

# Issue Analysis Form

**Date:** May 12, 2020

**Item:** Award of Contracts for General Contractors On-Demand Services

**Lead Department(s):** General Services

**Contact Person(s):** Mike Purvis, Director



## Description and Current Status

A "Request for Proposals" (RFP) for **On-Demand Contractor Services** was solicited publicly with the closing date for proposals on March 24, 2020. The RFP can be found on the county website using the following link:

[https://www.princegeorgecountyva.gov/departments/finance\\_department/procurement/bids\\_rfp\\_announcements.php](https://www.princegeorgecountyva.gov/departments/finance_department/procurement/bids_rfp_announcements.php)

This RFP was issued to streamline the procurement process for contractor / construction services for needed repairs and small projects throughout the year. This on-demand concept will allow General Services to pull from a qualified vendor pool of contractors who has on file the necessary licenses, SCC filings and certificates of insurance.

Seven responses were received and were from:

J.W. Enochs, Inc.

Causey Contracting Inc.

Canterbury Enterprises

West View Companies

Centennial Contractors Enterprise, Inc.

Contracting Solutions, Inc. and

Montgomery Consulting, LLC.

The proposals were evaluated by County Staff including department directors from Community Development, Engineering and Utilities and General Services. Individual team members evaluated and scored each of the proposals based on the criteria outlined in the RFP, and compiled the scores. One candidate removed themselves from consideration prior to interviews being conducted: J. W. Enochs; and one candidate missed the scheduled interview: West View Companies.

Company	Score
Causey Contracting, Inc.	48
Canterbury Enterprises	38
Centennial Contractors Enterprises	44
Contracting Solutions	41
Montgomery Consulting	40

Based on proposal scoring and interview outcomes, staff recommends awards of the General Contractors On-Demand Services to four highest scoring contractors:

Causey Contracting, Hampton, VA;  
Centennial Contractors, Richmond, VA;  
Contracting Solutions, Chesapeake, VA; and  
Montgomery Consulting, Richmond, VA

These contractors will provide comprehensive general contracting services county-wide in accordance with the terms and conditions provided for in RFP #20-0504-19.

The term, if approved, is for a one-year period. This contract may be renewed by the County for four (4) years at successive one-year periods under the terms and conditions of the original contract.

These services are for the County to use for projects less than \$200,000 in accordance with the *Code of Virginia*. For larger projects, pricing will be obtained from all four contractors to ensure competitive pricing. Any individual awards for specific projects in excess of \$50,000 will be provided to the Board for approval.

### Government Path

Does this require IDA action?  Yes  No

Does this require BZA action?  Yes  No

Does This require Planning Commission Action?  Yes  No

Does this require Board of Supervisors action?  Yes  No

*A Resolution to award the contract for General Contractors On-Demand Services to Causey Contracting, Centennial Contractors, Contracting Solutions and Montgomery Consulting.*

Does this require a public hearing?  Yes  No

### Fiscal Impact Statement

None.

### County Impact

Award of these contracts will allow County Department Heads to efficiently secure General Contracting services from a pool of qualified companies.

### Notes

None.

Board of Supervisors  
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 12<sup>th</sup> day of May, 2020:

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<u>Present:</u>	Vote:
Donald R. Hunter, Chairman	
Floyd M. Brown, Jr., Vice-Chairman	
Alan R. Carmichael	
Marlene J. Waymack	
T.J. Webb	

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On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried unanimously, the following Resolution was adopted:

**RESOLUTION; AWARDS OF CONTRACTS FOR GENERAL CONTRACTORS ON-DEMAND SERVICES**

WHEREAS, A "Request for Proposals" (RFP) was solicited publicly with the closing date for proposals on March 24, 2020 and seven responses were received; and

WHEREAS, The proposals were evaluated by County Staff including department directors from Community Development, Engineering and Utilities and General Services. Individual team members evaluated and scored each of the proposals based on the criteria outlined in the RFP, and interviewed the responding contractors; and

WHEREAS, The initial term is for a one-year period and may be renewed by the County for four (4) years at successive one-year periods under the terms and conditions of the original contract. These services are for the County to use for projects less than \$200,000. Individual awards for specific projects in excess of \$50,000 will be provided to the Board for approval; and

WHEREAS, Staff recommends an award of the General Contractors On-Demand Services to Causey Contracting, Hampton, VA; Centennial Contractors, Richmond, VA; Contracting Solutions, Chesapeake, VA and Montgomery Consulting, Richmond, VA for providing comprehensive general contracting services county-wide in accordance with the terms and conditions provided for in RFP #20-0504-19.

NOW THEREFORE, IT BE RESOLVED That the Board of Supervisor of the County of Prince George, this 12<sup>th</sup> day of May, 2020, hereby awards the General Contractors On-Demand Services to Causey Contracting, Hampton, VA; Centennial Contractors, Richmond, VA; Contracting Solutions, Chesapeake, VA and Montgomery Consulting, Richmond, VA for providing comprehensive general contracting services county-wide in accordance with the terms and conditions provided for in RFP #20-0504-19.

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Percy C. Ashcraft  
County Administrator