

SIXTH JUDICIAL CIRCUIT



W. EDWARD TOMKO, III, JUDGE
PRINCE GEORGE COUNTY COURTHOUSE
P.O. BOX 280
PRINCE GEORGE, VIRGINIA 23875
(804) 733-2623

COMMONWEALTH OF VIRGINIA

CIRCUIT COURT OF CITY OF HOPEWELL
CIRCUIT COURT OF BRUNSWICK COUNTY
CIRCUIT COURT OF GREENSVILLE COUNTY/CITY OF EMPORIA
CIRCUIT COURT OF PRINCE GEORGE COUNTY
CIRCUIT COURT OF SURRY COUNTY
CIRCUIT COURT OF SUSSEX COUNTY

September 22, 2020

Percy Ashcraft, County Administrator
Prince George County
Post Office Box 68
Prince George, Virginia 23875

IN RE: Circuit Court renovation

Dear Mr. Ashcraft:

I have had several conversations with Mike Purvis regarding the proposed renovations to the circuit courtroom and its lobby on the second floor of the courthouse. I understand that the County is in the process of choosing an architect to draft plans for the renovation. The following is a list of some of the items that have been discussed:

1. Increasing the seating in the jury box from 12 to 14 and moving the access to the jury box to better facilitate flow and social distancing.
2. Modifications to the bench to allow more room for the Clerk and increase the area for the jury.
3. Reduce the size of the current witness box.
4. New surfaces on counsel tables and other flat surfaces in the courtroom that can be easily disinfected.
5. New furniture to include seating both in the hallway and in the courtroom with an emphasis on using materials that could be easily disinfected, but still comfortable.
6. New lighting and soundproof panels in the courtroom.
7. New electronics to include a speaker system and any additional equipment that may be required regarding videos, connectivity, etc.
8. New paint and carpet throughout to include the courtroom, lobby, hallway and jury assembly room.

I feel certain that some other items will be discussed as this process evolves.

I look forward to working with the County on this project and will gladly answer any questions you may have.

Sincerely,

A handwritten signature in black ink, appearing to be "W. Edward Tomko, III".

W. Edward Tomko, III
Chief Judge

cc: Mike Purvis, Director of General Services
The Hon. Bishop Knott, Clerk