

MINUTES
Board of Supervisors
County of Prince George, Virginia

November 13, 2019

County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 5:00 p.m. on Wednesday, November 13, 2019 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by Donald R. Hunter, Chairman.

ATTENDANCE. The following members responded to Roll Call:

Donald R. Hunter, Chairman	Present
Floyd M. Brown, Jr., Vice-Chairman	Present
Alan R. Carmichael	Present
Marlene J. Waymack	Present
T. J. Webb	Present

Also present was: Percy Ashcraft, County Administrator; and Dan Whitten, County Attorney.

CLOSED SESSION

E-1. Resolution; Closed Session for Mrs. Waymack made a motion, seconded by Mr. Webb, that the Board convene closed session under the provisions of Section 2.2-3711 of the Virginia Freedom of Information Act for the following purposes: (i) Section 2.2-3711.A.1 – Discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of a specific public officers, appointees or employee of the public body; I further move that such discussion shall be limited to (a) the hiring of the IT Director, (b) promotion for an employee of the Utilities Department, and (c) appointments to the US Census Complete Count Committee; and (ii) Section 2.2-3711.A.7 – Consultation with legal counsel pertaining to actual or probable litigation; I further move that such discussion be limited to *In Re: National Opiate Litigation.*

R-19-132

E-1.

RESOLUTION; CLOSED SESSION UNDER THE PROVISIONS OF SECTION 2.2-3711 OF THE VIRGINIA FREEDOM OF INFORMATION ACT FOR THE FOLLOWING PURPOSES: (I) SECTION 2.2-3711.A.1 – DISCUSSION OR CONSIDERATION OF THE ASSIGNMENT, APPOINTMENT, PROMOTION, PERFORMANCE, DEMOTION, SALARIES, DISCIPLINING OR RESIGNATION OF A SPECIFIC PUBLIC OFFICERS, APPOINTEES OR

EMPLOYEE OF THE PUBLIC BODY; I FURTHER MOVE THAT SUCH DISCUSSION SHALL BE LIMITED TO (A) THE HIRING OF THE IT DIRECTOR, (B) PROMOTION FOR AN EMPLOYEE OF THE UTILITIES DEPARTMENT, AND (C) APPOINTMENTS TO THE US CENSUS COMPLETE COUNT COMMITTEE; AND (II) SECTION 2.2-3711.A.7 – CONSULTATION WITH LEGAL COUNSEL PERTAINING TO ACTUAL OR PROBABLE LITIGATION; I FURTHER MOVE THAT SUCH DISCUSSION BE LIMITED TO *IN RE: NATIONAL OPIATE LITIGATION*.

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 26th day of November, 2019, does hereby vote to enter closed session under the provisions of Section 2.2-3711 of the Virginia Freedom of Information Act for the following purposes: (i) Section 2.2-3711.A.1 – Discussion or consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of a specific public officers, appointees or employee of the public body; I further move that such discussion shall be limited to (a) the hiring of the IT Director, (b) promotion for an employee of the Utilities Department, and (c) appointments to the US Census Complete Count Committee; and (ii) Section 2.2-3711.A.7 – Consultation with legal counsel pertaining to actual or probable litigation; I further move that such discussion be limited to *In Re: National Opiate Litigation*.

On roll call the vote was:

In favor: (5) Hunter, Brown, Waymack, Webb, Carmichael

Opposed: (0)

Abstained: (0)

E-2. Resolution; Certification of Closed Session. At 6:00 p.m., Mr. Webb made a motion, seconded by Mr. Brown, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Hunter asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-19-132A

E-2.

RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION
PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS
AMENDED)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of November, 2019 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements were discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (5) Brown, Waymack, Webb, Carmichael, Hunter

Opposed: (0)

Absent: (0)

WORK SESSION

Mr. Frank Haltom, County Engineer, gave an update on the capital projects, including water system improvements, Appomattox River Water Intake Permit, Blackwater Swamp Wastewater Discharge Permit, and the Jordan on the James System Filter Replacement. The Route 460 and Route 156 water line extensions were surveyed back in October, 2018. The plans were completed and reviewed in May, 2019. Staff has met with VDOT regarding the initial alignment. Mr. Haltom met with the consultant on November 8 and the plans should be ready to send to the Health Department. The Health Department should take two to three months while Staff will be going through the easement acquisition process. The Consultant is already preparing the easement plats for all of the properties that will be impacted. Mr. Haltom expects to receive those plats this week. Staff will be preparing a letter to the property owners to brief them about the process. Both projects are expected to be bid in March, 2020. The plans for the Food Lion Booster Station Upgrades has been in 95% complete for quite some time. They will be submitted to the Health Department with very little expectation of issues. Since this project is contingent upon the Route 460/Route 156 extension projects, it will not be bid until July, 2020. The contractor has made the physical connection to the Oak Shades Mobile Home Park last week. They are currently going through sampling processes. They will likely be provided water by the County by the end of this week. The Appomattox River Water Intake Permit project is moving underway. The application was submitted to DEQ on April 2. The multi-department review takes about a year to complete. They have begun drafting a permit. A public notice will be put out by DEQ with the intent to solicit comments from the public as well as other water works. DEQ may require a public hearing based on the comments. The County should receive a permit from DEQ by December, 2020. The Blackwater Swamp Wastewater Discharge Permit is moving underway as well. The application was submitted on October 28. If there are no complications, the County should receive a permit from DEQ by May, 2020. Mr. Haltom clarified for Mrs. Waymack that permits are good for about 10 years.

Plans to rehabilitate the water system at Jordan on the James were advertised on October 1st. The tasks included to replace filters, replace electric motor equipment, replace hydro-pneumatic tank, replace booster pump equipment, replace groundwater well pump equipment, provide a check valve vault at Johnson Road, and replace all piping and valves within the facility. The pre-bid meeting was held on October 16th and bids were opened on October 30th. Costs are more than initially anticipated. Funding to perform the entire project is not available in the FY 2020 utility budget. Some options to consider are to (1) appropriate additional funding from the utility fund balance and award the project to the low bidder, (2) award the project to the low bidder and negotiate the price to perform only the filter replacement, (3) reject all bids and advertise only the filter replacement in hopes the costs may come in lower, or (4) reject all bids and replace only the media and filter containers. If option 1 could fund complete rehabilitation of the pump house equipment and filters will provide an approximately 30-year life expectancy and filter

media replacement every 6-8 years. This option is only feasible should extension of the central water system not be planned in the foreseeable future. Options 2 and 3 would award the project to the low bidder and negotiate the price to perform only the filter replacement; or reject all bids and advertise only the filter replacement in hopes the costs may come in lower. Filter replacement will include new filter media, filter containers and associated valves and piping. It would automate the backwashing of filters and filter replacement every 6-8 years. Staff would need to identify funding in future budgets to replace remaining equipment; or begin the design to extend the central water system to the Route 10 corridor. Extension of central water system allows for the decommissioning of Jordan on the James and Beechwood Manor wells, booster stations and storage tanks. It could also decommission 2 additional wells and tanks with further extension of the central system to Rivers Edge. Option 4 would be to reject all bids and replace the filter media within the existing filter containers. Filter replacement will include new filter media and filter containers with filter replacement every 6-8 years. This option should consider future extension of the central water system to the Route 10 area to avoid future replacement costs to the Jordan on the James water system. The extension allows for the decommissioning of Jordan on the James and Beechwood Manor wells, booster stations and storage tanks. It could also decommission two additional wells and tanks with further extension of the central system to Rivers Edge. Staff's recommendation is Option 4 to reject all bids, replace media and filter containers and begin design efforts to extend the central system to the Route 10 corridor. This would utilize FY 2020 funds to replace media and complete a preliminary engineering report (PER) for the extension. The PER will provide guidance on design requirements and provide an estimate for the extension. Mr. Carmichael made a motion, seconded by Mr. Webb, to reject the bids and go with the filter replacement (Option 4). Roll was called on the motion.

On roll call the vote was:

In favor: (5) Brown, Waymack, Webb, Carmichael, Hunter

Opposed: (0)

Absent: (0)

Ms. Lindsay Lane of the Commissioner of Revenue's Office stated that the real estate tax relief program is a program available to senior citizens and permanently disabled individuals. It allows these individuals to take advantage of a reduction or total exemption of real estate taxes based on income and net worth. It is administered in the Commissioner of Revenue's Office and must be applied for annually. The applicant must be sixty-five years of age or totally and permanently disabled as of December 31 of the preceding tax year. The total combined household income shall not exceed forty-five thousand dollar during the immediately preceding year. The net combined financial worth cannot exceed \$120,000, excluding the value of the dwelling and five contiguous acre and citizens must own and reside in the home. State Code says that a locality may provide in its ordinance that, for the purpose of the computation of annual income, if an individual described in clause (ii) and (iii) is permanently and totally disabled, any disability income received by such person shall not be included. This was approved on February 15, 2019. If the County adopted this Code, eight tax relief recipients would have their total income affected. Five of those eight would have no change in percentage. Three of those eight tax relief recipients' would change from 50% to 100%. It is an estimate of \$1,745 fiscal impact to the County for these three qualifying tax relief recipients. In order to affect the 2020 Tax Relief

Applications, the local ordinance change would need to be passed by December 31st and requires a public hearing. Staff is recommending the ordinance change to help these people. The Board agreed that they would add an authority to advertise a public hearing to the regular agenda.

Mr. Dan Whitten, County Attorney, stated that the current tax exemption amount for volunteers is \$.10 per \$100 of assessed value for a vehicle used in the performance of his duties as a member of such organization or auxiliary police unit and certified by such organization that the member regularly responds to emergency calls or performs other duties. He stated that criteria for receiving the exemption are not clear in terms of amount of service required. There are varying requirements for certification for exemption at different stations and the exemption might be applied to a vehicle not used as part of volunteer work. The goal is to set clear criteria to obtain the exemption so that it is fair for everyone and to ensure that the exemption only applies to the vehicle used in a volunteer capacity. The proposed revisions streamline the language and state that if a volunteer owns or leases a vehicle, that vehicle may be eligible for a personal property tax exemption. It also puts new criteria in place, including qualifying for the exemption a volunteer must use the vehicle to either respond to at least 10% of the calls to the company or work at least 288 scheduled hours. Mr. Carmichael stated that the volunteers are a big part of Prince George County and when he was a volunteer he was allowed to have one vehicle in his household receive the benefit and long-term career firefighters with 35 years or more service who received the benefit without being expected to work at least 288 hours. Mr. Carmichael believes it should be up to each respective Chief as to who is qualified and who is not. Mr. Whitten added that this is not State mandated. Mrs. Waymack asked how it works now. Mr. Whitten stated that the Commissioner of Revenue requires that the certification come to them by January 31 of each year the Chief of each respective volunteer company signs off on the verification. Ms. Lane from the Commissioner of Revenue's office confirmed this information. She stated that there is currently no consistent qualifications from station to station. Mr. Brown stated that he believes the intent is to use the vehicle you use for service calls. He does not believe it is fair to the rest of the citizens to use your most expensive vehicle if that is not the vehicle you use to on service calls. Mr. Carmichael stated that if you are volunteering your time to help the citizens of this County, you deserve the right to choose which vehicle is exempted. Mr. Whitten added that there is no urgency if they want to wait on this matter.

Mr. Mike Purvis, Director of General Services, updated the Board on the boiler issues in the Human Services Building. He stated that there was no heat this morning which led them to discover the boiler had malfunctioned. Because of the age of the boiler, some of the electrical parts are not replaceable. General Services brought in temporary heaters strategically throughout the facility. They are currently working on getting a replacement boiler and hope to get it within 72 hours.

Chairman Hunter called a recess at 6:55 p.m. The meeting reconvened at 7:03 p.m.

Invocation. Mr. Brown gave the Board's invocation.

Pledge of Allegiance to U.S. Flag. Girl Scouts Rachel Blumenschine and Alexandria Johnson led the Pledge of Allegiance to the U.S. Flag.

PUBLIC COMMENTS. Chairman Hunter announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:06 p.m.

Elizabeth Hardin (Congressman Donald McEachin's Office). Ms. Hardin thanked the Board for allowing Congressman McEachin's office to have mobile office hours in the lobby of the County Administration office this evening. She reminded the public that his Staff is available to help any citizen in District 4 with any issues they may have with a Federal agency, including mail delivery, social security, and veteran issues. They are currently helping people with open enrollment under the Affordable Care Act.

Becky Jones Suez (820 Lansing Road). Ms. Suez presented the Board with a petition signed by 119 citizens requesting an 18-wheel truck restriction placed on the following roads due to the dangers they place on traffic due to size and speed. Those road include Halifax, Landing, Lampe, and Rowanty. They ask to exclude trucks delivering goods to the only convenience store on Halifax Road, farm equipment, or any logging equipment if logging is being done on those roads. Additionally, once this is place, they would also like to see a police presence to enforce this restriction. Most of these trucks are either avoiding the scales or taking a "short cut" to businesses that can be easily reach by either Interstates 85 or 95.

Larry Mitchell (16200 Arwood Road, Disputanta). Mr. Mitchell stated that he hikes Arwood and Holdsworth Roads every day and wears a safety vest to train for the Appalachian Trail. He stated that Arwood is very unsafe because it is narrow and drivers are speeding going 65 mph in a 55 mph zone. He believes that most of this traffic is for the Sussex County Jail because he sees a lot of security guards.

William Steele (County Line Road) – Mr. Steele stated that he has been in law enforcement and he too volunteers. He believes all citizens need a tax break instead of niching out certain groups. Mr. Steele echoed Mr. Mitchell's comments on Arwood Road. He believes it needs to be repaved. He stated that police are not going to write security guards up. The road needs to be fixed.

Reid Foster (7031 Laurel Spring Road). Mr. Foster congratulated those who were re-elected. He stated that it is a good Board, but there is a lot of work to do. He asked the Board to consider tabling the award of contract for the public radio system. He stated that Dinwiddie has opened the bids on their radio system and it appears that they may be going regional and that is where Prince George County needs to be. He stated that it would be a cost savings.

There being no one else to speak, the public comments period was closed at 7:19 p.m.

APPROVAL OF AGENDA. Mr. Carmichael added Item A-6, a revision of the position control chart for the Utility Department. Chairman Hunter added Item A-7, an exclusion request form to exclude the County from the Negotiation Class certified in the national prescription opioid litigation, and Item A-8, an authority to advertise a public hearing for revisions to tax

relief for the elderly and disabled. Mr. Carmichael made a motion, seconded by Mr. Webb, to adopt the agenda as amended. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

TABLED ITEMS

T-1. Resolution; Award of Contract (\$11,514,371.13 Public Safety Radio System). Mr. Carmichael made a motion, seconded by Mr. Brown, to postpone this item to November 26. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

ORDER OF CONSENSUS. Mr. Brown made a motion, seconded by Mrs. Waymack, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – October 22, 2019 Regular Meeting Minutes and the October 24, 2019 Joint Meeting with the School Board Minutes were approved as presented.

R-19-133

C-2.

**RESOLUTION; COMMENDATION; RACHEL BLUMENSHINE:
ATTAINMENT OF GIRLS SCOUTS GOLD AWARD**

WHEREAS, Rachel Blumenschine began her career in Scouting as a Daisy and has done over 500 hours of community service in the County and surrounding areas; and

WHEREAS, Rachel Blumenschine's Gold Award Project included creating a softball team for Special Olympic Children in the County and helped them in the first ever games and tournaments. She worked closely with the director of Special Olympics in the county, Ken Robinson. She taught them all basic skills along with the help of the County's own State Champs Prince George County Softball team; and

WHEREAS, Rachel Blumenschine's dedicated, conscientious participation and leadership in community and humanitarian activities are recognized and saluted;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of November, 2019, does hereby commend and congratulate Rachel Blumenschine on attainment of the Gold Award in the Girls Scouts of America; and

BE IT FURTHER RESOLVED That this Board wishes Rachel Blumenschine much success and happiness as she pursues her future goals.

R-19-133A

C-3.

RESOLUTION; COMMENDATION; ALEXANDRIA JOHNSON:
ATTAINMENT OF GIRLS SCOUTS GOLD AWARD

WHEREAS, Alexandria Johnson began her girl scouting career as a Daisy and has done over 500 Community Service hours serving her community both on Fort Lee and off; and

WHEREAS, Alexandria Johnson's Gold Award included creating a DVD that will be used in educating all age groups in the County and elsewhere in the state of Virginia in Safe School Bus Exit drills. Back in early spring, while the drills were in full swing, Allie found herself in a twisted fall while exiting the bus. Allie decided that would never happen to anyone again and did a little research, and found that there were no easy, safe, fast, eyes on training. Allie then chose to work closely with the approval of the School Superintendent and Transportation Specialist, Jeff Darby, and created an easy, approachable, all-encompassing DVD; and

WHEREAS, Allie's dedicated, conscientious participation and leadership in community and humanitarian activities are recognized and saluted;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of November, 2019, does hereby commend and congratulate Alexandria Johnson on attainment of the Gold Award in the Girls Scouts of America; and

BE IT FURTHER RESOLVED That this Board wishes Alexandria Johnson much success and happiness as she pursues her future goals.

R-19-133B

C-4.

RESOLUTION; APPROPRIATION SOUTHSIDE PROGRAMS FOR ADULT CONTINUING EDUCATION (SPACE) FY2020 REVENUE AND EXPENDITURE INCREASES (\$16,859.42 STATE, FEDERAL AND LOCAL REVENUE CHANGES)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of November, 2019, does hereby authorize the following increase of funds within the

2019-2020 Budget, such line items increased as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

APPROPRIATIONS

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
<u>Expenditures (Net by Program/Department):</u>		
0218-2180	Regional Program Manager Expenditures	(\$155,154.00)
0218-2182	General Adult Education Expenditures	13,831.00
0218-2183	SPACE Adult Education Expenditures	99,050.00
0218-2184	Race to GED Expenditures	7,365.00
0218-2185	Workplace	50,867.00
0218-2187	PIVA	900.42
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TOTAL ADULT EDUCATION EXPENDITURES		\$16,859.42
 <u>Revenue:</u>		
0218-30-601-333801	SPACE Adult Education Federal	\$ 11,984.84
0218-10-506-8113-316881	SPACE Basic Education	0.49
0218-10-506-8113-316882	Workplace	(216,001.00)
0218-10-506-8113-316883	Contract Admin Fees	220,876.00
0218-20-601-8203-324090	Regional Coordinator	(0.30)
0218-20-601-8203-324092	Adult Reg Gen Adult Ed	(0.54)
0218-20-601-8203-324093	Race to GED	(0.07)
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TOTAL ADULT EDUCATION GRANTS		\$ 16,859.42

R-19-133C

C-5.

RESOLUTION; AUTHORITY TO EXECUTE PRIVATE SEWER FACILITIES OPERATION AND MAINTENANCE AGREEMENT WITH MELVIN L. DAVIS OIL CO., INC.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of November, 2019, hereby authorizes the County Administrator to execute a private sewer facilities operation and maintenance agreement with Melvin L. Davis Oil Co., Inc.

R-19-133D

C-6.

RESOLUTION; APPROPRIATION STATE NONARBITRAGE PROGRAM (SNAP) INTEREST PROCEEDS (\$62,396.65 TO COVER ROUTE 10 FIRE STATION OVERAGE AND IRS ARBITRAGE REBATE AND RELATED CALCULATION FEE)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of November, 2019, does hereby authorize the following increase of funds within the 2019-2020 Budget, such line items increased as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

APPROPRIATIONS

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Expenditures (CIP FUND):</u>	
0311-03-200-3153-4824 Route 10 Fire Station Project	\$41,076.37
0311-09-401-0917-43990 Bond Arbitrage Other Fees	21,320.28
TOTAL CIP EXPENDITURES	\$62,396.65
<u>Revenue:</u>	
0311-40-900-399999 CIP Fund, Fund Balance	\$62,396.65
TOTAL CIP REVENUES	\$62,396.65

R-19-133E

C-7.

RESOLUTION; APPROPRIATION STATE LITTER CONTROL GRANT \$7,367.00

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of November, 2019, does hereby authorize and appropriate the following increase of funds within the 2019-2020 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
General Fund	
<u>Expenditures:</u>	
0100-04-102-0503-43327 Clean Community Day	\$7,367.00
<u>Revenues:</u>	
0100-20-601-8205-326019 State Litter Control Grant	\$7,367.00

R-19-133F

C-8.

RESOLUTION; APPROPRIATION (\$10,058.50 STATE LIBRARY OF VIRGINIA RECORDS PRESERVATION GRANT)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of November, 2019, does hereby authorize the following increase of funds within the 2019-2020 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Expenditure:</u>	
0100-02-010-0202-43550	General Fund: Clerk of Court
	Records Preservation Services
	\$10,058.50
 <u>Revenue:</u>	
0100-20-601-8205-323102	General Fund; State Records Preservation Grant
	\$10,058.50

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

PRESENTATIONS

S-1. Resolution; Commendation; Rachel Blumenschine; Attainment of Girl Scout Gold Award. Chairman Hunter presented the commendation to Rachel Blumenschine.

S-2. Resolution; Commendation; Alexandria Johnson; Attainment of Girl Scout Gold Award. Mrs. Waymack presented the commendation to Alexandria Johnson.

REPORTS

VDOT – Mr. Dianna Bryant of the Virginia Department of Transportation stated that they have been busy this past month with a lot of road patching, pipe replacement, and Adopt-a-Highway trash pickups. They received a call from Senator Ruff about the emergency signal at the Disputanta Volunteer Fire Station. Ms. Bryant said that they would need a land use permit and it would be funded through the County. Mr. Brown stated that he serves on the VACo Steering Committee and that issue will be addressed at this upcoming legislative season. Ms. Bryant stated that VDOT received negative comments the last time they attempted a truck restriction on Lansing and it was pulled. Therefore, the Board would need to start the process all over again and make a request for it to VDOT, along with Lampe, Rowanty, and Halifax. Ms. Bryant stated that they are not going to be able to use the contract they were going to use for the mumblestrips on Route 10. Therefore, it will be a new contract and it will probably be Spring 2020 before they are put in. She stated that the residency received another request to reduce the speed limit on Route 10 between Route 106 and Tar Bay Road. They would need authorization from the Board to proceed with that. This was a result of children having to cross the street to board the bus. Chairman Hunter asked for more information on that. He stated that the School Board may need to reroute buses to pick the children up on the safer side. Ms. Bryant stated that they are still in process of scheduling the video of the pipe at Jackson Farm. There is so much water in there, they can't really get a camera in at that point. Mr. Webb expressed concern about that surface structure caving in, especially because of where it is located right there at the pond. Mr. Brown requested that they take a look at the status of a School Bus Pickup sign on Tavern Road in the

curve where children are picked up. Ms. Bryant stated that Arwood is really not that narrow in comparison to secondary routes. However, they will take a look at it. Mr. Carmichael asked what would warrant a reduction in speed. Ms. Bryant stated that there are a lot of things to take into consideration. There was a study done there before the Sussex County Jail and it did not warrant a speed reduction. Mr. Carmichael asked her to take a look at it again. Mr. Brown asked when the next paving on Arwood would be.

PUBLIC HEARINGS

P-1. Resolution Authorizing the Issuance of the County Of Prince George, Virginia

\$7,295,000 Tax-Exempt and Taxable General Obligation Bonds (Public Facilities Improvements Projects) Fall Series 2019.

Ms. Betsy Drewry, Finance Director, stated that the County is required to hold a public hearing prior to the issuance of General Obligation bonds. Multiple capital projects with planned debt issuance were recommended as part of the adopted FY2020 budget. Additionally, the County Administrator and Board of Supervisors have discussed some additional projects for FY2020, specifically, the addition of funding for a transfer to the Industrial Development Authority for a Broadband expansion grant and improvements to the Central Wellness Center to meet code requirements. Other capital projects included in this planned debt issuance are law enforcement vehicles, fire apparatus, and stormwater projects. Project totals, including estimated bond issuance costs is \$7,295,000. Approval of these projects and borrowing will not create the need to increase the County's tax rates if the County makes a one-time contribution for debt service of approximately \$239,708 in FY2021. Repayment of debt will begin in FY2021. Mr. Ted Cole of Davenport & Company, the County's financial advisor, stated that they issued a Request for Proposals (RFP) on October 8, 2019 to solicit proposals to obtain funding for County General Obligation bonds up to \$7,295,000. They sent proposals to 110 potential lenders and responses were due October 29, 2019. Responses were received from 8 different banks. Based upon review of the proposals, related analyses, and discussions with County Staff and Bond Counsel, Davenport recommends that the County pursue the direct bank loan financing with Zions Bank. While the Zions Bank proposal results in approximately \$8,500 of additional interest expense over the life of the financing, the Zions Bank proposal provides interest rates that are held firm through a closing by December 28th and provides maximum flexibility to prepay or refinance the loan in whole or in part at any time after closing without penalty. Additionally, the credit approval for Zions Bank's proposal is only contingent upon review of financing documents, which is usual and customary for all financings of this nature. Bond counsel, Doug Sbertoli, Williams Mullen, has prepared the bond issuance resolution for board consideration and approval following the public hearing and selection of bank/lender. Chairman Hunter opened the public hearing at 8:01 p.m.

Mr. Reid Foster (7031 Laurel Spring Road). Mr. Foster asked how they came up with a figure for fire apparatus when the figure that the Fire and EMS Advisory Committee had not been brought forward yet. Mr. Foster asked why they have a committee if their recommendations are not going to be considered.

William Steele (County Line Road). Mr. Steele stated that questions should be answered before more money is spent. If Mr. Foster has a question, then he has a question as a taxpayer.

There was no one else to speak and the public hearing was closed at 8:04 p.m. Mr. Carmichael made a motion, seconded by Mr. Webb, to approve the resolution with Zions Bank as the lender. Roll was called on the motion.

R-19-134

P-1.

RESOLUTION AUTHORIZING THE ISSUANCE OF
THE COUNTY OF PRINCE GEORGE, VIRGINIA
\$7,295,000 TAX-EXEMPT AND TAXABLE GENERAL OBLIGATION BONDS
(PUBLIC FACILITIES IMPROVEMENTS PROJECTS)
FALL SERIES 2019

WHEREAS, the County of Prince George, Virginia (the "County") is a political subdivision of the Commonwealth of Virginia, and pursuant to the Public Finance Act of 1991 (Chapter 26, Title 15.2, Code of Virginia of 1950, as amended) (the "Act") the Board of Supervisors of the County (the "Board of Supervisors") is authorized to contract debts on behalf of the County and to issue, as evidence thereof, notes, bonds or other obligations; and

WHEREAS, following the approval of the affirmative vote of the qualified voters of the County in an election on the question, the County elected on September 19, 1985 to be treated as a city for the purpose of issuing its bonds or notes under the Act, and to therefore be able to secure certain indebtedness on a general obligation basis whereby the full faith and credit of the County is pledged to secure payment of bonds or notes without a referendum; and

WHEREAS, pursuant to the Constitution and laws of the Commonwealth of Virginia, including the Act, the County is empowered to acquire, construct, reconstruct, improve, extend, enlarge, equip, maintain, repair and operate any project which is a public improvement or undertaking for which the County is authorized by law to appropriate money, and the County is authorized to contract debts and to issue, as evidence thereof, bonds, notes or other instruments of indebtedness payable from pledges of the full faith and credit of the County; and

WHEREAS, the County held a public hearing, duly noticed, on November 13, 2019, regarding the proposed issuance of the Fall Series 2019 Bonds (as defined below) in accordance with the requirements of Section 15.2-2606 of the Act; and

WHEREAS, the proposed capital improvement projects of the County to be financed, include, but are not limited to (i) the purchase of law enforcement vehicles and other police related assets; (ii) the purchase of fire apparatus assets as defined in Section 74-4 of the County Code; (iii) stormwater improvement projects; (iv) improvements to the Central Wellness Center building and facilities (items i through iv shall be collectively referred to as the "Tax-Exempt Projects"); (v) the enhancement of broadband access to County schools, businesses and residents (the "Taxable Broadband Project"); and (vi) costs of issuance ("COI") (the Tax-Exempt Projects, the Taxable Broadband Project and COI shall be collectively referred to as the "Projects"); and

WHEREAS, the County intends to issue its general obligation debt in the form of either a Note or Bond in two series of tax-exempt and taxable obligations, which shall be collectively described for purposes of this Resolution as its \$7,295,000 Tax-Exempt and Taxable General Obligation Bonds, (Public Facilities Improvements Projects) Fall Series 2019 (the "Fall Series 2019 Bonds") and;

WHEREAS, Davenport & Company LLC, the County's financial advisor (the "Financial Advisor"), as directed by County representatives, prepared a Request for Proposals dated October 8, 2019 (the "RFP") to obtain financing offers from banks and other lenders for the funding of various capital improvement projects to be undertaken by the County; and

WHEREAS, the Financial Advisor has received responses to the RFP that reflect attractive financing proposals for the Projects; and

WHEREAS, the Board of Supervisors, based upon an evaluation of the responses to the RFP and the recommendations of County officials and the Financial Advisor, has accepted a proposal from Zions Bank (the "Lender") to finance the Projects (the "Proposal"); and

WHEREAS, the Lender's Proposal contemplates loans to the County in the aggregate principal amount of \$7,295,000 in exchange for its Fall Series 2019 Bonds composed of (i) a tax-exempt Fall Series 2019 bond that will finance the Tax-Exempt Projects (the "Tax-Exempt Fall Series 2019A Bond") and (ii) a taxable Fall Series 2019 to finance the Taxable Broadband Project (the "Taxable Fall Series 2019B Bond") The Tax-Exempt Fall Series 2019A Bond, and the Fall Series 2019B Taxable Broadband Bond shall collectively be referred to as the Fall Series 2019 Bonds; and

WHEREAS, there has been presented to this meeting a summary of the Proposal and drafts of the form of the Tax-Exempt Fall Series 2019A Bond and the Fall Series 2019B Taxable Bond have been made available to the Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE GEORGE, VIRGINIA:

1. Authorization of the Fall Series 2019 Bonds and Financing Documents. The Board of Supervisors hereby finds and determines that it is advisable and in the best interests of the County to incur debt and issue its Fall Series 2019 Bonds for the purpose of financing all or a portion of the Projects, along with the costs of issuing the Fall Series 2019 Bonds. The County previously authorized the solicitation by the Financial Advisor of bids for the Fall Series 2019 Bonds. The Board of Supervisors now hereby authorizes the issuance of the Fall Series 2019 Bonds and the placement of the loan in accordance with the terms approved by the Board of Supervisors herein. Drafts of the form of each Fall Series 2019 Bond and any related loan or financing documents are available for review by the Board of Supervisors, and all such financing documents are hereby approved in accordance with the authority delegated to the chairman vice chairman in Section 5 of this Resolution.

2. General Obligation of the County. The Fall Series 2019 Bonds shall be issued under the provisions of Article VII, Section 10(a) of the Constitution of Virginia. The Fall Series 2019 Bonds shall be a general obligation of the County, the principal of and interest on which are payable from ad valorem taxes to be levied without limitation as to rate or amount on all property in the County subject to taxation and a pledge of the full faith and credit of the County; and in each year while any amount payable with respect to the Fall Series 2019 Bonds shall be outstanding there shall be levied and collected in accordance with law an annual ad valorem tax upon all taxable property in the County subject to local taxation sufficient in amount, together with all other funds lawfully appropriated and available therefor, to provide for the payment of the principal of and premium, if any, and the interest on the Fall Series 2019 Bonds as such principal, premium, if any, and interest shall become due.

3. Use of Proceeds from the Fall Series 2019 Bonds. The proceeds derived from the issuance of the Fall Series 2019 Bonds, after the payment of the costs of issuance of the Fall Series 2019 Bonds, are expected to be applied to the payment of (or for the reimbursement to the County of costs previously paid) all or a portion of the costs of the Projects identified below, in substantially the following estimated amounts:

<u>Projects</u>	<u>Amount</u>
1. Law Enforcement Vehicles	\$400,000
2. Fire Apparatus	\$2,250,000
3. Stormwater Projects	\$2,100,000
4. Central Wellness Center	\$1,420,000
5. Broadband Expansion	\$1,000,000
6. Costs of Issuance/Contingency	\$125,000
 Total Par Amount	 \$7,295,000

If the actual costs for any of the Projects identified above exceeds the anticipated costs, such excess may be paid from the proceeds of the Fall Series 2019 Bonds originally allocated to any of the other components of the Projects, or any other lawful source of funds that will not impact the tax-exempt status of the Fall Series 2019 Bonds, including other bond issues.

4. Description of Fall Series 2019 Bonds. The Fall Series 2019 Bonds shall evidence the County's obligation to repay a loan in an aggregate principal amount not to exceed \$7,295,000, the details of which are set forth in the written proposal of the Lender selected by the County and described to the Board of Supervisors by the Financial Advisor in connection with the discussions of responses to the RFP received by the County (the "Lender Loan Proposal"). A copy of the Lender Loan Proposal, in substantially final form, has been provided to the Board of Supervisors.

The terms of the Lender Loan Proposal as presented to the Board by the Financial Advisor are hereby approved, and Bond Counsel is hereby directed to incorporate such details of

the Lender Loan Proposal in this Resolution that are appropriate to reflect the financing structure selected by the Board.

The Tax-Exempt Fall Series 2019A Bond shall have a final maturity date of August 1, 2034 and the principal on the Tax-Exempt Fall Series 2019A Bond shall be payable annually on August 1 of each year beginning on August 1, 2020. Interest on the Tax-Exempt Fall Series 2019A Bond shall be payable at the rate of 2.11 percent per annum on February 1 and August 1 each year during which such debt obligation remains outstanding, commencing on August 1, 2020.

The Taxable Fall Series 2019B Bond shall have a final maturity date of August 1, 2026 and the principal on the Taxable Fall Series 2019B Bond shall be payable annually on August 1 of each year beginning on August 1, 2020. Interest on the Taxable Fall Series 2019B Bond shall be payable at the rate of 2.65 percent per annum on August 1 and February 1 each year during which such debt obligation remains outstanding, commencing on August 1, 2020.

The Fall Series 2019 Bonds may be prepaid in whole or in part at any time without penalty or prepayment premium. If less than all of a Fall Series 2019 Bond is called for redemption, the principal components of such Fall Series 2019 Bond to be redeemed shall be selected by the County in its sole discretion, either in reverse order, pro rata or as otherwise determined by the County, and the principal payments set forth on the debt service schedule or otherwise payable on this Bond shall be adjusted to provide for such prepayment.

5. Delegation of Authority to Finalize the Fall Series 2019 Bonds and Financing Documents. The final terms of the Fall Series 2019 Bonds shall be determined by the Chairman or the Vice-Chairman of the Board of Supervisors and evidenced conclusively by the execution and delivery of the Fall Series 2019 Bonds by either party, together with all other financing documents and closing papers associated with the issuance of the Fall Series 2019 Bonds, including but not limited to any loan or corresponding agreement with the Lender and IRS Form 8038G, and no further action of the Board of Supervisors shall be required. The Chairman of the Board of Supervisors or Vice-Chairman is hereby authorized to execute and deliver the Fall Series 2019 Bonds to the Lender, and the Clerk of the Board of Supervisors is hereby authorized to affix and attest the Seal of the County thereon.

6. Tax Covenants. The County covenants and agrees to comply with the provisions of Sections 103 and 141-150 of the Internal Revenue Code of 1986, as amended (the "Code") and the applicable Treasury Regulations promulgated thereunder at all times during which the tax-exempt Fall Series 2019 Bonds are outstanding.

7. Reimbursement Authorization. To the extent not previously declared, the County intends that the adoption of this Resolution will be a declaration of the County's official intent in accordance with U.S. Treasury Regulation Section 1.150-2 to obtain reimbursement from the proceeds of the Fall Series 2019 Bonds or any subsequent debt obligations of the County for expenditures on the Projects made on or after 60 days prior to the date hereof. The County intends that funds that have been advanced for costs of the Projects, or which may be so

advanced, may be reimbursed from proceeds of the Fall Series 2019 Bonds, or any subsequent debt obligations.

8. Other Actions. All other actions of officers of the County taken heretofore or hereafter conforming with the purposes and intent of this Resolution are approved, ratified and confirmed. The Board of Supervisors hereby approves and directs Williams Mullen, Bond Counsel to the County, the Financial Advisor and County staff to prepare and review the financing documents and take such actions as are necessary or appropriate in connection with the issuance of such Fall Series 2019 Bonds.

9. Filing of Resolution. The Clerk or any Deputy Clerk of the Board of Supervisors or other agent or employee of the County, is hereby authorized and directed to cause a certified copy of this Resolution to be filed with the Circuit Court of the County of Prince George, Virginia.

10. Effective Date. This Resolution and the provisions contained herein shall become effective immediately upon adoption.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

P-2. Resolution; Budget Amendment and Appropriation (\$6,895,000 of Debt Proceeds for Fire Apparatus as Defined in Section 74-4 of The County Code; Completion of Stormwater Improvement Projects; Improvements to County Owned Buildings Including the Central Wellness Center; Broadband Expansion Grant to Improve Broadband Access to County Schools, Businesses and Residents; and Estimated Bond Issuance Costs. Ms. Drewry stated that this public hearing is directly related to the previous bond hearing. The project total, including bond issuance costs is \$7,295,000. A reimbursement resolution and appropriation has only been requested for approved for the law enforcement vehicles item (\$400,000). The remaining projects total \$6,895,000 and an appropriation is required for that amount. A public hearing for this budget amendment of \$6,895,000 is required because the amount exceeds 1% of the adopted FY2020 budget. The board authorized advertisement of this public hearing on October 8, 2019. The Code of Virginia §15.2-2507 requires a public hearing for budget amendments exceeding 1% of the adopted fiscal plan. Staff is requesting that the Board approve appropriation of debt proceeds; resolution enclosed for consideration and approval. Chairman Hunter opened the public hearing at 8:08 p.m. There was no one to speak and the public hearing was closed. Mr. Brown made a motion, seconded by Mrs. Waymack, that the resolution be approved as presented. Roll was called on the motion.

R-19-135

P-2.

RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION (\$6,895,000 OF DEBT PROCEEDS FOR FIRE APPARATUS AS DEFINED IN SECTION 74-4 OF THE COUNTY CODE; COMPLETION OF STORMWATER IMPROVEMENT PROJECTS; IMPROVEMENTS TO COUNTY OWNED BUILDINGS INCLUDING THE CENTRAL WELLNESS CENTER; BROADBAND EXPANSION GRANT TO IMPROVE BROADBAND ACCESS TO COUNTY SCHOOLS, BUSINESSES AND RESIDENTS; AND ESTIMATED BOND ISSUANCE COSTS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of November, 2019, does hereby authorize and appropriate the following increase of funds within the 2019-2020 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Capital Improvement Fund (0311)</u>	
Revenues:	
0311-40-900-8115-341401 Debt Proceeds	\$6,895,000
Expenditures:	
0311-03-200-3104-48121-3104 CIP – Fire Apparatus	\$2,250,000
0311-09-401-3110-49180 CIP – Transfer to Stormwater Fund	\$2,100,000
0311-07-211-3174-48120 CIP – Central Wellness Center Code Impr	\$1,420,000
0311-01-002-3154-48108 CIP – Wireless Broadband	\$1,000,000
0311-09-401-4000-49149 Debt Issuance Costs & Contingency	\$125,000
TOTAL	\$6,895,000
<u>Stormwater Fund (0220)</u>	
Revenues:	
0220-90-901-8207-399199 Transfer from CIP Fund	\$2,100,000
Expenditures:	
0220-04-104-2121-48130 Stormwater Improvements to Sites	\$2,100,000

On roll call the vote was:
 In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael
 Opposed: (0)
 Absent: (0)

Mr. Dan Whitten, County Attorney, stated that on October 28, 2019, the Honorable Bruce Albertson of the Warren County Circuit Court dismissed all charges against him alleging misfeasance and nonfeasance. Judge Albertson ruled that the charges were not crimes in the Virginia law. Furthermore, those charges should not have ever been filed against him. He had no supervisory authority over the Executive Director of the Front Royal Economic Development Authority. Even though he did not supervise the Executive Director, when questions arose regarding the finances of the Economic Development Authority, he recommended that the Board retain the services of a forensic auditor. After nine months of intense review, the auditors were able to determine that there were significant improprieties. He then worked with outside legal

counsel to file a civil lawsuit to recover the embezzled funds. He stated that his integrity is extremely important to him and he would never sanction any type of a legal or improper action. His family is in the process of moving to Prince George and he looks forward to working with the Board of Supervisors and the community.

SUPERVISORS COMMENTS

Mrs. Waymack stated that she, Mr. Brown, and Mr. Webb just returned from the VACo Conference. For two days they attended sessions that provided lots of information on government. She stated Jeff Stoke gave an outstanding performance on Broadband and what was accomplished here in Prince George. They met many supervisors and official from other counties. That networking led them to ascertain that every county has problems some similar and some are not. The main thing they all had in common was to make life better for all of the citizens. Supervisors of all counties had willingness to serve their citizens in many ways even though they don't profit from it.

Mr. Brown stated he and Mrs. Waymack have been attending classes for the last 18 months to become certified supervisors. They graduated this past Tuesday and are now certified supervisors and members of VACo. He stated that every Board member should go through that process because there is great value in it.

Mr. Webb thanked the citizens for allowing him to continue to serve on the Board of Supervisors.

Mr. Carmichael thanked everyone for allowing him to continue to serve as well. He stated that Prince George County has great directors and great leaders.

Chairman Hunter echoed Mr. Webb and Mr. Carmichael's comments. He too thanked the citizens for the opportunity.

COUNTY ADMINISTRATOR COMMENTS

Mr. Percy Ashcraft stated that the Prince George High School Playoff Football Game will be at Deep Run on November 15 at 7 p.m. The VFW Post 637 Awards Banquet for Public Safety will be on November 16 at 5:30 p.m. at the VFW Post 637 in Hopewell. There will be a Community Meeting/Open House on the Mobile Food Unit Ordinance on November 19 from 3 to 6 p.m. in the Kines Break Room. There will be a Prince George County Legislative Dinner on November 20 at 6 p.m. at the Prince George Library. Prince George County was voted 'Best Community in Which to Live' by readers of the Progress-Index at awards ceremony October 24. Fort Lee closed its rear gate on November 4 for two months for renovations. Bon Secours announced purchased of Southside Regional Medical Center on October 29. Friends of the Lower Appomattox River (FOLAR) recognized Prince George County Government on November 1. Nine bags and 259 pounds of outdated prescription drugs were collected at 'Drug Take Back Day' on October 26. Voter Registrar reported 42 percent voted in November 5 General Election. The Prince George Middle School Girls end season 16-0 after winning tournament title against Hopewell November 7. Fort Lee spokesman said November 7 transfer of property for new elementary school is 'at the Pentagon' level for approval. Congratulations to

Ms. Waymack and Vice Chairman Brown on graduating from the Certified Supervisors Program offered by the Virginia Association of Counties (VACo).

REPORTS (cont'd)

Mr. Whitten stated that each year in the fall, the Board communicates any legislative requests for the upcoming General Assembly session to the County's General Assembly delegation. The Board will meet with the delegation at a dinner meeting on November 20, 2019. Normally, the Board supports the VACO Legislative program and includes additional local priorities. The following are items for consideration by the Board.

- 1) Transient Occupancy Tax – Request authority from General Assembly to increase the County's transient occupancy tax from five percent to seven percent. The revenue generated and collected from the two percent tax rate increase shall be designated and expended solely for the purposes of tourism marketing, tourism programs, tourism staff, tourism events, and tourism capital projects and for marketing Prince George County as an overnight tourist destination.
- 2) Stormwater (“Orphan Drainage Outfalls”) – Require VDOT and DEQ to provide a report to the General Assembly on the scope of drainage outfalls with no assigned maintaining entity across the Commonwealth and recommend solutions that carry out existing statute. In the interim, require VDOT to comply with common law requirement to construct and maintain drainage facilities necessitated by road construction to allow water to reach an adequate natural water source.
- 3) Broadband – Request additional funding from state for broadband infrastructure. Require Dominion to participate in broadband expansion by using Dominion's infrastructure to expand availability or allow other vendors to use their infrastructure.
- 4) Proffers – Protect the ability of localities to discuss and accept cash proffers to address public service needs.
- 5) Regional Jails – Require state to pay full daily rate of regional jails if state prisoners are in regional jails for longer than 12 months. Request the jail per diem funding in the 2020-2022 biennial state budget be increased to levels that better represent the costs of housing inmates.
- 6) Funding Education – Urge the General Assembly to provide full state funding for public education, including the Standards of Quality as recommended by the Board of Education. Request that the state provide assistance for funding of capital construction for schools.
- 7) Grants – Protect local grants relating to local emergency planning, regional burn building and EMT personnel.
- 8) South Central Regional Wastewater Treatment Plant – Provide grant opportunities for any required treatment upgrades at the South Central regional wastewater treatment plant. Oppose additional nutrient regulation on wastewater treatment facilities that are

scientifically unsound, economically infeasible, or unnecessary for meeting the state's goals.

- 9) ERA – Request that the General Assembly ratify the Equal Rights Amendment to the United States Constitution, as proposed by Congress on March 22, 1972. Such request was incorporated into a resolution passed by the Board on December 11, 2018.
- 10) Utility Scale Solar – Return authority to the localities to determine local tax incentives for utility-scale solar installations and oppose expansion or extension of the state-mandated tax exemption on local property taxes for solar equipment. Maintain local authority to address all impacts associated with utility-scale projects.
- 11) CSA Funding – Support a pilot program for up to four years for several local school divisions in the Commonwealth to study the feasibility of transitioning students, educated in a private school setting pursuant to an Individualized Education Program, to an appropriate public school setting.
- 12) Error in Board of Elections Map – Request State Board of Elections to petition the Federal Court to amend the order which created erroneous Virginia election maps which affect one home improperly in the Hopewell 62nd District and six homes improperly in the Petersburg 63rd District. Those seven homes should be in the Prince George 64th District.

ORDER OF BUSINESS

A-1. Resolution; Authority to Advertise a Public Hearing for a Lease Agreement for Use of a Portion of the Prince George Central Wellness Center between the County of Prince George, Virginia and the Rotary Club of Prince George County Virginia. Mr. Ashcraft stated that this standard language that has been used for other leases for space at the Central Wellness Center. Staff is requesting a public hearing for December 10. Mr. Carmichael made a motion, seconded by Mrs. Webb, to approve the resolution as presented. Roll was called on the motion.

R-19-136

A-1.

AUTHORIZATION TO SCHEDULE A PUBLIC HEARING TO CONSIDER APPROVAL TO LEASE A PORTION OF THE CENTRAL WELLNESS CENTER TO THE ROTARY CLUB OF PRINCE GEORGE COUNTY VIRGINIA

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of November, 2019, does hereby authorize the advertisement of a public hearing to consider approval to lease a portion of the Central Wellness Center to the Rotary Club of Prince George County, Virginia.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

A-2. Resolution; Award of Contract and Appropriation from CIP Fund, Fund Balance (\$76,762 Moving E-Mail Service to Exchange Online). Mr. John Brockwell, Interim IT Director, stated that on October 22, 2019, the Board of Supervisors received information regarding moving the County's email services to Microsoft's cloud through the use of Exchange Online. Board consensus was granted to competitively procure licenses and migration services. The funding source discussed was Capital Improvement Plan fund, fund balance from State Nonarbitrage Program interest from Series 2018 debt issuance. Six quotes were received and Synergy Technical LLC provided a total price of \$76,762, the lowest total pricing for licenses and migration services. Mr. Brown made a motion, seconded by Mrs. Waymack, to approve the resolution as presented. Roll was called on the motion.

R-19-137

A-2.

RESOLUTION; AWARD OF CONTRACT AND APPROPRIATION FROM CIP FUND, FUND BALANCE (\$76,762 MOVING E-MAIL SERVICES TO EXCHANGE ONLINE)

WHEREAS, On October 23, 2019 a competitive solicitation was issued through the State purchasing system, eVA, to obtain pricing for licensing and migration services to move the County's email services to Exchange Online (QuickQuote 233204). The deadline for quote submission was October 29, 2019 and six (6) quotes were received, all of which were responsive. The lowest quote was received from Synergy Technical LLC in the amount of \$76,762; and

WHEREAS, \$76,762 is available from CIP Fund, Fund Balance from accumulated State Nonarbitrage Program (SNAP) interest from Series 2018 bonds; and

WHEREAS, Staff is requesting authorization for the County Administrator to enter into a contract with Synergy Technical LLC in the amount of \$76,762 to move forward the purchase of licenses and migration services to move the County's email service to Exchange Online.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 13th day of November, 2019, hereby awards the contract for Moving Email Services to Exchange Online to Synergy Technical LLC in the amount of \$76,762 and authorizes the County Administrator to execute a contract with Synergy Technical LLC.

NOW, THEREFORE BE IT FURTHER RESOLVED That the Board of Supervisors of the County of Prince George this 13th day of November, 2019, does hereby authorize and appropriate the following increase of funds within the 2019-2020 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
Tourism Fund		
Expenditures:		
0311-01-002-3197-48104	CIP – Email Server to Exchange Online	\$76,762
Revenues:		
0311-40-900-8208-399999	CIP Fund, Fund Balance	\$76,762

On roll call the vote was:
 In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael
 Opposed: (0)
 Absent: (0)

A-3. Resolution; Award of Contract Radio Communications of Virginia through State VITA Contracts VA-170418-VA and VA-161128-RCV for Radio and E-911 System Maintenance and Support (\$62,260). Ms. Drewry stated that the current contract renewal with Radio Communications of Virginia for maintenance and support for the County’s *existing* Radio System and E-911 System ends December 31, 2019. To ensure continuity of operations we must continue maintenance on our existing radio and E-911 systems. Staff recommends continued use of our current vendor, Radio Communications of Virginia using VITA Contracts VA-170418-VA and VA-161128-RCV. Three (3) annual renewals are being offered to provide system maintenance while our new system is being prepared and installed. The additional cost for the Fort Lee E-911 system has been isolated for Years 2 - 4 when the one-year warranty period following their system cutover date ends. Fort Lee’s costs will be billed to them. Funding for maintenance and support of these systems is currently budgeted within the General Fund Emergency Communications Center budget. A resolution is provided for the Board’s consideration. Mr. Webb made a motion, seconded by Mr. Carmichael, to schedule a public hearing for November 26 for the reallocation of funds up to \$450,000 from the Series 2019 General Obligation Bonds for the purpose of additional School trailers.

R-19-138

A-3.

RESOLUTION; AWARD OF CONTRACT RADIO COMMUNICATIONS OF VIRGINIA THROUGH STATE VITA CONTRACTS VA-170418-VA AND VA-161128-RCV FOR RADIO AND E-911 SYSTEM MAINTENANCE AND SUPPORT

WHEREAS, Prince George County’s existing contract with Radio Communications of Virginia for maintenance and support of its radio and E-911 systems ends on December 31, 2019; and

WHEREAS, the County of Prince George wishes to participate in state VITA contracts VA-170418-VA and VA-161128-RCV for radio and E-911 system maintenance and support; and

WHEREAS, Staff is requesting authorization for the County Administrator to issue an Award of Contract to Radio Communications of Virginia in accordance with State VITA Contracts VA-170418-VA and VA-161128-RCV effective January 1, 2020 with three possible annual renewals.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 13th day of November, 2019, hereby authorizes the County Administrator to issue a Notice of Award to Radio Communications of Virginia effective January 1, 2020 with three possible annual renewals in accordance with State Contracts VA-170418-VA and VA-161128-RCV.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

A-4. Discussion of Date for Swearing-In Ceremony. The Board agreed by consensus to have the Swearing-In Ceremony on December 17 at 6:00 p.m. in the Boardroom.

A-5. Discussion of Pre-Budget Work Session. The Board agreed by consensus to have the Pre-Budget Work Session on December 16 at 4:00 p.m. in the Boardroom.

A-6. Resolution; Modification TO FY2019-2020 Position Chart. Mr. Frank Haltom, County Engineer, stated that Staff is requesting for consideration, a position change within the Utilities Department that requires a modification to the County's Position Control Chart. The Utilities Director is requesting conversion of a Utilities Worker III position to a Utilities Waterworks Operator. The creation of this position will improve the waterworks operations by proper oversight of the facilities to prevent and address water quality complaints and reduce emergency maintenance. The Utilities Waterworks Operator position is recommended as a grade 314 on the County's pay scale. Utility Worker III is a grade 312. This increase in grade is not expected to have an impact on the FY2019-2020 budget, as partial year vacancy savings should offset expected difference in pay. This change does not increase the total number of positions in the Utilities Department. Mr. Webb made a motion, seconded by Mr. Brown, to approve the resolution as presented. Roll was called on the motion.

R-19-139

A-6.

RESOLUTION; MODIFICATION TO FY2019-2020 POSITION CHART

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors of Prince George County this 13th day of November 2019, hereby approves the requested changes to the FY2019-2020 Position Chart and that no changes be made to the chart without Board approval regardless of what other County policies may state.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

A-7. Resolution; Authority to Execute an Exclusion Request Form to Exclude the County from the Negotiation Class Certified in the National Prescription Opioid Litigation. Mr. Whitten stated that Prince George County was sent to the multi-district litigation in Ohio. Legal counsel is recommending that Prince George County opt out of the multi-district litigation and proceed separately. Mrs. Waymack made a motion, seconded by Mr. Webb, to authorize the County Administrator to execute an exclusion request form to exclude the County from the Negotiation Class certified in the national prescription opioid litigation. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

A-8. Authority to Advertise a Public Hearing for Revisions to the Tax Relief Program for the Elderly and Disabled. Mr. Webb made a motion, seconded by Mr. Brown, to authorize a public hearing on December 10 for revisions to the Tax Relief Program for the elderly and disabled. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

ADJOURNMENT. Mr. Webb moved, seconded by Mr. Waymack, to adjourn to November 20, 2019 at 6:00 p.m. at the Prince George Library for the Legislative Dinner Meeting. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (0)

The meeting adjourned at 8:43 p.m.

[Draft Minutes prepared November 20, 2019 for consideration on November 26, 2019; adopted by unanimous vote.]

Donald R. Hunter
Chairman, Board of Supervisors

Percy C. Ashcraft
County Administrator