

# Issue Analysis Form

**Date:** September 8, 2020

**Item:** Award of Contract for Waste Water Treatment Plant Preliminary Engineering Report (PER)

**Lead Department:** Engineering & Utilities

**Contact Persons:** Frank Haltom, Director



## Description and Current Status

At the Board's June retreat, options were presented to address the future wastewater capacity needs for the Southpoint Business Park and the County. One option is the construction of a wastewater treatment plant. To further evaluate this option, staff has recommended a Preliminary Engineering Report (PER) to be performed.

The Engineering and Utilities Department has received a proposal from WW Associates to perform a PER to determine the land requirements, preliminary site layout, treatment alternatives, projects costs, potential funding alternatives, and preliminary project schedule.

This project will be completed utilizing the Annual Engineering Services Contract. Individual awards for specific projects in excess of \$50,000 require Board approval. Staff recommends an award of the contract for the Wastewater Treatment Plant PER to WW Associates for \$75,000.

## The Government Path

- |   |   |  |
|---|---|--|
| <b>Does this require IDA action?</b>                  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| <b>Does this require BZA action?</b>                  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| <b>Does this require Planning Commission action?</b>  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| <b>Does this require Board of Supervisors action?</b> | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |

### Board Action Requested:

A resolution to award the contract for the Waste Water Treatment Plant Preliminary Engineering Report to WW Associates for \$75,000.

## Fiscal Impact Statement

The appropriated budget within the Utility CIP fund will cover the cost of these services and no additional appropriation is required.

## Prince George County Impact

Award of this contract will provide the Board information on the option to construct a WWTP to meet the future wastewater capacity needs.

## Notes

A separate PER will be developed for the option to construct a new force main to convey wastewater to Hopewell

Board of Supervisors  
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia, this 8th day of September, 2020:

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Present:

Donald Hunter, Chairman  
Alan R. Carmichael, Vice-Chair  
Floyd M. Brown, Jr.  
Marlene J. Waymack  
T. J. Webb

Vote:

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A-7

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried unanimously, the following Resolution was adopted:

**RESOLUTION: AWARD OF CONTRACT FOR WASTEWATER TREATMENT PLANT PRELIMINARY ENGINEERING REPORT.**

WHEREAS, at the Board's June retreat, options were presented to address the future wastewater capacity needs for the Southpoint Business Park and the County, one option being the construction of a wastewater treatment plant.

WHEREAS, staff has recommended a Preliminary Engineering Report (PER) to be performed to further evaluate this option; and

WHEREAS, The Engineering and Utilities Department has received a proposal from WW Associates to perform a PER to determine the land requirements, preliminary site layout, treatment alternatives, projects costs, potential funding alternatives, and preliminary project schedule; and

WHEREAS, the project will be completed utilizing the Annual Engineering Services Contract. Individual awards for specific projects in excess of \$50,000 require Board approval. Staff recommends an award of the contract for the Wastewater Treatment Plant Preliminary Engineering Report to WW Associates in the amount of \$75,000.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors of the County of Prince George this 8th day of September, 2020, hereby awards the contract for the Wastewater Treatment Plant Preliminary Engineering Report to WW Associates for \$75,000.

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Percy C. Ashcraft  
County Administrator