

# Issue Analysis Form



**Date:** 08/11/2020  
**Item:** Law Enforcement & County Vehicle Purchases - \$400,000  
**Lead Department(s):** Police Department, Sheriff, Fire/EMS, CDCC, Parks & Recreation, County Garage & Finance  
**Contact Person(s):** Keith Early; Bucky Allin; Paul Mauger, Julie Walton, Keith Rotzoll, Mike Purvis; Chris Talmage; Betsy Drewry

## Description and Current Status

As part of the fiscal year 2021 adopted budget, the County included \$400,000 of debt issuance for the purchase of Law Enforcement and other County vehicles. Vehicle replacement purchases have been recommended at a rate of 10 vehicles per year annually, and have been limited to law enforcement vehicle purchases. This process has been utilized for the past five fiscal years (FY2016 – FY2020), and FY2021 will be the sixth year.

This year's recommended replacements include not only law enforcement vehicles, but some vehicles needed in other county departments. Eleven vehicle replacements are recommended for FY2021; seven for public safety (Police, Sheriff, Fire/EMS and Animal Services), three for Parks & Recreation and one for Community Development and Code Compliance.

**Attachment 1** provides a summary of the vehicles recommended for replacement. The Police Department has provided a preliminary list of which vehicles will be removed / sold as surplus, but it is subject to change if another vehicle is damaged or becomes non-operational prior to delivery of the new vehicles.

The vehicles will be purchased using either state contract pricing or a cooperative contract if pricing is less than state contract pricing.

**Attachment 2** provides the recommended vehicle replacements in presentation format.

The recommended source of funding is borrowing / bond issuance in the spring of 2021.

### Staff is requesting the board to authorize:

- Appropriation of funds through bond issuance in the spring of 2021 (February / March 2021);
- A reimbursement resolution for future debt issuance.

**Two resolutions** are included in the board packet for consideration. One resolution approves the appropriation, the other is a reimbursement resolution which expresses the intent of the County to purchase vehicles now and reimburse themselves with bond proceeds issued in the spring of 2021.

The appropriation entry is:

**CIP Fund**

Revenues:

0311-40-900-8115-341401	Debt Proceeds	\$400,000.00
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Expenditures:

0311-03-100-3103-48105-3101	Law Enforcement Vehicles	\$232,000.00
0311-07-211-3205-48105	Parks & Rec Vehicles	91,000.00
0311-03-400-3205-48105	CDCC Vehicle	32,000.00
0311-03-200-3105-48105	Fire/EMS Vehicle	45,000.00

It is important to note that order fulfillment typically takes approximately 3 months, under normal circumstances. We do not know how long the fulfillment of orders will take, as COVID-19 disrupted operations for many vehicle manufacturers, **and some of the vehicles ordered in FY2020, have not yet arrived.** Police vehicles (6) ordered from Sheehy Ford in **October of 2019** had not been delivered at the time of the preparation of this document. A vendor update provided on July 23, indicated that four of the six were on a train for delivery, and the other two were poised for production the first week of August.

If orders are delayed until January 2021, they will likely not arrive during FY2021. This could present a hardship for the police department, in particular.

**Government Path**

- |  |   |  |
|--|---|--|
| Does this require IDA action?                  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Does this require BZA action?                  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Does This require Planning Commission Action?  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Does this require Board of Supervisors action? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Does this require a public hearing?            | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| If so, before what date?                       | <input type="checkbox"/> Yes            | <input type="checkbox"/> No            |

**Fiscal Impact Statement**

The total cost projected is \$400,000. The issuance of this debt does not require an increase in the tax rates. \$28,000 of budget available within CIP will also be used for vehicle purchases.

### **County Impact**

The continued vehicle replacement cycle allows for a complete refresh of police pursuit vehicles over 5 years, and allows for the purchase of some vehicles for the Sheriff's as well. The addition of other county vehicles for FY2021 allows for the replacement of vehicles that are at the end of their useful life (20+ years old) and/or are no longer functional.

### **Notes**

Vehicle Replacement Recommendations - FY2021

BORROWING

Fleet #	Department	Model Year	Vehicle Make	Vehicle Model	Mileage November 2019	Mileage Date	Replacement Cost	Designation	Notes
203	Community Development & Code Compliance	2007	Ford	Explorer	174,030	November 2019	\$ 32,000	County	Vehicle Currently out of service
143	Parks & Recreation	2000	Chevrolet	Blazer	115,406	November 2019	\$ 27,000	County	F-150 crew 2WD
124	Parks & Recreation	1995	GMC	Pick Up	163,019	November 2019	\$ 32,000	County	F-250 crew 4WD
123	Parks & Recreation	1997	GMC	Pick Up	180,272	November 2019	\$ 32,000	County	F-250 crew 4WD
90	Animal Control	2013	Ford	F-250	114,870	November 2019	\$ 42,000	Public Safety	Light package
82	Fire/EMS	2014	Chevrolet	Tahoe	154,993	November 2019	\$ 45,000	Public Safety	Light package
225	Police	2013	Chevrolet	Impala	115,000	February 2021 (projected)	\$ 38,000	Public Safety	Admin Vehicle (no Light Package)
77	Police	2013	Ford	Interceptor (Sedan)	126,000	February 2021 (projected)	\$ 45,000	Public Safety	Pursuit SUV; Light package
17	Police	2013	Chevrolet	Caprice	116,000	February 2021 (projected)	\$ 45,000	Public Safety	Pursuit SUV; Light package
19	Police	2014	Chevrolet	Tahoe	121,000	February 2021 (projected)	\$ 45,000	Public Safety	Pursuit SUV; Light package
58	Sheriff	2011	Ford	Crown Victoria	95,129	November 2019	\$ 45,000	Public Safety	SUV with Light package
<b>GRAND TOTAL</b>							<b>\$ 428,000</b>		
<b>PUBLIC SAFETY COUNTY</b>							<b>\$ 305,000</b>		
<b>COUNTY</b>							<b>\$ 123,000</b>		
USE AVAILABLE CIP 0311-3103 BALANCE									
<b>FINANCING</b>									
<b>COUNTY</b>							<b>\$ 28,000</b>		
<b>PUBLIC SAFETY COUNTY</b>							<b>\$ 400,000</b>		
<b>COUNTY</b>							<b>\$ 123,000</b>		
<b>PUBLIC SAFETY COUNTY</b>							<b>\$ 277,000</b>		

# PRINCE GEORGE COUNTY

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COUNTY & PUBLIC SAFETY VEHICLES  
PURCHASE RECOMMENDATIONS  
AUGUST 11, 2020

## FY2021 Vehicle Replacements - Bond Issuance / Borrowing

- Sixth Year of “rolling stock” borrowing for law enforcement vehicle replacements
- Needs in other departments led to recommendation to include vehicle replacements for other departments in FY2021 borrowing

- 3 Parks & Recreation
- 1 CDCC
- 1 Fire/EMS
- 1 Animal Services
- 4 Police (3 Pursuit / 1 Admin)
- 1 Sheriff





# FY2021 CIP VEHICLE REPLACEMENTS

- \$400,000 was included in adopted FY2021 budget and CIP to replace 11 County & Public Safety Vehicles

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<b>COUNTY</b>							\$ 123,000			
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<b>FINANCING</b>							\$ 400,000			
<b>COUNTY</b>							\$ 123,000			
<b>PUBLIC SAFETY</b>							\$ 277,000			

# Ford Interceptor- UTILITY





# Ford Explorer Utility Unmarked (Police Admin & CDCC)



# Chevrolet Tahoe (Fire/EMS)



# Ford F-250 (2) & F-150 Trucks (Parks & Recreation) & Animal Services F-250



# Recommendations - \$400,000 Spring 2021 Borrowing

- Police
  - 3 Ford Interceptor Utility Patrol
  - 1 Ford Explorer Utility Unmarked {Admin}
  - 1 Animal Services Truck F-250
- Sheriff
  - 1 Ford Interceptor Utility Marked
- Fire/EMS
  - 1 Chevrolet Tahoe
- Parks & Recreation
  - 2 F-250
  - 1 F-150
- CDCC
  - 1 Ford Explorer

AND use of \$28,000 from CIP  
Police Vehicle Account Balance



## Vehicle Delivery

- Under normal circumstances, production and delivery is approximately 3 months
- COVID-19 disrupted operations for many vehicle manufacturers
- 6 Police vehicles ordered October 2019 have not yet been delivered
  - 7/23 Update – 4 “on a train” 2 to enter production first week of August
- Staff respectfully requests moving forward with orders / appropriation
  - At least place us on order “listing”
  - Manufacturer year rolls in October (new models)
  - Arrival in FY2021



# QUESTIONS?

Board of Supervisors  
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 11<sup>th</sup> day of August, 2020:

Present:

Donald R. Hunter, Chairman  
Alan R. Carmichael, Jr., Vice-Chairman  
Floyd M. Brown, Jr.  
Marlene J. Waymack  
T. J. Webb

Vote:

Floyd

A-2

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried unanimously, the following Resolution was adopted:

**RESOLUTION; APPROPRIATION (\$400,000 PUBLIC SAFETY & COUNTY VEHICLE PURCHASES)**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 11<sup>th</sup> day of August, 2020, does hereby authorize the following increase of funds within the 2020-2021 Budget, such line items increased as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

FUND/ORGANIZATION

AMOUNT

Expenditure:

0311-03-100-3103-48105-3103	Police & Sheriff Vehicle Replacement	\$232,000
0311-07-211-3205-48105	Parks & Recreation Vehicle Replacement	\$91,000
0311-03-400-3205-48105	CDCC Vehicle Replacement	\$32,000
0311-03-200-3205-48105	Fire & EMS Vehicle Replacement	\$45,000

Revenue:

0311-40-900-8115-341401	Debt Proceeds	\$400,000
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A Copy Teste:

\_\_\_\_\_  
Percy C. Ashcraft  
County Administrator

Board of Supervisors  
County of Prince George, Virginia

Resolution

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Present:

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Alan R. Carmichael, Vice-Chairman  
Floyd M. Brown, Jr.  
Marlene J. Waymack  
T. J. Webb

Vote:

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A-2

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried unanimously, the following Resolution was adopted:

**RESOLUTION OF OFFICIAL INTENT TO REIMBURSE  
EXPENDITURES WITH PROCEEDS OF BONDS  
OR OTHER INDEBTEDNESS**

**WHEREAS**, the Board of Supervisors (the "Board") of the County of Prince George, Virginia (the "County") has previously determined to undertake the purchase of public safety and county vehicles of \$400,000;

**WHEREAS**, the Board currently expects that the cost of the Purchase, excluding the costs of the financing thereof, will be approximately \$400,000;

**WHEREAS**, the Board currently expects to incur long-term indebtedness in an amount now estimated at \$400,000 to pay a portion of the costs of the Purchase, which indebtedness may take the form of tax-exempt bonds or other types of debt; the proceeds of such indebtedness may be used either for paying costs of the Purchase directly or for repaying other indebtedness previously incurred for the Purchase or for a combination of such purposes; and

**WHEREAS**, the County may also advance its own funds to pay expenditures relating to the Purchase (collectively, the "Expenditures") prior to receiving reimbursement for such Expenditures from the proceeds of tax-exempt bonds or taxable debt, or both;

**THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of the County as follows:

1. The County intends to utilize the proceeds of tax-exempt bonds or notes (the "Bonds") or to incur other debt to pay Purchase costs in an amount not currently expected to exceed \$400,000.

2. The County intends that the proceeds of the Bonds be used to pay or reimburse the County for the payment of Expenditures made after the date of this Resolution or made within 60 days prior to the date of this Resolution or Expenditures which are incurred for certain preliminary costs such as architectural, engineering, surveying, soil testing, bond issuance expenses and the like. The County reasonably expects on the date hereof that it will pay or reimburse the Expenditures with the proceeds of the Bonds or other debt.

3. Each Expenditure will be, unless otherwise approved by bond counsel, either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditure), (b) a cost of issuance with respect to the Bonds, or (c) a nonrecurring item that is not customarily payable from current revenues.

4. The County intends to make a reimbursement allocation, which is a written allocation by the County that evidences the County's use of proceeds of the Bonds to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Purchase is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The County recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, and certain de minimis amounts.

5. The Board intends that the adoption of this Resolution confirms the "official intent" of the County within the meaning of Treasury Regulations Section 1.150-2 promulgated under the Internal Revenue Code of 1986, as amended.

6. The County Administrator and other officers of the County are hereby authorized and directed to take such actions, in consultation with the County's counsel, as may be necessary or desirable to implement the planning and structuring of the Bonds, including but not limited to negotiations with lenders or investment bankers for the Bonds, the selection of bond counsel to supervise the issuance of such Bonds and the engagement of such other professionals as may be necessary or desirable to assist the County in this process, but such officers shall not obligate the County on such Bonds without further approval by the Board.

7. This Resolution shall take effect immediately upon its passage.

A Copy Teste:

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Percy C. Ashcraft  
County Administrator