

MINUTES
Board of Supervisors
County of Prince George, Virginia

Adjourned Work Session
September 1, 2020
6:00 p.m.
County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. A work session of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 6:00 p.m. on Tuesday, September 1, 2020 in the Boardroom, County Administration Building, Third Floor, 6602 Courts Drive, Prince George, Virginia by Chairman Donald R. Hunter for a work session to hold a public hearing to consider an ordinance amendment to revise the location of a polling place within the Courts Building election district.

ATTENDANCE. The following members responded to Roll Call:

Donald R. Hunter, Chairman	Present
Alan R. Carmichael, Vice-Chairman	Absent
Floyd M. Brown, Jr.	Present
Marlene J. Waymack	Present
T. J. Webb	Present

County Staff present was: Percy C. Ashcraft, County Administrator; Dan Whitten, County Attorney; Betsy Drewry, Finance Director and Deputy County Administrator; Julie C. Walton, Deputy County Administrator; and Teresa Knott, Clerk.

Invocation. Mr. Brown gave the Board's invocation.

Pledge of Allegiance to U.S. Flag. Chairman Hunter led the Pledge of Allegiance to the U.S. Flag.

APPROVAL OF AGENDA. After Chairman Hunter changed the order of other topics for discussion, Mr. Webb made a motion, seconded by Mr. Brown, to adopt the agenda as amended. Roll was called on the motion.

On roll call the vote was:

In favor: (4) Brown, Waymack, Hunter, Webb

Opposed: (0)

Absent: (1) Carmichael

WORK SESSION

PUBLIC HEARING

Public Hearing; Resolution; Adoption of an Ordinance to Amend The Code of the County of Prince George, Virginia, 2005, as Amended, to Revise the Location of a Polling Place Within the Courts Building Election District from Main Floor of Courts Building, 6601 Courts Drive to Gregory Memorial Presbyterian Church, 6300 Courthouse Road. Mr. Jeff Stoke, Deputy County Administrator, stated that there is a desire to relocate the polling location in the Prince George County Courthouse to the Gregory Memorial Presbyterian Church in precinct number 204. Per Code of Virginia 24.2-306, such a move must be approved 60 days prior to the general election. Staff requested an authority to advertise the public hearing on the ordinance change and a public hearing is scheduled for this evening along with an ordinance consideration. Chairman Hunter opened the public hearing at 6:05 p.m.

Mr. Bruce Waymack (7210 Laurel Spring Road). Mr. Waymack stated that unless there is some kind of emergency purpose, he thinks it is a bad idea to change the polling place location this close to a presidential election. He asked the Board to reconsider and maybe move it after the election. Mr. Waymack suggested it be moved to the Administration Building.

Sheriff Bucky Allin. Sheriff Allin stated that this originated from his office for the purpose of security issues. He stated that when people come into the Courthouse for an election, they are not allowed to check them or make them enter through the metal detector. In addition, with the pandemic, they are not allowed to do temperature checks or health screenings. Once the voters enter the Courthouse, they have access to every level in there. This is particularly a problem during presidential elections. Therefore, Sheriff Allin asked that the Board consider moving the polling place now.

Ms. Tammie Miller Jennings (Sandy Ridge Road). Ms. Jennings stated that part of the work she does involves voter protection therefore this is an area of great concern for her. She stated that the precinct that votes at the Courthouse is one of the largest in the County. She is in strong opposition for the precinct being moved for this election due to the unfair last minute notice. She stated that she strongly suggests waiting until next year's election to move the polling place.

Ms. Barbara Tabb (Secretary, Electoral Board). Ms. Tabb stated that they discovered in June that social distancing and getting people in and out of the Courthouse is very difficult. It does create people spilling out into the hallway and down the stairs. She reminded the Board and the public that voting will start in the Registrar's Office on September 18. For the first time ever, voters will have 45 days to cast a vote prior to Election Day. They are hoping a lot of people will take advantage of that. That also does not count the more than 1500 requests for mail-in absentee votes they already have. Ms. Tabb stated that she is not necessarily requesting that they pass this now, but she did want the Board to understand some of their concerns.

There being no one else to speak, Chairman Hunter closed the public hearing at 6:17 p.m. Mr. Brown stated that he understand the concerns, but a lot of people have complained about moving a polling station so close to a presidential election. He would be in favor of this move if it were postponed until after the election. Mr. Webb concurred with Mr. Brown. Mrs. Waymack stated that she thinks the timing is too close to the election as well. Chairman Hunter stated that he understand the security issues, but he too thinks the timing is not good. Mr. Brown made a motion, seconded by Mrs. Waymack to postpone this matter until December 8. Mr. Webb asked

that Staff use the same advertising methods for the postponement that was used for this public hearing. Roll was called on the motion.

On roll call the vote was:

In favor: (4) Brown, Waymack, Hunter, Webb

Opposed: (0)

Absent: (1) Carmichael

Potential Debt Refunding/”Refinancing”. Ms. Betsy Drewry, Deputy County Administrator and Finance Director, stated that Davenport & Company, the County’s contracted financial advisor, reached out to Staff in early August to relay the possibility of refunding (refinancing) several of the County’s existing debt obligations to take advantage of lowered borrowing rates. Davenport is assisting Administration and Staff in evaluating refunding/refinancing options. Mr. Ted Cole of Davenport & Company went over those options with the Board. Option One is refunding through the Virginia Resources Authority (VRA) Fall 2020 borrowing pool. Option Two would be issuance of County debt in a public bond market. Staff discussions with Davenport remain ongoing about all possible refinance opportunities. Davenport and Staff will evaluate all options in terms of overall savings, refunding costs (including any annual VRA fees) and flexibility. Mr. Cole went over an analysis of the potential savings of a refunding with VRA Option One. Interest rates may change between the date of the analysis and the closing date and would impact the amount of total savings. In addition, Davenport assisted Staff in completing an application for the VRA Fall 2020 pool borrowing. If a VRA refunding is the best option, Staff will work with Davenport and Williams Mullen (bond counsel) to prepare the needed documents and resolutions to bring to the Board of Supervisors for consideration and possible approval on September 22, 2020. The draft resolution will provide the Board with protection from participation with the Fall 2020 VRA financing pool unless certain savings thresholds are met at closing. If issuance of County Debt in the public bond market (Option Two) is the best option, Board actions and approvals would likely take place September through November, 2020. While Option Two is a savings of a little over \$500,000 in total estimated savings, there are risks to consider including, required Staff time, market risk, and transaction cost exposure. Mr. Cole assured Mr. Webb that Option Two is definitely doable. Chairman Hunter expressed a concern about the Staff load for Option Two. Ms. Drewry stated that she and her Staff believe that they can handle the load. Mr. Cole assured Mr. Brown that there is no risk as to the mechanics of the sale with Option Two. The risk would be with the bond rating, which is probably one of the key differentials with Option One. Mr. Cole confirmed for Mrs. Waymack that if the decision is made to go with Option Two, it would probably be difficult to go back to Option One. He also confirmed for Mr. Webb that there is a risk of the County’s bond rating changing with Option Two and that is not a risk with Option One. Mr. Webb stated that he is not comfortable taking a risk with the County’s bond rating. Mr. Brown asked if the County went with Option Two, could the Rolls-Royce situation and other borrowings potential affect the County’s bond rating. Mr. Cole stated that there is that chance. Ms. Drewry stated that they would like to get direction from the Board by September 8. Mr. Webb and Mr. Brown both stated that they are leaning towards the VRA. Mrs. Waymack stated that it sounds like the safest way to go. Chairman Hunter stated that he is not totally convinced yet.

Discussion of Phase Two of CARES Funding. Ms. Betsy Drewry, Deputy County Administrator and Finance Director, stated that round one of CARES Funds were provided on June 1 and were amended to FY20 budget following a June 9 public hearing to do so. The second half of another \$3,346,151 was received on August 5, 2020 and will be amended to the FY2021 budget following a September 8 public hearing. The total received is \$6,692,302. Federal law indicates that those funds can only be spent on necessary expenditures incurred due to COVID-19 or responding to COVID-19, including expenditures not accounted for in the adopted budgets, and expenditures that are incurred in between March 1 and December 30, 2020. This is one-time funding and should not be used for ongoing services and/or base operations. Round One was allocated for a variety of purposes with the largest percentage going to community relief initiatives in the amount of over \$1.75 million with the largest component being small business grants. Mr. Jeff Stoke, Deputy County Administrator, stated that they have qualified 33 small business grants totaling \$105,630.86. To date, they have received 56 applications and there are 1,347 active licenses in the County. One of the eligibility requirements is that businesses must hold a license. Mr. Stoke stated that they have learned that there are business types in Prince George County that does not require a business license. Therefore, Mr. Stoke would like to remove that criteria. The Board agreed and Mr. Webb asked that Economic Development reach back out to those businesses and allow them to apply. Mr. Brown added that he would like to see non-profits added as well. The Board agreed. The maximum grant loan amount is currently \$3500. Mr. Stoke would like to raise that maximum amount to \$50,000. The Board agreed. That does not necessarily mean that they will receive \$50,000. They would have to prove their losses. Those that have submitted and received grants will be adjusted first. Then, it would become first come first serve until the money runs out. These businesses will still have to claim this as income their taxes. Mr. Brown suggested they extend the due date for small business grants to October 30. The Board agreed. Other monies were designated to the local food bank, outreach of mobile home parks, and a pet food distribution effort. There was a \$552,646 allocation to the School Division to cover chrome books and extended summer lunches for students. Dr. Lisa Pennycuff, School Superintendent, stated that the School Division would like to transfer \$33,725.97 from the summer lunch program to different needs identified during the Round 2 needs evaluation. Technology initiatives were estimated to be at about \$75,000. Mr. Brown stated that he would still like to see the County move into the possibility of the live streaming of meetings through a vendor. There was also a variety of cleaning and protective health measures and employee compensation and benefits. She added that there were distributions made to the 4-H Center for a \$10,000 grant and to the Crater District Health Department Regional Marketing Plan in the amount of \$25,000 to help them meet their needs during the COVID-19 pandemic. Other Round One contingency use recommendations include a second low income community outreach, rural band hotspots, and funds toward hazard pay for high risk employees.

Round Two total requests as presented are \$3,339,418.78 and are within the CARES CRF award of \$3,346,151 award. Initial requests did exceed available funding and some items have been wait listed or directed to other funding sources. Those wait listed initiatives total \$267,101.79. The Round Two requests include more community relief initiatives in the amount of \$690,680 to include rent/mortgage assistance, food, personal care and clothing vouchers, cooling/heating assistance, garbage collection assistance, and childcare assistance. Mr. Brown expressed a concern with the volume of childcare assistance with a lot of children that are home learning

virtually. Ms. Bertha Judge, Social Services Director, stated that there will be some families who will not be able to afford childcare due to job or wage loss. This program will help families for only up to four weeks. Ms. Judge clarified for Mrs. Waymack that CNA is used for companion care. Other requests in Round Two include a distribution to schools in the amount of \$1,567,500.69, technology in the amount of \$138,993.66, Courthouse needs in the amount of \$40,396.89, Sheriff needs in the amount of \$67,378.76, General Services/Building needs in the amount of \$50,000, and Public Safety Requests in the amount of \$768,383.78. Dr. Pennycuff clarified for Mr. Brown that Staff will be able to maintain the Hepa Filtration systems for buses. Ms. Drewry clarified for Mr. Webb that the additional two zoll monitors are included in Round Two because they have not already been included in the upcoming budget. There will be a public hearing on September 8 for the Round Two appropriation. Consideration for approval of the appropriation of funds will follow the public hearing.

Discussion of Capital Improvement Planning Process. Mr. Percy Ashcraft, County Administrator, stated that as the Board is aware, the County engages in a 10-year Capital Improvement Program, which is updated annually. The County has an annually appointed Capital Improvement Program (CIP) Committee comprised of one Board of Supervisor Member; one School Board Member; two members of the Planning Commission; a Fire/EMS representative; and three (3) Citizens. Department Heads and School personnel submit new capital projects and updates to existing capital projects annually. Once requests and updates are received, the CIP committee receives presentations on new projects and updates to existing projects. Following project presentations, the CIP committee ranks all projects (new and existing) in terms of urgency and significance. Once ranked, the complete CIP project listing and estimated total project costs in rank order are provided to Davenport & Company, the County's contracted financial advisor. Davenport provides the financial impact of completing the recommended Capital Improvement Plan. They assist staff in determining affordability and timing of projects by examining when existing debt obligations/loans will be repaid, and how completing the recommended projects will impact tax rates. Davenport also determines whether project completion and related borrowings create instances of non-compliance with the County's financial and debt policies. In light of the financial uncertainty created by COVID-19, and the recently announced Rolls Royce closure, the County Administrator and Staff recommend that the Board consider suspending the CIP process for at least a one year period. This suspension would mean that new projects would not be entertained for inclusion on our 10-year plan, and that the CIP Committee would not re-evaluate or update project rankings for the 2022-2031 CIP cycle. The projects as approved show only Fire Company 1 renovations slated for completion in FY2022. The next project is a new Beazley Elementary scheduled for completion in FY2027, and no projects slated for completion between FY2023 and FY2026. It is unlikely that new revenue sources will be identified during FY2021 that would make us able to add projects for completion between FY2022 and FY2027. It is also likely that the full impacts of COVID-19 on revenues will remain uncertain for most of FY2021. If the CIP process is suspended, projects of an emergency nature that pose a threat to life, health or safety could still be brought to the Board for consideration on a case-by-case basis. Staff is requesting that the Board consider approval, by consensus, of suspending the CIP process for at least a one-year period. The Board agreed by consensus.

CLOSED SESSION

E-1. Resolution; Closed Session for (i) Section 2.2-3711.A.8 for consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel; I further move that such discussion shall be limited to the provision of legal advice relating to Election Districts and Prince George Emergency Crew. Mrs. Waymack made a motion, seconded by Mr. Brown, that the Board convene closed session for (i) Section 2.2-3711.A.8 for consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel; I further move that such discussion shall be limited to the provision of legal advice relating to Election Districts and Prince George Emergency Crew.

R-20-118

E-1.

RESOLUTION; CLOSED SESSION FOR (I) SECTION 2.2-3711.A.8 FOR CONSULTATION WITH LEGAL COUNSEL REGARDING SPECIFIC LEGAL MATTERS REQUIRING THE PROVISION OF LEGAL ADVICE BY SUCH COUNSEL; I FURTHER MOVE THAT SUCH DISCUSSION SHALL BE LIMITED TO THE PROVISION OF LEGAL ADVICE RELATING TO ELECTION DISTRICTS AND PRINCE GEORGE EMERGENCY CREW

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 1st day of September, 2020, does hereby vote to enter closed session for(i) Section 2.2-3711.A.8 for consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel; I further move that such discussion shall be limited to the provision of legal advice relating to Election Districts and Prince George Emergency Crew. On roll call the vote was:

In favor: (4) Hunter, Brown, Waymack, Webb

Opposed: (0)

Absent: (1) Carmichael

E-2. Resolution; Certification of Closed Session. At 9:30 p.m., Mr. Brown made a motion, seconded by Mr. Webb, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Hunter asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-20-118A

E-2.

RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS AMENDED)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 1st day of September, 2020 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements where discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (4) Brown, Waymack, Webb, Hunter

Opposed: (0)

Absent: (1) Carmichael

ADJOURNMENT. Mr. Brown made a motion, seconded by Mrs. Waymack, to adjourn at 9:31 p.m.

[Draft Minutes prepared September 14, 2020 for consideration on September 22, 2020; adopted by unanimous vote.]

Donald R. Hunter, Chairman
Chairman, Board of Supervisors

Percy C. Ashcraft
County Administrator

MINUTES
Board of Supervisors
County of Prince George, Virginia

September 8, 2020

County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 5:00 p.m. on Tuesday, September 8, 2020 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by Donald R. Hunter, Chairman.

ATTENDANCE. The following members responded to Roll Call:

Donald R. Hunter, Chairman	Present
Alan R. Carmichael, Vice-Chairman	Absent
Floyd M. Brown, Jr.	Present
Marlene J. Waymack	Present
T. J. Webb	Present

Also present was: Percy Ashcraft, County Administrator; Jeff Stoke, Deputy County Administrator; Betsy Drewry, Deputy County Administrator; Julie Walton, Deputy County Administrator; and Dan Whitten, County Attorney.

CLOSED SESSION

E-1. Resolution; Closed Session for (i) Section 2.2-3711.A.1 – Discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of a specific public officers, appointees or employee of the public body; I further move that such discussion shall be limited to (a) the Clerk to the Board of Supervisors and (b) Crater Regional Workforce Development, and; (ii) Section 2.2-3711.A.3 for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; such discussion shall be limited to utility easements. Mrs. Waymack made a motion, seconded by Mr. Webb, that the Board convene closed session for (i) Section 2.2-3711.A.1 – Discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of a specific public officers, appointees or employee of the public body; I further move that such discussion shall be limited to (a) the Clerk to the Board of Supervisors and (b) Crater Regional Workforce Development, and; (ii) Section 2.2-3711.A.3 for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; such discussion shall be limited to utility easements.

E-1.

RESOLUTION; CLOSED SESSION FOR (I) SECTION 2.2-3711.A.1 – DISCUSSION OR CONSIDERATION OF THE ASSIGNMENT, APPOINTMENT, PROMOTION, PERFORMANCE, DEMOTION, SALARIES, DISCIPLINING OR RESIGNATION OF A SPECIFIC PUBLIC OFFICERS, APPOINTEES OR EMPLOYEE OF THE PUBLIC BODY; I FURTHER MOVE THAT SUCH DISCUSSION SHALL BE LIMITED TO (A) THE CLERK TO THE BOARD OF SUPERVISORS AND (B) CRATER REGIONAL WORKFORCE DEVELOPMENT, AND; (II) SECTION 2.2-3711.A.3 FOR DISCUSSION OR CONSIDERATION OF THE ACQUISITION OF REAL PROPERTY FOR A PUBLIC PURPOSE, OR OF THE DISPOSITION OF PUBLICLY HELD REAL PROPERTY, WHERE DISCUSSION IN AN OPEN MEETING WOULD ADVERSELY AFFECT THE BARGAINING POSITION OR NEGOTIATING STRATEGY OF THE PUBLIC BODY; SUCH DISCUSSION SHALL BE LIMITED TO UTILITY EASEMENTS

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 8th day of September, 2020, does hereby vote to enter closed session for (i) Section 2.2-3711.A.1 – Discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of a specific public officers, appointees or employee of the public body; I further move that such discussion shall be limited to (a) the Clerk to the Board of Supervisors and (b) Crater Regional Workforce Development, and; (ii) Section 2.2-3711.A.3 for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; such discussion shall be limited to utility easements.

On roll call the vote was:

In favor: (4) Hunter, Brown, Waymack, Webb

Opposed: (0)

Absent: (1) Carmichael

Mr. Carmichael arrived at 5:59 p.m.

E-2. Resolution; Certification of Closed Session. At 6:00 p.m., Mr. Brown made a motion, seconded by Mrs. Waymack, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Hunter asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-20-119A

E-2.

RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION
PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS
AMENDED)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 8th day of September, 2020 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements where discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (5) Brown, Waymack, Webb, Hunter

Opposed: (0)

Abstained: (1) Carmichael

WORK SESSION

Mr. Horace Wade of the Planning Department led a discussion on the sign ordinance. The purpose for the proposed sign ordinance is to eliminate content-based sign rules, making all signs equal under the law, and to provide enhanced standards for signage per the Comprehensive Plan goal. Some of the content-based language removed will be for business signs, directional signs, general advertising signs, home occupation signs, location signs, church bulletin and identification signs, and nonbusiness directional signs. There will be new sections to the Ordinance regarding definitions, general description and content, prohibited signage, sign permits, signs not requiring permits, general regulations, sign setbacks and lighting, building mounted signs, freestanding signs, additional signs, limited duration signs, and nonconforming signs. Not affected by the sign ordinance will be Christmas and holiday decorations, traffic and public safety signage, public art and large wall murals, window displays, and scoreboards. The sign ordinance will prohibit new billboards, vehicles as signs, and people as signs. Mr. Wade clarified for Mr. Carmichael that vehicles as signs are permitted if the vehicle is on the owner's property, and is operable and registered. Mr. Wade clarified for Mr. Brown that the reason people as signs is included because it is a distraction to other drivers. Mr. Brown stated that he would have a problem going to an existing business and telling them that they cannot do that anymore. Mr. Webb added that it might affect people doing a fundraiser for a car wash as well. Mr. Brown stated that this leaves a lot for interpretation in terms of a commercial event versus a non-commercial event. Existing permitted signs that are considered nonconforming can remain in place. The current setback for freestanding signs is 20 feet from the right-of-way. The proposed setbacks are 10 feet from the right-of-way or 10 feet from the pavement in special areas. Other proposed changes include electronic message center signs and monument style base for freestanding signs and sign reface requirements with a new use. This will go back to the Planning Commission at its next meeting. The Board agreed that they would like to look this over and individually address any concerns they may have with the Planning Department prior to the next Planning Commission meeting.

Ms. Carol Bowman, Executive Director of the Regional Heritage Center, gave a brief update on the Fire and Emergency Crew Museum. While this is an extremely difficult time to raise money for cultural projects, they are fortunate that donors have contributed to this project prior to COVID. The search for additional monies is ongoing. The architectural drawings are complete

and they are ready for demolition to resume on the interior of the Old Jail. The next step will be as much restoration as they can financially support. Ms. Bowman did state that they have enough funding to at least do the demolition at this time.

Mr. Dan Whitten, County Attorney, stated that the Chief of Police and Commissioner of Revenue had requested that the County have an ordinance to deal with registration for peddling and soliciting. The County does not currently have anything in the County Code. Mr. Whitten presented a draft proposed ordinance to the Board. The proposed ordinance addresses registration for a permit that will require a background check by the Police Department. Anyone with a felony or convicted of a crime of moral turpitude would not be issued a permit. After the person pays a \$20 fee, the permit would be issued by the Police Department. The ordinance also contains regulations, such as no soliciting is permissible if the residence has a “no soliciting” or “no trespassing,” sign, restrictive hours of 9:00 am to sunset, no false information, their permit must be carried with them while soliciting, and if a sale is made, they must provide a receipt. Mrs. Waymack suggested that they add that a mask is required during this pandemic. Mr. Whitten stated that people 12 years and under are exempt from this ordinance, as well as people selling fresh produce, nonprofit organizations, insurance sales, debt collectors, and political candidates. Mr. Brown asked the County Attorney how the solicitors would be notified. Mr. Whitten stated that they require a business license and the Commissioner of Revenue will notify them when they obtain their license. Mr. Brown stated that he still is concerned that people are not going to know to ask to see a permit. Mr. Carmichael asked if they can change the restrictive hours section to no soliciting on certain days of the week such as Sunday. Mr. Whitten stated that they can change it to whatever they want. Mr. Whitten stated that they will do an authority to advertise a public hearing at the next Board meeting.

COUNTY ADMINISTRATOR’S COMMENTS

Mr. Percy Ashcraft, County Administrator, stated that County Government Offices remain open. The public continues to be greeted at the door and temperature tests taken with new computerized technology. The requirement of wearing a mask exists under all conditions; County employees inside of buildings will wear a mask when interacting with the public. There are 673 confirmed cases of the coronavirus and two deaths have been reported in Prince George County according to the Crater Health District statistics through September 7; one County employee who works in the Courthouse tested positive. As of August 29, there have been 2,573 Prince George residents who have filed new unemployment claims since March 14; 543 claims have been continuous; Prince George unemployment rate for July is 8.4. As of September 4, 918 new applications have been received for SNAP, Medicaid & TANIF benefits in Social Services. The next testing site in Prince George County is Prince George High School on September 24 from 6-7:30 p.m. Testing is for people experiencing symptoms to the coronavirus. Drive-ups are preferred, but walk-ups will be accepted. Other continuing test sites are the Rite Aid and Patient First in Colonial Heights. Jury trials have been moved to the Beacon Theatre in Hopewell if the State Supreme Court approves the plan. This in compliance with new workplace regulations. Expenses related to this will be covered by the CARES Act funding. Prince George Food Lion Distribution Center now hiring. Prince George Census collection of data at 70.2 percent of households; 2010 reached 73.7 percent. Prince George County Registrar reports that almost 1,400 absentee ballots for the General Election have been requested. Prince George County Registrar reports that almost 1,400 absentee ballots for the General Election have been

requested and they can be dropped off in the drop box at the front door of the County Administration building. State Supreme Court extends judicial order for holding court proceedings to October 11.

Invocation. Mr. Brown gave the Board's invocation.

Pledge of Allegiance to U.S. Flag. Mr. Webb led the Pledge of Allegiance to the U.S. Flag.

PUBLIC COMMENTS. Chairman Hunter announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:03 p.m.

Mr. James Easter (800 Hunter's Run Road). Mr. Easter spoke in favor of staggered terms and stated that he would like to see single member electoral districts. He stated that only Wise County and Prince George County still have wide range districts for their Government in Virginia. He advocates a return to Blackwater District, Bland District, Templeton District, Brandon District, and Rives District with only one Supervisor in each of those districts. He stated that the system as it is now blocks out the clear line of communication between the citizen and their representatives.

There was no one else to speak and the public hearing was closed at 7:10 pm.

APPROVAL OF AGENDA. Mr. Webb made a motion, seconded by Mrs. Waymack, to adopt the agenda as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Waymack, Carmichael

Opposed: (0)

Absent: (0)

ORDER OF CONSENSUS. Mr. Brown made a motion, seconded by Mr. Carmichael, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – August 11, 2020 Regular Meeting minutes were approved as presented.

R-20-120

C-2.

RESOLUTION DEDICATING A UTILITY EASEMENT TO PRINCE GEORGE ELECTRIC COOPERATIVE

WHEREAS, Prince George Electric Cooperative has requested the County convey a 20' utility easement on Pine View Lane; and

WHEREAS, the permanent utility easement will allow for the installation and continued maintenance of electric transmission or distribution system to Tax Parcel 44B(01)0B-022-0.

NOW, THEREFORE, BE IT RESOLVED, that the Prince George County Board of Supervisors approves the dedication of a permanent utility easement on Pine View Lane to extend electric transmission of distribution system to Tax Parcel 44B901)0B-022-0.

R-20-120A

C-3.

RESOLUTION: COMMENDATION; TIMOTHY M. HORNE; SERVICE TO PRINCE GEORGE COUNTY

WHEREAS, on June 5, 1989, Timothy Horne began his employment with the County of Prince George as an Automotive Mechanic Helper in the County Garage; and

WHEREAS, Mr. Horne was promoted to Master Mechanic on September 1, 1996 and continued in this capacity until he retired on June 30, 2020; and

WHEREAS, Mr. Horne was a wealth of knowledge within the department. He had the ability to troubleshoot and fix vehicles one moment and then work on building police vehicles the next. His vast array of experience has garnered high regards from the customers that he has served and the employees that he has worked alongside; and

WHEREAS, throughout his career in Prince George County, spanning 31 years, Timothy Horne has served the citizens of the County to the utmost of his ability, demonstrating commitment, integrity, and devotion in a manner bespeaking the dedication of a true public servant. Mr. Horne's institutional knowledge will be irreplaceable and he will be sorely missed by the Garage, General Services, the County and its citizens;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 8th day of September 2020, does hereby commend Timothy M. Horne for a total of thirty-one years of dedicated service to the County; and

BE IT FURTHER RESOLVED That the Board wishes to express their sincere gratitude for his commitment to the County and its citizens and extends to Timothy M. Horne much happiness as he enters the next phase of his life.

R-20-120B

C-4.

RESOLUTION; COMMENDATION; SEAN MOORE; SERVICE TO PRINCE GEORGE COUNTY

WHEREAS, Sean Moore volunteered with the Prince George County Emergency Crew for eleven (11) years; and

WHEREAS, on March 6, 1998, Sean E. Moore was hired as a part-time temporary Communications Officer; and

WHEREAS, Sean Moore was promoted on July 1, 1998 to a Police Officer; and

WHEREAS, Sean Moore was promoted on June 1, 2008 to Sergeant; and

WHEREAS, Sean Moore was promoted on July 1, 2013 to Lieutenant; and continued in this capacity until he retired on August 31, 2020; and

WHEREAS, during his career, Lieutenant Moore served in the Field Operations Division, and was a member and coordinator of the Marine Unit; and

WHEREAS, Sean Moore has had direct action in several lifesaving maritime events to including August 5, 2007 on the James River where a stranded boat with eight passengers and an unconscious toddler that had fallen in the water was saved, and on August 20, 2010 and April 3, 2016 where water rescues were performed on overturned vessels on the James River; and

WHEREAS, during his career, Lieutenant Moore served as a Field Training Officer, General Instructor, Driving Instructor, and Speed Measurement Instructor; and

WHEREAS, Lieutenant Moore's fellow co-workers refer to him as being competent and trustworthy; and

WHEREAS, throughout his remarkable career in Law Enforcement, Lieutenant Moore has served the citizens of the County and the Commonwealth to the utmost of his ability, demonstrating patriotism, integrity, and devotion to Law Enforcement and Public Safety in a manner bespeaking the dedication of a true public servant;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 8th day of September, 2020 does hereby commend Sean Moore for completion of twenty-two years of dedicated service to the County and its citizens; and

BE IT FURTHER RESOLVED that this Board wishes to extend to Sean Moore much happiness and continued success as he enters the next phase of his life.

R-20-120C

C-5.

**RESOLUTION; PROCLAMATION; SUICIDE PREVENTION AWARENESS
MONTH – SEPTEMBER 2020**

WHEREAS, the week of September 6-12, 2020 is National Suicide Prevention Week, and September 2020 is National Recovery Month, when millions of people around the world join their voices to share a message of hope and healing; and

WHEREAS, these observances are united in raising awareness that prevention is possible; treatment is effective; and people do recover; and

WHEREAS, in these challenging times messages of hope and healing are more needed than ever; and

WHEREAS, Prince George County residents should be able to access high quality prevention, support, rehabilitation, and treatment services that lead to recovery and a healthy lifestyle; and

WHEREAS, every day in Prince George County people enter treatment into behavioral health services and community supports and begin the road to wellness and recovery; and

WHEREAS, resiliency begins early in life within families, day cares, and schools, and can be strengthened and reinforced throughout the life span; and

WHEREAS, recovery and wellness encompass the whole individual, including mind, body, spirit, and community; and

WHEREAS, the benefits of preventing and overcoming mental health challenges, suicide attempts and loss, and substance abuse are significant and valuable to individuals, families, and our community at large; and

WHEREAS, it is essential that we educate residents about suicide, mental health and substance abuse problems and the ways they affect all people in the community; and

WHEREAS, we must encourage relatives, friends, co-workers, and providers to recognize the signs of a problem, and guide those in need to appropriate services and supports; and

WHEREAS, Suicide Prevention Week and Recovery Month inspire millions of Americans to raise awareness, build resiliency, and find hope.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors of Prince George County does hereby proclaim the month of September 2020 Suicide Prevention and Recovery Month: "Finding Hope, Building Resiliency, Supporting Recovery".

R-20-120D

C-6.

RESOLUTION; APPROPRIATION (\$6,575.82 INSURANCE RECOVERIES – FOOD LION WATER SYSTEM LIGHTNING DAMAGE TO GENERATOR)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 8th day of September, 2020, does hereby authorize the following increase of funds within the 2020-2021 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
<u>Expenditure:</u>		
0600-04-104-7012-43311	Utility Fund: Food Lion Contr. Fees / Admin	\$6,575.82
 <u>Revenue:</u>		
0600-40-507-8206-341111	Utility Fund; Insurance Proceeds	\$6,575.82

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Carmichael, Waymack

Opposed: (0)

Absent: (0)

PRESENTATIONS

S-1. Resolution; Commendation; Master Mechanic Timothy Horne; Service to Prince George County. Chairman Hunter presented the commendation to Mr. Horne.

S-2. Resolution; Commendation; Lieutenant Sean Moore; Service to Prince George County. Chairman Hunter presented the commendation to Lieutenant Moore in the presence of his family and fellow officers.

S-3. Resolution; Proclamation; Suicide Prevention Awareness Month; September, 2020. Mrs. Waymack presented the proclamation to Mr. Jennifer Tunstall at District 19.

SUPERVISORS COMMENTS

Mrs. Waymack stated that it has been a rough time and she hopes everyone is supporting the School System. She asked that everyone be thankful that they are not living in California fighting fires.

Mr. Carmichael echoed Mrs. Waymack's comments and thanked the Prince George County Staff and Public Safety for putting its citizens first.

Mr. Brown asked that the citizens of Prince George County show a little more compassion and understanding during these difficult times.

Mr. Webb wished Mr. Horne and Lieutenant Moore the best in their retirement and thanked everyone for stepping forward during these times.

Chairman Hunter echoed Mr. Webb's comments in wishing Mr. Horne and Lieutenant Moore the best. He also asked that everyone keep Pastor Gibby Elder in their prayers during the loss of his mother.

REPORTS

VDOT– Ms. Crystal Smith of the Virginia Department of Transportation stated that are concentrating this month on debris cleanup and clearing pipes and ditches and beaver dams. The major damages were along Route 10, Heritage Road, Ole Towne and Wards Creek. Ms. Smith stated that the dogbone roundabout at Bull Hill Road is scheduled to start construction in 2022. They have started the right-of-way for that project and it is moving forward nicely. Construction on Rives Road is scheduled to be complete in the next week. She stated that she will be sending an email to the Board later this week with some projects that the agency would like to propose to begin work on and get the Board's input. Mr. Webb asked Ms. Smith to take a look at the westbound lane on Route 10 about a half mile from Bailey's Creek bridge for some fallen limbs.

PUBLIC HEARINGS

P-1. Public Hearing; Resolution; Appropriation (\$3,346,151 CARES Coronavirus Relief Funds – Round 2). Ms. Betsy Drewry, Deputy County Administrator and Finance Director,

stated that Counties and cities received a July 28, 2020 memo from the Secretary of Finance indicating that the Commonwealth would make a second distribution (Round 2) of these funds to localities based on population. Prince George County signed a certification stating these funds would be used as directed and received the second distribution of CARES CRF funds of \$3,346,151 on August 5. Round Two total requests as presented are \$3,339,418.78 and are within the CARES CRF award of \$3,346,151 award. Initial requests did exceed available funding by and some items have been wait listed or directed to other funding sources. Those wait listed initiatives total \$267,101.79. The Round Two requests include more community relief initiatives in the amount of \$690,680 to include rent/mortgage assistance, food, personal care and clothing vouchers, cooling/heating assistance, garbage collection assistance, and childcare assistance. Other requests in Round Two include a distribution to schools in the amount of \$1,567,500.69, technology in the amount of \$138,993.66, Courthouse needs in the amount of \$40,396.89, Sheriff needs in the amount of \$67,378.76, General Services/Building needs in the amount of \$50,000, and Public Safety Requests in the amount of \$768,383.78. This budget amendment of \$3,346,151, if approved, requires a public hearing because the amount exceeds 1% of the adopted FY2021 budget (Adopted FY2021 budget = \$126,187,775; 1% = \$1,261,878). Chairman Hunter opened the public hearing at 7:48 p.m. There was no one to speak and the public hearing was closed. Mr. Brown made a motion, seconded by Mrs. Waymack, that the resolution be approved as presented. Roll was called on the motion.

R-20-021

P-1.

RESOLUTION; APPROPRIATION (\$3,346,151 CARES CORONAVIRUS RELIEF FUNDS – ROUND 2)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 8th day of September, 2020, does hereby authorize the following increase of funds within the 2020-2021 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
Special Revenue Fund 0230	
<u>Revenue:</u>	
0230-30-601-8305-330300 CARES CRF Funds	\$3,346,151

CONTINUED

Expenditure:

0230-05-113-0702-00000-000-000-000-45770 -	CARES DSS RENT/MRTG ASSISTANCE	400,000.00
0230-05-113-0702-00000-000-000-000-45771 -	CARES DSS FOOD ASSISTANCE	102,000.00
0230-05-113-0702-00000-000-000-000-45772 -	CARES DSS CLOTHING ASSISTANCE	30,000.00
0230-05-113-0702-00000-000-000-000-45773 -	CARES DSS HAIR SALON SVC ASSISTANCE	16,000.00
0230-05-113-0702-00000-000-000-000-45774 -	CARES DSS ENERGY COOL HEAT ASSISTANCE	132,800.00
0230-05-113-0702-00000-000-000-000-45775 -	CARES DSS GARBAGE REMOVAL ASSISTANCE	1,680.00
0230-05-113-0702-00000-000-000-000-45776 -	CARES DSS CHILD CARE ASSISTANCE	8,000.00
0230-05-113-0702-00000-000-000-000-45777 -	CARES DSS FOSTER STUDENT ASSISTANCE	200.00
0230-06-202-6006-62220-000-900-000-43101 -	CARES SCHOOL C N A CONTR SVCS	82,800.00
0230-06-207-6009-68100-000-900-000-48206 -	CARES SCHOOL TECHNOLOGY HARDWARE	1,275,736.50
0230-06-202-6006-62220-000-900-000-43106 -	CARES SCHOOL VIRTUAL STUDY HALL SERVICES	15,589.00
0230-06-202-6006-62220-000-900-000-46004 -	CARES SCHOOL PROTECTIVE PERSONAL EQUIPMENT	28,061.00
0230-06-204-6008-64200-000-900-000-41191 -	CARES SCHOOL CUSTODIAL WAGES	70,855.00
0230-06-204-6008-64200-000-900-000-42100 -	CARES SCHOOL CUSTODIAL FICA	5,420.00
0230-06-204-6008-64200-000-900-000-46005 -	CARES SCHOOL CLEANING & SANITIZING SUPPLIES	89,039.19
0230-06-204-9501-00000-000-000-000-46043 -	CARES ROWANTY EQUIPMENT	16,085.00
0230-01-002-0405-00000-000-000-000-48107	CARES COUNTY TECHNOLOGY	138,993.66
0230-02-010-0902-00000-000-000-000-45420	CARES COURT BUILDING RENTAL JURY TRIALS	12,000.00
0230-04-103-0504-00000-000-000-000-48201 -	CARES CRF MACH & EQUIPMENT ADDITIONAL	28,396.89
0230-02-010-0203-00000-000-000-000-48205 -	CARES SHERIFF VEHICLE	67,378.76
0230-04-103-0504-00000-000-000-000-48134 -	CARES CRF HVAC UPGRADES	50,000.00
0230-03-100-0601-00000-000-000-000-46010 -	CARES POLICE SUPPLIES	9,130.00
0230-03-100-0601-00000-000-000-000-46011 -	CARES POLICE UNIFORMS	24,000.00
0230-03-100-0603-00000-000-000-000-48104 -	CARES ECC SOFTWARE	200,000.00
0230-03-100-0603-00000-000-000-000-48201 -	CARES POLICE EQUIPMENT	28,911.00
0230-03-200-0610-00000-000-000-000-46009 -	CARES FIRE/EMS VEHICLE EQUIP & SUPPLIES	14,400.00
0230-03-200-0610-00000-000-000-000-48121 -	CARES FIRE/EMS FIRE & RESCUE EQUIPMENT	469,285.20
0230-03-200-0610-00000-000-000-000-46004 -	CARES FIRE/EMS MEDICAL & LABORATORY	22,657.58
0230-03-500-0612-00000-000-0000-000-49199 -	CARES CONTINGENCY	6,732.22
	TOTAL	3,346,151.00

CONTINUED

EXPENDITURE TRANSFERS:

ACCT #	DESCRIPTION	INCR (DECR)	NOTE	INITATIVE
0230-06-207-6009-68100-000-900-000-48206 -	CARES SCHOOL HARDWARE	(83.50)	A	SCHOOL SUMMER LUNCH PRGRM
0230-06-205-6012-65100-000-900-000-41038 -	CARES SCH CAFÉ WAGES	9,915.92	A	SCHOOL SUMMER LUNCH PRGRM
0230-06-205-6012-65100-000-900-000-42100 -	CARES SCH CAFÉ FICA	759.54	A	SCHOOL SUMMER LUNCH PRGRM
0230-06-205-6012-65100-000-900-000-46002 -	CARES SCHOOL FOOD SUPPLIES	(5,425.55)	A	SCHOOL SUMMER LUNCH PRGRM
0230-06-203-6007-63100-000-900-000-41500 -	CARES TRANSPORTATION WAGES	(4,799.60)	A	SCHOOL SUMMER LUNCH PRGRM
0230-06-203-6007-63100-000-900-000-42100 -	CARES TRANSPORTATION FICA	(366.81)	A	SCHOOL SUMMER LUNCH PRGRM
0230-06-205-6012-65100-000-900-000-46002 -	CARES SCHOOL FOOD SUPPLIES	(33,725.97)	B	SCHOOL SUMMER LUNCH PRGRM
0230-06-204-6008-64200-000-900-000-46005 -	CARES SCHOOL CLEANING & SANITIZING SUPPLIES	33,725.97	B	SCHOOL CLEANING
0230-03-500-0612-00000-000-0000-000-49199 -	CARES CONTINGENCY	(265,000.00)	C	COUNTY CONTINGENCY ROUND 1
ACCTS TO BE DETERMINED	CARES HAZARDOUS DUTY PAY	104,000.00	C	HAZARD PAY
0230-05-113-0612-00000-000-000-000-45600 -	CARES COUNTY CONTRIBUTIONS	5,000.00	C	HOT SPOTS
0230-05-113-0612-00000-000-000-000-45600 -	CARES COUNTY CONTRIBUTIONS	21,000.00	C	PPE TO LOW INCOME NEIGHBORHOODS
0230-03-500-0612-00000-000-000-000-46004 -	CARES MEDICAL (PPE) SUPPLIES	100,000.00	C	PPE COUNTY
0230-05-113-0612-00000-000-000-000-45600 -	CARES COUNTY CONTRIBUTIONS	10,000.00	C	DISTR TO 4H CENTER
0230-05-113-0612-00000-000-000-000-45600 -	CARES COUNTY CONTRIBUTIONS	25,000.00	C	DISTR TO HEALTH DEPARTMENT
	TOTAL			

A - SCHOOL TRANSFER WITHIN ROUND 1

B - SCHOOL TRANSFER ROUND 1 TO ROUND 2

C - COUNTY TRANSFER WITHIN ROUND 1

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Carmichael, Waymack

Opposed: (0)

Absent: (0)

P-2. Public Hearing; Resolution Accepting an Easement Between Prince George County and Mid-Atlantic Broadband Communities Corporation to Construct a Telecommunications Facility at 8200 Quality Drive. Mr. Dan Whitten, County Attorney, stated that Mid-Atlantic Broadband Communities Corporation has requested the County convey an easement to them for certain real estate located at 8200 Quality Drive (Tax Map #340(03)00-001-F) for the construction and operation of a telecommunications facility. The facility provides services to multiple customers in the Southpoint Business Park. In 2009 the County granted a 50'x50' easement for this same purpose. The current facility will no longer accommodate their needs. Therefore, they are requesting an expansion of the easement doubling the size to construct a new facility adjacent to the current facility. A motion accepting the conveyance is requested. Chairman Hunter opened the public hearing at 7:52 p.m. There was no one to speak and the public hearing was closed. Mr. Carmichael made a motion, seconded by Mr. Webb, to approve the conveyance of an Easement between Prince George County and Mid-Atlantic Broadband Communities Corporation to construct and operate a telecommunications facility at 8200 Quality Drive.

R-20-122

P-2.

RESOLUTION ACCEPTING AN EASEMENT BETWEEN PRINCE GEORGE COUNTY AND MID-ATLANTIC BROADBAND COMMUNITIES CORPORATION TO CONSTRUCT A TELECOMMUNICATIONS FACILITY AT 8200 QUALITY DRIVE

WHEREAS, Mid-Atlantic Broadband Communities Corporation has requested the County convey an easement to them for certain real estate located at 8200 Quality Drive (Tax Map #340(03)00-001-F) for the construction and operation of a telecommunications facility. The facility provides services to multiple customers in the Southpoint Business Park; and

WHEREAS, in 2009 the County granted a 50'x50' easement for this purpose. The current facility will no longer accommodate their needs. Therefore, they are requesting an expansion of the easement doubling the size to construct a new facility adjacent to the current facility.

NOW, THEREFORE, BE IT RESOLVED, that the Prince George County Board of Supervisors approves the easement between Prince George County and Mid-Atlantic Broadband Communities Corporation to construct a telecommunications facility at 8200 Quality Drive.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Carmichael, Waymack

Opposed: (0)

Absent: (0)

REPORTS (cont'd)

Quarterly Financial Report – Ms. Betsy Drewry gave the quarterly financial preliminary report for year end June 30, 2020. Collections for General Fund Revenue were beyond expectations at 105.39% collected. Because actual revenues exceeded the amended budget, no fund balance were used for these initiatives. Total General Fund Expenditures were 96.98% spent. General Fund Balance is at \$27.7 million or 23.2% of expenditures. This is really good news with all things considered because of COVID. Real Estate Property taxes are dead on despite anticipated COVID impact. The personal property taxes are 17.5% higher than budgeted. Taxpayers and businesses did take advantage of the waiver of penalty and interest through August 31. State Sales tax was 17.4% high than budgeted. There were record high receipts in July 2020 and August 2020 despite COVID impacts. Business license fees were 7.2% higher than budgeted for FY2020. Permits were 55.9% higher than budgeted and Planning fees were 316.7% higher than budgeted. The County fell short in EMS transport fees, recreation fees, and lodging tax. The Utility Fund is still a work in progress with multiple entries pending. However, they did meeting their operating targets despite the pandemic. Ms. Drewry went over several CIP Projects, including the public safety radio project, Central Wellness Center upgrades, Jefferson Park Fire Station, School projects, Route 156 water station, and the Food Lion water system upgrades. The Tourism Fund fell short due to the lodging tax decrease and the Economic Development Fund was on target. There was no Proffer activity in 2020. The Board has the option to use proffer balances for upcoming projects in lieu of issuing debt as long as the project is in accordance with the proffer agreement. RedFlex Program FY19 collections at June 30, 2020 were \$11,430.73. The Health Insurance balance is \$3.14 million. The premiums exceeded the

claims paid. The final audit is scheduled for October 19 through October 23. The CAFR preparation is targeted for completion by November 30, 2020. Mr. Brown stated that he would not change a thing by being safe and conservative even though the results were much better than they anticipated.

ORDER OF BUSINESS

A-1. Resolution; Authority to Advertise a Public Hearing for the Appropriation of \$2,095,925 in Unexpended Series Fall 2019 Stormwater Bond Proceeds for Use in FY2021. Ms. Betsy Drewry, Deputy County Administrator and Finance Director stated that as part of the Fall 2019 borrowing / bond issuance, \$2,100,000 was included for Stormwater projects. Upon receipt, the bond proceeds were recorded as revenue in the Stormwater Fund (Fund 0220). This debt is repaid solely from Stormwater fees (no General Fund revenues). Unlike the Capital Improvement project Fund 0311, Stormwater unexpended budgeted amounts do not automatically re-appropriate / carry forward into the new fiscal year. These proceeds will be used for stormwater projects planned over the next five years. The only project started as of June 30, 2020, and for which engineering is in progress is Birchett Estates Reach 1, Phase 2. At June 30, 2020, only \$4,075.00 had been expended for design work for Birchett Estates Reach 1, Phase 2 (total contract \$30,675). The Board authorized engineering contracts for three additional projects at the July meeting. The amount of Fall 2019 unexpended Stormwater Fund bond proceeds to be reappropriated (carried over from FY2020 to FY2021) is \$2,095,925.00. Because this amount exceeds 1% of the adopted FY2021 budget, we must hold a public hearing to reappropriate these funds. Mrs. Walton and her team are in the process of soliciting engineering costs and preparing Invitations for Bid (IFBs) for identified stormwater projects which will utilize a portion of the Fall 2019 borrowing. Additionally, identification of new stormwater projects remains ongoing. This budget amendment of \$2,095,925, if approved, requires a public hearing because the amount exceeds 1% of the adopted FY2021 budget (Adopted FY2021 budget = \$126,187,775; 1% = \$1,261,878). The Code of Virginia §15.2-2507 requires a public hearing for budget amendments exceeding 1% of the adopted fiscal plan. Mr. Carmichael made a motion, seconded by Mr. Webb to authorize advertisement of a public hearing for appropriation of the unexpended 2019 Stormwater Fund bond proceeds for October 13, 2020. Roll was called on the motion.

R-20-123

A-1.

RESOLUTION; AUTHORITY TO ADVERTISE A PUBLIC HEARING FOR THE APPROPRIATION OF \$2,095,925 IN UNEXPENDED SERIES FALL 2019 STORMWATER BOND PROCEEDS FOR USE IN FY2021 (BUDGET AMENDMENT)

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 8th day of September, 2020, does hereby authorize the advertisement of a October 13, 2020 public hearing for the appropriation of \$2,095,925 in unexpended Series Fall 2019 Stormwater Bond Proceeds for use in Fiscal Year 2021.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Carmichael, Waymack
 Opposed: (0)
 Absent: (0)

A-2. Resolution; Authority to Advertise an Ordinance to Effectuate Temporary Changes in Certain Deadlines and to Modify Public Meeting and Public Hearing Practices and Procedures to Address Continuity of Operations Associated With Pandemic Disaster. Mr. Dan Whitten, County Attorney, stated that on on April 14, 2020, the Board of Supervisors of Prince George County adopted an Emergency Continuity of Operations Associated with Pandemic Disaster Ordinance. On May 26, 2020, after public notice, the Board of Supervisors of Prince George County re-adopted the Emergency Continuity of Operations Associated with Pandemic Disaster Ordinance. This ordinance will expire on October 14, 2020 unless amended, rescinded or re-adopted by the Board of Supervisors after public notice in accordance with Virginia Code Section 15.2-1427(F). The County Attorney recommends the re-adoption of the Ordinance since the local state of emergency is still in effect. Under the re-adopted Continuity Ordinance, the County Administrator is authorized to (i) modify, limit or suspend County programs, functions or services as needed to ensure the effective continuity of government; (ii) restrict County staff and public from entering or congregating around County-owned buildings, facilities and real property as necessary to ensure the health, safety and welfare of the public and staff; and (iii) regulate the use of such buildings, facilities and real property for the public health, safety and welfare. In no event shall the ordinance be effective for more than 6 months. Mr. Webb made a motion, seconded by Mrs. Waymack, to approve advertisement of the Ordinance to Effectuate Temporary Changes in Certain Deadlines and to Modify Public Meeting and Public Hearing Practices and Procedures to Address Continuity of Operations Associated with the Pandemic Disaster. Roll was called on the motion.

R-20-124

A-2.

RESOLUTION; AUTHORITY TO ADVERTISE AN ORDINANCE TO EFFECTUATE TEMPORARY CHANGES IN CERTAIN DEADLINES AND TO MODIFY PUBLIC MEETING AND PUBLIC HEARING PRACTICES AND PROCEDURES TO ADDRESS CONTINUITY OF OPERATIONS ASSOCIATED WITH PANDEMIC DISASTER

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 8th day of September, 2020, does hereby authorize the advertisement of a public hearing for an Ordinance to Effectuate Temporary Changes in Certain Deadlines and to Modify Public Meeting and Public Hearing Practices and Procedures to Address Continuity of Operations Associated with Pandemic Disaster.

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Carmichael, Waymack
 Opposed: (0)

Absent: (0)

A-3. Resolution; Appropriation of Unexpended FY2019-20 Budgets to FY2020-21 (\$911,271.41) Grants, Donations and Capital Funds. Ms. Drewry stated that with the end of fiscal year 2019-2020 and the beginning of fiscal year 2020-2021, there are several funds in the County Budget that need to be re-appropriated from FY2019-2020 to FY2020-2021 to ensure proper accounting and meet statutory requirements. These amounts are associated with state and federal grants, donations, designated funds, and capital projects. The carry forwards are for the General, Asset Forfeiture, and Utility Capital funds. The amounts to be re-appropriated by fund are as follows: 0100 General Fund \$ 356,706.61, 0211 Asset Forfeiture Fund \$ 49,739.80, 0620 Utility Capital Fund \$ 504,825.00, with a grand total of \$911,271.41. Mrs. Waymack made a motion, seconded by Mr. Brown, to approve the re-appropriation of Fund Balance to FY2020-21 for grant, donation, and capital balances at June 30, 2020. The total re-appropriation is \$911,271.41. Roll was called on the motion.

R20-125

A-3.

RESOLUTION; APPROPRIATION OF UNEXPENDED FY2019-20 BUDGETS TO FY2020-21 (\$911,271.41 GRANTS, DONATIONS AND CAPITAL FUNDS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 8th day of September, 2020, does hereby authorize the following increase of funds within the 2020-2021 Budget, such line items increased as follows, which monies to be expended in accordance with purposes authorized and approved by the Board of Supervisors of the County of Prince George:

Account Code	Description	Amount
EXPENDITURES:		
0100-03-100-0602-00000-000-000-000-43894 -	DRUG ENFORCEMENT K9	1,154.89
0100-03-100-0602-00000-000-000-000-45790	DONATIONS - FIRST RESPONDER FUNDS	1,477.17
0100-03-100-0602-00000-000-000-000-46013	POLICE DEPT DONATIONS - NATIONAL NIGHT OUT [EDUC / RECREATION SUPPLIES]	1,504.13
0100-03-100-0602-00000-000-000-000-46026	CHILD SAFETY SEAT PROGRAM	26.80
0100-03-100-0602-00000-000-000-000-46029	ANIMAL SHELTER DONATIONS	20,616.43
0100-03-100-0602-00000-000-000-000-46076	POLICE GRANT BRICK PAVER PROJECT	310.00
0100-03-100-0602-00000-000-000-000-48101	HARRISON FOUNDATION MACHINERY EQUIP	12,679.00
0100-03-100-0602-00000-000-000-000-48210	POLICE GRANT - E-SUMMONS	10,113.74
0100-03-400-0300-00000-000-000-000-46036 -	CDCC COMMUNICATION EQUIPMENT	2,000.00
0100-02-010-0905-00000-000-000-000-46012	LAW LIBRARY BOOKS & SUBSCRIPTIONS	2,984.75
0100-03-200-0604-00000-000-000-000-48248	FIRE PROGRAM FUNDS - COMPANY 1 (PG)	21,923.80
0100-03-200-0605-00000-000-000-000-48248	FIRE PROGRAM FUNDS - DISPUTANTA VFD	57,284.79
0100-03-200-0605-00000-000-000-000-48251	FIRE PROGRAM FUNDS - DISPUTANTA VFD	127.41
0100-03-200-0606-00000-000-000-000-48248	FIRE PROGRAM FUNDS - CARSON VFD	28,448.97
0100-03-200-0607-00000-000-000-000-48248	FIRE PROGRAM FUNDS - BURROWSVILLE VFD	43,059.50
0100-03-200-0608-00000-000-000-000-48248	FIRE PROGRAM FUNDS - JEFFERSON PARK VFD	20,501.85
0100-03-200-0617-00000-000-000-000-48248	FIRE PROGRAM FUNDS - COMPANY 7 (MOODY ROAD)	32,793.66
0100-03-200-0614-00000-000-000-000-45641	FOUR FOR LIFE (L)	4,138.89
0100-03-200-0614-00000-000-000-000-45642	FOUR FOR LIFE	89,365.19
0100-03-200-0614-00000-000-000-000-45643-3645	19VDEM CERT 3645 HMLNDSEC GRANT - CERT	2,921.91
0100-03-200-0614-00000-000-000-000-46025	FIRE & EMS DONATIONS	100.00
0100-03-200-0614-00000-000-000-000-46038	LEPC DONATIONS	422.99
0100-03-200-0614-00000-000-000-000-46080	HOMETOWN HEROES	2,119.31
0100-03-200-0614-00000-000-000-000-46081	PG FIRE MUSEUM FUND (COOKBOOKS)	137.70
0100-03-200-0614-00000-000-000-000-46082	GUNS N HOSES	493.73
0211-02-020-0204-00000-000-000-000-46028	COMM ATTY STATE ASSET FORFEITURE	15,123.86
0211-02-020-0204-00000-000-000-000-46072	COMM ATTY LOCAL ASSET FORFEITURE	4,998.13
0211-02-020-0204-00000-000-000-000-46073	COMM ATTY FEDERAL ASSET FORFEITURE	94.51
0211-03-100-0601-00000-000-000-000-46028	POLICE DEPT STATE ASSET FORFEITURE	20,681.13
0211-03-100-0601-00000-000-000-000-46072	POLICE DEPT LOCAL ASSET FORFEITURE	8,386.03
0211-03-100-0601-00000-000-000-000-46073	POLICE DEPT FEDERAL ASSET FORFEITURE	456.14
0620-04-104-7016-00000-000-000-000-48407	UTILITY SEWER PUMP STATION REHABS / REPLACEMENTS	504,825.00
	TOTAL EXPENDITURES**	911,271.41
REVENUES:		
0100-40-900-8208-00000-000-000-000-399999	REVENUE - USE OF FUND BALANCE GENERAL FUND	356,706.61
0211-00-000-0000-00000-000-000-000-399999	REVENUE - USE OF FUND BALANCE ASSET FORFEITURE FUND	49,739.80
0620-40-900-8208-00000-000-000-000-399999	REVENUE - USE OF FUND BALANCE	504,825.00
	TOTAL REVENUES**	911,271.41

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Carmichael, Waymack

Opposed: (0)

Absent: (0)

A-4. Resolution; Appropriation (\$58,910 CARES ACT Funding for Registrar). Ms. Drewry stated that on August 17, 2020 the Prince George County Registrar received notice of an award of CARES ACT funding in the amount of \$58,910. The Board of Supervisors provided email approval for Mr. Ashcraft and Mr. Richeson to sign the required certification to receive these funds. The certification was submitted as required on August 18, 2020. Finance Staff and the Registrar developed a plan to expend these funds for the upcoming presidential election in November 2020. Department 0919 was established within the General Fund to separately track expenditures for this CARES ACT funding. The funds will be used to pay for additional

compensation for officers of election, part-time staff and overtime for full-time staff (related to work surrounding increased volume of absentee ballots), postage for distribution of absentee ballots, and additional ballots and supplies. Mr. Carmichael made a motion, seconded by Mr. Webb, to approve the budget amendment / increase in General Fund revenues and expenditures. Roll was called on the motion.

R-20-126

A-4.

RESOLUTION; APPROPRIATION (\$58,910 CARES ACT FUNDING FOR REGISTRAR)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 8th day of September, 2020, does hereby authorize the following increase of funds within the 2020-2021 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Expenditure:</u>	
GENERAL FUND	
0100-01-003-0919-41041	CARES Registrar – Comp Off of Election \$12,000.00
0100-01-003-0919-41200	CARES Registrar – Overtime \$ 1,310.00
0100-01-003-0919-41300	CARES Registrar – PT Wages \$ 2,322.00
0100-01-003-0919-42100	CARES Registrar – FICA Tax \$ 278.00
0100-01-003-0919-45210	CARES Registrar – Postage \$20,000.00
0100-01-003-0919-46001	CARES Registrar – Office Supplies \$ 8,000.00
0100-01-003-0919-46021	CARES Registrar – Ballots \$ 5,000.00
0100-01-003-0919-46024	CARES Registrar – Data Processing Supplies \$ 5,000.00
0100-01-003-0919-48107	CARES Registrar – Info Tech Equipment \$ 5,000.00
	TOTAL \$58,910.00
<u>Revenue:</u>	
0100-30-601-8305-330310	General Fund: CARES ACT Funds Registrar \$58,910.00

On roll call the vote was:

In favor: (5) Hunter, Webb, Brown, Carmichael, Waymack

Opposed: (0)

Absent: (0)

A-5. Resolution Accepting Amendment to Lease Agreement between County of Prince George and Tree Time Adventures, Inc. Mr. Jeff Stoke, Deputy County Administrator, stated that the County and Tree Time Adventures, Inc. (TTA) entered into an agreement on November 16, 2018 to lease a portion of the 130+/- acre property known as Scott Park. The County and TTA desire to amend the Agreement to provide that the County shall pay the cost of a water/sewer connection fee and to reflect the amended condition in the special exception permit regarding operating hours. The cost of the connection fee to connect the Property to County water and sewer will be paid from the County tourism budget. TTA will be responsible for all utility fees to include but not limited to water, sewer, electric, and cable. TTA may be open for business 7 days a week. Written notice shall be given to the Director of Parks and Recreation for events between dusk to dawn. Zip line and rope course activities shall not occur

between dusk to dawn until required site lighting is installed. TTA must get advance approval to serve alcohol for private special events and a special event permit must be obtained through the Planning and Zoning Department as well as ABC special event requirements. Staff recommends accepting the terms of the amended Lease Agreement. Mr. Brown made a motion, seconded by Mrs. Waymack, to authorize the County Administrator to sign the Amendment to Lease Agreement between the County of Prince George, Virginia and Tree Time Adventures, Inc. Roll was called on the motion.

R-20-127

A-5.

RESOLUTION ACCEPTING AMENDMENT TO LEASE AGREEMENT BETWEEN COUNTY OF PRINCE GEORGE AND TREE TIME ADVENTURES, INC.

WHEREAS, the County and Tree Time Adventures, Inc. (TTA) entered into an agreement on November 16, 2018 to lease a portion of the 130+/- acre property known as Scott Park; and

WHEREAS, the County and TTA desire to amend the Agreement to provide that the County shall pay the cost of a water/sewer connection fee and to reflect the amended condition in the special exception permit regarding operating hours; and

WHEREAS, the connection fee to connect the Property to County water and sewer will be paid from the County tourism budget. TTA will be responsible for all utility fees to include but not limited to water, sewer, electric, and cable; and

WHEREAS, TTA may be open for business 7 days a week. Written notice shall be given to the Director of Parks and Recreation for events between dusk to dawn. Zip line and rope course activities shall not occur between dusk to dawn until required site lighting is installed; and,

WHEREAS, TTA must get advance approval to serve alcohol for private special events and a special event permit must be obtained through the Planning and Zoning Department as well as ABC Special event requirements.

NOW, THEREFORE, BE IT RESOLVED, that the Prince George County Board of Supervisors accepts the Amendments to the Lease Agreement on September 8, 2020 and that the County Administrator is empowered and directed to execute the Amendment to Lease Agreement between the County of Prince George, Virginia and Tree Time Adventures, Inc.

On roll call the vote was:

In favor: (5) Hunter, Carmichael, Waymack, Webb, Brown

Opposed: (0)

Absent: (0)

A-6. Resolution: Award of Contract for Utility Advisory Financial Services (\$40,000).

Mr. Frank Haltom, County Engineer, stated that the Engineering & Utilities Department has been researching opportunities to fund current and future capital projects using grants and low interest loans. The Finance Department consulted with Davenport & Company LLC (Davenport) to review funding strategies for these projects. Davenport has recommended financial advisory services to include financial reviews, capital planning and debt issuance specific to the County's Water Fund and Sewer Fund, which will provide the County with a Comprehensive Plan of Finance that will address the timing and structure of future debt issuance and capital funding; and a preferred method of sale. Davenport has provided a proposal to perform the financial reviews and assessments. This project will be completed utilizing a cooperative contract with Dinwiddie County, RFP #15-091115. Staff recommends an award of the contract for financial advisory services to Davenport & Company LLC for a not-to-exceed amount of \$40,000, plus expenses. Mr. Webb made a motion, seconded by Mr. Brown, to adopt the resolution as presented. Roll was called on the motion.

R-20-128

A-6.

RESOLUTION: AWARD OF CONTRACT FOR UTILITY ADVISORY FINANCIAL SERVICES.

WHEREAS, Engineering & Utilities Department has researched opportunities to fund current and future capital projects using grants and low interest loans, and the Finance Department consulted with Davenport & Company LLC (Davenport) to review funding strategies for these projects;

WHEREAS, Davenport has recommended financial advisory services to include financial reviews, capital planning and debt issuance specific to the County's Water Fund and Sewer Fund, which will provide the County with a Comprehensive Plan of Finance that will address the timing and structure of future debt issuance and capital funding; and a preferred method of sale;

WHEREAS, this project will be completed utilizing a cooperative contract with Dinwiddie County, RFP #15-091115, and Staff recommends an award of the contract for financial advisory services to Davenport & Company LLC for a not-to-exceed amount of \$40,000, plus expenses.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors of the County of Prince George this 8th day of September, 2020, hereby awards the contract for Utility financial advisory services to Davenport & Company LLC for \$40,000.

On roll call the vote was:

In favor: (5) Hunter, Carmichael, Waymack, Webb, Brown

Opposed: (0)

Absent: (0)

A-7. Resolution; Award of Contract in the Amount of \$75,000 for Wastewater Treatment Plant Preliminary Engineering Report. Mr. Haltom stated that at the Board's June retreat, options were presented to address the future wastewater capacity needs for the Southpoint Business Park and the County. One option is the construction of a wastewater treatment plant. To further evaluate this option, staff has recommended a Preliminary Engineering Report (PER) to be performed. The Engineering and Utilities Department has received a proposal from WW Associates to perform a PER to determine the land requirements, preliminary site layout, treatment alternatives, projects costs, potential funding alternatives, and preliminary project schedule. This project will be completed utilizing the Annual Engineering Services Contract. Individual awards for specific projects in excess of \$50,000 require Board approval. Staff recommends an award of the contract for the Wastewater Treatment Plant PER to WW Associates for \$75,000. Mr. Brown made a motion, seconded by Mr. Webb, to award the contract as presented. Roll was called on the motion.

R-20-129

A-7.

RESOLUTION: AWARD OF CONTRACT FOR WASTEWATER TREATMENT PLANT PRELIMINARY ENGINEERING REPORT.

WHEREAS, at the Board's June retreat, options were presented to address the future wastewater capacity needs for the Southpoint Business Park and the County, one option being the construction of a wastewater treatment plant.

WHEREAS, staff has recommended a Preliminary Engineering Report (PER) to be performed to further evaluate this option; and

WHEREAS, The Engineering and Utilities Department has received a proposal from WW Associates to perform a PER to determine the land requirements, preliminary site layout, treatment alternatives, projects costs, potential funding alternatives, and preliminary project schedule; and

WHEREAS, the project will be completed utilizing the Annual Engineering Services Contract. Individual awards for specific projects in excess of \$50,000 require Board approval. Staff recommends an award of the contract for the Wastewater Treatment Plant Preliminary Engineering Report to WW Associates in the amount of \$75,000.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors of the County of Prince George this 8th day of September, 2020, hereby awards the contract for the Wastewater Treatment Plant Preliminary Engineering Report to WW Associates for \$75,000.

On roll call the vote was:

In favor: (5) Hunter, Carmichael, Waymack, Webb, Brown

Opposed: (0)

Absent: (0)

A-8. Resolution; Authority to Execute Cell Tower Leases. Mr. Dan Whitten, County Attorney, stated that these six cell tower leases are needed for the radio system. The County Attorney's Office has negotiated these leases with American Tower, Crown Castle, and InSite Wireless. It is for three existing sites and three new ones. Mr. Webb made a motion, seconded by Mrs. Waymack, to authorize the execution of these six cell tower leases.

R-20-130

A-8.

RESOLUTION: AUTHORITY TO EXECUTE CELL TOWER LEASES

BE IT RESOLVED, that the Prince George County Board of Supervisors this 8th day of September, 2020, does hereby authorize the execution of the following cell tower leases:

InSite Wireless/White Hill site (new)

American Tower/James River site (new)

American Tower/Disputanta site (amendment)

Crown Castle/Templeton site (new)

Crown Castle/Garysville site (amendment)

Crown Castle/Tavern Road site (amendment)

On roll call the vote was:

In favor: (5) Hunter, Carmichael, Waymack, Webb, Brown

Opposed: (0)

Absent: (0)

A-9. Resolution: Authority to Advertise a Public Hearing to Accept Land Exchange Agreement Between the County and James R. Jones. Mr. Dan Whitten stated that James R. Jones ("Jones") is the owner of the real property, approximately 2.387 acres in size, located off Brandywine Drive in Prince George County, "Lot 1" on attached plat dated June 3, 2020 by Timmons Group entitled "Monticello Village Section One Bland District Prince George County, Virginia" ("Jones' Property"). Prince George County ("County") owns real property containing the Jefferson Park Fire Station, approximately 1.01 acres in size, located at 4225 Jefferson Park Road in Prince George County, also known as Tax Map Number 120(0A)00-007-C ("County's Property"). Jones desires to dedicate the Jones' Property to the County, and the County desires to accept the Jones' Property for the construction of a new fire station. The County desires to convey the County's Property to Jones upon the abandonment of the existing Jefferson Park Fire

Station, and Jones desires to accept the County's Property. Both parties desire to exchange such properties for no additional consideration in accordance with the terms and conditions of the Land Exchange Agreement. A public hearing will be required pursuant to Section 15.2-1800 of the Code of Virginia before the County-owned property may be transferred to Mr. Jones. A motion approving authority to advertise for a public hearing on October 13, 2020, is requested. Mr. Carmichael made a motion, seconded by Mr. Brown, to approve the advertisement of a Land Exchange Agreement between James R. Jones and the County of Prince George. Roll was called on the motion.

R-20-131

A-9.

RESOLUTION ACCEPTING LAND EXCHANGE AGREEMENT BETWEEN THE COUNTY AND JAMES R. JONES

WHEREAS, James R. Jones ("Jones") is the owner of the real property, approximately 2.387 acres in size, located off Brandywine Drive in Prince George County, "Lot 1" on attached plat dated June 3, 2020 by Timmons Group entitled "Monticello Village Section One Bland District Prince George County, Virginia" ("Jones' Property"); and

WHEREAS, Prince George County ("County") owns real property containing the Jefferson Park Fire Station, approximately 1.01 acres in size, located at 4225 Jefferson Park Road in Prince George County, also known as Tax Map Number 120(0A)00-007-C ("County's Property"); and

WHEREAS, Jones desires to dedicate the Jones' Property to the County, and the County desires to accept the Jones' Property for the construction of a new fire station; and

WHEREAS, the County desires to convey the County's Property to Jones upon the abandonment of the existing Jefferson Park Fire Station, and Jones desires to accept the County's Property; and

WHEREAS, both parties desire to exchange such properties for no additional consideration in accordance with the terms and conditions of the Land Exchange Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Prince George County Board of Supervisors accepts the Land Exchange Agreement on October 13, 2020 and that the County Administrator is empowered and directed to execute the same.

On roll call the vote was:

In favor: (5) Hunter, Carmichael, Waymack, Webb, Brown

Opposed: (0)

Absent: (0)

A-10. Resolution; Authority to Execute Amendment to Covid-19 Small Business Micro-Grant Agreement. Mr. Whitten stated that on July 15, 2020, the County and the Industrial Development Authority (“IDA”) entered into an agreement to memorialize the understandings and conditions under which the COVID-19 Small Business Micro-Grant Program (“Program”) would operate and to set forth the obligations and responsibilities of the Parties. The County and IDA desire to amend the agreement to increase the maximum amount of the grant from \$3,500 to \$50,000 and to amend the qualification criteria for participation in the Program to now include non-profit organizations with an impact period extending until October 30, 2020. In addition, small businesses without a Prince George business license may qualify if they are exempt from the requirement under the Virginia Code. Mr. Webb made a motion, seconded by Mrs. Waymack, to approve the Amendments to COVID-19 Small Business Micro-Grant Agreement with the IDA. Roll was called on the motion.

R-20-132

A-10.

RESOLUTION: AUTHORITY TO EXECUTE AMENDMENT TO COVID-19 SMALL BUSINESS MICRO-GRANT AGREEMENT

BE IT RESOLVED, that the Prince George County Board of Supervisors this 8th day of September, 2020, does hereby authorize the execution of the Amendment to the COVID-19 Small Business Micro-Grant Agreement.

On roll call the vote was:

In favor: (5) Hunter, Carmichael, Waymack, Webb, Brown

Opposed: (0)

Absent: (0)

A-11. Resolution; Approval of Debt Refunding Option (Virginia Resources Authority Pool Bond Program or Prince George County Direct Public Bond Issuance). Ms. Drewry stated that on September 1, Ted Cole, Senior Vice-President, Davenport & Company, LLC (the County’s contracted financial advisor), provided the Board an overview of potential savings if the County refund (refinance) several of the County’s existing debt obligations to take advantage of lowered borrowing rates. Davenport provided an analysis that compared possible savings and costs refunding County debt through two options: Option 1 - Refunding through Virginia Resources Authority (VRA) fall 2020 borrowing pool; and Option 2 – Issuance of County Debt in public bond market. On September 1, Mr. Cole, Board members and Staff discussed possible risks and costs for both options. The analysis shows estimated savings under the options as follows: VRA Fall Pool Savings - \$2,935,470*; County Public Issuance - \$3,501,062* with a difference of 565,592.* (*Preliminary and subject to change with change in bond market rates.) Staff seeks approval from the Board on the preferred option to refund debt. VRA refunding or issuance of County bonds in the public market. If a VRA refunding is the best option (Option 1), Staff will work with Davenport and Williams Mullen (bond counsel) to prepare the needed documents and resolutions to bring to the Board of Supervisors for consideration and possible approval on September 22, 2020. The draft resolution will provide the board with protection from participation with the fall 2020 VRA financing pool unless certain savings thresholds are

met at closing (i.e. the ability to withdraw the application). If issuance of County Debt in the public bond market (Option 2) is the best option, Board actions and approvals would likely take place September through November, 2020. Staff is requesting that the Board approve a refunding method by resolution. A draft resolution is provided for consideration and possible approval. The preferred option would need to be selected. Mr. Ted Cole explained in more detail the risk of Option 2 in the bond rating. Mr. Webb stated that he thinks it is in the best interest of the County to with Option1 for a VRA refunding. Mr. Brown agreed. Mr. Carmichael stated that he would like to see it done in-house. Mr. Webb stated that it would be a risk with the interest and the bond rating. Chairman Hunter agreed that Ms. Drewry's team could handle it and it would save \$565,592. Mr. Webb stated that Ms. Drewry has no control over the market. Mr. Carmichael made a motion that they go with Option 2 through issuance of County Debt in the public bond market. The motion died for lack of a second. Mr. Brown made a motion, seconded by Mr. Webb, to go with Option 1 for a VRA refunding.

On roll call the vote was:

In favor: (2) Webb, Brown

Opposed: (3) Hunter, Carmichael, Waymack

Absent: (0)

Once again, Mr. Carmichael made a motion that they go with Option 2 through issuance of County Debt in the public bond market and the motion died again for lack of a second. Mr. Carmichael then made a motion, seconded by Mr. Brown, that this item be postponed until September 22. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Webb, Brown, Hunter, Carmichael, Waymack

Opposed: (0)

Absent: (0)

**A-12. Consideration of Appointments – Board, Commissions, Committees, Authorities:
Resolution of Appointment(s):**

A. Resolution; Two Appointments – Crater Regional Workforce Development. Mr. Webb made a motion, seconded by Mr. Brown, to postpone this matter to September 22.

On roll call the vote was:

In favor: (5) Hunter, Carmichael, Waymack, Webb, Brown

Opposed: (0)

Absent: (0)

ADJOURNMENT. Mr. Brown moved, seconded by Mr. Webb, to adjourn. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (0)

The meeting adjourned at 9:12 p.m.

[Draft Minutes prepared September 15, 2020 for consideration on September 22, 2020; adopted by unanimous vote.]

Donald R. Hunter
Chairman, Board of Supervisors

Percy C. Ashcraft
County Administrator

DRAFT