

# Issue Analysis Form



**Date:** September 8, 2020  
**Item:** Re-Appropriation – Grants & Donations & Capital Balances  
**Lead Department(s):** County Finance  
**Contact Person(s):** Betsy Drewry

## Description and Current Status

With the end of fiscal year 2019-2020 and the beginning of fiscal year 2020-2021, there are several funds in the County Budget that need to be re-appropriated from FY2019-2020 to FY2020-2021 to ensure proper accounting and meet statutory requirements. These amounts are associated with state and federal grants, donations, designated funds, and capital projects. The carry forwards are for the General, Asset Forfeiture, and Utility Capital funds.

A summary of FY2020 grant, donation and capital funds is attached (**ATTACHMENT A**). The listing provides the category, account code, account description and balance on June 30, 2020. Additionally, this attachment summarizes the amounts to be re-appropriated by fund as follows:

Total of amounts carried forward by fund are:

0100	General Fund	\$ 356,706.61
0211	Asset Forfeiture Fund	\$ 49,739.80
0620	Utility Capital Fund	\$ 504,825.00
	<b>Grand Total</b>	<b>\$ 911,271.41</b>

### Board Action Requested:

Approve re-appropriation of Fund Balance to FY2020-21 for grant, donation, and capital balances at June 30, 2020. The total re-appropriation is \$911,271.41. The General Fund portion is \$356,706.61.

A draft resolution for budget amendment / appropriation is attached for Board consideration.

## Government Path

- Does this require IDA action?**  Yes  No
- Does this require BZA action?**  Yes  No
- Does This require Planning Commission Action?**  Yes  No

**Does this require Board of Supervisors action?**

Yes  No

**Does this require a public hearing?**

Yes  No

**If so, before what date?**

Yes  No

### **Fiscal Impact Statement**

Appropriation of fund balance totaling \$911,271.41

**General Fund Portion is \$356,706.61.**

### **County Impact**

Action makes available from fund balance resources to roll forward balances of grants, donations and capital projects proceeds on June 30, 2020.

### **Notes**

COUNTY OF PRINCE GEORGE  
 FY2020 TO FY2021 - GRANT, DONATION AND CAPITAL PROCEEDS CARRY FORWARD

4021

ATTACHMENT A

Account Code	Description	FY2020 Amount
<b>LAW ENFORCEMENT GRANTS &amp; DONATIONS</b>		
<b>Account Code</b>	<b>Description</b>	<b>FY2020 Amount</b>
0100-03-100-0602-00000-000-000-43894 -	DRUG ENFORCEMENT K9	1,154.89
0100-03-100-0602-00000-000-000-45790	DONATIONS - FIRST RESPONDER FUNDS	1,477.17
0100-03-100-0602-00000-000-000-46013	POLICE DEPT DONATIONS - NATIONAL NIGHT OUT [EDUC / RECREATION SUPPLIES]	1,504.13
0100-03-100-0602-00000-000-000-46026	CHILD SAFETY SEAT PROGRAM	26.80
0100-03-100-0602-00000-000-000-46029	ANIMAL SHELTER DONATIONS	20,616.43
0100-03-100-0602-00000-000-000-46076	POLICE GRANT BRICK PAVER PROJECT	310.00
0100-03-100-0602-00000-000-000-48101	HARRISON FOUNDATION MACHINERY EQUIP	12,679.00
0100-03-100-0602-00000-000-000-48210	POLICE GRANT - E-SUMMONS	10,113.74
	<b>SUB TOTAL LAW ENFORCEMENT GRANTS / DONATIONS</b>	<b>47,882.16</b>
0100-40-900-8208-00000-000-000-399999	REVENUE - USE OF FUND BALANCE	47,882.16
<b>CDCC VIRTUAL TRAINING SUPPORT GRANT (DHCD)</b>		
0100-03-400-0300-00000-000-000-46036 -	CDCC COMMUNICATION EQUIPMENT	2,000.00
	<b>SUBTOTAL CDCC MISC GRANTS</b>	<b>2,000.00</b>
0100-40-900-8208-00000-000-000-399999	REVENUE - USE OF FUND BALANCE	2,000.00
<b>LAW LIBRARY</b>		
<b>Account Code</b>	<b>Description</b>	<b>Amount</b>
0100-02-010-0905-00000-000-000-46012	LAW LIBRARY BOOKS & SUBSCRIPTIONS	2,984.75
	<b>SUB TOTAL LAW LIBRARY BOOKS &amp; SUBSCRIPTIONS</b>	<b>2,984.75</b>
0100-40-900-8208-00000-000-000-399999	REVENUE - USE OF FUND BALANCE	2,984.75
<b>FIRE PROGRAM FUNDS</b>		
<b>Account Code</b>	<b>Description</b>	<b>Amount</b>
0100-03-200-0604-00000-000-000-48248	FIRE PROGRAM FUNDS - COMPANY 1 (PG)	21,923.80
0100-03-200-0605-00000-000-000-48248	FIRE PROGRAM FUNDS - DISPUTANTA VFD	57,284.79

COUNTY OF PRINCE GEORGE  
 FY2020 TO FY2021 - GRANT, DONATION AND CAPITAL PROCEEDS CARRY FORWARD

ATTACHMENT A

Account Code	Description	FY2020 Amount
0100-03-200-0605-00000-000-000-48251	FIRE PROGRAM FUNDS - DISPUTANTA VFD	127.41
0100-03-200-0606-00000-000-000-48248	FIRE PROGRAM FUNDS - CARSON VFD	28,448.97
0100-03-200-0607-00000-000-000-48248	FIRE PROGRAM FUNDS - BURROWSVILLE VFD	43,059.50
0100-03-200-0608-00000-000-000-48248	FIRE PROGRAM FUNDS - JEFFERSON PARK VFD	20,501.85
0100-03-200-0617-00000-000-000-48248	FIRE PROGRAM FUNDS - COMPANY 7 (MOODY ROAD)	32,793.66
	<b>SUB TOTAL FIRE PROGRAM FUNDS</b>	<b>204,139.98</b>
0100-40-900-8208-00000-000-000-399999	<b>REVENUE - USE OF FUND BALANCE</b>	<b>204,139.98</b>

**FIRE & EMS GRANTS AND DONATIONS**

Account Code	Description	Amount
0100-03-200-0614-00000-000-000-45641	FOUR FOR LIFE (L)	4,138.89
0100-03-200-0614-00000-000-000-45642	FOUR FOR LIFE	89,365.19
0100-03-200-0614-00000-000-000-45643-3645	19VDEM CERT 3645 HMLNDSEC GRANT - CERT	2,921.91
0100-03-200-0614-00000-000-000-46025	FIRE & EMS DONATIONS	100.00
0100-03-200-0614-00000-000-000-46038	LEPC DONATIONS	422.99
0100-03-200-0614-00000-000-000-46080	HOMETOWN HEROES	2,119.31
0100-03-200-0614-00000-000-000-46081	PG FIRE MUSEUM FUND (COOKBOOKS)	137.70
0100-03-200-0614-00000-000-000-46082	GUNS N HOSES	493.73
	<b>SUB TOTAL FIRE / EMS GRANTS &amp; DONATIONS</b>	<b>99,699.72</b>
0100-40-900-8208-00000-000-000-399999	<b>REVENUE - USE OF FUND BALANCE</b>	<b>99,699.72</b>

**GRAND TOTAL - GENERAL FUND CARRY FORWARD**

**356,706.61**

**ASSET FORFEITURE**

Account Code	Description	Amount
0211-02-020-0204-00000-000-000-46028	COMM ATTY STATE ASSET FORFEITURE	15,123.86
0211-02-020-0204-00000-000-000-46072	COMM ATTY LOCAL ASSET FORFEITURE	4,998.13
0211-02-020-0204-00000-000-000-46073	COMM ATTY FEDERAL ASSET FORFEITURE	94.51

COUNTY OF PRINCE GEORGE

FY2020 TO FY2021 - GRANT, DONATION AND CAPITAL PROCEEDS CARRY FORWARD

ATTACHMENT A

Account Code	Description	FY2020 Amount
0211-03-100-0601-00000-000-000-46028	POLICE DEPT STATE ASSET FORFEITURE	20,681.13
0211-03-100-0601-00000-000-000-46072	POLICE DEPT LOCAL ASSET FORFEITURE	8,386.03
0211-03-100-0601-00000-000-000-46073	POLICE DEPT FEDERAL ASSET FORFEITURE	456.14
	<b>SUB TOTAL ASSET FORFEITURE</b>	<b>49,739.80</b>
0211-00-000-00000-000-000-000-399999	REVENUE - USE OF FUND BALANCE	<b>49,739.80</b>

UTILITY FUND - CAPITAL [CONTRACTUAL OBLIGATION]

Account Code	Description	Amount
0620-04-104-7016-00000-000-000-48407	UTILITY SEWER PUMP STATION REHABS / REPLACEMENTS	504,825.00
	<b>SUB TOTAL UTILITY CAPITAL PROJECTS</b>	<b>504,825.00</b>
0620-40-900-8208-00000-000-000-399999	REVENUE - USE OF FUND BALANCE	<b>504,825.00</b>

**GRAND TOTAL**

0100 - GENERAL FUND [GRANTS AND DONATIONS]	356,706.61
0211 - ASSET FORFEITURE FUND	49,739.80
0620 - UTILITY CAPITAL PROJECTS	504,825.00
<b>TOTAL</b>	<b>911,271.41</b>

Board of Supervisors  
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 8<sup>th</sup> day of September, 2020:

---

Present:

Donald R. Hunter, Chairman  
Alan R. Carmichael, Jr., Vice-Chairman  
Floyd M. Brown, Jr.  
Marlene J. Waymack  
T. J. Webb

Vote:

---

A-3

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried unanimously, the following Resolution was adopted:

RESOLUTION; APPROPRIATION OF UNEXPENDED FY2019-20 BUDGETS TO FY2020-21 (\$911,271.41 GRANTS, DONATIONS AND CAPITAL FUNDS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 8<sup>th</sup> day of September, 2020, does hereby authorize the following increase of funds within the 2020-2021 Budget, such line items increased as follows, which monies to be expended in accordance with purposes authorized and approved by the Board of Supervisors of the County of Prince George:

*See page 2*

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
Account Code	Description
<b>EXPENDITURES:</b>	
0100-03-100-0602-00000-000-000-000-43894 -	DRUG ENFORCEMENT K9
0100-03-100-0602-00000-000-000-000-45790	DONATIONS - FIRST RESPONDER FUNDS
0100-03-100-0602-00000-000-000-000-46013	POLICE DEPT DONATIONS - NATIONAL NIGHT OUT [EDUC / RECREATIO
0100-03-100-0602-00000-000-000-000-46026	CHILD SAFETY SEAT PROGRAM
0100-03-100-0602-00000-000-000-000-46029	ANIMAL SHELTER DONATIONS
0100-03-100-0602-00000-000-000-000-46076	POLICE GRANT BRICK PAVER PROJECT
0100-03-100-0602-00000-000-000-000-48101	HARRISON FOUNDATION MACHINERY EQUIP
0100-03-100-0602-00000-000-000-000-48210	POLICE GRANT - E-SUMMONS
0100-03-400-0300-00000-000-000-000-46036 -	CDCC COMMUNICATION EQUIPMENT
0100-02-010-0905-00000-000-000-000-46012	LAW LIBRARY BOOKS & SUBSCRIPTIONS
0100-03-200-0604-00000-000-000-000-48248	FIRE PROGRAM FUNDS - COMPANY 1 (PG)
0100-03-200-0605-00000-000-000-000-48248	FIRE PROGRAM FUNDS - DISPUTANTA VFD
0100-03-200-0605-00000-000-000-000-48251	FIRE PROGRAM FUNDS - DISPUTANTA VFD
0100-03-200-0606-00000-000-000-000-48248	FIRE PROGRAM FUNDS - CARSON VFD
0100-03-200-0607-00000-000-000-000-48248	FIRE PROGRAM FUNDS - BURROWSVILLE VFD
0100-03-200-0608-00000-000-000-000-48248	FIRE PROGRAM FUNDS - JEFFERSON PARK VFD
0100-03-200-0617-00000-000-000-000-48248	FIRE PROGRAM FUNDS - COMPANY 7 (MOODY ROAD)
0100-03-200-0614-00000-000-000-000-45641	FOUR FOR LIFE (L)
0100-03-200-0614-00000-000-000-000-45642	FOUR FOR LIFE
0100-03-200-0614-00000-000-000-000-45643-3645	19VDEM CERT 3645 HMLNDSEC GRANT - CERT
0100-03-200-0614-00000-000-000-000-46025	FIRE & EMS DONATIONS
0100-03-200-0614-00000-000-000-000-46038	LEPC DONATIONS
0100-03-200-0614-00000-000-000-000-46080	HOMETOWN HEROES
0100-03-200-0614-00000-000-000-000-46081	PG FIRE MUSEUM FUND (COOKBOOKS)
0100-03-200-0614-00000-000-000-000-46082	GUNS N HOSES
0211-02-020-0204-00000-000-000-000-46028	COMM ATTY STATE ASSET FORFEITURE
0211-02-020-0204-00000-000-000-000-46072	COMM ATTY LOCAL ASSET FORFEITURE
0211-02-020-0204-00000-000-000-000-46073	COMM ATTY FEDERAL ASSET FORFEITURE
0211-03-100-0601-00000-000-000-000-46028	POLICE DEPT STATE ASSET FORFEITURE
0211-03-100-0601-00000-000-000-000-46072	POLICE DEPT LOCAL ASSET FORFEITURE
0211-03-100-0601-00000-000-000-000-46073	POLICE DEPT FEDERAL ASSET FORFEITURE

A Copy Teste:

---

Percy C. Ashcraft  
 County Administrator