

**MINUTES**  
Board of Supervisors  
County of Prince George, Virginia

July 2, 2019

County Administration Bldg. Boardroom, Third Floor  
6602 Courts Drive, Prince George, Virginia

**MEETING CONVENED.** A special called meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 4:00 p.m. on Tuesday, July 2, 2019 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by Donald R. Hunter, Chairman.

**ATTENDANCE.** The following members responded to Roll Call:

Donald R. Hunter, Chairman	Present
Floyd M. Brown, Jr., Vice-Chairman	Present
Alan R. Carmichael	Present
Marlene J. Waymack	Present
T. J. Webb	Present

Also present was: Percy Ashcraft, County Administrator.

**Invocation.** Mr. Brown gave the Board's invocation.

**Pledge of Allegiance to U.S. Flag.** Mr. Webb led the Pledge of Allegiance to the U.S. Flag.

**APPROVAL OF AGENDA.** Mr. Brown made a motion, seconded by Mr. Webb, to adopt the agenda as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Brown, Waymack, Carmichael, Hunter, Webb

Opposed: (0)

Absent: (0)

**CLOSED SESSION**

**E-1. Resolution; Closed Session for: (1) the interviews for appointment of a replacement for the County Attorney pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended.** Mrs. Waymack made a motion, seconded by Mr. Carmichael, that the Board convene closed session for: (1) the interviews for appointment of a replacement for the County Attorney pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended.

R-19-081

E-1.

RESOLUTION; CLOSED SESSION FOR (1) THE INTERVIEWS FOR APPOINTMENT OF A REPLACEMENT FOR THE COUNTY ATTORNEY PURSUANT TO § 2.2-3711 (A)(1), CODE OF VIRGINIA, 1950, AS AMENDED

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 2<sup>nd</sup> day of July, 2019, does hereby vote to enter closed session for (1) the interviews for appointment of a replacement for the County Attorney pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended.

On roll call the vote was:

In favor: (5) Hunter, Brown, Waymack, Webb, Carmichael

Opposed: (0)

Absent: (0)

**E-2. Resolution; Certification of Closed Session.** At 6:26 p.m., Mr. Brown made a motion, seconded by Mr. Carmichael, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Hunter asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-19-081A

E-2.

RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS AMENDED)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 2<sup>nd</sup> day of July, 2019 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements where discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (5) Brown, Waymack, Webb, Carmichael, Hunter

Opposed: (0)

Absent: (0)

**ADJOURNMENT.** Mr. Webb moved, seconded by Mrs. Waymack, that the meeting adjourn. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Brown, Webb, Waymack

Opposed: (0)

Absent: (0)

The meeting adjourned at 6:27 p.m.

[Draft Minutes prepared July 11, 2019 for consideration on August 13, 2019; adopted by unanimous vote.]

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Donald R. Hunter  
Chairman, Board of Supervisors

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Percy C. Ashcraft  
County Administrator

**MINUTES**  
Board of Supervisors  
County of Prince George, Virginia

July 9, 2019

County Administration Bldg. Boardroom, Third Floor  
6602 Courts Drive, Prince George, Virginia

**MEETING CONVENED.** A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 5:00 p.m. on Tuesday, July 9, 2019 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by Donald R. Hunter, Chairman.

**ATTENDANCE.** The following members responded to Roll Call:

Donald R. Hunter, Chairman	Present
Floyd M. Brown, Jr., Vice-Chairman	Present
Alan R. Carmichael	Present
Marlene J. Waymack	Present
T. J. Webb	Present

Also present was: Percy Ashcraft, County Administrator; and Steve Micas, County Attorney.

**CLOSED SESSION**

**E-1. Resolution; Closed Session for (1) discussion of candidates for appointment as acting Planning Manager pursuant to §2.2-3711(A)(1), Code of Virginia, 1950, as amended; (2) discussion of the performance of a specific board appointee pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended; (3) discussion of prospective candidates for Board appointment to District 19, Community Services Board pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended; and (4) consideration of salaries of specific employees of constitutional officers pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended.** Mrs. Waymack made a motion, seconded by Mr. Webb, that the Board convene closed session for: (1) discussion of candidates for appointment as acting Planning Manager pursuant to §2.2-3711(A)(1), Code of Virginia, 1950, as amended; (2) discussion of the performance of a specific board appointee pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended; (3) discussion of prospective candidates for Board appointment to District 19, Community Services Board pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended; and (4) consideration of salaries of specific employees of constitutional officers pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended.

R-19-082

E-1.

RESOLUTION; CLOSED SESSION FOR (1) DISCUSSION OF CANDIDATES FOR APPOINTMENT AS ACTING PLANNING MANAGER PURSUANT TO §2.2-3711(A)(1), CODE OF VIRGINIA, 1950, AS AMENDED; (2) DISCUSSION OF THE PERFORMANCE OF A SPECIFIC BOARD APPOINTEE PURSUANT TO § 2.2-3711 (A)(1), CODE OF VIRGINIA, 1950, AS AMENDED; (3) DISCUSSION OF PROSPECTIVE CANDIDATES FOR BOARD APPOINTMENT TO DISTRICT 19, COMMUNITY SERVICES BOARD PURSUANT TO § 2.2-3711 (A)(1), CODE OF VIRGINIA, 1950, AS AMENDED; AND (4) CONSIDERATION OF SALARIES OF SPECIFIC EMPLOYEES OF CONSTITUTIONAL OFFICERS PURSUANT TO § 2.2-3711 (A)(1), CODE OF VIRGINIA, 1950, AS AMENDED

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 2<sup>nd</sup> day of July, 2019, does hereby vote to enter closed session for (1) discussion of candidates for appointment as acting Planning Manager pursuant to §2.2-3711(A)(1), Code of Virginia, 1950, as amended; (2) discussion of the performance of a specific board appointee pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended; (3) discussion of prospective candidates for Board appointment to District 19, Community Services Board pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended; and (4) consideration of salaries of specific employees of constitutional officers pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended.

On roll call the vote was:

In favor: (5) Hunter, Brown, Waymack, Webb, Carmichael

Opposed: (0)

Absent: (0)

**E-2. Resolution; Certification of Closed Session.** At 6:05 p.m., Mr. Brown made a motion, seconded by Mr. Webb, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Hunter asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-19-082A

E-2.

RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS AMENDED)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9<sup>th</sup> day of July, 2019 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements where discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (5) Brown, Waymack, Webb, Carmichael, Hunter

Opposed: (0)

Absent: (0)

### **WORK SESSION**

Ms. Andrea Erard, Assistant County Attorney, talked about three procurement options for public facilities, more specifically schools. Option I is a traditional procurement, where a site is acquired and an architect is hired using procurement rules of competitive negotiation. A contractor is hired under State procurement rules and the award is based on the lowest bid from a responsible bidder. Option I is generally considered the most orderly approach for the locality with a favorable bond rating and high credit worthiness. Option II is a “Design Build” where a site is acquired and a single firm designs and builds the project. An architect or engineer is hired to advise the County on how to best use construction management/design build. The Board of Supervisors must determine that sealed bids for construction is not practicable or fiscally advantageous to the County prior to using design build. The choice of construction management/design build firm must use a two-step competitive negotiation. Option II is frequently seen as faster than the traditional bid process and has more flexibility in choosing the firm. Some argue that the hiring of a single firm for architect and construction services saves money. This can be a recipe for excessive and expensive change orders as the project moves in phases. For less credit-worthy localities, the design build firm can sometimes obtain private financing from large investment groups or banks. The Agreement may be entered into by the School Board or the Board of Supervisors. Option III is the “Public Private Education Infrastructure Act (PPEA)” where a site is acquired and the PPEA allows individual firms or companies to submit a proposal to design and construct and sometimes, finance a school. Proposals are either solicited or unsolicited by local government. Before considering any submittal, the locality/School Board must adopt some version of Model Guidelines for PPEA. The County must also hire an independent professional to analyze costs and advantages and disadvantages of any proposal. The PPEA selection of a firm must be consistent with a competitive sealed bidding process or competitive negotiation. The locality enters into a “comprehensive agreement” with the offeror setting out all obligations of the chosen firm. With Option III, financing may be from traditional sources or arranged by the chosen firm. Financing may include a mortgage or lien on the property. True total costs can be difficult to determine. Costs are not as transparent as in other methods of the construction project. Any of the methods can also be financed by tax-exempt “lease-purchase” financing although not commonly used for schools or when the locality is creditworthy or when there is no requirement for referendum to authorize debt such as in Prince George. Ms. Erard clarified for Mr. Webb that the County can in a PPEA exit the process at any time at a cost. The general consensus of the Board was that with the County being strong financially, a PPEA may be more costly in the long run. Mr. Micas agreed that this is not the best choice for the County at this time.

Keith Boswell, President and CEO of Virginia’s Gateway Region (VGR), gave an update on promoting economic awareness. VGR serves the Tri-Cities and surrounding five counties. It is a 501(c)3 organization founded in 1960 as Virginia’s first regional economic development entity. Mr. Boswell talked about how VGR is promoting economic awareness, including collaborating with each economic development organization, the JTCC/VGR workforce development position, entrepreneurialism, a GO Virginia relationship, site characterization, and FY20 VGR marketing

missions and trips. He talked a little bit about its Global 3.0 5-Year Strategic Plan, including business expansion and location needs, Regional awareness and message, human capital and talent retention, infrastructure development and preparedness, and quality of place and Regional lifestyle. The total funding goal is \$5 million.

Due to lack of time, Chairman Hunter moved the work session item entitled V-3 Employer Status to the Reports section of the agenda later in the evening.

Chairman Hunter called a recess at 6:57 p.m. The meeting reconvened at 7:03 p.m.

**Invocation.** Mr. Brown gave the Board's invocation.

**Pledge of Allegiance to U.S. Flag.** Mr. Webb led the Pledge of Allegiance to the U.S. Flag.

**PUBLIC COMMENTS.** Chairman Hunter announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:05 p.m. There was no one to speak and the public comments period was closed.

**APPROVAL OF AGENDA.** Mr. Webb added Item A-5 as a discussion for the Interim Planning Manager. Mr. Carmichael made a motion, seconded by Mrs. Waymack, to adopt the agenda as amended. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Brown, Waymack, Carmichael, Hunter, Webb

Opposed: (0)

Absent: (0)

**ORDER OF CONSENSUS.** Mrs. Waymack made a motion, seconded by Mr. Carmichael, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – June 10, 2019 Special Called Meeting and June 11, 2019 Regular Meeting minutes were approved as presented.

R-19-083

C-2.

RESOLUTION; COMMENDATION; ANN A. CLARK; SERVICE TO PRINCE GEORGE COUNTY

WHEREAS, on May 11, 1988, Ann Clark began her employment with Prince George County as a part-time permanent clerk/typist and became a part-time permanent Office Associate I on July 1, 1994; and

WHEREAS, Ms. Clark was promoted to full-time on July 1, 1998 and became Deputy Registrar on February 1, 2004 and continued in this capacity until she retired on July 1, 2019; and

WHEREAS, Ms. Clark was recognized as a Certified Professional Deputy Registrar in December 2002; and

WHEREAS, throughout her tenure in Prince George County, Ms. Clark assisted in the automation of the Registrar’s Office throughout the elections while patiently guiding citizens on the new procedures; and

WHEREAS, Ms. Clark assisted in training the poll workers and encouraged their commitment to help those who showed up to the polls on Election Day; and

WHEREAS, Ms. Clark has made customer relations a primary focus throughout her career and gave citizens personal support when needed; and

WHEREAS, throughout her remarkable career with Prince George County, Ann A. Clark has served citizens of the County and all political parties to the utmost of her ability, demonstrating patriotism and integrity in a manner bespeaking the dedication of a true public servant;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9<sup>th</sup> day of July, 2019, does hereby commend Ms. Ann A. Clark for the completion of thirty-one years of dedicated service to the County and its citizens; and

BE IT FURTHER RESOLVED that this Board wishes to extend to Ms. Clark much happiness and continued success as she enters the next phase of her life.

R-19-083A

C-3.

RESOLUTION; APPROPRIATION STATE LITTER CONTROL GRANT \$9,321.00

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9<sup>th</sup> day of July, 2019, does hereby authorize and appropriate the following increase of funds within the 2018-2019 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<b>General Fund</b>	
<b>Expenditures:</b>	
0100-04-102-0503-43327                      Clean Community Day	\$9,321.00
<b>Revenues:</b>	
0100-20-601-8205-326019                      State Litter Control Grant	\$9,321.00



R-19-083B

C-4.

RESOLUTION; APPROPRIATION FOUR FOR LIFE FUNDS \$36,643.36

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9<sup>th</sup> day of July, 2019, does hereby authorize and appropriate the following increase of funds within the 2018-2019 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
General Fund		
Expenditures:		
0100-03-200-0614-45642	Fire/EMS Four for Life Expenditures	\$36,643.36
Revenues:		
0100-20-601-8203-326014	Four for Life Funds	\$36,643.36

R-19-083C

C-5.

RESOLUTION; COMMENDATION; EMILY VINSON; ATTAINMENT OF GIRL SCOUTS GOLD AWARD

WHEREAS, The Gold Award is a ninety hour project that is left as an annual project within the sponsor organizations; and

WHEREAS, Disputanta Fire Department was Emily's sponsor; and

WHEREAS, Emily Vinson had over 500 hours by the end of her Gold Award; and

WHEREAS, Emily created a fire safety awareness program day for children in the County to have a series of learning experiences utilizing our best of the best volunteer fire department of the County and National Park Services. The fire department had the trucks as well as the gear for kids to see and not be afraid if ever encountered. This event was no charge and for kids of all ages in the County. Emily had classes on EDITH (exit drills in the home), Stop drop and roll, Fire safety house smoke detectors and alarms, how to safely exit, and what to do with outside fires; and

WHEREAS, Emily Vinson's dedicated, conscientious participation and leadership in community and humanitarian activities are recognized and saluted.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9<sup>th</sup> day of July, 2019, hereby commends and congratulates

Emily Vinson on attainment of the Gold Award in the Girl Scouts including her dedicated volunteer work achievements in the community.

BE IT FURTHER RESOLVED That this Board wishes Emily Vinson much success and happiness as she pursues her future goals.

R-19-083D

C-6.

RESOLUTION; COMMENDATION; CHELSEA PHILPOT; ATTAINMENT OF GIRL SCOUTS GOLD AWARD

WHEREAS, The Gold Award is a ninety hour project that is left as an annual project within the sponsor organizations; and

WHEREAS, Chelsea Philpot had over 500 hours by the end of her Gold Award; and

WHEREAS, Chelsea created a dental clinic for homeless and underprivileged people in the area that showed the proper flossing, brushing, and rinsing technics as well as games that would help younger kids want to take care of their teeth. She had a class that taught basic oral hygiene that was utilizing local dentists. Chelsea also showed them the science of toothpaste making that made the class fun. She used songs as well as coloring book materials so that they had information leaving with them. She created oral hygiene health kits for all participants; and

WHEREAS, Chelsea Philpot's dedicated, conscientious participation and leadership in community and humanitarian activities are recognized and saluted.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9<sup>th</sup> day of July, 2019, hereby commends and congratulates Chelsea Philpot on attainment of the Gold Award in the Girl Scouts including her dedicated volunteer work achievements in the community.

BE IT FURTHER RESOLVED That this Board wishes Chelsea Philpot much success and happiness as she pursues her future goals.

R-19-083E

C-7.

RESOLUTION; COMMENDATION; DANIELE MILAM; ATTAINMENT OF GIRL SCOUTS GOLD AWARD

WHEREAS, The Gold Award is a ninety hour project that is left as an annual project within the sponsor organizations; and

WHEREAS, Daniele Milam had over 500 hours by the end of her Gold Award; and

WHEREAS, Daniele created a summer enrichment program using the English language with fostered and underprivileged children in the area. The class was a three hour class featuring music as the motivator and catalyst. She taught them poetry using their favorite genre of music as well as their favorite music. She taught them how to address an envelope properly, as well as write a letter and thankyou notes, and when to use them. She taught them manners as well as writing within parameters. This class also taught phonics as well as signing a name.

WHEREAS, Daniele Milam's dedicated, conscientious participation and leadership in community and humanitarian activities are recognized and saluted.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9<sup>th</sup> day of July, 2019, hereby commends and congratulates Daniele Milam on attainment of the Gold Award in the Girl Scouts including her dedicated volunteer work achievements in the community.

BE IT FURTHER RESOLVED That this Board wishes Daniele Milam much success and happiness as she pursues her future goals.

On roll call the vote was:

In favor: (5) Brown, Waymack, Carmichael, Hunter, Webb

Opposed: (0)

Absent: (0)

### **PRESENTATIONS**

**S-1. Resolution; Commendation; Ann Clark; Service to Prince George County.** Mrs. Waymack presented the commendation to Ms. Ann Clark in the presence of her family and co-workers.

**S-2. Resolution; Commendation; Emily Vinson; Attainment of Girl Scouts Gold Award.** Chairman Hunter presented the commendation to Miss Emily Vinson.

**S-3. Resolution; Commendation; Chelsea Philpot; Attainment of Girl Scouts Gold Award.** Mr. Brown presented the commendation to Miss Chelsea Philpot.

**S-4. Resolution; Commendation; Daniele Milam; Attainment of Girl Scouts Gold Award.** Mrs. Waymack presented the commendation to Ms. Daniele Milam.

### **SUPERVISORS' COMMENTS**

Mrs. Waymack stated that these Girl Scouts and other young people in the community are a testament to how great this County is.

Mr. Brown stated that it is great that this County is able to provide a great level of service to the women in Prince George County with the Grand Opening of Virginia Physicians for Women. He also mentioned the Grand Opening for the new Sheetz and the soft opening the new Morelia's Mexican Restaurant.

Chairman Hunter concurred with Mrs. Waymack.

### **COUNTY ADMINISTRATOR'S COMMENTS**

Mr. Ashcraft stated that the Prince George Farmers Market will be on July 13, 20 & 27 from 8 a.m. to 12:00 Noon at Scott Park. The Master Gardeners 'Great Tomato Contest' will be on July 27 from 8 to 10 a.m. at Scott Park. The 'Guns & Hoses' 4<sup>th</sup> Annual Charity Softball Game will be on July 31 at 6 p.m. at Scott Park. Former County Administrator John Kines will throw out the first pitch. Mr. Ashcraft announced that Steve Micas, County Attorney, has resigned effective August 1. Mr. Ashcraft and the Board gave Mr. Micas a standing ovation for his contribution to the County in the past decade. Prince George residents within five road miles of 11800 Moody Road are encouraged to contact their insurance company as the County has officially opened Station 7 on Route 10 and Moody Road. Some homeowners could see significant decreases in their annual premiums. Deputy County Administrator Jeff Stoke elected June 21 to the Board of Directors of the Virginia Local Government Management Association (VLGMA). Prince George County unemployment rate increases to 3.4 percent in May. Negotiations are underway to hire an A&E firm for the new Jefferson Park Fire Station. An A&E firm has been hired for the new Fire & EMS Burn Building. Weldon Cooper Center for Public Service projects Prince George population to increase 4.7 percent by 2030 and 8.1 percent by 2040.

### **REPORTS**

**VDOT** – Ms. Crystal Smith of the Virginia Department of Transportation stated that District Administrator Mr. Bart Thrasher has been promoted to the State's Chief Engineer. During the interim, Mr. Kevin Gregg will be acting in his role. The passing zone on the Benjamin Harrison Bridge has been closed so it is now a no passing zone. The mowing cycle in the County is complete and they are currently focusing on patching on Middle Road in addition to Bull Hill and Rives Roads. They will begin hand cleaning the outfall ditches under an accounts receivable agreement with the County on Lawyers Road at the trailer park facility and at Manning. The comments period for the no through truck restriction has been closed. The results were 52 opposed and 2 in favor. At this point, VDOT needs direction from the Board on how to move forward. The Board agreed by consensus to cease the no through truck restriction along Templeton Road between Courtland Road and Wilkinson Road, and a restriction along Lansing Road between Halifax Road and Templeton Road.

### **PUBLIC HEARINGS**

**P-1. Public Hearing; Ordinance to Amend The Code of The County of Prince George, Virginia, 2005, as Amended, by Adding § 90-1.1 and Art. XII, "Signs," which Contains §§ 90-591 Through 90-599; and Repeals §§ 90-12, 90-52, 90-53, 90-56, 90-102, 90-103, 90-106, 90-202, 90-242, 90-292, 90-295, 90-342, 90-392, 90-395, 90-442, 90-446, 90-492, 90-496, 90-546, 90-1036, and 90-1039; Relating to Regulating Signs in Various Zoning Districts.**

Mr. Horace Wade of the Planning Department stated that currently, there are only a few sections of the Zoning Ordinance that address Signage such as building mounted, directional and freestanding signs and Outdoor Advertising (Billboard) signs. The proposed Sign Ordinance would be a content neutral ordinance that would prohibit all new Billboards and further encourage the existing Billboards to be refaced as either static sign faces or preferably electronic message display sign faces. There would also be an ordinance requirement to reface all other building mounted and freestanding signs within ninety (90) days with property managers and owners working with sign consultants to upgrade new business tenants' signage along with the use of Grand Opening banners. Attention getting devices or other unique signage would not be permitted such as people and vehicles used as signs in or near the right-of-way. The proposed Sign Ordinance would encourage both higher quality sign standards and better design features which could potentially increase commercial taxation revenues. Prince George County would continue to have better commercial signage design in our major corridors and gateway areas into the County allowing for better site development. Mr. Brown asked Mr. Wade how they plan to notify people who use vehicles for signs that they will no longer be able to do that. For example, if they park a vehicle that advertises their business on the property closed to the road like a lot of people do along South Crater Road. Mr. Wade stated that they would not need to say anything unless they are parking so the sign faces the road while there are other available spaces to park on the property. Mr. Webb stated that he takes exception to that. He stated that he does not see how they can enforce where someone parks on their own property just because they have a sign on the side or the door. Mr. Carmichael agreed. Mr. Wade stated that if the Board so chooses, they can exclude that part. Mr. Wade clarified that it was not State or Supreme Court law. The County Attorney stated that they could still hold their public hearing and then table the ordinance to August 13 for any deletions. Chairman Hunter opened the public hearing at 7:49 p.m.

Herbert Patrick (3460 Union Branch Road). Mr. Patrick stated that he has 100 acres of land. He wanted to know if he were still in violation if he moved a portable sign that is not being used from one side of his property to the other after 60 days. Mr. Micas stated that as the ordinance is written now, he would still be in violation if it is not being used.

There being no one else to speak, Chairman Hunter closed the public hearing at 7:53 p.m. Mr. Carmichael asked if the ordinance were changed about the distance from the road for portable signs, could he then have it on his property. Mr. Micas stated that adjustment could be made as well. Mr. Webb made a motion, seconded by Mr. Brown, to table this matter to August 13, 2019. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Brown, Waymack, Carmichael, Hunter, Webb

Opposed: (0)

Absent: (0)

**P-2. Public Hearing for Ordinance to Amend the “The Code Of The County of Prince George, Virginia”, 2005, as Amended, by Amending § 82-106 And § 82-426 to Modify Requirements Related to Utility Connections.** Mr. Frank Haltom, County Engineer, stated that amendments to Chapter 82 have been requested to allow property owners in certain limited circumstances to not be required to connect to county water or pay the availability fee.

Currently, all parcels deemed to have water and/or sewer available are required to pay the associated connection fees and make the physical connection. The proposed amendment removes the requirement to neither pay the connection fee nor make the physical connection for single-family homes not located within a subdivision and located more than 200 feet from the available utility. Chairman Hunter opened the public hearing at 7:58 p.m. There was no one to speak and the public hearing was closed. Mr. Webb made a motion, seconded by Mr. Carmichael, that the ordinance amendment be approved as presented. Roll was called on the motion.

O-19-12

P-2.

ORDINANCE TO AMEND THE "THE CODE OF THE COUNTY OF PRINCE GEORGE, VIRGINIA", 2005, AS AMENDED, BY AMENDING § 82-106 AND § 82-426 TO MODIFY REQUIREMENTS RELATED TO UTILITY CONNECTIONS

BE IT ORDAINED by the Board of Supervisors of Prince George County:

*(1) That The Code of The County of Prince George, Virginia, 2005, as amended, is amended by amending § 82-106, "Requirements for payment of availability fees, physical connections" and § 82-426, "Requirements for payment of availability fees, physical connections" as follows:*

Sec. 82-106. - Requirements for payment of availability fees, physical connections.

Whenever a water line is ~~constructed or acquired which is~~ considered available, according to section 82-31, to any building, trailer, mobile home, manufactured home, or modular home used for human occupancy, employment, recreation or other purpose, where water service is required, such building, trailer, mobile home, manufactured home, or modular home is required to pay availability fees as outlined in section 82-261. Whenever a water line is considered available to a single-family home that is located more than 200 feet from the street, alley, easement or right-of-way that contains a public water line, and where the single-family home is not part of a subdivision, such single-family home shall not be required to pay an availability fee or be required to connect to the water system. If the property owner elects to connect to the water system at a later date, the property owner shall be responsible for paying the then current availability fee in order to connect to the water system.

Whenever a water line is considered available for any multifamily residences, condominiums, townhouses, motels, hotels, trailer, mobile home or manufactured home parks and commercial establishments, the availability fees as outlined in section 82-261 are

required to be paid for the entire development. ~~The actual physical connection is not required; however the connection charge fees as outlined in section 82-536 must be paid.~~

Sec. 82-426. - Requirements for payment of availability fees, physical connections.

Whenever a sanitary sewer line is ~~constructed or acquired~~ which is considered available, according to section 82-351 of this article, to any building, trailer, mobile home, manufactured home, or modular home used for human occupancy, employment, recreation or other purpose, where sanitary sewer service is required, such building, trailer, mobile home, manufactured home, or modular home is required to pay availability fees as outlined in section 82-536. Whenever a sanitary sewer line is considered available to a single-family home that is located more than 200 feet from the street, alley, easement or right-of-way that contains a public sewer line, and where the single-family home is not part of a subdivision, such single-family home shall not be required to pay an availability fee or be required to connect to the wastewater system. If the property owner elects to connect to the wastewater system at a later date, the property owner shall be responsible for paying the then current availability fee in order to connect to the wastewater system.

Whenever a sanitary sewer line is considered available for any multifamily residences, condominiums, townhouses, motels, hotels, trailer, mobile home or manufactured home parks and commercial establishments, the availability fees as outlined in section 82-536 are required to be paid for the entire development. ~~The actual physical connection is not required; however the connection charge fees as outlined in section 82-536 must be paid.~~

*(2) That this Ordinance shall be effective immediately upon adoption.*

On roll call the vote was:

In favor: (5) Brown, Waymack, Carmichael, Hunter, Webb

Opposed: (0)

Absent: (0)

### **REPORTS (cont'd)**

**V-3 Employer Status** – Mr. Chris Kurley, of the Human Resources Department, stated that the Virginia Values Veterans (V3) Program is a pipeline between employers and prospective veteran employees. The V3 Program is a free training and certification program for employers to help them implement nationally recognized best practices in recruiting, hiring, and retaining highly-skilled and dependable Veterans. There are currently 872 V3 certified companies and municipalities, which is a collaborative network that can get our job postings out to veterans who wouldn't otherwise see them. There is training and assistance to bridge the communication gap between civilians and veterans. This program is completely free of charge with no hiring obligation. Mr. Kurley went over the benefits of the V3 Program. Job postings will be pushed out to veterans and service members through pre-existing sites and programs. It provides access to thousands of potential employees who probably do not currently see our postings. They

provide free training on targeted recruiting literature, as well as understanding communication differences in the veteran population and provide free access to VTAP/HireVetsNow job fairs. Virginia has over 25 major military installations, including the largest naval base in the world. Mr. Curley stated that V3 will link Prince George County to a bigger talent pool than it is currently reaching. V3 will assist the County with information as well as access to services and job fairs. V3 will not give preference to veterans, but it will put the jobs in front of these dedicated and disciplined men and women. The Board gave its consent for Human Resources to move forward with the V3 Program.

**General Assembly Scorecard** – Mr. Steve Micas, County Attorney, stated that after each General Assembly session, Staff identifies changes in State law which: (1) authorize new ordinances at the discretion of the Board; or (2) mandate changes in how the County operates. Mr. Micas went over Staff recommendations on which items should not be adopted, studied further or scheduled for a public hearing. Mr. Micas talked about a couple of interest that were not mandated along with Staff recommendations, including an ordinance amendment regarding dogs “Running at Large” to include a civil penalty of \$100 per dog, allowing localities to contract with broadband/telecommunication service providers and excluding disability income from calculation of eligibility for real property tax exemption for elderly and disabled. The Board agreed to have some of these matters brought forward at the retreat and the upcoming agendas.

**Update on Beechwood Manor Reservoir Repairs** - Mr. Frank Haltom, County Engineer, provided an update on the status of the emergency repairs due to a storm that caused a tree to damage the roof of the water storage reservoir. On April 7<sup>th</sup>, they began maintenance on the water system, anticipating completion by May 13<sup>th</sup>. Water Use Restrictions were put into effect to assure adequate fire suppression, volume and system pressures. On May 5<sup>th</sup>, severe weather caused a tree to fall through the roof of the water storage building. The County removed the tree and assessed the damage. The roof is approximately 47 years old. New sheet metal was added over existing shingles in recent years. There was significant moisture damage to the entire roof. This is primarily due to the humidity within the reservoir. They could not use treated lumber over a drinking water reservoir. Due to the current age and condition (prior to storm) staff had already planned to include funding in a future budget for replacement in the next two to three years. The Board agreed on May 14 to replace the roof system. On June 5<sup>th</sup>, the Reservoir was inspected by Southern Corrosion to determine if additional work is needed to seal the concrete. Cleaning and repainting was required. On June 6, temporary storage arrived and was disinfected. On June 7, the Contractor installed temporary piping to bypass the reservoir. Samples were taken on June 8 and 9 and proved to be safe. Six more trees were removed. After the paint cure time, the temporary roof was installed on June 28. A water sample was taken on July 1 and the water was proven safe for drinking on July 3. Water restrictions were immediately lifted. The next steps are to get the final roof installed. There will likely be water restrictions again for 14 days once the roof is complete and ready to be installed. In regard to the water quality, a consultant has been hired to develop a strategy on how to replace all of the equipment in Jordan on the James. The main goal is to replace the filtering system that has been there for over 40 years. There will be some flushing done this week. After the roof is installed, they do plan to move forward with the new filtering system. Mr. Webb asked if the reservoir at Jordan on the James has been checked. Mr. Haltom stated that it is not in the best shape and it



too will need a roof replacement in the next 3 to 5 years. He also clarified for Mr. Webb that the total cost of the roof at Beechwood has been just over \$100,000 and he believes the roof at Jordan on the James will be significantly less.

### **ORDER OF BUSINESS**

**A-1. County Administration Six-Month Work Plan.** Mr. Percy Ashcraft, County Administrator, presented the Six-Month Work Plan for the period of July through December 2019. This work plan incorporates goals established by the County Administrator and reaction to policy decisions made by the Board of Supervisors. It is not to be confused with day-to-day tasks that are assigned to each department. There are 302 goals submitted and agreed upon by County Staff and Administration.

**A-2. Resolution; Authorization to Schedule a Public Hearing to Consider the Dedication of an Easement to Dominion Energy to Extend Electrical Service in the Park.** Mr. Micas stated that Dominion Energy has requested that the County convey an easement to them in Scott Park in order to extend electrical service to the leased area being developed by Tree Time Adventures. Staff recommends approval and scheduling of a public hearing on August 8, 2019. Mr. Webb made a motion, seconded by Mr. Webb, to approve the resolution as presented. Roll was called on the motion.

R-19-084

A-2.

#### **RESOLUTION; AUTHORIZATION TO ADVERTISE A PUBLIC HEARING TO CONSIDER THE DEDICATION OF AN EASEMENT TO DOMINION ENERGY TO EXTEND ELECTRICAL SERVICE IN SCOTT PARK**

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9<sup>th</sup> day of July, 2019, does hereby authorize the advertisement of a public hearing to consider the Dedication of an Easement to Dominion Energy to Extend Electrical Service in Scott Park.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

**A-3. Resolution; Appropriation; Commonwealth Opportunity Grant (\$200,000; Service Center Metals).** Mr. Jeff Stoke stated that Prince George County has received Virginia Economic Development Partnership - Commonwealth's Opportunity Fund (COF) Grant proceeds in the amount of **\$200,000** to be used for expansion at Service Center Metals. The Board of Supervisors approved execution of a **Performance Agreement** related to these COF grant funds on December 11, 2018. **Section 3** of the Performance Agreement indicates that these grant proceeds are to be retained by the County and disbursed in one payment to the Industrial Development Authority of Prince George County (IDA) when Service Center Metals

has met targets of a capital investment of \$16,900,000 and has created and maintained 15 new jobs. The IDA will disburse to Service Center Metals within 30 days of the receipt of the grant funds. These funds have not yet been appropriated to the FY2020 budget. Mr. Webb made a motion, seconded by Mr. Carmichael, to approve the resolution as presented. Roll was called on the motion.

R-19-085

A-3.

**RESOLUTION; APPROPRIATION COMMONWEALTH OPPORTUNITY FUND GRANT \$200,000**

WHEREAS, The Board of Supervisors of the County of Prince George approved the execution of a Performance Agreement related to Commonwealth Opportunity Fund grant proceeds for expansion at Service Center Metals on December 11, 2018.

NOW, THEREFORE BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9<sup>th</sup> day of July, 2019, does hereby authorize and appropriate the following increase of funds within the 2019-2020 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
Economic Development Fund	
Expenditures:	
0215-08-301-2151-45670                      Contribution to IDA (COF Grant)	\$200,000
Revenues:	
0215-20-601-8203-326050                      Commonwealth Opportunity Grant	\$200,000

On roll call the vote was:  
In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael  
Opposed: (0)  
Abstained: (0)

**A-4. Consideration of Appointments – Board, Commissions, Committees, Authorities:  
Resolution of Appointment(s):**

**A. Resolution; Interim Appointment (One Member) District 19 Community Services Board.** Mr. Brown made a motion, seconded by Mr. Webb, to appoint Ms. Jean Grim to the District 19 Community Services Board for an interim term. Roll was called on the motion.

R-19-086

A-4A

**RESOLUTION; INTERIM APPOINTMENT (THREE-YEAR TERM) – DISTRICT 19 COMMUNITY SERVICES BOARD**

WHEREAS, Captain Mark Payne has resigned from the District 19 Community Services Board.

NOW THEREFORE, BE RESOLVED That the Board of Supervisors of the County of Prince George this 9<sup>th</sup> day of July, 2019 does hereby appoint Ms. Jean Grim to serve the remainder of the term on the District 19 Community Services Board without compensation, effective immediately expiring on June 30, 2020.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

**A-5. Discussion of Appointment of Interim Planning Manager.** This item was added to the agenda. With the resignation of Douglas Miles, the Board needs to designate an Interim Planning Manager until the position is filled. Mr. Webb made a motion, seconded by Mr. Carmichael, to appoint Ms. Julie Walton. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

**ADJOURNMENT.** Mr. Carmichael moved, seconded by Mrs. Waymack, that the meeting adjourn to July 23 at 5:00 p.m. at the Central Wellness Center for a Board Retreat. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Brown, Webb, Waymack

Opposed: (0)

Absent: (0)

The meeting adjourned at 8:39 p.m.

[Draft Minutes prepared August 5, 2019 for consideration on August 13, 2019; adopted by unanimous vote.]

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Donald R. Hunter  
Chairman, Board of Supervisors

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Percy C. Ashcraft

County Administrator

**MINUTES**  
Board of Supervisors  
County of Prince George, Virginia

Retreat  
July 23, 2019  
5:00 p.m.

Central Wellness Center  
11033 Prince George Drive  
Disputanta, VA 23842

**MEETING CONVENED.** An adjourned meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 5:00 p.m. on Tuesday, July 23, 2019 at the Central Wellness Center, 11033 Prince George Drive, Disputanta, VA 23842, for the purpose of a retreat to discuss property maintenance, school issues, utility planning, US Census Timeline, and miscellaneous matters.

**ATTENDANCE.** The following members responded to Roll Call:

Donald R. Hunter, Chairman	Present
Floyd M. Brown, Jr., Vice-Chairman	Present
Alan R. Carmichael	Present
Marlene J. Waymack	Present
T. J. Webb	Present

County Staff present was: Percy C. Ashcraft, County Administrator; Jeff Stoke, Deputy County Administrator; Steve Micas, County Attorney; Betsy Drewry, Finance Director; Julie Walton, Director of Community Development, Chief of Police Keith Early, Kirsten Cherry, IT Director, Michael Purvis, General Services Director, Allan Richeson, Registrar and Frank Haltom, County Engineer.

**Invocation.** Mr. Brown gave an invocation.

**Pledge of Allegiance to U.S. Flag.** Mr. Carmichael led the Pledge of Allegiance to the United States Flag.

**APPROVAL OF AGENDA.** Mr. Carmichael made a motion, seconded by Mr. Webb, to approve the agenda as presented.

On roll call the vote was:

In favor: (5) Webb, Carmichael, Hunter, Brown, Waymack

Opposed: (0)

Absent: (0)

**WORK SESSION**

**1. Code Compliance Issues for the Central Wellness Center – Consultant’s Report.** Mr. Gil Entzminger of Enteros Design presented the Central Wellness Center Feasibility Study and the Phase I Adaptive Reuse Scope of Work. Phase I includes new handicapped accessible ramps, renovation of the first-floor restrooms for handicapped accessibility, mechanical upgrades for the first-floor restrooms, plumbing upgrades for the first-floor restrooms, new building electrical service, a new fire alarm system, and a new fire protection system (wet and dry sprinkler system). The total budget estimate for Phase I is \$1.4 Million. Ms. Betsy Drewry, Finance Director, went over the Central Wellness Center repairs that have been included in the Capital Improvement and Operating Budgets. The Board will revisit this in its next borrowing.

**6. Expansion of Recreation Advisory Commission.** Mr. Brown stated that he would like to see the possibility of expanding this Commission by adding two more positions. He stated that the reason for wanting to do this is because the current members on this Commission are very strong and bring a lot of value to the Commission and will likely not be replaced. Adding two more positions gives others an opportunity to serve. Mr. Carmichael stated that if the next two continue to be reappointed, they will have the same problem. The Board briefly discussed possible considering term limits and agreed by consensus to place a resolution on the August 13 Agenda for consideration and further discussion.

**12. Video Recordings of Board of Supervisors Meetings.** Ms. Kirsten Cherry, IT Director, brought back before the Board a proposal from Swagit Productions LLC from April, 2019 for the recording and streaming Board of Supervisors meetings online. The cost of the services would be a one-time expense of \$47,784 and a yearly cost of \$11,940. After brief discussion, the Board agreed by consensus to put this matter off until the next budget season or at the least the end of this calendar year.

**11. Review of Barking Dogs.** Mr. Brown has a citizen on Holdsworth Road having a problem with barking dogs. While it is very disturbing, there is no violation at this time. Police Chief Keith Early stated that there have been 31 barking dog calls this year. He went over the current ordinance for what constitutes a violation which is a dog barking once per minute for ten consecutive minutes between the hours of 10:00 p.m. and 6:00 a.m. There is a civil penalty associated with the charge. County Attorney Steve Micas stated that they will craft some additional options due to the concerns expressed and bring this matter back on a future agenda.

**2. US Census 2020 Timeline and Complete Count Committee Creation.** Mr. Ronald Brown and Ms. Shirley Gilliam of the US Census Bureau gave an outlook on the 2020 Census process and the details of a “Complete Count Committee.” April 1, 2020 is Census Count Day. Prince George County will receive the Census results for the County in November or December of 2020. Mr. Jeff Stoke, Deputy County Administrator, and County Attorney, Steve Micas, talked about the undercount at Fort Lee at the 2010 Census. Mr. Micas stated that if the Board chooses to form a Complete Count Committee, it is important to have someone from Fort Lee on that Committee. In addition, they talked about the impact the Census may have on election districts and the number of inmates included from the Federal prison and Riverside Regional Jail. There was discussion regarding redrawing current election Districts I and II based on Census numbers and possibly changing the composition of the Board of Supervisors or transition to five single member districts or other election processes.

## DINNER

**3. Memorandum of Understanding with Public School Division.** In July 2018, the Board of Supervisors made modifications to the Revenue Sharing MOU with the School Division. Those revisions were provided to the School Superintendent in August 2018. The School Board met and made several revision requests in January of 2019. Those revisions were provided directly to the Board of Supervisors members and were received by the County Administrator and Staff on January 29, 2019. Due to the timing of receipt of requested changes, the Board of Supervisors did not review and consider those changes during FY2020 preparation and adoption. Ms. Betsy Drewry, Finance Director, went over the changes and made Staff recommendations accordingly. There was significant discussion regarding the handling of excess School revenues. Mr. Webb stated that he was not in favor of guaranteeing the return to the School Board of any and all excess State and Federal revenues without a reason supporting each request. He stated that he believes “you do what you say and say what you do.” The other Board members concurred. This item will be brought back to the Board for formal review and approval on August 13.

**4. Update on the Burn Building.** Mr. Brad Owens, Director of Fire and EMS, gave an update on the burn building. Fire and EMS was awarded a grant from The Virginia Department of Fire Programs for \$450,000 towards the construction of a Class A Burn Building and an additional \$30,000 towards the Architecture and Engineering of the building. The grant funds can only be used for the construction of the building and cannot be used towards the site work or engineering of the site plan. The Board of Supervisors approved the grant and allowed staff to move forward with the site plan process to create the plans and develop an estimate of construction cost outside the scope of the grant. Staff worked with the Timmons group to create those plans and the estimates are projected to be \$335,929. Therefore, Staff is asking for consideration from the Board of Supervisors to move forward with the project and requested the additional funds to be appropriated towards the project. The Board agreed by consensus to move forward with the architect.

**5. Employee Compensation Matters.** Ms. Drewry went over Phase II of the Salary Study and Pay Compression. In the budget for FY2020 a minimum/baseline pay increase was provided to all employees while new “tiered” pay ranges for Fire/EMS were implemented. In addition, the County partially addressed pay compression by providing increases equal to 25% of what was needed to address compression for 47 impacted employees. Staff will continue to recommend “phased-in” implementation for FY2021 and beyond depending on available funding. Police Chief Keith Early would like to address pay compression for Communications Officers this year if possible. The cost to address this now is \$19,220 (\$17,618 if increased made effective 8/1/2019). Due to partial year staffing vacancies, there will be sufficient funding in the ECC FY2020 budget to address pay compression now. The Board agreed by consensus for Staff to bring forward for consideration on the August 13 Agenda, increases in pay for Communication Officers to address pay compression.

**7. Utility Matters.** Mr. Frank Haltom, County Engineer, discussed modifications to the Water and Wastewater Master Plan. The Prince George County Water and Wastewater Master Plan (January 2016, prepared by Dewberry Engineers, Inc.) is designed to serve, in conjunction with the County's Comprehensive Plan, as a roadmap or guide for water and wastewater capital infrastructure improvement and expansion. The Master Plan is the result of a comprehensive evaluation of existing facilities, development of water and wastewater system computer models, and planning for new infrastructure to meet demand projections through the 2045 planning period. The Prince George County Board of Supervisors adopted the Master Plan in March 2016. The Master Plan contains a condition assessment of the existing water and wastewater facilities, attached to the Master Plan as Appendix B. This assessment was performed in 2014. Nearly five years later, many of the deficiencies of the utilities listed in the Master Plan have been addressed. However, the Master Plan has not been updated to reflect these improvements. Therefore, in order to reduce confusion on the status of the water and wastewater facilities improvements, it is recommended to remove this appendix until such a time the Master Plan is updated in future years.

In addition, Mr. Haltom gave a presentation to show the recommended priorities for future capital expansion of the water and wastewater infrastructure to address capacity needs to support economic development plans. The areas of priority addressed were Southpoint Business Park, Exit 45 Commercial/Housing, Route 10 Commercial/Housing, and Property on Rives Road at I-95 & I-295.

**10. Discussion of Regulation of Tannerite and Discharge of Firearms.** This matter originally came to the Board by a citizen that was having things fall off of his wall because his neighbor was shooting binary explosives. Chief Keith Early gave the Board a presentation in May, 2019 on binary explosives (Tannerite). At the time, the County Attorney stated that they can regulate the discharge of firearms, but not the explosives. The Board had expressed that they certainly would not want to take away anyone's Second Amendment rights, but it is sad that people cannot be a little more considerate to their neighbors. The Board decided at the time that it needed more discussion. This evening, the County Attorney stated that he could present to the Board at its August 13 meeting a proposed ordinance amendment that would change the location or distance of the discharge of a firearm in conjunction with an explosive without affecting anyone who is just target shooting without explosives.

**9. Update on Proposed Convenience Station.** In October, 2018, Mr. Tim Graves of the Planning Department presented to the Board the consideration of an additional convenience and recycling center in the County. The Board has received citizen requests for a closer location for garbage/recycle drop off in District Two. Mr. Graves went over several key factors in finding a convenience center location, including service area, capital costs, operation, and land use compatibility. No action was taken at that time. In December, 2018, Mr. Graves presented to the Board possible County-owned locations in District Two for an additional convenience station. The Board stated that they were not comfortable with these sites being unmanned and wanted Staff to look into this further. Mr. Graves revisited the issue this evening. Mr. Brown stated that they are going to have to give up something to get something and he thinks it would be better to get someone to man it. He is concerned about CFS costs. Mrs. Waymack thinks it needs to be put off until the funds are available because she too believes it should be manned.



**8. New County Welcome Signs.** Mr. Jeff Stoke stated that the Board of Supervisors discussed replacing County Welcome Signs during a FY2020 budget work session on April 3, 2019. The Board consensus was given to research replacing the signs, obtain pricing and to use Tourism Funds for the purchase. RFP #19-0603-1 “Welcome Signs” was issued on June 3 with a June 20 closing date. The RFP solicited design and pricing to reface 9 existing County Welcome Signs and 2 signs for the Prince George Industrial Park. Three (3) proposals were received and a staff panel ranked the proposals based on criteria established in the RFP, and interviewed the top 2 firms. Staff would like to solicit Board Member input on color for signs (background; lettering and post covers) and feedback on where to install solar up-lighting. Visuals of potential sign colors were provided. Staff will be recommending award of contract to Westview Companies at the next regular Board of Supervisor’s meeting on August 13. The signs are guaranteed to last 10 years.

**13. Other Matters.** None.

**ADJOURNMENT.** Mr. Webb made a motion, seconded by Mr. Brown, to adjourn to 4:00 p.m. on July 24, 2019 for a closed session for County Attorney interviews. The meeting adjourned at 9:45 p.m.

[Draft Minutes prepared July 31, 2019 for consideration on August 13, 2019; adopted by unanimous vote.]

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Donald R. Hunter  
Chairman, Board of Supervisors

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Percy C. Ashcraft  
County Administrator

**MINUTES**  
Board of Supervisors  
County of Prince George, Virginia

July 24, 2019

County Administration Bldg. Boardroom, Third Floor  
6602 Courts Drive, Prince George, Virginia

**MEETING CONVENED.** An adjourned meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 4:00 p.m. on Tuesday, July 24, 2019 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by Donald R. Hunter, Chairman.

**ATTENDANCE.** The following members responded to Roll Call:

Donald R. Hunter, Chairman	Present
Floyd M. Brown, Jr., Vice-Chairman	Present
Alan R. Carmichael	Absent
Marlene J. Waymack	Present
T. J. Webb	Present

Also present was: Percy Ashcraft, County Administrator.

**Invocation.** Mr. Brown gave the Board's invocation.

**Pledge of Allegiance to U.S. Flag.** Chairman Hunter led the Pledge of Allegiance to the U.S. Flag.

**APPROVAL OF AGENDA.** Mr. Webb made a motion, seconded by Mr. Brown, to adopt the agenda as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (4) Brown, Waymack, Hunter, Webb

Opposed: (0)

Absent: (1) Carmichael

**CLOSED SESSION**

**E-1. Resolution; Closed Session for: (1) the interviews for appointment of a replacement for the County Attorney pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended.** Mrs. Waymack made a motion, seconded by Mr. Webb, that the Board convene closed session for: (1) the interviews for appointment of a replacement for the County Attorney pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended.

R-19-087

E-1.

RESOLUTION; CLOSED SESSION FOR (1) THE INTERVIEWS FOR APPOINTMENT OF A REPLACEMENT FOR THE COUNTY ATTORNEY PURSUANT TO § 2.2-3711 (A)(1), CODE OF VIRGINIA, 1950, AS AMENDED

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 2<sup>4th</sup> day of July, 2019, does hereby vote to enter closed session for (1) the interviews for appointment of a replacement for the County Attorney pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended.

On roll call the vote was:

In favor: (4) Hunter, Brown, Waymack, Webb

Opposed: (0)

Absent: (1) Carmichael

**E-2. Resolution; Certification of Closed Session.** At 6:18 p.m., Mr. Brown made a motion, seconded by Mr. Webb, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Hunter asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-19-087A

E-2.

RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS AMENDED)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 24<sup>th</sup> day of July, 2019 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements where discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (4) Brown, Waymack, Webb, Hunter

Opposed: (0)

Absent: (1) Carmichael

**ADJOURNMENT.** Mrs. Waymack moved, seconded by Mr. Webb, that the meeting adjourn to 4:00 pm on August 7 to meet with Prince George Electric to discuss broadband. Roll was called on the motion.

On roll call the vote was:

In favor: (4) Hunter, Brown, Webb, Waymack

Opposed: (0)

Absent: (1) Carmichael

The meeting adjourned at 6:20 p.m.

[Draft Minutes prepared July 26, 2019 for consideration on August 13, 2019; adopted by unanimous vote.]

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Donald R. Hunter  
Chairman, Board of Supervisors

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Percy C. Ashcraft  
County Administrator