

Issue Analysis Form (rev. July 2013)



Date: January 14, 2020
Item: Dixie World Series JEJ improvements
Lead Department(s): County Administration
Contact Person(s): Jeffrey Stoke, Deputy County Administrator

Description and Current Status

In preparation of the 2021 Dixie Softball World Series, staff has requested quotes for the following items to improve the facilities at JEJ Moore Athletic Complex: banners for poles (20) \$254.60; infield covers (4) \$19,770; playground (1) \$112,061.58; soft toss nets (4) \$2,394.40; and a safety net (1) \$11,167.65 for the left field fence of field #1 to protect balls from reaching playground. Total cost of the request per the bids is \$145,648.23. Staff is requesting approval to use tourism surplus funds to purchase and install the projects.

Government Path

Does this require IDA action?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does this require BZA action?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does this require Planning Commission action?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does this require Board of Supervisors action?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does this require a public hearing?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If so, before what date?		

One improvement is over the \$50,000 threshold requiring Board approval. Request is to utilize tourism (lodging tax) surplus funds identified in the 2019 audit. Staff is bringing forward the facility improvement package targeted for installation in 2020.

Fiscal Impact Statement

The requested \$145,648.23 would come from the tourism account. The FY19 CAFR audit shows a current surplus of \$290,776 in the tourism account (lodging tax).

County Impact

Improvements at the JEJ Moore Athletic Complex for the 2021 Dixie Softball World Series will also benefit Parks and Recreation local programs and future tournament bids.

Notes

It is anticipated that mulch for the new playground and installation of all the netting are future requirements of the projects. Funds are available in the FY20 tourism account.

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 14th day of January, 2020:

Present:

Vote:

Donald R. Hunter, Chairman
Alan R. Carmichael, Vice-Chairman
Floyd M. Brown, Jr.
Marlene J. Waymack
T. J. Webb

A-5

On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

RESOLUTION; AWARD OF CONTRACT AND APPROPRIATION FOR JEJ
MOORE ATHLETIC COMPLEX FACILITIES IMPROVMENTS FOR 2021
DIXIE SOFTBALL WORLD SERIES IN THE AMOUNT OF \$145,648.23.

WHEREAS, Prince George County, VA has been awarded the 2021 Dixie Softball World Series for the 7/8 and 9/10 age groups. Staff has begun the process of preparing the facilities and experience for the visitors staying in our community; and

WHEREAS, The County's Fiscal Year 2019 Comprehensive Annual Financial Report (CAFR) shows an audited fund balance of \$290,776 in the tourism fund supplied by the lodging tax. Funds in the tourism account, by state law, can only be utilized for tourism purposes; and

WHEREAS, Staff has bid out or recommends use of cooperative contracts for the following items to improve the facilities at JEJ Moore Athletic Complex: Banners for poles (20) \$254.60; Infield covers (4) \$19,770; Playground (1) \$112,061.58*; Soft toss nets (4) \$2,394.40; and a Safety net (1) \$11,167.65 for the left field fence of field #1 to protect balls from reaching playground. Total cost of the request per the bids and cooperative contracts is \$145,648.23; and

WHEREAS, the playground* has a cost that exceeds \$50,000 and award requires approval by the Prince George County Board of Supervisors and staff recommends award to MTS Recreation in the amount of \$112,061.58.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 14th day of January, 2020, hereby awards the contract to MTS Recreation for the playground purchase in the amount of \$112,061.58 and approves a total

appropriation from the tourism fund balance in the amount of \$145,648.23. The board does hereby authorize and appropriate the following increase of funds within the 2019-2020 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
Tourism Fund		
Expenditures:		
0213-08-301-2131-45652	Tourism Fund – Ball Tournaments	\$145,648.23
Revenues:		
0213-40-900-8208-399999	Tourism Fund, Fund Balance	\$145,648.23

A Copy Teste:

Percy C. Ashcraft
County Administrator

*Award exceeds \$50,000 and requires board approval

Teresa Knott

From: Dawn Parent
Sent: Wednesday, December 4, 2019 5:29 PM
To: Jeff Stoke
Cc: Keith Rotzoll
Subject: Breakdown of all Items requested for Dixie World Series

Importance: High

Good morning,

Here is the breakdown of what I have obtained for this request.

Grand Total for all items: \$145,648.23
brackets: \$146,213.43

Grand Total for all items including Banner Optional

1. Dixie World Series Double Sided Banner – Quick Quote 23423 – No need for Board Approval, please let me know if I can award. Bid Tab attached.

Vendor – AGAS Manufacturing Group.

Total Cost for 20 Banners - \$254.60

Sales Rep – Ward Wurio
confirmed with an email this is valid)

1-866-269-3524

included

ward@agasmfg.com

Art, Setup and Delivery fee is included. (I have

OPTIONAL: Brackets 10 Qty \$565.20, delivery

2. Softball field Covers and Accessories – Quick Quote 233425 – This needs Mr. Ashcraft approval, do you want to present to the Board? Bid Tab attached

Vendor – DH Athletics LLC

\$19,770.00

Total Cost for everything requested -

Sales Rep – Dave Haack
included. (I have confirmed with an email this is valid)

507-327-8173

dave@dhathletics.com

Sandbags are included in price and Delivery fee is

3. Playground

Vendor – MTS Recreation

includes the 3% increase for 2020 delivery)

Total cost for everything is \$112,061.58 (that

Sales Rep - Philip Smith

804-814-7481

philip@mtsrecreations.com

4. soft toss enclosed nets (4) - NIPA Cooperative Contract

Vendor – BSN Sports

Sales Rep – Bobby Reynolds

Total Cost \$2,394.40

Total price includes delivery (not installation)

804-353-4943
BReynolds@bsnsports.com

5. Net over left field to protect playground area – NIPA Cooperative Contract

Vendor – BSN Sports

Total Cost \$11,167.65

Sales Rep – Bobby Reynolds

Total price includes delivery (not installation)

804-353-4943

BReynolds@bsnsports.com

Other items to consider:
Mulch for playground area
Installation of all the netting

****Please note: I will be out of the office with limited access to emails on Monday, December 23rd through Friday, December 27th.**

Regards,
Dawn M. Parent, VCA, VCO
Procurement Officer
County of Prince George
6602 Courts Drive
3rd Floor Finance
Prince George, VA 23875
804.722.8715

If you need to send a large file, please click on the link below for file transfer (select purchasing and procurement). https://www.princegeorgecountyva.gov/quick_links/large_file_secure_file_transfer.php



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