

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 9th day of April, 2019.

Present:

Donald R. Hunter, Chairman
Floyd M. Brown, Jr., Vice-Chairman
Alan R. Carmichael
Marlene J. Waymack
T. J. Webb

Vote:

C-3

On motion of _____, second by _____, which carried unanimously, the following Resolution was adopted:

RESOLUTION; COMMENDATION;
UTILITY BILLING /COLLECTION SPECIALIST III KIMBERLY H. RIGGS;
SERVICE TO PRINCE GEORGE COUNTY

WHEREAS, Kimberly H. Riggs was hired on October 27, 1997, as a Utilities Office Assistant II; and

WHEREAS, Mrs. Riggs was promoted to the position of Utility Billing Clerk on February 1, 2004; and

WHEREAS, Mrs. Riggs was promoted to the position of Customer Service Agent II
On July 1, 2014; and on July 1, 2018, her position was reclassified as Utility Billing/Collection Specialist II; and

WHEREAS, Mrs. Riggs was promoted to the position of Utility Billing/Collection Specialist III on February 16, 2019; and

WHEREAS, Mrs. Riggs was instrumental in the selection process of the County's last financial system; and

WHEREAS, Mrs. Riggs maintained the Utility records, name changes, and creation of new Utility accounts, as the Utility service area expanded; and

WHEREAS, Mrs. Riggs witnessed the County Utility service area expand with a customer database that grew from approximately 2,000 Utility customers to over 4,000 from 1997 to 2019; and

WHEREAS, Mrs. Riggs was instrumental in developing, implementing and maintaining the Munis Utility Billing System, dedicating two years to training from 2013 to 2015 to implement and insure the Munis System was functional and accurately recording customer's billings and;

WHEREAS Mrs. Riggs advanced her expertise to attending numerous seminars and educational classes; and

WHEREAS, Mrs. Riggs performed an invaluable service to the County citizens by accurately processing and maintaining the utility databases; and

WHEREAS, Mrs. Riggs demonstrated integrity throughout her career, continuously devoting her actions to the betterment of Prince George, and

WHEREAS, Mrs. Riggs mentored numerous staff members that have continued to be successful in their public service careers in Prince George County and throughout the Commonwealth; and

WHEREAS, Mrs. Riggs has always put the needs of her co-workers, the Department, the County, and the citizens above all else; and

WHEREAS, throughout her remarkable career in Public Service, spanning more than 21 years, Kimberly H. Riggs has served the citizens of the County to the utmost of her ability, demonstrating commitment, integrity and devotions in a manner bespeaking the dedication of a true public servant and has received numerous letters and comments of appreciation for her exemplary interaction with citizens. Mrs. Rigg's institutional knowledge and utility billing expertise is irreplaceable and will be sorely missed by the Utility Office, the County and its citizens;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9th day of April, 2019, does hereby commend Utility Billing /Collection Specialist III, Kimberly H. Riggs for completion of more than 21 years of dedicated service to the County and its citizens; and

BE IT FURTHER RESOLVED that this Board wishes to extend to Mrs. Riggs much happiness and continued success as she enters the next phase of her life.

A Copy Teste:

Percy C. Ashcraft
County Administrator