

Issue Analysis Form



Date: November 10, 2020
Item: Award of Contract – Wireless Phone Service
Lead Department(s): Information Technology & Finance
Contact Person(s): Clifton Young & Betsy Drewry

Description and Current Status

Award of Contract – Verizon Wireless at GSA #GS-35F-0119P pricing.

For the past several years, the county has procured its cellular services and devices through Verizon Wireless, at Federal GSA rates. To continue utilizing these contracted rates, we are required to submit a purchase order that (1) verifies our eligibility as a government agency, and (2) authorizes the county to purchase service and devices under Net 30 terms.

Our current purchasing agreement with Verizon Wireless has expired. Renewal of this purchase order is necessary to continue purchasing devices, and to make billing changes to our existing services.

Staff's recommendation is to authorize the signing of this purchase order. We believe Verizon provides the best coverage/service available to Prince George County at this time, and the GSA contact rates provide cost savings for the county.

Board Action Requested:

Authorize County Administrator to issue a purchase order to Verizon Wireless using GSA contract GS-35F-0119P. A draft resolution is provided for board consideration and possible approval.

Government Path

- | | | |
|---|---|--|
| Does this require IDA action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does this require BZA action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does This require Planning Commission Action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does this require Board of Supervisors action? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this require a public hearing? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| If so, before what date? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Fiscal Impact Statement

There is limited/no **added** fiscal impact to the County. Our annual expenditures for wireless services ranges from \$153,000 to \$162,000 for the past three fiscal years. Services are included in the adopted FY2021 budget.

County Impact

County participation in cooperative contracts potentially improves/reduces prices paid with larger national and state-wide bargaining power. Approval will allow the County to continue to receive wireless telephone services with Verizon Wireless at the nationally procured rates.

Notes



Prince George County

GSA-Federal Supply Schedule Purchase Order

Date:	November 2, 2020
Vendor:	Verizon Wireless
Vendor Address:	10170 Junction Drive Annapolis Junction, MD 20701
Vendor Email:	VZWFederal.Implementations@VerizonWireless.com
Phone:	1.800.561.6227 Option 3
FAX:	1.866.227.4978
Authorized By:	By signing below, I certify that I am have legal authority to bind the listed government agency , that my agency is authorized to purchase under the GSA Federal Supply Schedule and that the use of all products/services purchased is for authorized government use. ANY RESELLING OF PRODUCTS/SERVICES PURCHASED UNDER THIS ORDER ARE STRICTLY PROHIBITED , as the contract and governing regulations require that all FSS purchases will be used for governmental purposes only and will not be resold for personal use. Agency Name: _____ Signature of Authorized Official: _____ Printed or typed name: _____ Printed or typed title: _____
Contact Information:	Email address: CYoung@princegeorgecountyva.gov Phone number: <u>(804) 722-8722</u> FAX number: _____
Billing Information:	<u>Prince George County</u> <u>6602 Courts Drive</u> <u>Prince George, VA 23875</u>
Payment Terms:	Net 30
Description of Goods/Services; Pricing:	Cellular service on the accounts listed below (or attached) totaling 350 units in accordance with the rate plans and terms and conditions now or in the future applicable to each of such lines pursuant to GSA Federal Supply Schedule Number GS-35F-0119P, Rate Plan(s): Various Equipment: Open market
	October 23, 2020 for 12 months through 2021 (month) (day) (#) (year)
Funds Authorized:	Monthly Access Fees for service on 350 Lines (Estimated) \$17,500 Equipment charge(s) on 350 Lines (Estimates) \$5,000 Total Access and Equipment Fees on 350 lines (Estimate) \$215,000 Plus applicable fees, taxes and charges
Contract #:	GSA Federal Supply Schedule Contract Number GS-35F-0119P, all terms and conditions are incorporated by reference.
Equipment (Open Market):	None of the equipment listed are products listed on GSA Federal Supply Schedule Contract No. GS-35F-0119P. All devices and/or accessories are "Open Market" items.
Miscellaneous:	

For Verizon Wireless internal use only: Approval: _____ Date: _____



	Specify Phones, Delivery, Etc.: THIS IS NOT A CONTRACT. IT IS FUNDING FOR GAA-FSS ACCT# 0320528697-00001 &-00002 AND WILL REPLACE ALL OTHER FUNDING ON FILE
Customer Acceptance:	Signature: _____ Date: _____

For Verizon Wireless internal use only: Approval: _____ Date: _____

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 10th day of November, 2020:

<u>Present:</u>	<u>Vote:</u>
Donald R. Hunter, Chairman	
Alan R. Carmichael, Vice-Chairman	
Floyd M. Brown, Jr.	
Marlene J. Waymack	
T. J. Webb	

A-2

On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

RESOLUTION; AWARD OF CONTRACT VERIZON WIRELESS THROUGH GSA CONTRACT #GS-35F-0119P FOR PURCHASE OF WIRELESS TELEPHONE SERVICES

WHEREAS, a national contract for wireless telephone services has been awarded to Verizon Wireless through General Services Administration (GSA) contract (#GS-35F-0119P); and

WHEREAS, the County of Prince George wishes to participate in GSA contract #GS-35F-0119P for wireless telephone services and related purchases; and

WHEREAS, Staff is requesting authorization for the County Administrator to issue a purchase order to Verizon Wireless in accordance with GSA Contract #GS-35F-0119P effective October 23, 2020 with possible renewals on federal renewal schedule.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 10th day of November, 2020, hereby authorizes the County Administrator to issue a purchase order to Verizon Wireless for wireless telephone services and related purchases effective October 23, 2020 with renewals in accordance with GSA Contract #GS-35F-0119P.

A Copy Teste:

Percy C. Ashcraft
County Administrator