHORITY TO ADVERTISE A PUBLIC HEARING FOR THE APPROPRIATION OF FUTURE DEBT PROCEEDS OF \$4,150,000 IN FY2021 FOR ARCHITECTURAL & ENGINEERING FEES AND CONSTRUCTION COSTS FOR NEW WALTON ELEMENTARY SCHOOL (BUDGET AMENDMENT)

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 24th day of November, 2020, does hereby authorize the advertisement of a December 8, 2020 public hearing for the appropriation of \$4,150,000 in FY2021 of future debt proceeds for architectural and engineering fees and construction costs for New Walton Elementary School.

On roll call the vote was:

In favor: (4) Hunter, Webb, Brown, Waymack

Opposed: (0)

Absent: (1) Carmichael

A-6. Resolution; Authority to Make Expenditures for Necessary Garysville Tower Remediation as Part of the Public Safety Radio System Replacement (\$23,868.99). Police Chief Keith Early stated that as part of the replacement of our Public Safety Radio System, an ongoing approved capital project, certain improvements at existing radio tower sites is necessary to accommodate the installation of new equipment. An estimate has been provided for remediation at the Garysville tower location in the amount of \$23,868.99 from Crown Castle (owner of the tower site). Staff is requesting that the Board approve to move forward with \$23,868.99 in tower remediation expenditures which will be accommodated within the approved project budget contingency. Mrs. Waymack made a motion, seconded by Mr. Webb, to approve the resolution as presented. Roll was called on the motion.

R-20-180

A-6

RESOLUTION; AUTHORITY TO MAKE EXPENDITURES FOR NECESSARY GARYSVILLE TOWER REMEDIATION AS PART OF THE PUBLIC SAFETY RADIO SYSTEM REPLACEMENT (\$23,868.99)

WHEREAS, the County is replacing its Public Safety Radio system as an approved capital improvement project; and

WHEREAS, remediation at the Garysville Tower site is required to accommodate the installation of new equipment and a quote for needed remediation has been received from Crown Castle, tower owner in the amount of \$23,868.99; and

WHEREAS sufficient funds exist within the approved capital improvement budget from Series 2017 and Series 2018 debt issuances.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 24th day of November, 2020, hereby approves the expenditure of \$23,868.99 for required tower remediation at the Garysville Tower site.

On roll call the vote was:

In favor: (4) Hunter, Webb, Brown, Waymack

Opposed: (0)

Absent: (1) Carmichael

A-7. Resolution; Authority to Advertise Public Hearing for an Ordinance to Amend ‘The Code of the County of Prince George, Virginia’, 2005, as Amended, by Amending Section 74-432 to Clarify the Certification Process for Tax Relief for a Vehicle Owned or Leased by a Volunteer Rescue Squad Member or Volunteer Fire Department Member. Mr. Paul Mauger, Interim Director of Fire and EMS, stated that there was a request presented to the Director and Chief’s Advisory Board to review the existing ordinance addressing personal property relief for volunteers. It was believed the concern was a need to review the criteria for qualification and a tightening of accountability within the process. After several discussions between the Director and volunteer leadership, a list of issues/concerns was developed. The Director volunteered to take that feedback and draft several options for consideration. The Chiefs met, reviewed the options, eliminated some, and consolidated two. The two that were consolidated formed the draft ordinance as presented. The hours of participation as outlined in the draft, currently varies among the volunteer organizations. In some cases, it is more stringent, and in others, it is less stringent. The percentages outlined in the draft primarily address the support/administrative personnel. This was very likely the area of least accountability for relief qualification as it is not defined in the current ordinance. This percentage was felt to be reasonable in defining how an ‘active’ support/administrative member would be addressed. The Commissioner of Revenue and the County Attorney participated in this initiative and concurred that the draft as presented is a reasonable alternative. Mr. Webb stated that he thinks the company sponsored events that are required to be participated in for the tax relief should be listed in the ordinance. Mr. Mauger stated that those categories are different for each company. Mr. Webb stated that he likes definition and details and it would be worth asking the Chiefs to

come up with something fair across the board. Mr. Mauger stated that he would ask the Chiefs to come up with five consistent categories. The County Attorney confirmed that if they included the categories after advertisement, they should still be able to hold the public hearing. Mr. Webb made a motion, seconded by Mrs. Waymack, to authorize the advertisement of a public hearing on December 8. Roll was called on the motion.

R-20-181

A-7

RESOLUTION: AUTHORITY TO ADVERTISE A PUBLIC HEARING FOR AN ORDINANCE TO AMEND 'THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA', 2005, AS AMENDED, BY AMENDING SECTION 74-432 TO CLARIFY THE CERTIFICATION PROCESS FOR TAX RELIEF FOR A VEHICLE OWNED OR LEASED BY A VOLUNTEER RESCUE SQUAD MEMBER OR VOLUNTEER FIRE DEPARTMENT MEMBER

NOW, THEREFORE, the Prince George County Board of Supervisors this 24th day of November, 2020 does hereby authorize the advertisement of a public hearing for an Ordinance to Amend 'The Code Of The County Of Prince George, Virginia', 2005, as amended, by amending Section 74-432 to clarify the certification process for tax relief for a vehicle owned or leased by a volunteer rescue squad member or volunteer fire department member.

On roll call the vote was:

In favor: (4) Hunter, Webb, Brown, Waymack

Opposed: (0)

Absent: (1) Carmichael

A-10. Resolution; Approval of Providing Hazard Pay to Poll Workers Using CARES Registrar Funding. Ms. Barbara Tabb, Secretary of the Prince George Electoral Board stated that as a result of their risk and sacrifice, they are requesting that each Officer of Election working on Election Day be paid an additional \$100 for the day, as hazard pay. In addition, they are requesting that Allan Richeson, Sherri Jones, and Betty Bogue receive hazard pay for their tireless efforts in running a smooth unevenly election under extraordinary circumstances. Ms. Drewry suggested that Mr. Richeson, Ms. Jones, and Ms. Bogue be included in the hazard pay retroactive to March 1. Mr. Brown suggested the Electoral Board as well. Mr. Brown made a motion, seconded by Mr. Webb, to pay \$100 to each of 121 poll workers; \$100 to each of the Board of Elections Members; and \$1.70 per hour for hours worked between March 1, 2020 and November 3, 2020 for the County Registrar, one full-time Registrar Employee and one part-time regular Registrar Employee. Roll was called on the motion.

R-20-182

A-10

RESOLUTION; APPROVAL OF PROVIDING HAZARD PAY TO POLL WORKERS,
BOARD OF ELECTIONS MEMBERS, COUNTY REGISTRAR AND TWO REGISTRAR
EMPLOYEES USING CARES REGISTRAR FUNDING

WHEREAS, the County Registrar has requested use of CARES Registrar funding to provide hazard pay to Election Poll Workers and two Registrar employees for providing services to the public which created a risk of coronavirus exposure; and

WHEREAS, the Prince George County Board of Supervisors and Board of Elections requested that the County Registrar and Board of Elections members also receive hazard pay; and

WHEREAS, the Virginia Department of Elections has sought and received clarification that hazard pay is an allowable use of CARES funding, and sufficient funding is available within the Registrar's CARES funding appropriation to provide hazard pay to election poll workers.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of the County of Prince George this 24th day of November, 2020, does hereby authorize the use of CARES Registrar funding to provide hazard pay of:

\$100 to each of 121 poll workers;
\$100 to each of the Board of Elections Members; and
\$1.70 per hour for hours worked between March 1, 2020 and November 3, 2020 for the County Registrar, one full-time Registrar Employee and one part-time regular Registrar Employee.

On roll call the vote was:
In favor: (4) Hunter, Webb, Brown, Waymack
Opposed: (0)
Absent: (1) Carmichael

ADJOURNMENT. Mr. Webb moved, seconded by Mrs. Waymack, to adjourn. Roll was called on the motion.

On roll call the vote was:
In favor: (4) Hunter, Brown, Webb, Waymack
Opposed: (0)
Absent: (1) Carmichael

The meeting adjourned at 9:26 p.m.

[Draft Minutes prepared November 30, 2020 for consideration on December 8, 2020; adopted by unanimous vote.]

Donald R. Hunter

Chairman, Board of Supervisors

Percy C. Ashcraft
County Administrator

DRAFT