

Issue Analysis Form



Date: November 24, 2020
Authority to Advertise a
Public Hearing Re-
Appropriation of Future Bond
Proceeds – \$4,150,000 New
Walton Elementary School
Item: Project
School Administration /
Lead Department(s): County Finance
Lisa Pennycuff, Monique
Contact Person(s): Barnes, Betsy Drewry

Description and Current Status

Planning for a new Walton Elementary School is underway and construction is included as an approved Capital Improvement Project for FY2021 and as part of the Adopted FY2021 budget.

To date, \$1,000,000 has been appropriated for the New Walton Elementary School project, and incurred costs will soon exceed that amount.

A Spring 2021 borrowing is planned to accommodate this project, less fund balance appropriations already made.

A timeline and schedule of financial / cash needs by fiscal year is shown as **Attachment A**. Cash needs for FY2021 are estimated to total \$5,150,000.

The School Division has provided a written request for carryover of FY2020 unexpended “carryover” funds, and has requested that \$1,000,000 of those re-appropriated “carryover” funds go toward road and sewer improvements for new Walton Elementary School. An authority to advertise a public hearing for these “carryover” funds will be made on December 8, 2020, after the issuance of the FY2020 CAFR (Comprehensive Annual Financial Report / Audited Financial Statements).

The net appropriation of future bond proceeds request for estimated A/E and construction costs is \$4,150,000 [\$5,150,000 - \$1,000,000].

This budget amendment of \$4,150,000, if approved, requires a public hearing because the amount exceeds 1% of the adopted FY2021 budget (Adopted FY2021 budget = \$126,187,775; 1% = \$1,261,878). The Code of Virginia §15.2-2507 requires a public hearing for budget amendments exceeding 1% of the adopted fiscal plan.

Board Action Requested:

Authorize advertisement of a public hearing for appropriation of future debt proceeds for new Walton Elementary School to be held on December 8, 2020. A draft resolution enclosed for consideration and possible approval. A draft public hearing notice is

provided as **Attachment B**. Recommended public hearing date is December 8, 2020 (one advertisement required, 7 days in advance of public hearing).

An appropriate reimbursement resolution will also be presented for Board consideration on December 8.

Government Path

- | | | |
|--|---|--|
| Does this require IDA action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does this require BZA action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does This require Planning Commission Action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does this require Board of Supervisors action? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this require a public hearing? | <input checked="" type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| If so, before what date? [at least 7 days prior to public hearing] | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Fiscal Impact Statement

Appropriation of future debt proceeds totaling \$4,150,000 will satisfy cash / financial needs for the project through June 30, 2021. The total estimated cost of new Walton Elementary School is \$32,954,151, plus an estimated \$1,700,000 for road and sewer improvements.

The impact of debt repayment has been incorporated into the FY2021 budget through a General Fund contribution to capital / debt reserves of \$1,244,686, of which the largest component is new Walton Elementary.

County Impact

Action makes available appropriations to satisfy project costs in advance of debt issuance in the spring of 2021.

Notes

| | 2019 | | | 2020 | | | 2021 | | | 2022 | | | | | | | | | | | | | | | | | | | | | | | |
|---|--------------|---|---|---------------------|---|---|---------------------|---|---|----------------------|---|---|---------------------|---|---|---------------|---|---|---|---|---|---|---|---|---|---|---|---|---|---|--|--|--|
| | J | A | S | O | N | D | J | F | M | A | M | J | J | F | M | A | M | J | J | A | S | O | N | D | J | A | S | O | N | D | | | |
| Site Acquisition | [Yellow bar] | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Design | | | | [Blue bar] | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bidding | | | | | | | [Pink bar] | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Construction | | | | | | | | | | [Red bar] | | | | | | | | | | | | | | | | | | | | | | | |
| Move in | | | | | | | | | | | | | | | | [Yellow bar] | | | | | | | | | | | | | | | | | |
| Building/Site Construction | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| \$ 32,954,151 | | | | \$ 1,000,000 | | | \$ 650,000 | | | \$ 4,000,000 | | | \$ 12,000,000 | | | \$ 12,304,151 | | | | | | | | | | | | | | | | | |
| Off Site Road and Sewer Improvements | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| \$ 1,700,000 | | | | | | | \$ 70,000 | | | \$ 430,000 | | | \$ 500,000 | | | \$ 500,000 | | | | | | | | | | | | | | | | | |
| Fiscal Year Total | | | | \$ 1,000,000 | | | \$ 5,150,000 | | | \$ 25,304,151 | | | \$ 3,200,000 | | | | | | | | | | | | | | | | | | | | |

Project Timeline and FY Financial Draws

ATTACHMENT B

COUNTY OF PRINCE GEORGE
NOTICE OF PUBLIC HEARING
PROPOSED AMENDMENT TO FY21 BUDGET

Notice is hereby given pursuant to § 15.2-2507, Code of Virginia (1950, as amended), that the Prince George County Board of Supervisors will conduct a public hearing for the purpose of receiving comments on a proposed amendment to the FY2020-21 Prince George County Annual Fiscal Plan (the "Budget") during its regular meeting of Tuesday, **December 8, 2020**, beginning at 7:30 p.m., in the Boardroom of the County Administration Building, Third Floor, 6602 Courts Drive, Prince George, Virginia. All interested citizens are invited to attend and participate in the public hearing.

The current FY2020-21 budget is \$126,187,775. The proposed budget amendment would add \$4,150,000 to the FY2020-21 budget toward completion of the following capital improvement project:

- (i) New Walton Elementary School

A copy of materials related to the proposed budget amendment can be examined in the County Administration Department of the County Administration Building. The building is open from Monday - Friday, 8:30 AM - 5:00 PM. Any person requiring assistance to participate in the public hearing is asked to contact Teresa Knott at 722-8600 prior to the public hearing so that appropriate arrangements can be made.

By Authority of
Percy C. Ashcraft, County Administrator
COUNTY OF PRINCE GEORGE

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 24th day of November, 2020:

| | |
|-----------------------------------|--------------|
| <u>Present:</u> | <u>Vote:</u> |
| Donald R. Hunter, Chairman | |
| Alan R. Carmichael, Vice-Chairman | |
| Floyd M. Brown, Jr. | |
| Marlene J. Waymack | |
| T. J. Webb | |

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On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

RESOLUTION; AUTHORITY TO ADVERTISE A PUBLIC HEARING FOR THE APPROPRIATION OF FUTURE DEBT PROCEEDS OF \$4,150,000 IN FY2021 FOR ARCHITECTURAL & ENGINEERING FEES AND CONSTRUCTION COSTS FOR NEW WALTON ELEMENTARY SCHOOL (BUDGET AMENDMENT).

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 24th day of November, 2020, does hereby authorize the advertisement of a December 8, 2020 public hearing for the appropriation of \$4,150,000 in FY2021 of future debt proceeds for architectural and engineering fees and construction costs for New Walton Elementary School.

A Copy Teste:

Percy C. Ashcraft
County Administrator