

# Issue Analysis Form



**Date:** May 26, 2020  
Appropriation – Cameron  
Foundation Grant – DSS  
**Item:** COVID-19  
County Finance / Social  
Services  
**Lead Department(s):**  
**Contact Person(s):** Betsy Drewry / Shel Douglas

## Description and Current Status

The Prince George County Department of Social Services applied for and received a \$15,000 Cameron Foundation Grant to support Prince George County families who have been financially impacted by COVID-19.

The grant award notice is attached. The funds will be used to provide financial assistance to families who have been impacted by COVID-19 and are in need of financial assistance with rent / mortgage, utilities or access to medication.

Ms. Douglas received Board consensus by email to apply for the grant on April 16, 2020.

Appropriation Increase Entry is:

### Revenues:

0100-10-509-8205-319501 GF Cameron Foundation Grant \$15,000

### Expenditures:

0100-05-113-0702-45726 Social Services: Crisis Stabilization \$15,000

## Government Path

- Does this require IDA action?  Yes  No
- Does this require BZA action?  Yes  No
- Does This require Planning Commission Action?  Yes  No
- Does this require Board of Supervisors action?  Yes  No
- Does this require a public hearing?  Yes  No
- If so, before what date?  Yes  No

## Fiscal Impact Statement

Increases in appropriation of Cameron Foundation Grant Revenues and Social Services Crisis Stabilization expenditures for FY2019-20. There is no local budget impact (no local match).

**Total Increase in FY2019-20 Appropriation = \$15,000**

**County Impact**

There is no increased local funding required for this request.

**Notes**

Due to receipt late in the fiscal year, it is likely much of these funds will be included in the grant carry-forward request for re-appropriation in FY2021. Post-grant evaluation and financial reports are due to the Cameron Foundation by November 15, 2020.

Board of Supervisors  
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 26<sup>th</sup> day of May, 2020:

Present:

Donald R. Hunter, Chairman  
Alan R. Carmichael, Vice-Chairman  
Floyd M. Brown, Jr.  
Marlene J. Waymack  
T. J. Webb

Vote:

C-2

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried unanimously, the following Resolution was adopted:

**RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION  
(\$15,000 CAMERON FOUNDATION GRANT – DSS COVID-19 RELIEF FUNDS)**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 26<sup>th</sup> day of May, 2020, does hereby authorize and appropriate the following increase of funds within the 2019-2020 Budget, such line items increased as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Expenditure:</u>	
0100-05-113-0702-45726 Social Services: Crisis Stabilization	\$15,000.00
 <u>Revenue:</u>	
0100-10-509-8205-319501 General Fund: Cameron Foundation Grant	\$15,000.00

A Copy Teste:

\_\_\_\_\_  
Percy C. Ashcraft  
County Administrator

**Betsy Drewry**

---

**From:** Bolyard-Douglas, Shel <shel.bolyard-douglas@dss.virginia.gov>  
**Sent:** Tuesday, May 05, 2020 8:42 AM  
**To:** Percy Ashcraft; Donald Hunter; Betsy Drewry  
**Subject:** Cameron Emergency Grant approved

We have been approved for our COVID-19 Emergency Assistance grant from the Cameron Foundation to support families in need of help with rent/ mortgage, utilities, or access to medication.

Please advise as to which budget line you would like to use. We previously set up BLo702-45726 as our Crisis Stabilization budget line for our prior Camerson grant. We could use that line again if you agree.

Thank you.

Shel Bolyard-Douglas, LCSW- Director  
Prince George County Social Services  
PO Box 68  
6450 Administration Drive  
Prince George, VA 23875  
804-733-2650 ext. 5272

Prince George County... A global community where families thrive and businesses prosper.



*Strategically leveraging resources for a healthy, vibrant and economically vital region*

April 29, 2020

Ms. Shel Bolyard-Douglas  
Director  
Prince George County Department of Social Services  
PO Box 68  
Prince George, VA 23875

Dear Ms. Bolyard-Douglas:

I am pleased to inform you that on April 22, 2020, The Cameron Foundation approved a COVID-19 emergency grant of \$15,000 to Prince George County Department of Social Services.

**This is a COVID-19 Emergency Grant approved in the amount of \$15,000 to support families living in Prince George county who have been financially impacted by COVID-19. In making this grant the Foundation is not obligated to make a future grant for this or any other purpose.**

This grant has been approved with the understanding, based upon your representations, that Prince George County Department of Social Services is exempt from federal income tax under Section 501(c)(3) OR Section 170(c)(1) of the Internal Revenue Code. (Note: a 501 (c)(3) organization cannot now, nor have been within the last five years, classified as a "private foundation" as described in Section 509 (a) of said Code.) Further, in accepting this grant Prince George County Department of Social Services agrees that the grant funds will be used exclusively for exempt purposes as described in Section 501(c)(3) or Section 170(c)(1), as applicable, and will not be used for the carrying on of propaganda, nor for otherwise attempting to influence legislation (within the meaning of the taxable expenditure prohibition rules of Treasury Regulations §53.4945-2), nor for participating in, or intervening in, any political campaign on behalf of, or in opposition to, any candidate for public office.

The grant also is expressly conditioned upon the following:

1. The grant funds must be used exclusively for the purpose or purposes described in the proposal your organization submitted to the Foundation; provided, however, that if your organization determines that a material variance in use is required or desirable, your organization may request a variance in use from the Foundation. The Foundation will have no obligation to permit such a variance, and your organization must not implement any such variance unless and until it receives written permission from the Foundation.
2. Your organization must submit to the Foundation both a post-grant evaluation report and a post-grant financial report with respect to the activities funded by the grant.

These forms must be completed on the Foundation's website, ([www.camfound.org](http://www.camfound.org)) at the applicant login section. Reporting must be submitted on or before the following dates:

11/15/2020	Final Report
------------	--------------

The Foundation also would welcome your submission of any other program or financial reports that your organization may prepare.

**If your organization, without a reason acceptable to the Foundation, fails to submit the reports described above when they are due, the Foundation may require your organization to return all or a portion of the grant funds to the Foundation. In addition, unexcused delinquencies or tardiness in furnishing the reports may result in the denial of grant requests by your organization for a period of five years.**

This grant will be made according to the following payment schedule:

4/30/2020	\$15,000
-----------	----------

If your organization is a publicly supported organization under Section 501(c)(3) of the Internal Revenue Code, be advised that the Foundation is a private foundation and only a portion of this grant may qualify as public support.

**By acceptance and deposit of this check, your organization accepts the stated terms of this agreement.**

On behalf of the Board of Directors of The Cameron Foundation, I congratulate your organization on its selection as a grant recipient, and I extend my best wishes for the success of your efforts. If you have concerns or questions, please feel free to contact me.

Sincerely,



J. Todd Graham  
President

Enclosure