

Issue Analysis Form



Date: July 9, 2019
Item: Appropriation – Four for Life Funds
Lead Department(s): County Finance / Fire & EMS
Contact Person(s): Betsy Drewry

Description and Current Status

Prince George County has received **Four for Life funds** in the amount of **\$36,643.36** that have not yet been appropriated to the FY2019 budget (received June 12, 2019). Four for Life funds are derived from an additional \$4.25 vehicle registration fee per year that is collected by DMV for each automobile and pick-up or panel truck. These collections are set aside as a special fund to be used for EMS purposes. This allocation represents 26% of collections that are returned to Prince George County based on the vehicles registered in Prince George County. Excerpts from a 2009 Virginia Department of Health presentation are attached to provide additional information on this funding source, allocation and the intended/approved use of funds.

1000079	Object	326014	Project		Account	0100-20-601-8203-00000-000-000-000-326014-			
Account Description						GENERAL "FOUR FOR LIFE" FUNDS			
YR/Per	Jour...	Eff Dt	Src	Ref1	Ref3	Ref4	Amount	Check #	Warrant
2019/03	154	09/18/18	CRP	MS	COMM OF VA	#80892243	-35,020.96		
2019/12	343	06/12/19	CRP	MS	COMM OF VA	#81117601	-36,643.36		

Appropriation Increase Entry is:

Revenues: 0100-20-601-8203-326014 Four for Life funds - \$36,643.36

Expenditures: 0100-03-200-0614-45642 Four for Life Expenditures - \$36,643.36

Related memo from the Virginia Department of Health is attached (**Attachment A**).

Government Path

- Does this require IDA action? Yes No
- Does this require BZA action? Yes No
- Does This require Planning Commission Action? Yes No
- Does this require Board of Supervisors action? Yes No
- Does this require a public hearing? Yes No
- If so, before what date? Yes No

Fiscal Impact Statement

Increases in appropriation of Fire & EMS Four for Life Revenues and expenditures for FY2018-19. There is no local budget impact (no local match).

Total Increase in FY2018-19 Appropriation = \$36,643.36

County Impact

There is no increased local funding required for this request.

Notes

**COMMONWEALTH of VIRGINIA**

Department of Health
P O BOX 2448
RICHMOND, VA 23218

M. Norman Oliver, MD, MA
State Health Commissioner

TTY 7-1-1 OR
1-800-828-1120

May 25, 2019

PRINCE GEORGE COUNTY
P O BOX 156 PRINCE GEORGE VA 23875

Dear City/County Administrator;

Immediate Attention Required
Please return this report within 30 days

Your locality will be receiving the Fiscal Year 2019 "Four-For-Life" Emergency Medical Services (EMS) in the amount of **\$36643.36**. These funds are for the collection period March 1, 2018 through February 28, 2019.

Guidelines for the use of these funds are attached and are available on our website:

<http://www.vdh.virginia.gov/emergency-medical-services/return-to-locality-for-fiscal-year-2019/> . Prior to distribution of these funds to local government, this office must receive your Report of Expenditures on last year's distribution. The total amount that must be reported for last year's distribution is annotated on the enclosed report.

The Four-For-Life program, as amended in 2000, stipulates that four additional dollars be charged and collected at the time of registration of each passenger vehicle, pickup or panel truck. The funds collected, pursuant to Section 46.2-694, Code of Virginia, shall be used only for emergency medical services. The law further states that the Department of Health shall return twenty-six percent (26%) of the registration fees collected to the locality wherein such vehicle is registered to provide funding for:

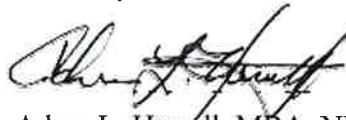
1. Training of volunteer or salaried emergency medical service personnel of licensed, non-profit emergency medical service agencies; or
2. The purchase of necessary equipment and supplies for licensed, non-profit emergency medical service agencies.

It is important to recognize two clauses in the Four-For-Life legislation: (1) non-supplanting funds and (2) failure to report the use of funds by any local governing body will result in funds being retained. The Assistant Attorney General, at our request has offered the following interpretation for use of the funds. "Any funds received from Section 46.2-694 by a non-state agency cannot be used to match any other funds derived from Section 46.2-694 by that same non-state agency." Simply put, funds returned to localities cannot be used as the matching share of any grants offered using Four-For-Life funds.

“Each local governing body shall report to the Board of Health on the use of Four-For-Life funds, which were returned to it. In any case in which the local governing body grants the funds to a regional emergency medical council to be distributed to licensed, non-profit emergency medical and rescue services, the local governing body shall remain responsible for the proper use of the funds. If, at the end of any fiscal year, a report on the use of Four-For-Life funds for that year has not been received from a local governing body, any funds due to that local governing body for the next fiscal year shall be retained until such time as the report has been submitted to the board.”

If you have any questions or need additional information, please do not hesitate to contact the business office at (804) 888-9100.

Sincerely,



Adam L. Harpell, MBA, NRP
Business Manager

Encl.:
Guidelines for Expenditures of EMS Funds
Four-For-Life Report of Expenditures Form

NOTE:

The Office of EMS is offering two online options in addition to the traditional method via mail for submission of the Report of Expenditures:

1. Completed Report of Expenditures can be submitted via:
<http://www.vdh.virginia.gov/emergency-medical-services/return-to-locality-report-upload/>
2. There is an online form for electronic submission, that can be found at:
<http://www.vdh.virginia.gov/emergency-medical-services/return-to-locality-expenditure-reporting-form/>
3. The form can be completed and mailed via the options outlined above.

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 9th day of July, 2019:

<u>Present:</u>	<u>Vote:</u>
Donald R. Hunter, Chairman	
Floyd M. Brown, Jr., Vice-Chairman	
Alan R. Carmichael	
Marlene J. Waymack	
T. J. Webb	

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On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

RESOLUTION; APPROPRIATION FOUR FOR LIFE FUNDS \$36,643.36

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9th day of July, 2019, does hereby authorize and appropriate the following increase of funds within the 2018-2019 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
General Fund	
Expenditures:	
0100-03-200-0614-45642	Fire/EMS Four for Life Expenditures \$36,643.36
Revenues:	
0100-20-601-8203-326014	Four for Life Funds \$36,643.36

A Copy Teste:

Percy C. Ashcraft
County Administrator