



County of Prince George, Virginia

“A global community where families thrive and businesses prosper”

INTEROFFICE MEMORANDUM

TO: Mr. Percy C. Ashcraft, County Administrator
FROM: Dean M. Simmons, Building Official
RE: Fee Waiver Request, Special Event Permit
DATE: May 20, 2019
CC: Teresa Knott, Clerk to the Board
Julie C. Walton, Director of Community Development & Code Compliance

The Community Development Department has received a request from the Rotary Club of Prince George County to waive certain permit fees associated with the Special Event Permit required for their upcoming fund-raising event. The event is scheduled to be held at Scott Park. In addition, the organization has requested a three-year annual permit for the event. The Rotary is a non-profit, 501 C(3) organization that donates back to the community through various projects and scholarships.

The Special Event Ordinance requires Board of Supervisors' approval of fee waivers. The current fee for each event is \$25 (\$75 for the three year permit). Please forward the attached application, event information and waiver request to the Board of Supervisors for their review and consideration at their May 28th meeting, along with my recommendation for approval.

Thank you, and please contact me at your convenience if you have any questions or need any further information.

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 28th day of May, 2019:

<u>Present:</u>	<u>Vote:</u>
Donald Hunter, Chairman	
Floyd M. Brown Jr., Vice Chairman	
Alan R. Carmichael	
Marlene J. Waymack	
T. J. Webb	

C-4

On motion of _____, seconded by _____, which carried unanimously, the following resolution was adopted:

RESOLUTION; REQUEST OF THE ROTARY CLUB OF PRINCE GEORGE VA FOR WAIVER OF CERTAIN PERMIT FEES ASSOCIATED WITH THE APPLICATION FOR A THREE YEAR ANNUAL SPECIAL EVENT PERMIT

WHEREAS, the Rotary Club of Prince George VA, a non-profit 501(C)(3) organization, has applied for a Special Event permit for an annual Scholarship Picnic event at Scott Park; and

WHEREAS, organization representatives have requested that the County waive the associated permit fees for this event, and the Board of Supervisors has given due consideration to the nature of the proposed event and the impacts of fee waiver;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28th day of May, 2019, does hereby authorize the Department of Community Development and Code Compliance to grant the Rotary Club of Prince George a fee waiver for a three year Special Event permit; and

BE IT FURTHER RESOLVED, That a copy of this Resolution shall be given to the Department of Community Development and Code Compliance.

A Copy Teste:

Percy C. Ashcraft
County Administrator

April 22, 2019

To Mrs. Julie Walton :

Dear Mrs. Walton,

The Charitable Foundation
of the Rotary Club of
Prince George County, Virginia
requests that the fee for
the Special Event Permit
for our event of May 08, 2019
be waived. Request made for a
three year waiver.

I thank you,
William F. Mandel
Secretary of the
Charitable Foundation
of the Rotary Club
of Prince George County
Virginia



The Rotary Club of Prince George County

invites you to the

Rotary Annual Picnic

Honoring Jerry W. Taylor and Earl Hale, Jr.

To Recognize the

Community Hero of the Year and the Rotary Scholarship Recipients

Wednesday, May 8, 2019

4:00 - 7:00 p.m.

Scott Park, Prince George

Barbeque by Nanny's Restaurant

& Music - DJ



Tickets **only \$25.00** for adults

Picnic Tickets are available at:

Doreen Creel-Wood Accounting – 1511 W. City Point Rd

Tri-City Asset Management – 201 E. Randolph Rd. #F

Prince George Animal Hospital – 4815 Mt. Sinai Rd., PG

or contact Don Hanke at (804) 458-0506 dhanke@tricityasset.com

www.princegeorgeryotary.org

www.facebook.com/PrinceGeorgeRotary/