

MINUTES
Board of Supervisors
County of Prince George, Virginia

September 10, 2019

County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 5:00 p.m. on Tuesday, September 10, 2019 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by Donald R. Hunter, Chairman.

ATTENDANCE. The following members responded to Roll Call:

Donald R. Hunter, Chairman	Present
Floyd M. Brown, Jr., Vice-Chairman	Present
Alan R. Carmichael	Present
Marlene J. Waymack	Present
T. J. Webb	Present

Also present was: Percy Ashcraft, County Administrator; and Steve Micas, County Attorney.

CLOSED SESSION

E-1. Resolution; Closed Session for (1) discussion of the acquisition of real property for the public purpose of public education where discussions in an open meeting would adversely affect the bargaining position or negotiating strategy of the County pursuant to § 2.2-3711 (A)(3), Code of Virginia, 1950, as amended. Mrs. Waymack made a motion, seconded by Mr. Webb, that the Board convene closed session for: (1) discussion of the acquisition of real property for the public purpose of public education where discussions in an open meeting would adversely affect the bargaining position or negotiating strategy of the County pursuant to § 2.2-3711 (A)(3), Code of Virginia, 1950, as amended.

R-19-103

E-1.

RESOLUTION; CLOSED SESSION FOR (1) DISCUSSION OF THE ACQUISITION OF REAL PROPERTY FOR THE PUBLIC PURPOSE OF PUBLIC EDUCATION WHERE DISCUSSIONS IN AN OPEN MEETING WOULD ADVERSELY AFFECT THE BARGAINING POSITION OR NEGOTIATING STRATEGY OF THE COUNTY PURSUANT TO § 2.2-3711 (A)(3), CODE OF VIRGINIA, 1950, AS AMENDED

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of September, 2019, does hereby vote to enter closed session for (1) discussion of the acquisition of real property for the public purpose of public education where discussions in an open meeting would adversely affect the bargaining position or negotiating strategy of the County pursuant to § 2.2-3711 (A)(3), Code of Virginia, 1950, as amended.

On roll call the vote was:

In favor: (5) Hunter, Brown, Waymack, Webb, Carmichael

Opposed: (0)

Absent: (0)

E-2. Resolution; Certification of Closed Session. At 6:00 p.m., Mr. Brown made a motion, seconded by Mr. Webb, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Hunter asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-19-103A

E-2.

**RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION
PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS
AMENDED)**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of September, 2019 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements were discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (5) Brown, Waymack, Webb, Hunter, Carmichael

Opposed: (0)

Absent: (0)

WORK SESSION

Chief of Police Keith Early and Lt. Paul Burroughs gave a report on the E-Summons Program. With the E-Summons Program, there is an estimated 50 to 70% less time spent on a traffic stop, the ability to scan in the drivers license and vehicle registration, the ability to have the correct spelling and other data transferred, the ability to have duplicate summonses by only entering the information once, and the ability to have the traffic summons data directly uploaded to the Supreme Court and then downloaded to the General District Court. Officers will be able to print citations right from the vehicle. In order to fund the E-Summons Program, it would require the Board of Supervisors to adopt an ordinance imposing an electronic citation/summons system fee

of \$5.00 on any defendant convicted of violating any state statute or local ordinance within the County of Prince George. The adoption of this local ordinance is permitted by State law. Fees are collected by the clerk of the court and remitted to the Treasurer. The funds would be dispersed to the Prince George Police Department solely to fund software, hardware and associated equipment costs for the program. The average total, per vehicle, costs for E-Summons software, printer, paper, license and maintenance would be \$2,000.00. The anticipated annual revenue from additional courts fees equal \$20,000. Self-funded, approximately ten (10) vehicles could be equipped for E-Summons annually. The Chief clarified for Mr. Brown that it would be \$5.00 per charge. Mr. Carmichael stated that it is a great idea for the safety of the officer and would not want it to look like it is for monetary gain. Mr. Brown stated that the fee would be solely for funding the program. Chairman Hunter agreed that safety is paramount. Mr. Webb asked where the initial money is coming from. Chief Early stated that the software is around \$40,000. They would like to fund it with asset forfeiture grants or start to collect the \$5.00 fee and let the account keep accruing until they have the money to fund the software. Mr. Brown stated that they need to work their way through this before an officer is hit along the side of the road while they are debating \$40,000. Mr. Webb agreed. The Board asked that Staff continues to move in this direction by bringing forward an authority to advertise a public hearing at the next Board meeting.

Mr. Jeff Stoke, Deputy County Administrator, gave a report on the US Census Complete Count Committee. For the 2020 US Census, Prince George County, VA has the ability to create a Complete Count Committee (CCC). The CCC is an awareness/marketing committee comprised of community leaders. The chairperson of the CCC, appointed by the County Board, is the main contact with the US Census Bureau during the census. There are no limits to size and structure of a CCC, though suggestions are given by the US Census Bureau. The US Census Bureau does not manage the CCC. The goal of the CCC is to have a complete count of County residents per the US Constitution (Article I, Section II). The Prince George County Board of Supervisors selects the CCC members and appoints the chairperson. The Board may choose not to have a CCC. The Board may choose to assign only County staff to the CCC. There is no fiscal impact unless a budget is allocated. The Board agreed that they would each find someone from their district to serve on this committee and it will be brought back up on October 8.

Mr. Tim Graves gave a report on Food Truck Regulations. This came about when an applicant applied to amend case PUD 19-01 to allow a food truck on-site as part of their existing restaurant business. The Planning Commission recommended approval with conditions to the Board. The Board remanded the case to the Planning Commission to consider it in context of how all food trucks are regulated in the County. The Planning Commission asked Staff to research regulations and possible ordinance changes related to food trucks. Food trucks must comply with the Virginia Department of Health requirements. They must obtain zoning approval from the County and then obtain a Prince George County business license. Food trucks are currently allowed in the M-1 and M-2 Districts by right use in Prince George. Only prepared food and beverage sales as licensed by County, State and/or federal government requirements shall be sold from self-contained food trucks. Sufficient area shall be set aside to provide a minimum of five temporary off-street parking spaces. Some opportunities to improve on the existing regulations would be to clearly define the use, permit food trucks in appropriate areas, and use appropriate conditions to encourage harmony with surrounding uses. Other key police considerations for the

ordinance would be operations, location, administration and enforcement, and health and safety. Staff is recommending that the PUD 19-01 case be approved and that Staff draft a zoning ordinance amendment to update the name and definition of use encompassing food trucks, with appropriate regulations. There was some discussion regarding regulating proximity to existing businesses and how often inspections are made by the Health Department. Mr. Brown stated that they need to be consistent across the Board. If we want to be a County where people who live here can have businesses and thrive, they need to make that as such. The Board agreed to have Staff move forward and take what they come up with to the Planning Commission first.

Mr. Brad Owens, Director of Fire and EMS, gave a report on an incident regarding contaminated gas in multiple fire apparatus on September 9, 2019. A local emergency was declared and all fire apparatus was taken out of service at 10:00 a.m. for inspections and surrounding localities were alerted for mutual aid. Once all units were inspected, all of the stations were brought back on line and fully operational by 5:00 p.m. Station 6 and Station 8 were the two contaminated stations. Those tanks are being cleared out and refueled. They are working with other agencies at this time to investigate the situation. Mr. Owens clarified for Mr. Webb that there are no mechanical difficulties at this time. Mr. Ashcraft stated that it is important to know that there are plans in place to address situations such as this and everyone did a great job yesterday.

Chairman Hunter called a recess at 6:56 p.m. The meeting reconvened at 7:00 p.m.

Invocation. Chairman Hunter called for a moment of silence for all of the victims of 911 and for the family of former Board member Lawrence Coleman. Mr. Brown gave the Board's invocation.

Pledge of Allegiance to U.S. Flag. Mr. Webb led the Pledge of Allegiance to the U.S. Flag.

PUBLIC COMMENTS. Chairman Hunter announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:03 p.m. There was no one to speak and the public comments period was closed.

APPROVAL OF AGENDA. A report on the Board of Supervisors Economic Interest Training was moved from the work session to reports. Mr. Brown made a motion, seconded by Mr. Webb, to adopt the agenda as amended. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

ORDER OF CONSENSUS. Mr. Carmichael made a motion, seconded by Mrs. Waymack, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – August 7, 2019 Adjourned Meeting; and August 13, 2019 Regular Meeting Minutes were approved as presented.

C-2.

RESOLUTION; APPROPRIATION (\$24,275 INSURANCE RECOVERIES – POLICE VEHICLE REPLACEMENT)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of September, 2019, does hereby authorize the following increase of funds within the 2019-2020 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
<u>Expenditure:</u>		
0100-03-100-0601-48105	General Fund: Police Vehicles – Replacement	\$24,275.00
<u>Revenue:</u>		
0100-40-507-8206-341111	General Fund; Insurance Proceeds	\$24,275.00

R-19-104A

C-3.

RESOLUTION; MEMORANDUM OF UNDERSTANDING BETWEEN PRINCE GEORGE COUNTY POLICE DEPARTMENT AND PRINCE GEORGE COUNTY SCHOOL DIVISION

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of the County of Prince George this 10th day of September, 2019 does hereby authorize the Chief of Police to execute Memorandum of Understanding between Prince George County Police Department and the Prince George County School Division.

R-19-104B

C-4.

RESOLUTION; PROCLAMATION; SEPTEMBER 11, 2019 AND EACH SUCCEEDING YEAR AS FIRST RESPONDERS DAY IN PRINCE GEORGE COUNTY

WHEREAS, throughout the Commonwealth, courageous and dedicated men and women work to protect and aid the public during emergencies as both professional and volunteer first responders; and

WHEREAS, first responders include 911 dispatchers, law-enforcement officers, professional and volunteer firefighters, professional and volunteer emergency medical services

personnel, emergency management professionals, search and rescue teams, rescue pilots and divers, the Virginia National Guard, and members of other organizations in the public safety sector; and

WHEREAS, every day, first responders risk their own safety in the performance of their duties to protect the citizens of the Commonwealth; and

WHEREAS, first responders are the first and best defense against all emergencies that threaten Virginia communities; and

WHEREAS, first responders are ready to aid the people of Virginia 24 hours a day, seven days a week, regardless of inclement weather or other hazards; and

WHEREAS, first responders are highly trained, specialized workers who contribute their excellent skills for the public good; and

WHEREAS, the members of first responder organizations undergo extensive education and training and make significant personal sacrifices in order to achieve the expertise required to respond to emergency situations; and

WHEREAS, in addition to maintaining safety and order in times of crisis, many first responders in Virginia also enhance their communities as volunteers for service organizations, churches, and schools;

NOW, THEREFORE, BE IT RESOLVED, That the Prince George County Board of Supervisors, in conjunction with the Virginia General Assembly, hereby proclaim September 11, 2019 and in each succeeding year, First Responder's Day in Prince George County.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

PRESENTATIONS

Ms. Phyllis Errico, General Counsel of the Virginia Association of Counties, presented an achievement award to Prince George County for its Back to School Fair.

SUPERVISORS COMMENTS

Mrs. Waymack stated that she is thankful for all of the wonderful people in Prince George County.

Mr. Brown talked about the pleasure of watching youth football this past weekend both in and outside the County. He also talked about the generosity of Food Lion, School staff, and County Staff while Oak Shades Mobile Home Park was without water on Labor Day weekend.

Mr. Carmichael asked everyone to keep Lawrence Coleman's family in their prayers.

Chairman Hunter talked about the success of Disaster Preparedness Day.

Mr. Webb stated that Company 1 put on a charity ride with the Red Knights this past weekend. He said it was a good ride for a good cause.

COUNTY ADMINISTRATOR'S COMMENTS

Mr. Percy Ashcraft, County Administrator, stated that Patriot Day will be recognized on September 11, from 6:30 a.m. to 9:30 a.m. in the Kines Breakroom. Prince George Farmers Market will be on September 14 and 21 from 8 a.m. to 12:00 Noon at Scott Park. There will be a Welcome Reception for County Attorney Daniel Whitten on September 17 from 2 to 4 p.m. in the Kines Breakroom. The Capital Improvement Plan (CIP) Committee will meet on September 18 from 6 to 8 p.m. in the Kines Breakroom. The Soil & Water Conservation District Board of Directors will meet on September 19 at 6 p.m. at the Chesterfield Cooperative Extension Office. There will be an Elected Officials Day Breakfast on September 20 at 8 a.m. at the Feed More Offices in Richmond. There will be a Prince George Promise Board Meeting on September 20 at 2 p.m. in the Community Room. Installation Services for Rev. Dr. Archie German, Sr. will be on September 22 at 3 p.m. at Union Branch Baptist Church. There will be a Chick-Fil-A Fundraiser for PGHS Senior Gabby Boiteau on September 23 at 12:00 Noon in the Kines Breakroom. Prince George TRIAD 'End of the Summer' Picnic and Meeting will be on September 23 from 12:00 Noon to 2:30 p.m. at Scott Park. Prince George Emergency Crew donates used van to assist Prince George Food Bank with delivery operations. Recruitment underway to replace retiring Crater Planning Commission Director Denny Morris. Prince George County officials hoping to receive some of the \$1.8 billion announced by President Trump September 4 to continue combating opioid crisis. Prince George County unemployment rate remains unchanged at 3.5 percent for June. Hermon Maclin will replace Sharon Jadrnak as Director of the Youth Workforce Academy. Prince George County will present a bid to host the Dixie Youth 7-8 year old World Series in Burns, TN on September 28. Mr. Ashcraft showed a video that will be presented.

REPORTS

VDOT – Ms. Diana Bryant of the Virginia Department of Transportation stated that they were well prepared for Hurricane Dorian. There was a lot of pipe cleaning and the pipe was replaced on Johnson Road. The Lebanon Road bridge project was completed a week ahead of time. It will now be used as a detour for the closing of Lone Pine Road. There will be line painting on Route 156. There will be mowing in the Ruffin Road/Sandy Ridge Road area. The secondary mowing will start on September 23.

PUBLIC HEARINGS

P-1. Public Hearing; SPECIAL EXCEPTION SE-19-04 Request of Judy Bland, Pamela Bland, and Stephanie Bland Harris, pursuant to § 90-103 (9) to permit an assembly hall use to be located east of 2815 Tavern Road and is known as Tax Maps 430(0A)00-033-C and 430(0A)00-035-B in a R-A, Residential – Agricultural District. The Comprehensive Plan calls for residential use. (Planning Commission Public Hearing 8/22). Mr. Horace Wade of the Planning Department stated that the applicants are proposing to operate an assembly hall for small to medium sized events for weddings, receptions, business meetings, conferences, and

family reunions on two parcels totaling 66.54 acres. At the June 27th Planning Commission meeting, area residents indicated in the public hearing that there was concern of the location of the assembly hall structure in proximity of adjacent properties, and the occupancy limits of the assembly hall. A related concern to the occupancy limits was the potential to have up to a thousand people at an outside event. Staff recommended a condition of 500 feet from Tavern Road and 200 feet from adjacent properties to address concerns related to the location of the assembly hall. To address the concern of the occupancy of the assembly hall, the Planning Commission requested information from staff regarding the occupancy limits of the previously approved four Special Exception cases for Assembly Hall. Staff provided the previously approved Special Exception cases which did not include an occupancy limit. The occupancy limit for the assembly hall would be determined by the Building Official. Although the Planning Commission did not recommend a limitation to the number of attendees in previous cases, the Planning Commission could recommend a limit to the number attendees if it felt it was appropriate. The proposed days and hours of operation are Monday – Sunday, 9:00 a.m. to 10:00 p.m. The property will continue the farm usage in addition to adding the assembly hall use. The property is located along Tavern and Timber Roads. The Planning Commission recommended approval 7-0 at their August 22, 2019 meeting. Chairman Hunter opened the public hearing at 7:44 p.m.

Ms. Renee Williams (2880 Tavern Road). Ms. Williams resides across from the property. She had several concerns regarding the use of the land for an assembly hall. She stated that this is a residential/agricultural zone and the possibility of having events there may create headlights coming out of that property shining on her property. She suggested a privacy fence and an entrance and exit on Timber Road. She also suggested a permanent sign.

Dr. Pamela Bland (applicant). Dr. Bland stated that she has taken all of the recommendations and the boundary is forestry land. She stated that they will be in compliance of the noise ordinance. Her goal is to be a good neighbor and does not believe the entrance off of Tavern Road will be an issue. She also stated that the property along Timber Road is mostly swampland and she would not be able to have an entrance and exit there. She said where she plans to have the assembly hall would be well over 500 feet from the road and would not even be seen. She stated that this project would provide jobs and bring tourism into the County.

Dr. Novella Johnson Ruffin (10314 Lamore Drive). Dr. Ruffin stated Dr. Bland is a medical doctor and a veteran of nine years. She stated that the federal government encourages veterans to utilize their farmland and start their own businesses. She has done her due diligence and this area has always had small business. This would be a good thing for the County and would create revenue.

Stacey Everett (3909 Tavern Road). Ms. Everett stated that she is in support of Ms. Bland's business. However, she does wish she would reconsider her entry and exit. Ms. Everett believes Timber Road would be better.

There was no one else to speak and the public hearing was closed at 7:59 pm. There was some discussion between the Board and Dr. Bland about how astronomically expensive it would be to put an entrance on Timber Road due to it being swampland. After stating that this should have been brought up during the Planning Commission's process instead of placing additional

conditions on the table at this point, Mr. Brown made a motion, seconded by Mr. Carmichael, to approve the special exception as presented. Roll was called on the motion.

O-19-15

P-1.

SPECIAL EXCEPTION SE-19-04 REQUEST OF JUDY BLAND, PAMELA BLAND, AND STEPHANIE BLAND HARRIS, PURSUANT TO § 90-103 (9), TO PERMIT AN ASSEMBLY HALL USE IN THE R-A, RESIDENTIAL AGRICULTURAL ZONING DISTRICT. THE SUBJECT PROPERTY IS LOCATED EAST OF 2815 TAVERN ROAD AND IDENTIFIED AS TAX MAPS 430(0A)00-033-C AND 430(0A)00-035-B. THE COMPREHENSIVE PLAN INDICATES THAT THE SUBJECT PROPERTIES ARE APPROPRIATE FOR RESIDENTIAL USE.

BE IT ORDAINED by the Board of Supervisors of Prince George County that the Special Exception Application identified as SE-19-04 is granted as an amendment to the official zoning map with the following conditions:

1. This Special Exception is granted for an Assembly Hall use to Judy Bland, Pamela Bland, and Stephanie Bland Harris and is not transferable and it does not run with the land on Tax Maps 430(0A)00-033-C & 430(0A)00-035-B.
2. The Assembly Hall structures shall be located at least 500 feet from Tavern Road and at least 200 feet from adjacent properties.
3. The applicants will be required to provide staffing for private parking and proper traffic circulation purposes with event personnel clearly marked as "Event Staff" for safety reasons. The Prince George County Police Department shall be notified at least thirty (30) days prior to each Assembly Hall event expected to exceed 75 event attendees.
4. A five hundred (500) foot line of sight at the entrance shall be maintained in accordance with VDOT requirements.
5. Any temporary food service carts, portable toilets and hand washing stations that may be used for events shall be approved by the State Health Department for the assembly hall events. Proper litter control measures shall be put in place at the assembly hall events with the use of both trash containers and recycling bins.
6. The Assembly Hall days and hours of operation shall be Monday – Sunday 9:00 a.m. to 10:00 p.m.
7. One (1) internally illuminated, freestanding sign no greater than sixty (60) square feet may be placed for directional purposes near the main entrance located outside of the VDOT right-of-way and meeting a twenty (20) foot setback. The sign shall have a monument style base or include lattice, and shall include plantings as approved by

Planning during the sign permit review process. All other temporary signs shall be removed from the premises once the permanent freestanding sign has been erected on the premises.

8. Portable signs, to include flashing arrow signs, shall not be permitted on the premises once the permanent freestanding signage has been approved and erected on the premises for this land use.
9. The applicants shall take the appropriate measures to ensure compliance with the County Noise Ordinance of the Code of the County of Prince George, as adopted, and as enforced by the Police Department.
10. The applicants shall have all required State permit approvals that may include a VDOT Commercial Entrance Permit, a Virginia Department of Health – Office of Drinking Water (ODW) permit and all local permits before the use of the assembly hall building.
11. This Special Exception shall become null and void if the use of an assembly hall is abandoned for a period of twenty-four (24) consecutive months.
12. This Special Exception may be revoked by Prince George County or by its designated agent for failure by the applicant to comply with any of the listed conditions or any provision of federal, state or local regulations.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

P-2. Public Hearing; ORDINANCE AMENDMENT OA-19-02: An Ordinance to amend and update “The Code of the County of Prince George, Virginia,” by amending § 90- 542 “Permitted Uses” in an M-3 Heavy Industrial District by adding a permitted use. (Planning Commission Public Hearing 8/22). Mr. Horace Wade of the Planning Department, stated that an applicant has requested rezoning from M-1 to M-3. The applicant has requested two (2) uses for the property. One use currently exists in the M-3, Heavy Industrial Zoning District, while the other use exists only in the M-1, Light Industrial District. To assist the applicant with allowing the two (2) uses on the property, staff recommends the addition of a Light Industrial Use to the M-3, Heavy Industrial Zoning District. The use to be added is:

Manufacturing, compounding, assembling or treatment of articles of merchandise from previously prepared materials including bone, cellophane, canvas, cloth, cork, feathers, felt, fiber, fur, glass, hair, horn, leather, paper, plastic, precious or semiprecious metals or stone, shell, straw, textiles, tobacco, wood, yarn and paint.

Chairman Hunter opened the public hearing at 8:11 p.m.

Tom Wortham (Hollingsworth Business Park). Mr. Wortham stated that Hollingsworth owns the business park and he is in support of this and appreciates the consideration of the Board.

There was no one else to speak and the public hearing was closed at 8:12 p.m. Mr. Carmichael made a motion, seconded by Mr. Webb, that the ordinance amendment be approved as presented. Roll was called on the motion.

O-19-16

P-2.

ORDINANCE TO AMEND THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA, 2005, AS AMENDED, CHAPTER 90 "ZONING", BY AMENDING § § 90-542 PERMITTED USES IN THE M-3, HEAVY INDUSTRIAL DISTRICT

BE IT ORDAINED by the Board of Supervisors of Prince George County:

(1) *That §90-542 of The Code Of The County Of Prince George, Virginia, 2005, as amended, are amended and re-codified to read as follows:*

CHAPTER 90 ZONING

ORDINANCE TO AMEND THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA, 2005, AS AMENDED, CHAPTER 90 "ZONING", BY AMENDING § § 90-542, PERMITTED USES IN THE M-3, HEAVY INDUSTRIAL DISTRICT.

Sec. 90-542. - Permitted uses.

In the M-3 heavy industrial district, buildings to be erected or land to be used shall be for one or more of the following uses:

- (1) Battery manufacture.
- (2) Punch presses exceeding 40-ton rated capacity and drop hammers.
- (3) Sand and gravel operations.
- (4) Crushed stone operations.
- (5) Wood-preserving operations.
- (6) Abattoirs.
- (7) Acid manufacture.
- (8) Cement, lime and gypsum manufacture.

- (9) Fertilizer manufacture.
- (10) Petroleum refining including byproducts.
- (11) Asphalt mixing plants.
- (12) Paper and pulp manufacture.
- (13) Screened junk storage.
- (14) Cogeneration plants.
- (15) Materials recovery facilities, resource recovery/reclamation operations.
- (16) Dwelling units when such use is reasonably and customarily a part of the business operation such as providing living quarters for a proprietor or manager and his family, as defined by the county zoning ordinance, not to exceed four people; or living quarters for a watchman or custodian of an establishment:
 - a. The dwelling shall be attached to or located above the business;
 - b. The dwelling use shall contain no more than 1,200 square feet, provided however, that the board of supervisors may authorize a greater size through the issuance of a special exception; and
 - c. The residential unit shall not be used as a rental property.
- (17) Vehicle impound facility.
- (18) Small solar energy facility.
- (19) Large-scale solar energy facility.
- (20) Manufacturing, compounding, assembling or treatment of articles of merchandise from previously prepared materials including bone, cellophane, canvas, cloth, cork, feathers, felt, fiber, fur, glass, hair, horn, leather, paper, plastic, precious or semiprecious metals or stone, shell, straw, textiles, tobacco, wood, yarn and paint.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

P-3. Public Hearing; REZONING CASE RZ-19-02: Request of SI Virginia II, LLC to conditionally rezone 141.79 acres from M-1, Limited Industrial Zoning District to M-3, Heavy Industrial Zoning District. The subject property is located along Quality Way and Hardware Drive in the Southpoint Business Park, Lot 10, and is identified as Tax Map 340(22)00-010-0. The Comprehensive Plan indicates that the subject property is appropriate for industrial uses. (Planning Commission Public Hearing 8/22). Mr. Wade stated that the applicants are proposing to conditionally rezone 141.79 acres from M-1, Limited Industrial to M-3, Heavy Industrial with conditions to allow the property to be developed for various industrial uses. The Comprehensive Plan indicates the property is suitable for industrial uses. The applicant seeks to operate two activities on the property.

The first activity is a re-melt activity (requiring M-3 Heavy Industrial Zoning) that requires taking scrap aluminum and melting it down to form logs. The second activity (requiring M-1 Light Industrial) is taking the logs to make a different product. The Planning Commission recommended approval 7-0 at their August 22, 2019 meeting. Chairman Hunter opened the public hearing at 8:16 p.m.

Mr. Tom Wortham (Hollingsworth Business Park). Mr. Wortham stated that this is basically a repetition of what was done previously for Service Center Metals. Both uses are being combined into this rezoning.

There was no one else to speak and the public hearing was closed at 8:18 p.m. Mr. Webb made a motion, seconded by Mr. Brown, to approve the rezoning as presented. Roll was called on the motion.

O-19-17

P-3.

REZONING CASE RZ-19-02 Request of SI Virginia II, LLC to conditionally rezone 141.79 acres from M-1, Limited Industrial Zoning District to M-3, Heavy Industrial Zoning District. The subject property is located along Quality Way and Hardware Drive in the Southpoint Business Park, Lot 10, and is identified as Tax Map 340(22)00-010-0. The Comprehensive Plan indicates that the subject property is appropriate for industrial uses.

BE IT ORDAINED by the Board of Supervisors of Prince George County that the Conditional Rezoning Application identified as RZ-19-02 is granted as an amendment to the official zoning map with the following conditions:

The Owner and the Applicant in this case, pursuant to Sections 15.2-2296 and 15.2-2297 of the Code of Virginia (1950 as amended) and Article XVII of the Zoning Ordinance of Prince George County, for themselves and their respective successors or assigns, do hereby proffer that the development of the Property shall be used in strict accordance with the following conditions set forth in this submission, and only if the request submitted herewith is granted with only those conditions agreed to by the Applicant. In the event this request is denied or approved with conditions not agreed to by the Applicant, the proffered conditions shall immediately be null and void and of no further force or effect.

1. The Project shall be generally developed consistent with that certain conceptual plan entitled "Service Center Metals Micro-Mill XP3" dated March 29, 2019, and prepared by the Hollingsworth Companies Industrial Building Program (the "Conceptual Plan").
2. The applicant shall maintain the existing natural mature tree buffer at the edge of the wetlands as delineated by Timmons Group on the attached drawing "SouthPoint Business Park Lot 10, Figure 4: Wetlands and waters of the U.S. Delineation Map", dated April 3,

2019 which surrounds the north, east and south boundary of the site. The remaining edges of Lot 10 border on the other industrial lots in the SouthPoint Business Park. The placement and design of any additional landscape buffering shall be subject to approval by the Director of Community Development and Code Compliance. The trees and shrubs shall be mostly native or direct cultivars of native plants (Nativars) to Virginia. The Director of Community Development and Code Compliance, in consultation with the Police Department, shall approve a landscape plan as part of the site plan for development and may grant minor modifications to the requirements. To ensure survival, the landscaping shall be bonded or a guarantee provided by a nursery for a period of one (1) year after installation.

3. All areas not occupied by building, structures, driveways, walkways, off street parking facilities or other authorized installations shall be covered with one or more of the following: grass, mulch, shrubbery, plants or trees.
4. Any lighting installed for the Project will not exceed a foot-candle illumination of 1.0 at the perimeter of the site.
5. The Project shall be limited to the following uses in accordance with Section 90-542 Permitted Uses within the M-3 Heavy Industrial District, Paragraph (15) of the Zoning Ordinance:

(15) Materials recovery facilities, resource recovery/ reclamation operations, and

In accordance with Section 90-442 – Permitted Uses within the M-1 Limited Industrial District:

(4) Manufacture, compounding, assembling or treatment of articles of merchandise from previously prepared materials including bone, cellophane, canvas, cloth, cork, feathers, felt, fiber, fur, glass, hair, horn, leather, paper, plastic, precious or semiprecious metals or stone, shell, straw, textiles, tobacco, wood, yarn and paint. *[Staff is addressing this use being added with Ordinance Amendment OA-19-02.]*

6. The Project personnel will meet with VDOT prior to start of construction activities to walk the roadway that will be used to access the site and document the current condition. Upon completion of the construction, the Project will return the roadway to as found condition prior to the start of construction per the appropriate VDOT specifications.
7. The development of the subject property of this application shall be in accordance with the conditions set forth as proffers and as depicted on the attached Conceptual Plan entitled “Service Center Metals Micro-Mill XP3” dated March 29,2019 and prepared by the Hollingsworth Companies Industrial Building Program. These proffers shall be enforceable in the event of transfer of the property to other parties.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael
Opposed: (0)
Absent: (0)

P-4. Public Hearing; PLANNED UNIT DEVELOPMENT – PUD-19-01 Request of CI Associates LP pursuant to Zoning Ordinance Section 90-1039 Planned Unit Developments, to permit an additional restaurant related land use (food truck or food trailer) as a PUD amendment request of Case PUD-13-01. The request is located at 5380 Oaklawn Boulevard and is identified as Tax Map 120(0A)00-003-D. The Comprehensive Plan calls for commercial uses. Ms. Julie Walton, Director of Community Development, stated that the applicant is requesting to park a food truck or trailer on the premises in further support of their new restaurant use located inside of the hotel building known as Proud Mama's Kitchen. They propose to park their food truck or trailer where the current concrete pad is located on the front of the property. As they are in the process now of relocating the dumpster pad enclosure area to the rear portion of their hotel property for both better site design and traffic flow on site. This came before the Planning Commission back in May. The Planning Commission recommended approval. The Board then asked that the Planning Commission look at some additional items related to the mobile food unit history and case in use. The Planning Commission has reviewed all of the food ordinance regulations and the proposed amendments were presented earlier this evening. The Comprehensive Plan identifies this area for commercial uses. Case PUD-13-01, was approved by the Board of Supervisors on August 13, 2013, and it stated:

2) To keep the current Restaurant as a Restaurant / Night Club / Banquet / and Catering facility. The restaurant area will always be designated for Commercial Use currently allowed under PUD zoning.

The applicant is proposing to amend Proffered Condition 2 relative to a permitted restaurant use to permit one food truck or trailer to be utilized as an accessory to the restaurant. The Planning Commission recommended approval 6-0 at their May 23, 2019 meeting. The Planning Commission re-evaluated the PUD Amendment and reviewed the Food Truck ordinance between the June 2019 worksession and July 2019 Public Meeting and is now recommending approval again. Mr. Brown stated that they sent this back before because they wanted to have consistency and wanted to make sure they were treating everyone fairly. He believes that is satisfied now. Chairman Hunter opened the public hearing at 8:25 p.m.

Daniel Solomonsky (applicant). Mr. Solomonsky, manager of the hotel and restaurant, thanked the Board for its consideration on this case. They are just looking to have an outside kiosk for the restaurant that is already there.

There was no one else to speak and the public hearing was closed at 8:26 p.m. Mrs. Waymack made a motion, seconded by Mr. Carmichael, to approve the Planned Unit Development as presented. Roll was called on the motion.

P-4.

PLANNED UNIT DEVELOPMENT – PUD-19-01 Request of CI Associates LP pursuant to Zoning Ordinance Section 90-1039 Planned Unit Developments, to permit an additional restaurant related land use (food truck or food trailer) as a PUD amendment request of Case PUD-13-01. The request is located at 5380 Oaklawn Boulevard and is identified as Tax Map 120(0A)00-003-D. The Comprehensive Plan calls for commercial uses.

BE IT ORDAINED by the Board of Supervisors of Prince George County that the Planned Unit Development amendment identified as PUD-19-01 is granted as an amendment to the official zoning map with the following conditions:

The Owner and the Applicant in this case, pursuant to Sections 15.2-2296 and 15.2-2297 of the Code of Virginia (1950 as amended) and Article XVII of the Zoning Ordinance of Prince George County, for themselves and their respective successors or assigns, do hereby proffer that the development of the Property shall be used in strict accordance with the following conditions set forth in this submission, and only if, the request submitted herewith is granted with only those conditions agreed to by the Applicant.

An Amendment of Planned Unit Development PUD-13-01 approved August 13, 2013:

2) To keep the current Restaurant as a Restaurant/Night Club/Banquet and Catering facility. The restaurant area will always be designated for Commercial Use currently allowed under PUD Zoning. One Food Truck or Trailer to be permitted on the site of 120(0A)00-003-D.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

ORDER OF BUSINESS

A-1. Resolution; Budget Transfer (\$187,604.00 Capital Improvement Project Fund; Transfer from Multiple School CIP Projects to School HVAC). Ms. Lisa Pennycuff, School Superintendent, stated that on August 12 the School Board On August 12, 2019, the School Board approved the request of transfers within the County-wide CIP fund maintained for school projects. The transfers would move unexpended funds within the CIP fund to address needed repairs to the PGHS HVAC system. Staff has reviewed the available budget within each CIP account, and sufficient budget remains in each account to allow the requested transfers. Mr. Webb made a motion, seconded by Mr. Carmichael, to approve the resolution as presented. Roll was called on the motion.

R-19-105

A-1.

RESOLUTION; BUDGET TRANSFER (\$187,604.00 CAPITAL IMPROVEMENT PROJECT FUND; TRANSFER FROM MULTIPLE SCHOOL CIP PROJECTS TO SCHOOL HVAC)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of September, 2019, does hereby authorize the following transfer of funds within the 2019-2020 Budget, such line items increased and decreased as follows:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Capital Improvement Fund (0311)</u>	
Expenditures:	
Increase:	
0311-06-208-3187-48120	CIP – School HVAC (formerly Chiller) \$187,604.00
Decrease:	
0311-06-208-3132-48105	CIP – School Bus Replacement \$121,590.30
0311-06-208-3157-48120	CIP – South Windows \$14,903.93
0311-06-208-3175-48127	CIP – School Track \$828.50
0311-06-208-3186-48120	CIP – HVAC JEJ Moore \$28,900.00
0311-06-208-3190-48133	CIP – PGHS Electrical / RR Locker Room \$21,381.27

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

REPORTS (cont'd)

Back to School Fair – Ms. Shel Douglas, Director of Social Services, gave a brief summary on the Annual Back to School Fair this year. They were able to serve 900 students with school supplies and County resources. There were major contributions from the Titmus Foundation and John Randolph Foundation. There was a huge outpouring of support from the business and faith community. The Fair also included a Resource Fair for families again this year with over 70 community partners. Container First Services provided water bottles. Thanks to BBQ Bliss, over 1,100 hot dogs were cooked. The library offered crafts. A barber shop was providing free haircuts and this haircuts were offered to the young ladies as well by Ms. Tyler. Destination Church offered games on the field, including bubble soccer. Entertainment was also provided by the Prince George High School Marching Band and Dance Team and the Unity Band. Ms. Douglas provided a very special thank you to a School Board staff member, Ms. Becky Kirk, who puts in many hours before and after the fair. Ms. Douglas thanked all of the members of the planning team, her staff, and the staff of General Services for all of their help setting up. She also thanked the Woman’s Club of Prince George County and Prince George Rotary. In addition, she thanked the citizens and volunteers for all of their help as well. She asked the Board to mark their calendars for August 22, 2020 for the next event.

National Night Out – Chief Keith Early and Lt. Earl Crawford presented the statistics from the 2019 National Night Out. National Night Out is a wonderful opportunity for communities in Prince George County to promote police-community partnerships, crime prevention, and neighborhood camaraderie. While this one night is certainly not an answer to crime, drugs and violence, National Night Out represents the kind of spirit, energy and determination to help make neighborhoods a safer place year round. This night celebrates safety and crime prevention successes and works to expand and strengthen programs for the next 364 days. They had 31 communities participating in the 2019 NNO activities throughout the County. There were approximately 2300 participants, that included 55 law enforcement officers and 75 County volunteers. Some of the activities included bubbles, music, games, sports, pony rides, petting zoos, and a pickle eating contest. A special thank you was given to Prince George County Schools, Mr. Lynn Turner, County Staff, Amerigas, Container First Services, the Hopewell Moose Lodge, Commonwealth Attorney Susan Fierro, the Board, and the County Administrator. Lt. Crawford honored a request of a citizen by giving her thanks to Mr. Ashcraft and the Board for their support.

Update on New Walking Trail – Mr. Keith Rotzoll, Director of Parks and Recreation, and Mr. Mike Purvis, Director of General Services, gave an update on the new walking trail at the Central Wellness Center. The trail runs on the outside of the football field behind the building. It is approximately 1/3 of a mile. It is four feet wide of crushed gravel. There will be four donated benches on the outside of the trail thanks to Heaton Lawn Care, Prince George/Hopewell Fraternal Order of Police, Woman's Club of Prince George County, Warren Poirier of New York Life. The Parks and Recreation Advisory Commission will be sending a name for the trail to the Board of Supervisors for approval.

Prince George Fire and EMS Explorers Program - Mr. Brad Owens, Director of Fire and EMS, briefed the Board on part of their Workforce Development, including a new EMS Explorers Program. They currently have a very good junior program where participants must be 16. Mr. Owens stated that in conjunction with Chris Johnson of the School Board and Dr. Pennycutt, they are looking to start this program for a club starting at the age of 14 at the high school. Mr. Owens has had the opportunity to talk to the School Board and he is happy to tell everyone that there are currently 30 participants who have signed up in one day. He plans to return for more interested and vows not to turn anyone down. They will be meeting during and after school. They are looking forward to team building and leadership opportunities for these children so that they may be able to give back to their community. He thanked the Board for their support. He introduced the Core Committee, Lt. Jason Coker, Lt. Parker Ramsey, Fire Medic Ramirez, Fire Medic Cliff Crawford, and Volunteer Marley Graham.

Update on Beechwood Manor Emergency Utility Repairs – Mr. Frank Haltom, County Engineer, provided a final update on the status of the emergency repairs due to a storm that caused a tree to damage the roof of the water storage reservoir. On April 7th, they began maintenance on the water system, anticipating completion by May 13th. Water Use Restrictions were put into effect to assure adequate fire suppression, volume and system pressures. On May 5th, severe weather caused a tree to fall through the roof of the water storage building. The County removed the tree and assessed the damage. The roof was approximately 47 years old.

New sheet metal was added over existing shingles in recent years. There was significant moisture damage to the entire roof. This is primarily due to the humidity within the reservoir. They could not use treated lumber over a drinking water reservoir. Due to the current age and condition (prior to storm) staff had already planned to include funding in a future budget for replacement in the next two to three years. The Board agreed on May 14 to replace the roof system. On June 5th, the Reservoir was inspected by Southern Corrosion to determine if additional work is needed to seal the concrete. Cleaning and repainting was required. On June 6, temporary storage arrived and was disinfected. On June 7, the Contractor installed temporary piping to bypass the reservoir. Samples were taken on June 8 and 9 and proved to be safe. Six more trees were removed. After the paint cure time, the temporary roof was installed on June 28. A water sample was taken on July 1 and the water was proven safe for drinking on July 3. Water restrictions were immediately lifted. On August 26, the contractor replaced the roof and a brief water restriction was put back into place. The roof is installed now and the water restriction has been lifted. In regard to the water quality, a consultant has been hired to develop a strategy on how to replace all of the equipment in Jordan on the James. The main goal is to replace the filtering system that has been there for over 40 years. They do plan to move forward with the new filtering system. Mr. Haltom thanked the community and his Staff for all of their help and patience throughout this process.

A-2. Resolution; Appropriation of Unexpended FY2018-19 Budgets to FY2019-20 (\$1,190,455.90 Grants, Donations and Capital Funds). Ms. Betsy Drewry, Finance Director, stated that with the end of fiscal year 2018-2019 and the beginning of fiscal year 2019-2020, there are several funds in the County Budget that need to be re-appropriated from FY2018-2019 to FY2019-2020 to ensure proper accounting and meet statutory requirements. These amounts are associated with state and federal grants, donations, designated funds, and capital projects. The carry forwards are for the General, Asset Forfeiture, and Stormwater Funds. Mr. Webb, made a motion, seconded by Mr. Brown, to approve the resolution as presented. Roll was called on the motion.

R-19-106

A-2.

RESOLUTION; APPROPRIATION OF UNEXPENDED FY2018-19 BUDGETS TO FY2019-20 (\$1,190,455.90 GRANTS, DONATIONS AND CAPITAL FUNDS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of September, 2019, does hereby authorize the following increase of funds within the 2019-2020 Budget, such line items increased as follows, which monies to be expended in accordance with purposes authorized and approved by the Board of Supervisors of the County of Prince George:

FUND/ORGANIZATION

AMOUNT

Account Code	Description	Amount
0100-03-100-0602-00000-000-000-000-41709 -	DMV SAFETY GRANT - SELECTIVE ENFORCEMENT WAGES	6,670.20
0100-03-100-0602-00000-000-000-000-43894 -	DRUG ENFORCEMENT K9	1,726.19
0100-03-100-0602-00000-000-000-000-45790	DONATIONS - FIRST RESPONDER FUNDS	1,758.98
0100-03-100-0602-00000-000-000-000-46013	POLICE DEPT DONATIONS - NATIONAL NIGHT OUT [EDUC / RECREATION SUPPLIES]	1,206.27
0100-03-100-0602-00000-000-000-000-46026	CHILD SAFETY SEAT PROGRAM	26.80
0100-03-100-0602-00000-000-000-000-46029	ANIMAL SHELTER DONATIONS	13,828.72
0100-03-100-0602-00000-000-000-000-46076	POLICE GRANT BRICK PAVER PROJECT	270.00
0100-03-100-0602-00000-000-000-000-46079 -	LAW ENFORCEMENT GRANT - BISSELL	495.00
0100-03-100-0602-00000-000-000-000-48101	HARRISON FOUNDATION MACHINERY EQUIP	13,500.00
0100-02-010-0203-00000-000-000-000-46070	TRIAD ACCOUNT - SHERIFF'S DEPARTMENT	3,758.86
0100-02-010-0905-00000-000-000-000-46012	LAW LIBRARY BOOKS & SUBSCRIPTIONS	10,398.94
0100-03-200-0604-00000-000-000-000-48248	FIRE PROGRAM FUNDS - COMPANY 1 (PG)	30,949.71
0100-03-200-0604-00000-000-000-000-48251	FIRE PROGRAM FUNDS - COMPANY 1 (PG)	862.03
0100-03-200-0605-00000-000-000-000-48248	FIRE PROGRAM FUNDS - DISPUTANTA VFD	35,598.79
0100-03-200-0605-00000-000-000-000-48251	FIRE PROGRAM FUNDS - DISPUTANTA VFD	1,141.41
0100-03-200-0606-00000-000-000-000-48248	FIRE PROGRAM FUNDS - CARSON VFD	6,762.97
0100-03-200-0607-00000-000-000-000-48248	FIRE PROGRAM FUNDS - BURROWSVILLE VFD	37,229.30
0100-03-200-0608-00000-000-000-000-48248	FIRE PROGRAM FUNDS - JEFFERSON PARK VFD	6,268.93
0100-03-200-0608-00000-000-000-000-48251	FIRE PROGRAM FUNDS - JEFFERSON PARK VFD	0.93
0100-03-200-0617-00000-000-000-000-48248	FIRE PROGRAM FUNDS - COMPANY 7 (MOODY ROAD)	11,107.66
0100-03-200-0614-00000-000-000-000-45641	FOUR FOR LIFE (L)	3,917.26
0100-03-200-0614-00000-000-000-000-45642	FOUR FOR LIFE	67,170.82
0100-03-200-0614-00000-000-000-000-46038	LEPC DONATIONS	422.99
0100-03-200-0614-00000-000-000-000-46080	HOMETOWN HEROES	569.33
0100-03-200-0614-00000-000-000-000-46081	PG FIRE MUSEUM FUND (COOKBOOKS)	(52.30)
0100-03-200-0614-00000-000-000-000-46082	GUNS N HOSES	178.00
0211-02-020-0204-00000-000-000-000-46028	COMM ATTY STATE ASSET FORFEITURE	26,460.64
0211-02-020-0204-00000-000-000-000-46072	COMM ATTY LOCAL ASSET FORFEITURE	4,422.19
0211-02-020-0204-00000-000-000-000-46073	COMM ATTY FEDERAL ASSET FORFEITURE	94.51
0211-03-100-0601-00000-000-000-000-46028	POLICE DEPT STATE ASSET FORFEITURE	44,058.64
0211-03-100-0601-00000-000-000-000-46072	POLICE DEPT LOCAL ASSET FORFEITURE	7,316.42
0211-03-100-0601-00000-000-000-000-46073	POLICE DEPT FEDERAL ASSET FORFEITURE	456.14
0220-04-104-2122-00000-000-000-000-48160	BIRCHETT ESTATES STREAM RESTORATION	436,698.36
0220-04-104-2125-00000-000-000-000-48160	CEDAR CREEK REACH 5 STREAM RESTORAT	415,171.21
	TOTAL EXPENDITURES**	1,190,445.90
0100-40-900-8208-00000-000-000-000-399999	REVENUE - USE OF FUND BALANCE GENERAL FUND	255,767.79
0211-00-000-0000-00000-000-000-000-399999	REVENUE - USE OF FUND BALANCE ASSET FORFEITURE FUND	82,808.54
0220-40-900-8208-00000-000-000-000-399999	REVENUE - USE OF FUND BALANCE STORMWATER FUND	851,869.57
	TOTAL REVENUES**	1,190,445.90
	**NET OF PURCHASE ORDERS FORWARD ALREADY APPROPRIATED	

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

A-3. Resolution; Budget Amendment and Appropriation (\$31,028 Comprehensive Services Act End of Year). Ms. Drewry stated that the CSA program is mandated by the State of Virginia to provide high quality, child centered, family focused, cost effective, community-based services to high-risk youth and their families. The mix of services that the County provides typically yields a 62.84% reimbursement from the state and 37.16% local match. The budget established for FY18-19 expenditures was \$1,260,000. For the Fiscal Year ended June

30, 2019, CSA has committed funds in excess of the expenditures allotted. The CSA coordinator is now projecting total expenditures of \$2,240,353 (estimated in June 2019 at \$2,209,325). This represents a budget shortfall of \$980,353 (June estimate \$949,325). The CSA coordinator is requesting an additional state supplement in the amount of \$31,028 [62.84% of the shortfall] (\$596,555 requested in June 2019). The supplement requires a 37.16% match from the locality, which equates to \$11,530 (June estimate \$352,770). This deficiency requires an appropriation from the General Fund's Fund Balance. Mr. Carmichael made a motion, seconded by Mrs. Waymack, to approve the resolution as presented. Roll was called on the motion.

R-19-107

A-3.

**RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION (\$31,028
COMPREHENSIVE SERVICES ACT END OF YEAR)**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of September, 2019, does hereby authorize the following increase of funds within the FY2018-2019 Budget, such line items increased and changed as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<u>Appropriation:</u>	
<u>Revenue</u>	
0100-20-601-8203-326017 CSA / At Risk Youth	\$19,498
0100-40-900-8208-399999 General Fund's Fund Balance	<u>\$11,530</u>
TOTAL:	\$31,028
 <u>Expenditures</u>	
0100-05-113-0704-45754 CSA State Special Education Private Day	(\$30,925)
0100-05-113-0704-45741 CSA Therapeutic Foster Care	\$ 17,170
0100-05-113-0704-45742 CSA Therapeutic Foster Care	\$ 25,256
0100-05-113-0704-45749 CSA Community Based & Prevention	\$ 6,809
0100-05-113-0704-45748 CSA FC MAINT & OTHER	\$ 1,658
0100-05-113-0704-45785 CSA SPED CONG CARE ED SRVS	\$ 6,475
0100-05-113-0704-45783 CSA STATE CONG RES	(\$ 75)
0100-05-113-0704-45781 CSA FC IV-E CONG CARE	<u>\$ 4,660</u>
TOTAL:	\$31,028

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

**A-4. Consideration of Appointments – Board, Commissions, Committees, Authorities:
Resolution of Appointment(s):**

A. Resolution; One Appointment (Interim Term); Social Services Advisory Board. Mr. Carmichael made a motion, seconded by Mr. Webb, to appoint Ms. Helen Leonard to the Social Services Advisory Board. Roll was called on the motion.

R-19-108

A-4A

RESOLUTION; ONE APPOINTMENT (INTERIM TERM); SOCIAL SERVICES ADVISORY BOARD

WHEREAS, Jean Hill-Atkins has resigned effective immediately;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of September, 2019 does hereby appoint Ms. Helen Leonard to the Social Services Advisory Board for a term beginning immediately and ending on September 11, 2021.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

B. Resolution; Two Appointments; Parks and Recreation Advisory Commission. Mr. Brown made a motion, seconded by Mrs. Waymack, to appoint Mr. Christopher Jennings and Ms. Stephanie Nelson Parks and Recreation Advisory Commission. Roll was called on the motion.

R-19-109

A-4B

RESOLUTION; TWO APPOINTMENTS; (THREE-YEAR TERM) – RECREATION ADVISORY COMMISSION

WHEREAS, Two new terms have been added to the Prince George County Recreation Advisory Commission;

NOW THEREFORE, BE RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of September, 2019 does hereby reappoint Mr. Christopher Jennings and Ms. Stephanie Nelson to serve a three-year term on the Prince George County Recreation Advisory Board beginning September 10, 2019 and ending on September 9, 2022.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

C. Resolution; Recommendation of One Appointment (Interim Term) – Board of Equalization of Assessments. Mr. Carmichael made a motion, seconded by Mr. Webb, to recommend Mr. Ray Everett to the Board of Equalization of Assessments. Roll was called on the motion.

R-19-110

A-4C

RESOLUTION; RECOMMENDATION OF ONE APPOINTMENT (INTERIM TERM) – BOARD OF EQUALIZATION OF ASSESSMENTS.

WHEREAS, Mr. Joseph Wagner has resigned from his term which will expire on December 31, 2020;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 10th day of September, 2019 does hereby recommend to the Circuit Court Mr. Ray Everett for appointment to the Board of Equalization of Assessment to serve an interim term, beginning immediately and ending on December 31, 2020.

On roll call the vote was:

In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (0)

D. Resolution; Appointment (Three-Year Term) – South Centre Corridors Resource Conservation and Development Council. Mr. Webb made a motion, seconded by Mr. Brown, to table this matter to October 8, 2019. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (0)

REPORTS (cont'd)

Board of Supervisors Economic Interest Training – Ms. Andrea Erard, Assistant County Attorney, stated that the General Assembly passed legislation effective July 1 that now requires any elected official holding office July 1 must complete Economic Interest Training. Ms. Erard supplied the Board with the link for the training online. It is an hour long session. It will be recorded that you have taken it and once you complete it.

ADJOURNMENT. Mr. Carmichael moved, seconded by Mr. Webb, that the meeting adjourn. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (0)

The meeting adjourned at 9:15 p.m.

[Draft Minutes prepared September 17, 2019 for consideration on September 24, 2019; adopted by unanimous vote.]

Donald R. Hunter
Chairman, Board of Supervisors

Percy C. Ashcraft
County Administrator