

**MINUTES**  
Board of Supervisors  
County of Prince George, Virginia

Special Called Meeting  
June 10, 2019

County Administration Bldg. Boardroom, Third Floor  
6602 Courts Drive, Prince George, Virginia

**MEETING CONVENED.** A special called meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 6:36 p.m. on Monday, June 10, 2019 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by Donald R. Hunter, Chairman.

**ATTENDANCE.** The following members responded to Roll Call:

Donald R. Hunter, Chairman	Present
Floyd M. Brown, Jr., Vice-Chairman	Present
Alan R. Carmichael	Absent
Marlene J. Waymack	Present
T. J. Webb	Present

Also present was: Percy C. Ashcraft, County Administrator; and Jeff Stoke, Deputy County Administrator.

**Invocation.** Mr. Brown gave the Board's invocation.

Mr. Carmichael arrived at 6:37 p.m.

**Pledge of Allegiance to U.S. Flag.** Mr. Webb led the Pledge of Allegiance to the U.S. Flag.

**APPROVAL OF AGENDA.** Mr. Webb made a motion, seconded by Mr. Brown, to adopt the agenda as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Brown, Waymack, Carmichael, Hunter, Webb

Opposed: (0)

Absent: (0)

**STATUS REPORT ON JORDAN ON THE JAMES WATER SYSTEM**

Mr. Percy Ashcraft, County Administrator, stated that it is important to Staff that they communicate the various issues and concerns that the citizens have. They want to make sure there are no questions unanswered. He announced that there will be a presentation by Mr. Frank Haltom, Director of Utilities and County Engineer. Upon the conclusion of that presentation, Mr. Jeff Stoke, Deputy County Administrator will have a microphone and will be taking questions and comments from anyone in the audience who wishes to speak.

First, Mr. Haltom addressed concerns about the quality of the water in Jordan on the James. He stated that there have been complaints of brown water. Upon his arrival to Prince George County, Mr. Haltom stated that it was his understanding that when the County was chlorinating the Jordan on the James water system, it was being chlorinated on the distribution side. Typically, when there is iron in the ground water, chlorination would take place on the well source side, oxidizing the iron and allowing it to fall apart. It would then go through a filtration process and capture the iron before it goes into storage and distribution. In speaking with the Health Department, Mr. Haltom believed that was the cause of the brown water. He stated that it is still safe to drink. Several months ago, the chlorination line was moved back to where it is supposed to be. Unfortunately, the brown water did not go away. In further discussions with the Health Department, they added a permanganate allowing the water to hold together and prevent any particles from breaking apart. The brown water was still there. At this point, they believe the brown water is due to sediment buildup from chlorination taking place on the wrong side. This is going to require some real adequate flushing, which they are unable to do now due to the water restrictions as a result of the repairs on the Beechwood Manor Reservoir. Once they are able to flush, they also plan to replace the filtration. Mr. Brown asked if they have tried to take water samples from different parts of the line to isolate where the sediment problem may be coming from. Mr. Haltom said they have taken samples at the source and at citizens' homes that have complained. The purpose of those samples were to test whether the water was safe to drink. Mr. Brown stated that we should be sensitive to this issue. Even if the water is tested safe to drink, no one wants to drink brown water. He asked if there is anything to destabilize the iron such as UV light. Mr. Haltom stated that the technology that is in there today is still the best technology according to a consultant. He clarified for Mrs. Waymack that no contamination showed up in the tests that would be dangerous to anyone's health.

There being no further questions on the quality of water, Mr. Haltom briefed the Board and the public on the emergency repairs of the Beechwood Manor Reservoir. On April 7<sup>th</sup>, they began maintenance on the water system, anticipating completion by May 13<sup>th</sup>. Water Use Restrictions were put into effect to assure adequate fire suppression, volume and system pressures. On May 5<sup>th</sup>, severe weather caused a tree to fall through the roof of the water storage building. The County has removed the tree and assessed the damage. The roof is approximately 47 years old. New sheet metal was added over existing shingles in recent years. There is significant moisture damage to the entire roof. This is primarily due to the humidity within the reservoir. They cannot use treated lumber over a drinking water reservoir. Due to the current age and condition (prior to storm) staff had already planned to include funding in a future budget for replacement in the next two to three years. The Board agreed on May 14 to replace the roof system. On June 5<sup>th</sup>, the Reservoir was inspected by Southern Corrosion to determine if additional work is needed to seal the concrete. Cleaning and repainting is required. On June 6, temporary storage arrived and was disinfected. On June 7, the Contractor installed temporary piping to bypass the reservoir. Samples were taken on June 8 and 9 and proved to be safe. The temporary storage is 6,000 gallons and the reservoir storage is 95,000 gallons. This measure is only to protect the existing well at Jordan on the James – not to reduce water restrictions. After the paint cure time, they will construct a temporary roof, which is a lot like a pool cover, to relieve the water restrictions by June 26 and allow the contractor plenty of time to construct the permanent roof. The permanent roof should be completed by August 27. Mr. Carmichael asked if there are any future

plans to take down hazardous trees in that area so this does not happen again. Mr. Haltom stated that they have assessed the trees, but it not a priority at this point. Mr. Brown asked if there will likely be another water restriction when they are ready to put the permanent roof on and Mr. Haltom stated that there will likely be one. Mr. Webb asked if the humidity or temperature will affect the curing time. Mr. Haltom stated that humidity is not an issue but temperature does affect it. The warmer the temperature, the better it is. Chairman Hunter stated that the citizens have a legitimate concern and he feels for them. He also stated that Mr. Haltom inherited these issues and has done a great job trying to rectify it and address the citizens' concerns.

Chairman Hunter opened the floor to the public at 7:13 p.m. He asked everyone to please be respectful and mindful that Mr. Haltom and the Board are here to help.

Mr. John Doherty (600 North Bacons Chase, Jordan on the James). Mr. Doherty stated that back in 2001, the Department of Health came to the conclusion that both wells had high susceptibility to contamination. Since then, the demand has increased with Eagle Preserve. All of these changes may have disturbed the system. He recommends a comparative evaluation by the Department of Health. Mr. Haltom stated that he has not seen that report in 2001 and they do have a permit with the Department of Environmental Quality regarding the amount being used.

Mr. Neil Hounshell (10440 Jordan Parkway, Jordan on the James). Mr. Hounshell stated that he was the fifth house to be built in Jordan on the James and has been there since 1990. He stated that he takes issue with the fact that the water is safe. Mr. Hounshell has bladder cancer and he is not so sure the water is not responsible for it. The water heater has been damaged from the water as well. The clothes are dingy and do not get clean. The toilet bowls always have rings around it. Mr. Haltom stated they follow all guidelines from the Health Department and the Department of Environmental Quality. He stated that he is sympathetic to Mr. Hounshell's situation but cannot speak to what the water may or may not cause.

Mr. Rick Strongin (508 Blands Landing, Jordan on the James). Mr. Strongin thanked the Board for the opportunity to speak and thanked Mr. Webb and Chairman Hunter for speaking with him directly in the past few weeks. He stated that in January of 2016 the Board of Supervisors spent a significant sum of money conducting a water and wastewater master plan. The Plan stated that the Route 10 Corridor needed to be tied together and looped into the Hopewell water system by 2020. Approximately \$20,000 had been allocated for the well at Beechwood Manor before the damage and \$80,000 for the filtration system at Jordan on the James. Mr. Strongin asked the Board why they are spending that money when a consultant that was paid a considerable sum of money says that they should be tied into the City of Hopewell. He stated that they are well past the time of a well in their subdivision. Mr. Haltom stated that the Master Plan is developed as a growth tool. It is not meant to say this is our plan going forward without growth. As growth occurs, they are looking for options to build a new water tower out there.

Ms. Shirley Hall (Beechwood Manor). Ms. Hall stated that her four to six weeks has become six months for necessities such as cooking, drinking, and washing. This is unacceptable. She also stated that all of the trees around the reservoir should be a priority and should be cut down first. She asked if there will be a preventative maintenance plan to address these wells yearly. Mr. Haltom agreed that the trees should not be waited on. He stated that his new operations manager

is working to develop a really good preventative maintenance program and a work order system to make sure the County is maintaining the systems as expected.

Mr. Billy Woodruff (10532 Jordan Parkway, Jordan on the James). Mr. Woodruff asked if there are new priorities in the County as to where the water will run to. If so, where does Jordan on the James and the Route 10 corridor stand on that list? At one time they were on the top of the list until the Water Authority was kicked out of the window and that threw them back. He stated that there is no commercial growth on the Route 10 corridor because there is no water there. He said it is the Board's responsibility to get them some water so that they can have some commercial growth to help pay for it. Mr. Haltom stated that unfortunately there is no list except for the Master Plan as growth occurs. Mr. Ashcraft stated that the County has a Capital Improvements Plan that extends 10 to 20 years. In the last two years the Board has made some bold endeavors that previous Boards have refused to do, including making investments in the County's utility system. The first two projects that the Board decided on were the Food Lion system and Route 156. So, every year there is an opportunity for projects to be added to the system as well as looking long term as to whether the County is going to treat its own water/wastewater. These are major projects still being thought about because we don't know the future of our regional partners and how those systems are going to continue to provide to us. There are two major projects totaling over \$4 million that are being implemented now. There is still a very small customer base when it comes to utilities in the County. The majority of this County still lives on wells. Whichever is affordable and serves the greatest amount of people in the time frame that is necessary are the ones that will stack up against each other. Mr. Brown stated that they chose the Route 156 corridor and the Food Lion area as being the first so that they could increase capacity up to the Business Park to be able to bring more businesses into that area to help offset things. There has also been a lot of discussion amongst this Board to come together and talk about what they want to do next. They have filed for the water intake permit so that hopefully somewhere down the road, the County will not be so totally reliant on Hopewell and Petersburg. That process takes a year. There have been discussions about a waste treatment plant. This Board is trying to plan the County's own destiny without being so reliant.

Ms. Jackie Woodruff (10532 Jordan Parkway, Jordan on the James). Ms. Woodruff stated that she taught fourth grade and did a lot of science experiments. At first, she thought it the deposit on her tub was iron. She tested it with a magnet. It was not iron. She asked Mr. Haltom who the consultant was that helped in the testing of the water. Mr. Haltom stated that there wasn't a consultant for that. The samples were taken straight to the Appomattox River Water Authority. She said to keep in mind that what may not be harmful to some may be harmful to others in drinking water. She asked Mr. Haltom who is building the roof. Mr. Haltom stated that it is Safe Steel Buildings. She asked who have spoken with at the DEQ. Mr. Haltom stated that they have not spoken with anyone at DEQ regarding the roof. Ms. Woodruff told Mr. Brown to remember that people come first, business comes second, and it's the people that keep businesses open.

Mr. Radey Mohammad (10472 Jordan Parkway, Jordan on the James). Mr. Mohammad asked Mr. Haltom if the samples that have been test came from one of the residents on from the line. Mr. Haltom stated that they took samples from both. The samples were well below the iron level and the manganese level in the Jordan on the James well. Every dead end line is going to have

sediment. The County is following every guideline that the State Health Department requires. Mr. Mohammad asked if there is a plan in place should a sample test unsafe. Mr. Haltom stated that is when they would give a "boil notice."

Ms. Tricia Carden (10501 Jordan Parkway, Jordan on the James). Ms. Carden asked what emergency plan has the County implemented should the well pump fail due to overuse. Mr. Haltom stated that they do not sit still and wait for things to break. However, he feels they are pretty safe at this point should people choose not to ignore the water restrictions. There is a reason those water restrictions are in place and people have constantly ignored them. He wants people to take the water restrictions seriously. Mr. Haltom stated that they are watching people and he gets notices on his computer when water is being used and they are taking pictures.

Mr. Buddy Mitchell (10427 Jordan Parkway, Jordan on the James). Mr. Mitchell stated that there are manufacturers and businesses that provide pumps on standby should the pump go down. He feels that his water pressure has gone down so he is assuming less water is being used. Mr. Haltom stated that the water pressure has actually been increased and it is not unusual for pressure to be different throughout a neighborhood. Mr. Mitchell stated that the water is leaving oily residue and is wondering if the water is being tested for that. Mr. Haltom replied that their samples have not shown an oily residue.

Ms. Beverly Rogers (249 Lighthouse Pointe, Jordan on the James). Ms. Rogers wanted to know if the County would be abandoning any connection to Hopewell should they build the water treatment plant previously mentioned. Chairman Hunter stated that it has not been looked into to that degree. It would depend on how much they get and when it comes in. Ms. Rogers stated that then it should not affect the Master Plan. She also asked if the dead end line would be looped. Mr. Haltom stated that they want to get a hand on what the actual cause of the brown water is first. If the line were to be looped now, then they may possibly lose the symptom. Once the water restriction is lifted, that is the next step. Ms. Rogers stated that the Master Plan gave her grave concern that there is not enough water pressure in the case of a fire. Chairman Hunter stated that there are three pumpers assigned to that area and automatic aid from the City of Hopewell. Therefore, there is more than enough adequate water to fight a fire in that area. Ms. Rogers stated that the Master Plan outlined critical deficiencies in the Jordan on the James. She wants to know if those deficiencies are being addressed. Mr. Haltom stated that they have hired a consultant for a plan to replace that entire system. Ms. Rogers stated that she would be curious to know how much the County paid for that study with the misinformation.

Ms. Becky Burdette (248 Lighthouse Pointe, Jordan on the James). Ms. Burdette stated that Mr. Hunter and Mr. Brown have seen pictures of her tub. Her clothes are so dingy. She stated that she does not even let her dog drink the water.

Mr. Glenn Burdette (248 Lighthouse Pointe, Jordan on the James). Mr. Burdette asked Mr. Haltom how big the reservoir is at Beechwood Manor. The answer is 95,000 gallons and the size is 25x15. Mr. Burdette stated that he does not understand why it takes 35 days to fabricate a roof for a space that size. Mr. Haltom stated that 35 days is worst case scenario.

Ms. Barbara Vest (324 Lighthouse Point, Jordan on the James). Ms. Vest stated that they have had a continuous problem with the rust. She said the water was so brown a couple of weeks ago, she placed a call to Jack Redd, Operations Manager, and never received a return call. She stated that the water also has a very strong odor. Mr. Haltom stated that this is the first he has heard about the smell.

Mr. Haltom confirmed for Mr. Doherty that sediment is more likely to be worse in a water heater if the source is a well. He also confirmed for Mr. Doherty that the County has about 700 residents on Virginia American Water and 2500 on Appomattox River Water Authority. He confirmed that utilities customers on a well and on Appomattox River Water Authority pay the same rates. Virginia American Water bills theirs separately. Mr. Doherty stated that there is a bit of differential here that they are paying the same rate for less than optimum quality water versus those that are not having problems.

Mr. Haltom reiterated for the public that they treat the water according to the Virginia State Health Department. It is upon the customer if they feel the water needs further treatment.

Mr. Hounshell stated that all of this affects their homes' value. He inquired if the news media was there and asked the Board to take this into consideration. There were some media in the audience. He doesn't understand why they can't have a filter system on this well if third world countries can take a straw and suck clean water out of muddy places. Mr. Haltom stated that the system is filtrated and they are currently looking into replacing that filter.

Ms. Vicky Hankins (Jordan on the James). Ms. Hankins wanted to reiterate the smell coming from the water.

Mr. Buddy Jones (Beechwood Manor). Mr. Jones stated that he has been living in Beechwood Manor for over 40 years. He stated that Mr. Bogese did not put this system in for three subdivisions. It was not built for that. Mr. Jones believes that the problem is that too much is being taken out of this one system. He stated that this system was designed for Beechwood Manor. Therefore, Jordan on the James and Eagle Preserve need their own systems. Mr. Haltom stated that these wells were primarily just for Beechwood Manor but the Health Department does believe there is plenty of capacity to actually even add on more. Mr. Haltom clarified for Mr. Jones that the wastewater systems were separate.

Mr. Strongin stated that a \$100 fine is not enough for people violating the water restriction. Mr. Strongin believes it should be \$1000. Mr. Haltom stated that he would not disagree. However, in order to do that, the ordinance would need to be changed.

Ms. Carden stated that she started noticing the brown water when the dirt started to be turned over at Eagle Preserve. She asked why Eagle Preserve did not get its own system. Mr. Haltom stated that adding additional homes does not affect the quality of the water. He believes that Eagle Preserve just so happened to have come along when the position of the chlorination line changed to the distribution side.

Ms. Vicky Horst (Jordan on the James). Ms. Horst stated that there was a recent news article mentioning 61,000 gallons capacity. She wanted to know if that is what they are down to. Mr. Haltom stated that was correct. He confirmed there are 66 connections at Eagle Preserve, 227 at Jordan on the James and 225 at Beechwood Manor.

Mr. Mohammad asked if they have actually considered tying into Hopewell water. Chairman Hunter stated that there is no immediate plan for that at this time.

Mr. Bill Robertson (2851 Fountain Ridge Road). Mr. Robertson stated that he was going to give everyone a history lesson. Back in 2005, one of the wells was lost in Beechwood Manor. The Board of Supervisors at that time saw a problem with Beechwood, Jordan on the James, and River's Edge. As a Board, they got together, studied it, and sought a charter from the State Corporation Commission. The developers were willing to proffer money into it. Jim Cuddihy was going to build and tap in at his expense. Chappell Creek was going to build a water tower on the corner of Ruffin Road and Route 10 and a woman by the name of Tonju was going to donate the land for it to be put on. The Board at that time saw a chance for development and growth and with the coordination of the County Engineer, the Board in 2007 developed a Water Authority that would not have cost the taxpayers one penny. If everything had worked out, Jordan on the James and Beechwood Manor would have been hooked up to public water by 2009. In 2008, a new Board took over and disbanded the Water Authority on a 3-2 vote. Mr. Robertson stated that he and Jerry Skalsky were the only ones that supported the Water Authority at that time. Mr. Robertson stated that the lesson to be learned is to know who you are voting for and what they stand for.

Ms. Rogers asked if they are going to continue to allow subdivisions to be built on well systems. Mr. Haltom stated that it is not allowed unless they are outside the Planning Area.

Mr. Keith Vaughan (10492 Jordan Parkway, Jordan on the James). Mr. Vaughan stated that they were told when they moved here, there would be no more homes would be built in that corridor. He stated that he is confused because it seems the County is saying they cannot have more growth in that area because there is no water. However, they say they are looking for growth to fix the problem. Mr. Haltom stated that it is not true that there cannot be more growth. He does believe that growth will fix the problem. Chairman Hunter stated that the Board makes decisions based on what is presented to them by the Planning Commission.

Ms. Hill asked for clarification that because of the Code, Eagle Preserve could not build its own well and had to tie into the one at Beechwood Manor. Mr. Haltom stated that he was not here when Eagle Preserve was built, but that is likely the case.

Mr. John Tyler (Jordan on the James). Mr. Tyler asked the Board if any of them have problems with their water.

Mr. Brown stated that he has his own well and septic tank and has dealt with problems in the past. He installed a filtration system to address those problems.

Chairman Hunter stated that he too has a well and septic tank.

Mr. Webb stated that he feels bad for them. He understands that they feel like the Board has failed them. The Board has been trying to come up with a plan without hitting the taxpayers too hard. The Board has filed for a permit. He stated that Chesterfield is trying to buy up everything they can get. This County is at the end of the leg in coming off of ARWA. Mr. Webb added that he too is on a well and paid the extra expense for a deep well. He stated that he had to put in a water softener system because the water was really hard. There is a lot of maintenance and costs involved in a well. As far as utilities and infrastructure, he stated that he has been a proponent of trying to be smart without costing the taxpayers too much money. He stated that the Board is fully aware of where the shortfalls are within the County and he feels there is no short term solution to any of these problems and they all come with some pretty hefty price tags. He stated that Prince George has lost \$1.8 billion in potential industry due to water issues. He stated that Mr. Robertson gave a good history lesson and he is correct. There is currently an ordinance to protect developers from coming in that are not tied into a system. Unfortunately, the next Board could come in and change that. This is the reason for staggered terms.

Mrs. Waymack thanked everyone for coming out. She apologized for all of their issues. She asked that they be patient.

Chairman Hunter announced that there is an accident which has resulted in the closing of Benjamin Harrison Bridge.

Mr. Carmichael thanked everyone for coming. He asked Mr. Haltom if he could possibly speed any of these areas up to address their issues in a quicker manner. Mr. Haltom stated that they have looked at every avenue. Their top concern is to satisfy all requirements of the Health Department for safe drinking water. Mr. Carmichael thanked Mr. Haltom for tackling these issues having not been here long.

Chairman Hunter thanked all of the residents for coming out and wanted them to know that they do care.

**ADJOURNMENT.** Mr. Brown made a motion, seconded by Mr. Webb, that the meeting adjourn. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Brown, Webb, Waymack

Opposed: (0)

Absent: (0)

The meeting adjourned at 8:37 p.m.

[Draft Minutes prepared June 28, 2019 for consideration on July 9, 2019; adopted by unanimous vote.]

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Donald R. Hunter



Chairman, Board of Supervisors

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Percy C. Ashcraft  
County Administrator

**MINUTES**  
Board of Supervisors  
County of Prince George, Virginia

June 11, 2019

County Administration Bldg. Boardroom, Third Floor  
6602 Courts Drive, Prince George, Virginia

**MEETING CONVENED.** A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 6:00 p.m. on Tuesday, June 11, 2019 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by Donald R. Hunter, Chairman.

**ATTENDANCE.** The following members responded to Roll Call:

Donald R. Hunter, Chairman	Present
Floyd M. Brown, Jr., Vice-Chairman	Present
Alan R. Carmichael	Present
Marlene J. Waymack	Present
T. J. Webb	Present

Also present was: Percy Ashcraft, County Administrator; and Steve Micas, County Attorney.

**CLOSED SESSION**

**E-1. Resolution; Closed Session for: (1) discussion of the promotion of a specific County employee in the Police Department pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended; and (2) discussion of prospective candidates for Board appointment to District 19, Community Services Board, Recreation Advisory Board and Appomattox Regional Library Board pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended.** Mrs. Waymack made a motion, seconded by Mr. Webb, that the Board convene closed session for: (1) discussion of the promotion of a specific County employee in the Police Department pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended; and (2) discussion of prospective candidates for Board appointment to District 19, Community Services Board, Recreation Advisory Board and Appomattox Regional Library Board pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended.

R-19-071

E-1.

**RESOLUTION; CLOSED SESSION FOR (1) DISCUSSION OF THE PROMOTION OF A SPECIFIC COUNTY EMPLOYEE IN THE POLICE DEPARTMENT PURSUANT TO § 2.2-3711 (A)(1), CODE OF VIRGINIA, 1950, AS AMENDED; AND (2) DISCUSSION OF PROSPECTIVE CANDIDATES FOR BOARD APPOINTMENT TO DISTRICT 19, COMMUNITY SERVICES BOARD, RECREATION ADVISORY BOARD AND APPOMATTOX REGIONAL LIBRARY BOARD PURSUANT TO § 2.2-3711 (A)(1), CODE OF VIRGINIA, 1950, AS AMENDED**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 11<sup>th</sup> day of June, 2019, does hereby vote to enter closed session for (1) discussion of the promotion of a specific

County employee in the Police Department pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended; and (2) discussion of prospective candidates for Board appointment to District 19, Community Services Board, Recreation Advisory Board and Appomattox Regional Library Board pursuant to § 2.2-3711 (A)(1), Code of Virginia, 1950, as amended.

On roll call the vote was:

In favor: (5) Hunter, Brown, Waymack, Webb, Carmichael

Opposed: (0)

Absent: (0)

**E-2. Resolution; Certification of Closed Session.** At 7:00 p.m., Mr. Brown made a motion, seconded by Mr. Webb, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Hunter asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-19-071A

E-2.

**RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS AMENDED)**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 11<sup>th</sup> day of June, 2019 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements where discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (5) Brown, Waymack, Webb, Carmichael, Hunter

Opposed: (0)

Absent: (0)

**Invocation.** Mr. Brown gave the Board's invocation.

**Pledge of Allegiance to U.S. Flag.** Mrs. Waymack led the Pledge of Allegiance to the U.S. Flag.

**PUBLIC COMMENTS.** Chairman Hunter announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:03 p.m.

Jared Dieffenbach (3833 Woodcroft Drive). Mr. Dieffenbach gave a little history on pickleball. He stated that they have two beginner's pickleball clinics that play twice a week at the Central Wellness Center. They have three in-house tournaments. In March of last year Mr. Dieffenbach was appointed the ambassador of Prince George Pickleball. His main goal is to promote the sport and encourage community leaders for funding for better pickleball courts. There are limited pickleball lines at Beechwood Manor and Temple Parks and the surfaces are in bad shape. The USA Pickleball Association has partnered with

the American Athletic Union for the long-term goal to make the game an Olympic sport. The 4<sup>th</sup> U.S. Open was held last month in Naples, Florida. The 10<sup>th</sup> Annual National Pickleball Tournament in this November in California. Chesterfield County now has 26 dedicated outdoor pickleball courts. He encouraged the Board to help advertise and grow the sport as part of the recreation here in Prince George County.

There being no one else to speak, Chairman Hunter closed the public comments period at 7:07 p.m.

**APPROVAL OF AGENDA.** Mr. Brown added Item A-9 for a revision to the Position Control Chart. Mr. Webb made a motion, seconded by Mr. Carmichael, to adopt the agenda as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Brown, Waymack, Carmichael, Hunter, Webb

Opposed: (0)

Absent: (0)

**ORDER OF CONSENSUS.** Mr. Carmichael made a motion, seconded by Mrs. Waymack, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – May 28, 2019 Regular Meeting minutes were approved as presented.

R-19-072

C-2.

RESOLUTION; COMMENDATION;  
CASE MANAGER THEASTER A. SMITH;  
SERVICE TO PRINCE GEORGE COUNTY

WHEREAS, Theaster A. Smith was a Social Worker employed with the Prince George County Department of Social Services from July 16, 2007 until June 1, 2019; and

WHEREAS, Ms. Smith provided exceptional services as a Foster Care and Adoption Case Manager; and

WHEREAS, Ms. Smith provided back up and emergency on-call services for Child Protective Services; and

WHEREAS, Ms. Smith works tirelessly in serving the children and families of Prince George County; and

WHEREAS, Ms. Smith demonstrates integrity in her career, continuously devoting her actions to the betterment of Prince George County; and

WHEREAS, Ms. Smith was identified as one of the top four out of 175 nominations for the Social Worker of the Year by the Circle of Care Awards honoring Social Workers. This award recognizes Social Workers, who are the unsung heroes of the community, who work tirelessly to support the lives of

families, provide the care and coordination needed for daily living, and provide the safety net of services regardless of socioeconomic standing; and

WHEREAS, Ms. Smith has proven to be a dedicated and reliable employee to the Prince George Department of Social Services and the County of Prince George;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 11<sup>th</sup> day of June, 2019, does hereby commend Case Manager Theaster A. Smith for her commitment and dedication to the welfare of children and adults needing her assistance; and

BE IT STILL FURTHER RESOLVED That this Board extends appreciation to Theaster A. Smith for her years of service to social welfare in Prince George County and best wishes for success, happiness and prosperity in her future endeavors.

R-19-072A

C-3.

RESOLUTION; RECOGNITION OF THE STANDARD MOTOR PRODUCTS THIRTY YEAR ANNIVERSARY

WHEREAS, STANDARD MOTOR PRODUCTS was founded in New York City in 1919 for the purpose of manufacturing and distributing ignition and electrical parts.

WHEREAS, Since 1989, STANDARD MOTOR PRODUCTS has operated their now 400,000 square foot facility on Golf Course Drive, averaging an impressive \$2.6 million and 45,000 lines per day. Employing over 400 individuals, makes STANDARD MOTOR PRODUCTS one of the largest private employers in Prince George County.

WHEREAS, Publicly traded on the New York Stock Exchange since 1977, STANDARD MOTOR PRODUCTS is one of the leading after-market distribution companies for automotive parts in America.

WHEREAS, Facilitating workforce development, STANDARD MOTOR PRODUCTS is the gold standard for youth development initiatives in the County, targeting Prince George High School and local community college students as a part of their Certified Logistics Associate program.

WHEREAS, STANDARD MOTOR PRODUCTS has also received numerous outreach awards for various programs that employ adults struggling to find work or those on work release with a local correctional facility. Additionally, they participate in coat drives and back-to-school drives for Prince George County students, further widening their scope impact on the local community.

NOW, THEREFORE, BE IT RESOLVED, the Prince George County Board of Supervisors does hereby express its heartfelt appreciation and congratulations to

Standard Motor Product's 30 Year Anniversary in Prince George County, VA

BE IT FURTHER RESOLVED, that the Prince George County Board of Supervisors recognizes that STANDARD MOTOR PRODUCTS is a true asset in our business community and that they are a

partner in making Prince George County a global community where families thrive and businesses prosper.

On roll call the vote was:

In favor: (5) Brown, Waymack, Carmichael, Hunter, Webb

Opposed: (0)

Absent: (0)

### **PRESENTATIONS**

**S-1. Resolution; Commendation; Case Manager Theaster Smith; Service to Prince George County.** Mrs. Waymack presented the commendation to Ms. Theaster Smith.

**S-2. Resolution; Recognition of the Standard Motor Products Thirty Year Anniversary.** Mr. Brown presented the commendation to Donnie Houchins and Mark Halon.

### **SUPERVISORS' COMMENTS**

Mr. Webb stated that he hoped everyone involved in the bus accident are doing okay.

Mrs. Waymack encouraged everyone to be careful working outdoors. There is a new set of ticks coming this way with tick borne disease.

Mr. Brown apologized for missing the Grand Opening of Fire Station 7. He was out of town due to a flight cancellation.

Chairman Hunter stated that the Grand Opening of Fire Station 7 was a great event. He encourages everyone to check out the new facility. In addition, Chairman Hunter, in response to a comment made by School Board Chairman Bobby Cox at a School Board meeting, stated that this Board is certainly in accord with the School Board and looking to move forward with a new school.

### **COUNTY ADMINISTRATOR'S COMMENTS**

Mr. Ashcraft stated that the Prince George Farmers Market will be on June 15, 22 & 29, from 8 a.m. to 12:00 Noon at Scott Park. Prince George High School Graduation Ceremony will be on June 15 at 9 a.m. at the Prince George High School Football Stadium. The Dedication Ceremony for New Juvenile & Domestic Relations Court will be on June 21 at 2 p.m. at the Prince George Courtyard. Prince George Drinking Water Quality Program Information Meetings will be on June 24 at 10:30 a.m. or 6 p.m. at the Prince George Library. Prince George Drinking Water Quality Program Sample Collections will be on June 26 from 7 to 10 a.m. at the Prince George County Extension Office. Prince George Business Roundtable will be on June 26 at 8 a.m. at The Barns of Kanak. The Prince George Planning Commission Meeting will be on June 27 at 6:30 p.m. in the Boardroom. There will be a Ribbon Cutting on July 1 at 8 a.m. at the Virginia Physicians for Women. County Offices will be closed for the Independence Day Holiday on July 4 and 5. Prince George residents within five road miles of 11800 Moody Road are encouraged to contact their insurance company as the County has officially opened Station 7 on Route 10 and Moody Road. Some homeowners could see significant decreases in their annual premiums. Prince George County resident Rachael Johnson celebrated her 101<sup>st</sup> birthday on June 6. Prince George County unemployment rate dips to three percent in April. Beginning Monday, June 17, Virginia Department of Transportation (VDOT) crews will close Lebanon Rd. (Rt. 611) over Wards Creek in Prince George for a bridge replacement project. Weather permitting, the work is expected to be complete by mid-August.

### **REPORTS**

**VDOT** – Ms. Crystal Smith of the Virginia Department of Transportation stated that the Smartscale Project (Route 460/Rives Road) is still on schedule to being in February of 2020. Bull Hill Road is also still on schedule for August of 2022. There is an outstanding no truck restriction open for public comment that will continue and an update will be provided at the next work session. Crews are now spraying areas trimmed earlier in the year. Surface treatment is currently going on Templeton, Gravelbrook, and East Quaker. Mr. Brown asked about the rumblestrips. Ms. Smith stated there was a slight delay due to a funding issue. They will go on July 1.

**Clean Prince George Initiative** – Chief of Police Keith Early introduced the members of the initiative, including Susan Fierro, Commonwealth’s Attorney, Sheriff Bucky Allin, Bettina Coghill, Community Corrections and Mike Purvis, General Services Director. Chief Early stated that they have discussed ideas on how to eliminate litter issues in the County. They have met with VDOT, people in the business community, civic groups, and government leaders. He commended the Prince George County School System for partnering with them as well. They have tried to come up with a sustainable program called Clean Prince George. Clean Prince George consists of prevention, which is education awareness, enforcement, and litter reduction. Ms. Fierro stated that they have built on J EJ Moore’s awareness program to bring awareness to other schools. They are looking to continue a social media presence through the Police Department’s social media. Ms. Fierro showed the Board some student’s artwork and pledges for litter awareness. Reduction is where the actual litter pickup comes into play. It started with Drug Court participants through community service and as sanctions when they violated a program rule in lieu of jail time. Riverside Community Corrections supervises that while the Sheriff’s Office is on patrol. This has been expanded into the Court-approved litter reduction program initiated by the Commonwealth Attorney’s Office. Offenders can avoid jail time altogether or receive a reduced jail sentence in exchange for picking up trash in the community. Ms. Fierro stated that the Judges really like the program and it has really taken off. She stated that General Services is helpful in this program by providing the tools needed for litter pickup. On advice of the County Attorney, Ms. Fierro stated that she has drafted a court order for the Judge to sign off on. In the future, they would like to expand the litter pickup plan to a fine/cost option where offenders who cannot afford to pay their court fines and costs can be ordered to do community service at an hourly rate to offset their Court costs. They are also hoping to coordinate with the “Adopt a Highway” in the future to keep their areas clean just before mowing. She showed the Board the types of charges that have been referred to their program, including driving on a suspended license, possession of marijuana, petty larceny, reckless driving, DUIs, assault, fine/cost option, felony drug charge, and a felony probation violation. Twenty-four defendants have been referred to the litter reduction program with 1,274 hours ordered with 250 hours completed. Through enforcement, they are looking to target dumpsites through surveillance.

## **PUBLIC HEARINGS**

**P-1. Public Hearing to Consider Approval of a Lease of a Portion of the Central Wellness Center to the Hopewell/Prince George Fraternal Order of Police Lodge.** Mr. Steve Micas, County Attorney, stated that representatives of the Hopewell/Prince George Fraternal Order of Police Lodge 17 have approached the County to request that the County lease a portion of the Central Wellness Center to their organization to be used for activities that support local police officers and their families in times of need. The County is not using all of the rooms on the first floor of the Central Wellness Center and the one room (Room 109) to be leased to the organization is not currently needed for general government activities of the County. The draft lease does not provide for a lease payment to the County. In order to lease real estate owned by the County, the Board must hold a public hearing pursuant to § 15.2-1800 of the Code of Virginia, 1950, as amended. Chairman Hunter then opened the public hearing at 7:50 p.m. There was no one to speak and the public hearing was closed. Mr. Brown made a motion, seconded by Mr. Webb to approve the lease as presented. Roll was called on the motion.

P-1.

**RESOLUTION; LEASE AGREEMENT; THE HOPEWELL/PRINCE GEORGE FRATERNAL ORDER OF POLICE LODGE 17**

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Prince George this 11<sup>th</sup> day of June, 2019 does hereby authorize the County Administrator to execute an Agreement of Lease between Prince George County and The Hopewell/Prince George Fraternal Order of Police Lodge 17.

On roll call the vote was:

In favor: (5) Brown, Waymack, Carmichael, Hunter, Webb

Opposed: (0)

Absent: (0)

P-2. Public Hearing; Public Hearing; SPECIAL EXCEPTION SE-19-02 Request of Petersburg Cellular Partnership (d/b/a Verizon Wireless) to construct a 199-foot monopole communication tower pursuant to 90-393 (23) and 90-443 (2) within the M-1, Limited Industrial Zoning District. The request property is located south of Hardware Drive and is located west of Wells Station Road and is identified as Tax Map 340(03)00-001-B. The Comprehensive Plan calls for industrial uses. Mr. Douglas Miles, Planning Manager, stated that Petersburg Cellular Partnership (Verizon Wireless) is requesting a Special Exception to permit a 199-foot communications tower use that is located south of Hardware Drive. The applicant conducted a balloon test on April 17<sup>th</sup> and held a community meeting. The Planning Commission is recommending approval. Mr. Miles went over a few case conditions, including standard tower compound fencing and landscaping, future tower removal, and the monopole neutral color tower structure. This is in the industrial park and zoned M-1. It is not required to receive a variance for height. Mr. Julian Pedini, attorney for Verizon Wireless, stated that Verizon Wireless is licensed by the Federal Communications Commission ("FCC") to provide state-of-the-art wireless communication services within Prince George County, Virginia. Their infrastructure supports the County's mobile devices and the applications on them. Demand has increased in Prince George County and they have located a site for a new tower to fill that demand. The Tower will be 195 feet tall with a 4-foot lightning rod at the top for an overall height of 199 feet above ground level. The equipment compound will contain the Tower, associated radio equipment, utility connections, an emergency backup power generator and other related improvements. The Property is located in an Enterprise Zone within the Prince George Planning Area and the Rives Magisterial District (District I), on the south side of Hardware Drive, just west of its intersection with Wells Station Road. The Property is one of several parcels owned by Hollingsworth, G.P. and is currently undeveloped and mostly open space with trees along the western, eastern and southern property lines. In order to accommodate the property owner's future development plans for the industrial park, the Facility will be constructed near the southeast corner of the Property. The Tower will be located approximately 828' from the front property line on Hardware Drive, 150' from the rear property line, 100' from the eastern side property line and 952' from the west property line. Access to the Facility will be provided by way of an existing private access drive, to be improved as needed, from the existing entrance at Hardware Drive generally south to the fenced compound. The location of the site and access drive is shown on the Plan. The proposed Facility will provide improved Verizon high speed wireless data service in an area that does not currently have optimal service and in which significant



industrial development is expected to increase the local demand for such services. While largely screened from view by existing mature vegetation, the Tower will be visible from some locations on nearby roadways. The expected visual impact of the Tower is documented by the photo simulations included with this application package, which show views from the north, south, east and west. No Tower lighting is proposed. Verizon Wireless respectfully requests approval of the requested Special Exception. Chairman Hunter opened the public hearing at 8:04 p.m. There was no one to speak and the public hearing was closed. Mr. Webb made a motion, seconded by Mr. Carmichael, that the special exception be approved as presented. Roll was called on the motion.

O-19-11

P-2.

SPECIAL EXCEPTION SE-19-02 Request of Petersburg Cellular Partnership (d/b/a Verizon Wireless) to construct a 199-foot monopole communication tower pursuant to 90-393 (23) and 90-443 (2) within the M-1, Limited Industrial Zoning District. The request property is located south of Hardware Drive and is located west of Wells Station Road and is identified as Tax Map 340(03)00-001-B. The Comprehensive Plan calls for industrial uses.

BE IT ORDAINED by the Board of Supervisors of Prince George County that the Special Exception Application identified as SE-19-02 is granted as an amendment to the official zoning map with the following conditions:

1. The Special Exception is granted for a tower and it shall not exceed 199 feet and it shall be designed to accommodate co-location opportunities onto the tower.
2. The applicant shall provide, prior to issuance of a building permit, a statement from a registered engineer certifying that non-ionizing electromagnetic radiation ("NIER") emitted from communication towers, like the applicant's tower, does not result in ground level exposure at any point outside such facility that exceeds the maximum permissible NIER exposure as set by the Federal Communication Commission ("FCC"). In addition, when equipment on the tower is altered in such a way to increase the amount of radiation emitted from the facility, the applicant or its designee shall submit a statement from a registered engineer certifying that the ground level exposure does not exceed the maximum permissible NIER exposure as set by the FCC.
3. The tower shall have a non-reflective galvanized finish that is gray or another color that is acceptable to Prince George County Planning. The tower shall not contain any advertising or any signage other than small warning, identification or safety signs on the tower compound fencing and as otherwise required by law or applicable regulation. The tower shall be designed and constructed as a monopole structure.
4. The base of the tower shall be enclosed by a minimum six (6) foot high fence and be designed to preclude trespassing. The base of the tower shall be landscaped using one (1) small evergreen tree or shrub planted for each ten (10) linear feet in two offset rows with the result being a small evergreen tree or shrub being planted for each five (5) linear feet. Each small evergreen tree or shrub shall have a height of at least six (6) feet at the time of planting and an ultimate height of fifteen (15) feet or greater within five (5) years or less.

5. No communications equipment or tower structure shall be installed which will in any way interfere with the County's Emergency Communication System. The applicant shall be responsible for the elimination of said interference within twenty-four (24) hours of receipt of notice from Prince George County should any equipment associated with this facility or the tower structure itself be found to have such an impact.
6. The applicant, within one hundred eighty (180) days after the tower ceases to be used for communications purposes for a period of twelve (12) consecutive months, shall dismantle and then remove the tower and all associated equipment from the property, except the footers.
7. This permit may be revoked by the Prince George County Board of Supervisors or its designated agent for failure by the applicant to comply with any of the listed conditions or any provision of Federal, State or Local regulations.

On roll call the vote was:

In favor: (5) Brown, Waymack, Carmichael, Hunter, Webb

Opposed: (0)

Absent: (0)

**P-3. Public Hearing; PLANNED UNIT DEVELOPMENT – PUD-19-01 Request of CI Associates LP pursuant to Zoning Ordinance Section 90-1039 Planned Unit Developments, to permit an additional restaurant related land use (food truck or food trailer) as a PUD amendment request of Case PUD-13-01. The request is located at 5380 Oaklawn Boulevard and is identified as Tax Map 120(0A)00-003-D. The Comprehensive Plan calls for commercial uses.** Mr. Brown made a motion, seconded by Mr. Webb, to refer this item back to the Planning Commission for additional information and clarification. Mr. Carmichael asked the County Attorney if they still had to have the public hearing. Mr. Micas stated that if they referred the matter back to the Planning Commission, they did not have to have a public hearing. Chairman Hunter asked the audience for any comments. The applicant stated that he would hold his comments for the public hearing at a future date. Roll was called on the motion.

In favor: (5) Brown, Waymack, Carmichael, Hunter, Webb

Opposed: (0)

Absent: (0)

### **REPORTS (cont'd)**

**Update on Beechwood Manor Reservoir Repairs** - Mr. Frank Haltom, County Engineer, stated that last night they addressed concerns about the quality of the water in Jordan on the James. He stated that there have been complaints of brown water. Upon his arrival to Prince George County, Mr. Haltom stated that it was his understanding that when the County was chlorinating the Jordan on the James water system, it was being chlorinated on the distribution side. Typically, when there is iron in the ground water, chlorination would take place on the well source side, oxidizing the iron and allowing it to fall apart. It would then go through a filtration process and capture the iron before it goes into storage and distribution. In speaking with the Health Department, Mr. Haltom believed that was the cause of the brown water. He stated that it is still safe to drink. Several months ago, the chlorination line was moved back to where it is supposed to be. Unfortunately, the brown water did not go away. In further discussions with the Health Department, they added a permanganate allowing the water to hold together and prevent any particles from breaking apart. The brown water was still there. At this point, they believe the brown water is due to sediment buildup from chlorination taking place on the wrong side. This is going to require some real adequate flushing, which they are unable to do now due to the water restrictions as a result of the repairs

on the Beechwood Manor Reservoir. Once they are able to flush, they also plan to replace the filtration. Mr. Haltom then addressed the emergency repairs on the Beechwood Manor Reservoir. On April 7<sup>th</sup>, they began maintenance on the water system, anticipating completion by May 13<sup>th</sup>. Water Use Restrictions were put into effect to assure adequate fire suppression, volume and system pressures. On May 5<sup>th</sup>, severe weather caused a tree to fall through the roof of the water storage building. The County has removed the tree and assessed the damage. The roof is approximately 47 years old. New sheet metal was added over existing shingles in recent years. There is significant moisture damage to the entire roof. This is primarily due to the humidity within the reservoir. They cannot use treated lumber over a drinking water reservoir. Due to the current age and condition (prior to storm) staff had already planned to include funding in a future budget for replacement in the next two to three years. The Board agreed on May 14 to replace the roof system. On June 5<sup>th</sup>, the Reservoir was inspected by Southern Corrosion to determine if additional work is needed to seal the concrete. Cleaning and repainting is required. On June 6, temporary storage arrived and was disinfected. On June 7, the Contractor installed temporary piping to bypass the reservoir. Samples were taken on June 8 and 9 and proved to be safe. The temporary storage is 6,000 gallons and the reservoir storage is 95,000 gallons. This measure is only to protect the existing well at Jordan on the James – not to reduce water restrictions. After the paint cure time, they will construct a temporary roof, which is a lot like a pool cover, to relieve the water restrictions by June 23 and allow the contractor plenty of time to construct the permanent roof. The permanent roof should be completed by July 27. In addition, they will be taking steps to remove some trees in that area so that this does not happen again. Mr. Webb asked Mr. Haltom to clarify that they are planning a preventative maintenance plan on all of the equipment. Mr. Haltom stated that they are actively working on a preventative maintenance plan and a work order program. Mr. Carmichael reiterated that they do need to take care of those trees. Mr. Brown asked if they are planning on a backup pump. Mr. Haltom stated that they are working to find the best options available.

## **ORDER OF BUSINESS**

**A-1. Resolution; Approval of Agreement with VDOT to Re-Establish Outfall Ditches on Marl Bank Drive and to Authorize Funding from the Stormwater Utility Fund.** Ms. Julie Walton, Director of Community Development, stated that County staff has been in discussions with VDOT concerning performing work at an outfall ditch between 1112 and 118 Marl Bank Drive that is experiencing stormwater runoff and severe erosion issues. Staff presented options to the Board at their April 9<sup>th</sup> work session, including costs associated with the work if wetlands were present at the site. The Army Corps of Engineers has reviewed the site and determined that wetlands will not be affected by the proposed work. VDOT has presented an agreement detailing work that will be performed by VDOT forces. The County will provide funding for the work under the County's Stormwater Utility Fee Program. This proposal ensures adequate coordination of the work, timely completion of the work, and one central contact for scheduling the work. VDOT has provided an estimate of \$38,887 to complete the work. Mr. Webb made a motion, seconded by Mrs. Waymack, to approve the resolution as presented. Roll was called on the motion.

R-19-074

A-1.

**RESOLUTION; APPROVAL OF AGREEMENT WITH VDOT TO RE-ESTABLISH  
OUTFALL DITCHES ON MARK BANK DRIVE AND TO AUTHORIZE FUNDING  
FROM THE STORMWATER UTILITY FUND**

WHEREAS, The Prince George County Board of Supervisors has determined that it is in the best interest of the County of Prince George and its citizens to request the Virginia Department of Transportation to perform and administer any and all work associated with the re-establishing of the flow line, provide measures to reduce erosion, and creating positive drainage between 1112 and 1118 Marl Bank Drive, as best can be obtained based on the final outfall elevation; and,

WHEREAS, The County will handle any communications with property owners, as they deem appropriate; and,

WHEREAS, The Board authorizes funding of \$38,887.00 to be provided from the Stormwater Utility Fund through an accounts receivable with the Virginia Department of Transportation to begin environmental survey work and continue through to construction or to an appropriate phase supported by the available funding; and,

WHEREAS, The Virginia Department of Transportation will track expenditures and should additional funding be necessary to complete the work, additional funding authorization will be sought from this Board before proceeding. Any remaining funds will be returned to the County of Prince George;

NOW THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 11th day of June, 2019, hereby enter into agreement with VDOT to perform the work, and authorize that the funding for improvements to the said outfall ditches be provided to the Virginia Department of Transportation under accounts receivables.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

**A-2. Resolution; Budget Amendment and Appropriation (\$949,325 Comprehensive Services Act End of Year).** Ms. Betsy Drewry, Finance Director, stated that the CSA program is mandated by the State of Virginia to provide high quality, child centered, family focused, cost effective, community-based services to high-risk youth and their families. The mix of services that the County provides typically yields a 62.84% reimbursement from the State and 37.16% local match. The budget established for FY18-19 expenditures was \$1,260,000. For the Fiscal Year ended June 30, 2019, CSA has committed funds in excess of the expenditures allotted. The CSA coordinator is projecting total expenditures of \$2,209,325. This represents a budget shortfall of \$949,325. The CSA Coordinator is requesting a State supplement in the amount of \$596,555 (62.847.16% match from the County, which equates to \$352,770. Mrs. Waymack made a motion, seconded by Mr. Brown, to approve the resolution as presented. Roll was called on the motion.

R-19-075

A-2.

**RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION (\$949,325 COMPREHENSIVE SERVICES ACT END OF YEAR)**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 11<sup>th</sup> day of June, 2019, does hereby authorize the following increase of funds within the FY2018-2019 Budget, such

line items increased and changed as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
<b><u>Appropriation:</u></b>	
<u>Revenue</u>	
0100-20-601-8203-326017 CSA / At Risk Youth	\$596,555
0100-40-900-8208-399999 General Fund's Fund Balance	<u>\$352,770</u>
<b>TOTAL:</b>	<b>\$949,325</b>

<u>Expenditure</u>	
0100-05-113-0704-45754 CSA State Special Education Private Day	\$442,795
0100-05-113-0704-45741 CSA Therapeutic Foster Care	\$133,700
0100-05-113-0704-45742 CSA Therapeutic Foster Care	\$202,531
0100-05-113-0704-45749 CSA Community Based & Prevention	\$ 8,151
0100-05-113-0704-45748 CSA FC MAINT & OTHER	(\$ 1,147)
0100-05-113-0704-45746 CSA FC IV E COMM BASED	(\$ 500)
0100-05-113-0704-45747 CSA FSTR CARE MAINT ONLY	(\$ 6,000)
0100-05-113-0704-45755 CSA SPD WRAP AROUND	(\$ 3,000)
0100-05-113-0704-45785 CSA SPED CONG CARE ED SRVS	\$112,426
0100-05-113-0704-45782 CSA FC CONG RES NON IV-E	\$ 49,829
0100-05-113-0704-45781 CSA FC IV-E CONG CARE	<u>\$ 10,540</u>
<b>TOTAL:</b>	<b>\$949,325</b>

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

**A-3. Resolution; Budget Amendment and Appropriation (\$540,000 Riverside Regional Jail End of Year).** Ms. Drewry stated that Prince George County participates in the Riverside Regional Jail and pays for Board and Care of Prisoners in that facility in accordance with a regional agreement. Prince George County has seen an increase in census above budgeted levels. During quarterly financial updates, the Board has been made aware of this increase in census, and a resulting projected excess of actual expenditures over budgeted expenditures for FY2019. The FY2019 budget for Board and Care of Prisoners is \$1,354,894. Expenditures for monthly billings between July 2018 and April 2019 total \$1,576,520. May and June 2019 invoices are pending and are expected to total over \$315,000. Total FY2019 expenditures are estimated to be nearly \$1,900,000. A deficit of between \$530,000 and \$540,000 is projected for FY2019. Mr. Webb made a motion, seconded by Mr. Carmichael, to approve the resolution as presented. Roll was called on the motion.

R-19-076

A-3.

**RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION (\$540,000 RIVERSIDE REGIONAL JAIL END OF YEAR)**

**BE IT RESOLVED** That the Board of Supervisors of the County of Prince George this 11<sup>th</sup> day of June, 2019, does hereby authorize the following increase of funds within the FY2018-2019 Budget, such

line items increased and changed as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
<u>Appropriation:</u>		
<u>Revenue</u>		
0100-40-900-8208-399999	General Fund's Fund Balance	\$540,000
<u>Expenditure</u>		
0100-03-300-0907-43840	Board and Care of Prisoners	\$540,000

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

**A-4. Resolution; Appropriation of Funds for Fiscal Year 2019-2020 for Prince George County.**

Ms. Drewry stated that the Prince George County Board of Supervisors adopted the FY2019-20 Budget and Capital Improvement Plan on May 14, 2019. The Board adopts a resolution annually to appropriate and authorize spending by fund. The total adopted budget is \$123,068,958. The General Fund budget is \$57,761,488. Mr. Brown made a motion, seconded by Mrs. Waymack to approve the resolution as presented. Roll was called on the motion.

R-19-077

A-4.

**RESOLUTION; APPROPRIATION OF FUNDS FOR FISCAL YEAR 2019-2020 FOR PRINCE GEORGE COUNTY**

BE IT RESOLVED by the Board of Supervisors of the County of Prince George this 11th day of June, 2019 that the Budget for Prince George County in the sum of \$123,068,958, for Fiscal Year 2019-2020 be and is hereby approved as set forth below; and that such sums be and are hereby appropriated to the funds indicated, which monies are to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

**ESTIMATED REVENUE**

Fund	Source/Fund Description	Amount
100	General Property Taxes	\$ 35,934,500
	Other Local Taxes	6,988,013
	Permits, Privilege Fees & Licenses	451,150
	Fines & Forfeitures & Uses of Money & Property	725,463
	Charges for Services	1,249,824
	Miscellaneous & Recovered Costs	227,909
	State, Federal and Other Sources	12,184,629
	<b>TOTAL GENERAL FUND</b>	<b>\$ 57,761,488</b>
217	Community Corrections	\$ 1,054,417
218	Adult Education	979,187
213	Tourism	440,000

215	Economic Development	1,125,000
220	Storm Water	465,000
227	LOSAP	181,500
311	Capital Projects	562,537
401	Debt Service	7,987,412
500	School Operating	64,678,314
510	Federal Programs (formerly Title I)	2,364,080
520	School Textbooks	1,266,908
540	School Cafeteria	3,167,952
600	Utilities Operating	6,373,371
610	Utilities Replacement Reserves	258,000
620	Utilities Capital	1,906,892
960	Special Social Services	15,000
	TOTAL NON-GENERAL FUND REVENUES	\$ 92,825,570
	Less: interfund transfers	(27,518,100)
	TOTAL BUDGETED REVENUE - ALL FUNDS FY2019-2020	<u>\$ 123,068,958</u>

#### APPROPRIATIONS

Fund	Department	Title	Amount
100	0100	Board of Supervisors	\$ 220,134
	0101	County Administration	298,835
	0102	County Attorney	338,596
	0103	Human Resources	321,845
	0200	Commissioner of the Revenue	495,456
	0201	Treasurer	585,424
	0202	Clerk of Circuit Court	600,817
	0203	Sheriff	1,128,710
	0204	Commonwealth's Attorney	618,652
	0300	Community Development, Code Compliance	938,464
	0301	Planning	315,068
	0401	Assessor	547,127
	0402	Finance	816,855
	0403	Information Technology	583,096
	0405	County-Wide Information Technology	377,000
	0502	County Garage	435,411
	0503	Refuse Disposal	55,895
	0504	General Properties	2,255,280
	0505	Parks & Recreation	1,027,343
	0506	County Engineering	3,000
	0601	Police Department	5,931,737
	0602	Grants/Law Enforcement	-
	0603	Emergency Communications Center	1,429,684
	0604	Prince George Fire Department	63,100
	0605	Disputanta Fire Department	47,871
	0606	Carson Fire Department	79,076

0607	Burrowsville Fire Department	37,921
0608	Jefferson Park Fire Department	57,186
0617	Route 10 / Merchant's Hope Fire Department	17,694
0609	Prince George Emergency Crew	13,604
0610	Fire and EMS	3,414,121
0611	Animal Control	478,289
0612	Emergency Management	72,977
0613	SAFER Grant	-
0614	Fire and EMS Grants	-
0615	SAFER Recruitment Grant	220,641
0616	SAFER Hiring Grant	347,551
0701	Welfare Administration	2,274,602
0702	Public Assistance (incl. SLH)	644,485
0703	CSA/At Risk Youth	15,000
0704	CSA State Reimbursed	1,950,000
0706	Tax Relief for Elderly/ Disabled	170,000
0901	Registrar	296,818
0902	Circuit Court	150,006
0903	General District Court	47,920
0904	Magistrate	475
0906	Victim Witness	116,712
0907	Board and Care of Prisoners	2,329,585
0908	Court Services	4,000
0909	Juvenile Services VJCCCA	89,428
0910	Local Health Department	222,377
0911	Dist.19 MHMR Services Board	110,562
0912	Contributions to Colleges	16,622
0913	Regional Library	604,127
0914	Soil & Water Conservation	21,000
0915	Resource Cons. & Develop. Council	3,000
0916	Cooperative Extension Office	83,490
0917	Other Functions	97,530
0918	Farmer's Market	11,959
	Contingencies	111,027
	Transfer to Schools-Operating	16,687,651
	Transfer to LOSAP Fund	141,000
	Transfer to Countywide Debt Service	7,160,506
	Transfer to Economic Development	-
	Transfer to Community Corrections	64,608
	Transfer to Capital Projects Fund	162,537
	TOTAL GENERAL FUND	\$ 57,761,488
	Less: Transfers to Other Funds	(24,216,302)
	Total General Government, less transfer	\$ 33,545,186
217	Community Corrections	\$ 1,054,417



218	Adult Education	979,187
213	Tourism	440,000
215	Economic Development	1,125,000
212	Stormwater	465,000
227	LOSAP	181,500
311	Capital Projects	562,537
401	Debt Service	7,987,412
500	School Operating	64,678,314
510	Federal Programs (formerly Title 1)	2,364,080
520	School Textbooks	1,266,908
540	School Cafeteria	3,167,952
600-630	Utilities - Water and Sewer	8,538,263
960	Special Social Services	15,000
	TOTAL NON-GENERAL FUND	\$ 92,825,570
	TOTAL ALL FUNDS	\$ 150,587,058
	Less: Interfund Transfers	(27,518,100)
	TOTAL BUDGETED EXPENDITURES ALL FUNDS FY2019-2020	<u>\$123,068,958</u>

BE IT FURTHER RESOLVED that for the fiscal year beginning on the first day of July 2019, and ending on the thirtieth day of June 2020, the following shall be adopted:

The Treasurer of the County of Prince George be and is hereby authorized to transfer from FUND 100 – General OPERATING as funds become available.

The County Administrator may increase appropriations for non-budgeted revenue items not to exceed \$5,000 per occurrence.

Appropriations designated for capital projects will not lapse at the end of the fiscal year but shall remain appropriated until the completion of the project or until the Board of Supervisors, by appropriate ordinance or resolution, changes or eliminates the appropriation. This section applies appropriations in the FY2019-2020 budget as adopted or amended by the Board of Supervisors.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

**A-5. Resolution; Appropriation (\$21,379.95 Insurance Recoveries – Utilities; Beechwood Manor Water Reservoir Damage).** Ms. Drewry stated that the County received insurance proceeds from VACORP for damages related to the Beechwood Manor Water Reservoir Building. The building was damaged on May 5, 2019 during a storm. Mr. Haltom has updated the Board on the repairs and on May 14, 2019, received Board consensus to completely replace the roof. Total insurance proceeds received are \$21,379.95. The insurance proceeds will be used toward the roof replacement. Mrs. Waymack made a motion, seconded

by Mr. Webb, to approve the resolution as presented. Roll was called on the motion.

R-19-078

A-5.

**RESOLUTION; APPROPRIATION (\$21,379.95 INSURANCE RECOVERIES UTILITIES: BEECHWOOD MANOR WATER RESERVOIR DAMAGE)**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 11<sup>th</sup> day of June, 2019, does hereby authorize the following increase of funds within the 2018-2019 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
<u>Expenditure:</u>		
0620-04-104-7016-48406	Utility Fund: Water Facility Improvements	\$21,379.95
<u>Revenue:</u>		
0620-40-507-8206-341111	Utility Fund: Insurance Proceeds	\$21,379.95

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

**A-6. Resolution; Budget Amendment and Appropriation (\$436,169 FY19 School Impact Aid Funds and \$297,761 State Revenues).** Mr. Bobby Cox, Chairman of the School Board, introduced new School Superintendent Lisa Pennycuff. Ms. Pennycuff stated that the School Board is requesting an appropriation of \$436,169 in excess Impact Aid funds for Fiscal Year 2018-2019 and an anticipated \$297,761 in additional State funds due to a higher than budgeted student Average Daily Membership. The grand total of the requested appropriation is \$733,930. The funding is needed to support the unexpected, unbudgeted expenses incurred within the Operations and Maintenance category in response to the detection and cleaning of mold, water damage, the replacement of ductwork, as well as other unexpected maintenance expenditures. They also experienced a Malware attack in their network. Mr. Webb made a motion, seconded r. Carmichael, to approve the resolution as presented. Roll was called on the motion.

R-19-079

A-6.

**RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION (\$436,169 FY19 SCHOOL IMPACT AID FUNDS AND \$297,761 STATE REVENUES)**

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 11<sup>th</sup> day of June, 2019, does hereby authorize and appropriate the following increase of funds within the 2018-2019 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
School Operating Fund	
IMPACT AID	
Revenues:	
0500-30-000-000-333807 Impact Aid Revenue	\$436,169
Expenditures:	
0500-06-204-6008-64200-000-900-000-43310 O&M Repairs / Maintenance	\$197,974
0500-06-204-6008-64200-000-900-000-46007 O&M Repairs/Maintenance Supplies	\$103,519
0500-06-204-6008-64200-000-900-000-43999 O&M Other Services	\$95,091
0500-06-207-6009-68100-000-900-000-48104 Technology Software	<u>\$39,585</u>
TOTAL IMPACT AID RELATED	\$436,169
 STATE REVENUES	
Revenues:	
0500-20-000-324002 Basic Aid Increase	\$186,132
0500-20-000-324005 Foster Home Children Increase	\$24,608
0500-20-000-324007 Gifted & Talented Increase	\$1,880
0500-20-000-324008 Remedial Education Increase	\$4,286
0500-20-000-324012 Special Education Standards Increase	\$19,738
0500-20-000-324013 Summer School Remedial Decrease	\$(11,320)
0500-20-000-324017 Vocational Education Increase	\$3,421
0500-20-000-324021 Social Security Professional Increase	\$10,339
0500-20-000-324023 Retirement Professional Increase	\$22,821
0500-20-000-324025 Group Life Professional Increase	\$714
0500-20-000-324046 Homebound Decrease	\$(6,599)
0500-20-000-324052 Vocational Ed Categorical Increase	\$5,758
0500-20-000-324046 At-Risk Funds Increase	<u>\$35,983</u>
TOTAL	\$297,761
Expenditures:	
0500-06-201-6000-61100 – Various Instructional Category Lines	\$297,761
 GRAND TOTAL	 \$733,930

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

**A-7. Resolution; Authorization to Advertise a Public Hearing for Proposed Amendments to Chapter 82 of the County Ordinance to Modify Requirements related to Utility Connections.** Mr. Haltom stated that amendments to Chapter 82 have been requested to modify the requirements for the payment of availability fees and physical connection of single-family homes not located within a subdivision. The amendment addresses those single-family homes

that are located more than 1,500 feet from the location of the available utilities. In such cases, the single-family home is not required to pay the connection fee and is not required to make the physical connection to the utilities. Staff requests the authority to advertise a public hearing for July 9, 2019 to consider the amendment and adoption of the County ordinance. Mr. Carmichael made a motion, seconded by Mr. Webb, to authorize the advertisement of a public hearing. Roll was called on the motion.

R-19-079A

A-7.

**RESOLUTION; AUTHORIZATION TO ADVERTISE A PUBLIC HEARING FOR PROPOSED AMENDMENTS TO CHAPTER 82 OF THE COUNTY ORDINANCE TO MODIFY REQUIREMENTS RELATED TO UTILITY CONNECTIONS**

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 11<sup>th</sup> day of June, 2019, does hereby authorize the advertisement of a public hearing to consider Proposed Amendments to Chapter 82 of the County Ordinance to Modify Requirements related to Utility Connections.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

**A-8. Consideration of Appointments – Board, Commissions, Committees, Authorities:  
Resolution of Appointment(s):**

**A. Resolution; One Appointment (Three-Year Term) – District 19 Community Services Board.** Mr. Brown made a motion, seconded by Mr. Webb, to reappoint Ms. Shel Douglas to the District 19 Community Services Board. Roll was called on the motion.

R-19-080

A-8A

**RESOLUTION; APPOINTMENT (THREE-YEAR TERM) – DISTRICT 19 COMMUNITY SERVICES BOARD**

WHEREAS, The term of Shel Douglas will expire on June 30, 2019 on the District 19 Community Services Board;

NOW THEREFORE, BE RESOLVED That the Board of Supervisors of the County of Prince George this 11<sup>th</sup> day of June, 2019 does hereby reappoint Ms. Shel Boylard-Douglas to

serve a three-year term on the District 19 Community Services Board without compensation, commencing on July 1, 2019.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

**B. Resolution; Two Appointments (three-Year Term) – Recreation Advisory Commission.** Mr. Carmichael made a motion, seconded by Mrs. Waymack, to reappoint Mr. Frank Pino and Mrs. Elaine Abernethy. Roll was called on the motion.

R-19-080A

A-8B

**RESOLUTION; TWO APPOINTMENTS; (THREE-YEAR TERM) – RECREATION ADVISORY COMMISSION**

WHEREAS, The terms of Frank Pino and Elaine Abernethy on the Prince George County Recreation Advisory Commission, will expire on June 30, 2019;

NOW THEREFORE, BE RESOLVED That the Board of Supervisors of the County of Prince George this 11<sup>th</sup> day of June, 2019 does hereby reappoint Mr. Frank Pino and Ms. Elaine Abernethy to serve a three-year term on the Prince George County Recreation Advisory Board beginning July 1, 2019 and ending on June 30, 2022.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

**C. Resolution; Appointment (One Member) Appomattox Regional Library Board.** Mr. Brown made a motion, seconded by Mrs. Waymack, to reappoint Mr. William Thomas, Sr. Roll was called on the motion.

R-19-080B

A-8C.

**RESOLUTION; APPOINTMENT (FOUR-YEAR TERM) - APPOMATTOX REGIONAL LIBRARY BOARD OF TRUSTEES.**

WHEREAS, The Board of Supervisors of the County of Prince George did at its regular meeting on the 16th day of February, 1974, consider and approve a contract which establishes the Appomattox Regional Library; and

WHEREAS, Section One of such contract provides for a Board of Trustees of eleven members to govern the Appomattox Regional Library, three of whom shall be appointed by the Prince George County Board of Supervisors; and

WHEREAS, The term of Ms. Doris Gallup will expire on June 30, 2019.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 11<sup>th</sup> day of June, 2019 does hereby reappoint Mr. William Thomas, Sr. to the Appomattox Regional Library Board of Trustees to serve a four-year term, beginning July 1, 2019 and ending on June 30, 2023.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

**A-9. Resolution; Modification to FY2019-2020 Position Control Chart.** Chief Keith Early stated that he is requesting a change within the Police Department's command structure that requires a modification to the County's Position Control Chart. Currently, the command structure of the Police Department consists of the positions of Police Chief and two Captains. The consideration requested would change the command structure to Police Chief, Deputy Police Chief (rank or major) and One Captain. Should this request be approved, Captain Eric Young will be appointed to the Deputy Police Chief position. This structure would aid the Police Chief in leading and managing all aspects of the Police Department, including Animal Services and the Emergency Communications Center. In addition, the Deputy Police Chief would assume formal responsibility of the Department in the absence of the Police Chief. Mr. Webb made a motion, seconded by Mrs. Waymack, to approve the resolution as presented. Roll was called on the motion.

R-19-081

A-9.

**RESOLUTION; MODIFICATION TO FY2019-2020 POSITION CHART**

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors of Prince George County this 11<sup>th</sup> day of June 2019, hereby approves the requested changes to the FY2019-2020 Position Chart and that no changes be made to the chart without Board approval regardless of what other County policies may state.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Abstained: (0)

**ADJOURNMENT.** Mr. Webb moved, seconded by Mrs. Waymack, that the meeting adjourn. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Brown, Webb, Waymack

Opposed: (0)

Absent: (0)

The meeting adjourned at 8:53 p.m.

[Draft Minutes prepared July 2, 2019 for consideration on July 9, 2019; adopted by unanimous vote.]

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Donald R. Hunter  
Chairman, Board of Supervisors

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Percy C. Ashcraft  
County Administrator