

Issue Analysis Form



Date: March 18, 2019

Item: Award of Contracts for Annual Engineering Services

Lead Department: Engineering & Utilities

Contact Persons: Frank Haltom, Director

Description and Current Status

A "Request for Proposals" (RFP) was solicited publicly with the closing date for proposals on February 7, 2019. The RFP can be found on the county website using the following link: https://www.princegeorgeva.org/bid_detail_T16_R74.php

Eleven responses were received. The responses were from Bowman Consulting, Dewberry, RK&K, Timmons Group, Wiley Wilson, Draper Aden, Austin Brockenbrough, ECE, CHA, Gannett Fleming, and WW Associates. The proposals were evaluated by County staff including department directors from Community Development, Engineering and Utilities, and General Services. Individual team members evaluated and scored each of the proposals based on the criteria outlined in the RFP, and compiled the scores.

The term is for a one-year period. This contract may be renewed by the County for four (4) years at successive one-year periods under the terms and conditions of the original contract. Individual awards for specific projects in excess of \$50,000 will be provided to the Board for approval. These contracts will be effective on April 1, 2019.

Staff recommends an award of the annual engineering services contracts to Gannett Fleming, Dewberry, WW Associates, Bowman Consulting and Timmons Group for providing comprehensive engineering services county-wide in accordance with the terms and conditions provided for in RFP #19-0103-1.

The Government Path

- | | | |
|---|---|--|
| Does this require IDA action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does this require BZA action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does this require Planning Commission action? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does this require Board of Supervisors action? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

A resolution to award the contract of Annual Engineering Services to Gannett Fleming, Timmons Group, Bowman Consulting, Dewberry, RK&K, Draper Aden, and WW Associates.

Fiscal Impact Statement

None.

Prince George County Impact

Award of these contracts will allow County Department Heads to secure engineering services from a pool of qualified firms.

Notes

None.

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 26th day of March, 2019:

Present:

Vote:

Donald R. Hunter, Chairman
Floyd M. Brown, Jr., Vice-Chairman
Alan R. Carmichael
Marlene J. Waymack
T. J. Webb

A-2

On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

RESOLUTION; AWARD OF CONTRACTS FOR ANNUAL ENGINEERING SERVICES

WHEREAS, A "Request for Proposals" (RFP) was solicited publicly with the closing date for proposals on February 7, 2019 and eleven responses were received; and

WHEREAS, The proposals were evaluated by County staff including department directors from Community Development, Engineering and Utilities, and General Services. Individual team members evaluated and scored each of the proposals based on the criteria outlined in the RFP, and compiled the scores; and

WHEREAS, The term is for a one-year period. This contract may be renewed by the County for four (4) years at successive one-year periods under the terms and conditions of the original contract. Individual awards for specific projects in excess of \$50,000 will be provided to the Board for approval. These contracts will be effective on April 1, 2019; and

WHEREAS, Staff recommends an award of the annual engineering services contracts to Gannett Fleming, Dewberry, WW Associates, Bowman Consulting and Timmons Group for providing comprehensive engineering services county-wide in accordance with the terms and conditions provided for in RFP #19-0103-1.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 26th day of March, 2019, hereby awards the annual engineering services contracts to Gannett Fleming, Dewberry, WW Associates, Bowman Consulting and Timmons Group for providing comprehensive engineering services county-wide in accordance with the terms and conditions provided for in RFP #19-0103-1.

A Copy Teste:

Percy C. Ashcraft
County Administrator