

Issue Analysis Form



Date: October 13, 2020
Item: Budget Transfer Request
 School CARES Funds
 School Division / County
Lead Department(s): Finance
Contact Person(s): Lisa Pennycuff, Monique Barnes & Betsy Drewry

Description and Current Status

The County provided CARES Coronavirus Relief Funds to the school division (Round 1 and Round 2) for a number of initiatives in response to the Coronavirus pandemic. School CARES CRF appropriations total \$2,120,146.69.

On October 1, 2020 the School Superintendent requested that unexpended amounts from the CARES student summer lunch program be transferred to CARES Hardware. See attached memo (**Attachment A**). Those amounts total \$13,018.81.

The transfer entry requested is:

Expenditure – CARES CRF Fund

Increase

0230-06-207-6009-68100-000-900-000-48206 CARES School Hardware \$13,018.81

Decreases

0230-06-205-6012-65100-000-900-000-41038 CARES Sch Café Wages (\$5,833.14)

0230-06-205-6012-65100-000-900-000-42100 CARES Sch Café FICA (\$550.40)

0230-06-205-6012-65100-000-900-000-46002 CARES Sch Food Supplies (\$4,723.73)

0230-06-203-6007-63100-000-900-000-41500 CARES Sch Trans Wages (\$1,773.10)

0230-06-203-6007-63100-000-900-000-42100 CARES Sch Trans Wages (\$138.44)

Board Action Requested:

Approve transfer within the CARES CRF for schools of \$13,018.81. A draft resolution is included for consideration.

Government Path

- | | | |
|---|---|--|
| Does this require IDA action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does this require BZA action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does This require Planning Commission Action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does this require Board of Supervisors action? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does this require a public hearing? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| If so, before what date? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Fiscal Impact Statement

The transfer request is within the CARES CRF appropriation to the school division.
There is no local funding impact for this request.

County Impact

Approval allows the school division to purchase additional technology / student chrome books.

Notes



Prince George County Public Schools

A Commitment To Quality Education

October 2, 2020

TO: Mr. Percy C. Ashcraft, County Administrator
Mrs. Betsy Drewry, Deputy County Administrator, Finance

FROM: Dr. Lisa Pennycuff

RE: CARES Act Funding, Part 1 – Line Item Transfer

Our Summer CARES Act Feeding program has been completed and the final payroll for those services has been processed. Below is a list of the active account lines and the corresponding available balance for each line. The total is \$13,018.81. As we continue to have a need for technology devices for our students and staff, as well as internet access for our families, we would like to request that the available balances be transferred to the technology line in the CARES Act fund.

Thank you for your consideration. We are very appreciative of all the support that the Board of Supervisors has provided in assistance to our children through the funding the County has received through the CARES Act Funding, as we continue to support our children and their families through these unprecedented times.

FULL ACCT	ACCT DESCRIPTION	Available Balance
0230-06-205-6012-65100-000-900-000-41038 -	CARES SCH CAFE WAGES	\$5,833.14
0230-06-205-6012-65100-000-900-000-42100 -	CARES CAFE FICA	\$550.40
0230-06-205-6012-65100-000-900-000-46002 -	CARES SCHOOL FOOD SUPPLIES	\$4,723.73
0230-06-203-6007-63100-000-900-000-41500 -	CARES TRANSP WAGES	\$1,773.10
0230-06-203-6007-63100-000-900-000-42100 -	CARES TRANSP FICA	\$138.44
TOTAL Available		\$13,018.81

Transfer \$13,108.81 from the above accounts into 0230-06-207-6009-68100-000-900-000-48206 – CARES School Hardware.

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 13th day of October, 2020:

Present:

Vote:

Donald R. Hunter, Chairman
Alan R. Carmichael, Jr., Vice-Chairman
Floyd M. Brown, Jr.
Marlene J. Waymack
T. J. Webb

A-5

On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

RESOLUTION; BUDGET TRANSFER WITHIN CARES CORONAVIRUS RELIEF FUND FOR SCHOOLS (\$13,018.81 FROM UNEXPENDED SUMMER LUNCH PROGRAM BALANCES TO TECHNOLOGY HARDWARE)

WHEREAS, the Board of Supervisors has appropriated \$2,120,146.69 in CARES Coronavirus Relief Funds to the School Division for a variety of purchases and programs in response to the COVID-19 pandemic; and

WHEREAS, The School Division has unexpended balances of \$13,018.81 in amounts allocated to provide summer student lunches; and

WHEREAS, the school Division has requested a transfer of \$13,018.81 from wages and school food supplies to school technology hardware within the CARES Coronavirus Relief Fund Special Revenue Fund to allow for the purchase of additional student chrome books;

NOW, THEREFORE, BE IT FURTHER RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of October, 2020, does hereby authorize the following transfer of funds within the 2020-2021 Budget, such line items increased and decreased as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Expenditure (DECREASE):</u>	
0230-06-205-6012-65100-000-900-000-41038 CARES Sch Caf� Wages	\$5,833.14
0230-06-205-6012-65100-000-900-000-42100 CARES Sch Caf� FICA	\$550.40
0230-06-205-6012-65100-000-900-000-46002 CARES Sch Food Supplies	\$4,723.73
0230-06-203-6007-63100-000-900-000-41500 CARES Sch Trans Wages	\$1,773.10
0230-06-203-6007-63100-000-900-000-42100 CARES Sch Trans Wages	\$138.44
<u>Expenditure (INCREASE):</u>	
0230-06-207-6009-68100-000-900-000-48206 CARES School Hardware	\$13,018.81

A Copy Teste:

Percy C. Ashcraft
County Administrator