

MINUTES
Board of Supervisors
County of Prince George, Virginia

Budget Work Session
March 7, 2019
6:00 p.m.
County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. A budget work session of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 6:00 p.m. on Thursday, March 7, 2019 in the Boardroom, County Administration Building, Third Floor, 6602 Courts Drive, Prince George, Virginia by Chairman Donald R. Hunter for a work session to discuss the budget.

ATTENDANCE. The following members responded to Roll Call:

Alan R. Carmichael, Chairman	Present
Donald R. Hunter, Vice-Chairman	Present
Floyd M. Brown, Jr.	Present
Marlene J. Waymack	Present
T. J. Webb	Present

County Staff present was: Percy C. Ashcraft, County Administrator and Jeff Stoke, Deputy County Administrator; Steve Micas, County Attorney; Betsy Drewry, Finance Director; and Teresa Knott, Clerk.

Invocation. Mr. Brown gave the Board's invocation.

Pledge of Allegiance to U.S. Flag. Mrs. Waymack led the Pledge of Allegiance to the U.S. Flag.

APPROVAL OF AGENDA. Mr. Carmichael made a motion, seconded by Mr. Brown, to adopt the agenda as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Brown, Waymack, Carmichael, Hunter, Webb

Opposed: (0)

Absent: (0)

WORK SESSION

Mr. Percy Ashcraft, County Administrator, led discussion on the governing structure and compensation of the Social Services Advisory Board. The Board agreed by consensus to follow State Law and compensation will cease.

There was also discussion regarding the compensation of the Industrial Development Authority. This Authority meets quarterly and they make very impactful decisions for this County. They are currently not compensated. Staff is recommending that IDA members be paid \$50 for every meeting they attend. The Board agreed by consensus to have this placed in the budget.

Ms. Betsy Drewry, Finance Director, talked about revenues, including tax rates, reductions in General Fund Revenues, increases in General Fund Revenues, TACS Collections, and Fire/EMS Transport Fees. Tax assessments have increased 3.3% net of new construction and improvements. There is no recommendation to reduce the current tax rate of 86 cents to the equalization rate of 83 cents because revenue loss would be \$750,000 [\$428,625 County and \$321,375 Schools). The Board agreed by consensus to advertise a public hearing for consideration of equalization of tax rate based on assessment. This public hearing will be on April 9, which is the same evening as the tax rate public hearing. The County Administrator did not propose any increase in tax rates for FY2020 for operating or capital purposes. Ms. Drewry went over several revenue reductions, including use of Fund Balance, State Communications Taxes, and Public Service Tax Collections. She then went over revenue increases including real property operations, personal property taxes, machine & tools tax, delinquent personal property taxes, CSA At-Risk Youth payments, CSA transfer from Schools, Local sales and use tax, interest revenue, Police security fees, Compensation Board payments, and Welfare administration.

Ms. Drewry stated that the County Treasurer is partnering with TACS for collection services to assist with collection of delinquent Real Estate and Personal Property Taxes. As of February 13, 2019, \$363,000 out of \$5.8 million has been collected.

Ms. Drewry stated that to develop FY2020 budget, Finance and Fire and EMS Billing Manager, Becca Franchok, reviewed a three-year history and a FY2019 projection of transport billings and collections. Revenue projection for FY2020 is \$695,000 which is a \$45,000 increase over FY2019. Challenges were discussed as well as opportunities for improved collections. The Board asked Staff to check into collection services to assist with collection of transport fees.

Ms. Drewry provided an employee health insurance update. The combined County/School renewal quote has been received from Anthem. Based on County's claims, 10% increase in contributions was recommended by the consultant. This is roughly a \$222,000 increase needed to cover projected claims and fixed costs. If the County absorbs the increase, it equates to 11.7% increase in employer portions of premiums. The County Administrator has proposed an 11.7% increase in employer contribution for FY2020 with no increase to the employees. Mr. Brown asked Ms. Drewry to gather information on what the costs would be if only the high deductible was offered.

Ms. Drewry gave a recap of Phase I of the salary study in FY18. At this point, Staff wants to develop a new tiered pay range for Fire and EMS similar to that of the Police last year. In addition, Staff is proposing to provide all employees with a minimum/baseline pay increase. For full-time employees, it would be \$1,000 for employees under \$50,000, 2% for employees with salary range of \$50,000-\$100,000, and \$2,000 for employees with a salary greater than \$100,000. For part-time regular employees, it would be \$00 for employees with a salary less than \$25,000, 2% for employees with salary range of \$25,000-\$50,000 and \$1,000 for employees with a salary greater than \$50,000. The average pay increase being provided to County employees is 2.66%. The maximum raise provided is 12.61% and the lowest raise provided will be 1.24%.

Ms. Drewry talked about the Career Development in place for the Police, Fire and EMS, Animal Services, Emergency Communications Center, Community Development and Code Compliance, Department of Social Services, and Utilities. New for FY2020 will be Community Corrections, Finance, General Services, Information Technology, and Parks and Recreation. Mr. Webb stated that there is some pretty substantial financial stuff hanging out there that has not been addressed yet. Therefore, he is concerned that this would be one more thing that would have to be addressed each year.

Ms. Drewry reviewed the worksession schedule. Mr. Ashcraft and Ms. Drewry recommended that March 13 be cancelled to allow Department Heads more time to come before them on March 18. Consensus from Board members was to cancel.

ADJOURNMENT. Mr. Carmichael made a motion, seconded by Mrs. Waymack, to adjourn the meeting at 7:21 p.m.

[Draft Minutes prepared March 8, 2019 for consideration on March 26, 2019; adopted by unanimous vote.]

Alan R. Carmichael, Chairman
Chairman, Board of Supervisors

Percy C. Ashcraft
County Administrator

MINUTES
Board of Supervisors
County of Prince George, Virginia

March 12, 2019

County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 5:00 p.m. on Tuesday, March 12, 2019 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by Donald R. Hunter, Chairman.

ATTENDANCE. The following members responded to Roll Call:

Donald R. Hunter, Chairman	Present
Floyd M. Brown, Jr., Vice-Chairman	Present
Alan R. Carmichael	Present
Marlene J. Waymack	Present
T. J. Webb	Present

Also present was: Percy C. Ashcraft, County Administrator; Jeff Stoke, Deputy County Administrator; and Steve Micas, County Attorney.

CLOSED SESSION

E-1. Resolution; Closed Session for: (1) consideration of the disposition of publicly-held real property where discussion in an open meeting would adversely affect the bargaining position and negotiating strategy of the County pursuant to Section 2.2-3711(A)(3), Code of Virginia, 1950, as amended; and (2) consultation with legal counsel regarding specific legal matters requiring the provision of legal advice relating to intervention and strategy in a pending application for a rate increase for Virginia American Water before the State Corporation Commission. Mrs. Waymack made a motion, seconded by Mr. Brown, that the Board convene closed session for: (1) consideration of the disposition of publicly-held real property where discussion in an open meeting would adversely affect the bargaining position and negotiating strategy of the County pursuant to Section 2.2-3711(A)(3), Code of Virginia, 1950, as amended; and (2) consultation with legal counsel regarding specific legal matters requiring the provision of legal advice relating to intervention and strategy in a pending application for a rate increase for Virginia American Water before the State Corporation Commission.

R-19-032

E-1.

RESOLUTION; CLOSED SESSION FOR (1) CONSIDERATION OF THE DISPOSITION OF PUBLICLY-HELD REAL PROPERTY WHERE DISCUSSION IN AN OPEN MEETING WOULD ADVERSELY AFFECT THE BARGAINING

POSITION AND NEGOTIATING STRATEGY OF THE COUNTY PURSUANT TO SECTION 2.2-3711(A)(3), CODE OF VIRGINIA, 1950, AS AMENDED; AND (2) CONSULTATION WITH LEGAL COUNSEL REGARDING SPECIFIC LEGAL MATTERS REQUIRING THE PROVISION OF LEGAL ADVICE RELATING TO INTERVENTION AND STRATEGY IN A PENDING APPLICATION FOR A RATE INCREASE FOR VIRGINIA AMERICAN WATER BEFORE THE STATE CORPORATION COMMISSION

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 12th day of March, 2019, does hereby vote to enter closed session for (1) consideration of the disposition of publicly-held real property where discussion in an open meeting would adversely affect the bargaining position and negotiating strategy of the County pursuant to Section 2.2-3711(A)(3), Code of Virginia, 1950, as amended; and (2) consultation with legal counsel regarding specific legal matters requiring the provision of legal advice relating to intervention and strategy in a pending application for a rate increase for Virginia American Water before the State Corporation Commission.

On roll call the vote was:

In favor: (5) Hunter, Brown, Waymack, Webb, Carmichael

Opposed: (0)

Absent: (0)

E-2. Resolution; Certification of Closed Session. At 6:01 p.m., Mr. Brown made a motion, seconded by Mr. Webb, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Robertson asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-19-032A

E-2.

RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS AMENDED)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 12th day of March, 2019 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements where discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (5) Brown, Waymack, Webb, Carmichael, Hunter

Opposed: (0)

Absent: (0)

WORK SESSION

Mr. Horrace Wade, of the Planning Department, stated that the applicant is requesting to conditionally rezone 31± acres from R-A, Residential – Agricultural to B-1, General Business to allow the property to be developed for various commercial uses. The 2018 Comprehensive Plan identifies this area along Route 460 as appropriate for commercial land uses. The area is largely within the County’s Enterprise Zone. The request is consistent with the Comprehensive Plan. The County Zoning Ordinance under the B-1, General Business Zoning District permitted uses, allows for land uses such as: retail stores and shops, office buildings, and restaurants. The subject property is currently zoned R-A, Residential Agricultural and is located in the Prince George Planning Area (PGPA). New Development within the PGPA is required to be connected to utility services, which ensures that new development does not run the risk of septic or well failure, and bears the financial cost of extending services to the development site to the developer. The future land use plan calls for commercial land use. The request for B-1, General Business Zoning District is consistent with the comprehensive plan. In addition to a development project being consistent with the Future Land Use portion of the Comprehensive Plan, the development project must also be consistent with the Transportation portion of the Plan. The Transportation Plan requires applicants with development projects seeking rezoning or special exceptions that generate over 250 trips per day to submit a traffic impact study to evaluate any expected needs relative to transportation. This transportation requirement was coordinated with the Virginia Department of Transportation (VDOT). Section 90-782 of the Prince George County Zoning Ordinance states that the owner of the property may voluntarily proffer in writing, items for which are deemed, by the owner, appropriate for particular zoning case conditions that for the rezoning give rise for the need for the rezoning, have a reasonable relation to the rezoning, and be in conformity with the comprehensive plan. The applicant has submitted a textual statement signed and received on January 9, 2019. The applicant proposes to exclude certain uses, such as: general advertising signs (billboards), cemeteries, waterfront business activities, noncommercial fairgrounds, and mobile home and recreational vehicle sales, service and repair. In addition, the applicant addresses impacts to aesthetics, traffic, and impact to the surrounding area. Twenty-five (25) feet of landscape buffer is required next to all residential property. All exterior lights must be arranged and installed so that illumination does not impact the adjacent residential property, per site plan. Architectural Compatibility for the overall site is to be achieved through graphic description of exterior materials, colors, architectural style and building scale. All mechanical equipment must be screened or integrated in the architectural treatment of the building. A five (5) foot sidewalk will be provided on one side of the main entrance throughout the property, and all utilities will be underground. VDOT requested in the scoping form that the applicant identify whether the proposed main road shown on the Overall Conceptual Plan was proposed to be constructed to VDOT standards for eventually acceptance into the State system for maintenance. The TIA did not identify whether the roads were proposed to be State maintained, but this information was relayed to VDOT in a subsequent meeting with the applicant and his engineer. It was stated that the intent was for main road to be constructed to VDOT standards for eventually acceptance as a State maintained road. Any roadway to be accepted into the State system of maintenance would have to be constructed in accordance

with VDOT's Secondary Street Acceptance Requirements 2011 Edition (SSAR) and Chapter 92 Secondary Street Acceptance Requirements. The roadway as proposed in the Overall Conceptual Plan included with the TIA would not meet VDOT's connectivity requirements for State acceptance. For roadways with expected trip generation in excess of 2,000 VPD, an additional external connection is required for each 2,000 VPD or portion of each over and above the initial 2,000 VPD. With an anticipated trip generation in excess of 6,107 VPD, five external street connections will be required in order for the roadway to meet the connectivity requirement and qualify for State acceptance and maintenance. One of the five connections must be to a publicly maintained roadway. The remaining external connections may be satisfied by providing "stub out" connections in accordance with the SSAR. An exception would be required from the District Engineer to waive any of the five required connections. It is also required that at least three separate owners own portions of the retail property for a roadway to be accepted into the State system of maintenance unless an exception is approved by the District Engineer. The applicant has addressed potential impacts to Fire and EMS by proffering \$40,000 for each structure taller than one-story in height, payable over three (3) years to be used for capital expenses to enhance County Fire and EMS apparatus. The Planning Commission recommended approval to the Board of Supervisors at their January 24, 2019 meeting for the request of Nathaniel E. Dozier Jr. to conditionally rezoning 31+/- acres north of County Drive and west of Wells Station Road from R-A, Residential—Agricultural to B-1, General Business District to permit certain uses located at 5200 County Drive and on Tax Map Parcels 340(0A)00-117-0, 340(0A)00-118-0, and 340(0a)00-119-0 subject to the conditions of the Proffered Conditions dated January 9, 2019, as the request is consistent with the Comprehensive Plan, and the applicant has addressed traffic, aesthetics, function, and impacts of the proposed development.

Mr. Percy Ashcraft, County Administrator, stated that roadside litter has been particularly worse in the County and it seems that we can no longer rely on VDOT to keep it clean since it is such a widespread problem. Ms. Julie Walton, Director of Community Development and Code Compliance, gave a report on the consideration of a roadside litter collection program. There is currently a property maintenance budget and there is current contract language for property maintenance vendors for trash pickup. The proposed language for new vendors would include periodic roadside litter collection throughout the County. Staff is recommending supplementing the current efforts by VDOT by including a litter pickup service with the vendors that the County is currently using. Mr. Webb stated that he does not understand why this County does not use prisoners from Riverside like the other localities do. Mr. Carmichael agreed. The Chief of Police stated that he does not know the guidelines at Riverside, but he does know that resources for transporting them has been an issue. Mr. Brown stated that he does not want to send the wrong message that people can just throw their trash out and the County will pick it up, but something needs to be done. Mrs. Waymack suggested a possible seasonal cleanup. When asked about enforcement, Chief Early stated that enforcement is just a small part of a bigger problem.

Mr. Frank Haltom, County Engineer, gave an update on two utility extension projects. There was a small change order to locate utilities. Route 460 is done and they are wrapping up Route 156. Once that is done, the plans will be back in place. The Finance Department is currently receiving bids for the title research and that will be followed by easement plats and negotiations

with property owners over the next four months. The new deadline will be the end of September 2020 for Route 460. Route 156 is April 2021. Mr. Haltom also talked about water intake and how they will work to avoid aquatic effect on the river. Chesterfield County is actually looking to get intake at the exact location across the river. This does raise a little concern, however it has not been confirmed. The goal at this point is to get the County's permit in before Chesterfield County.

Chairman Hunter called a recess at 6:37 p.m. The meeting reconvened at 7:00 p.m.

Invocation. Mr. Brown gave the Board's invocation.

Pledge of Allegiance to U.S. Flag. Mr. Carmichael led the Pledge of Allegiance to the U.S. Flag.

PUBLIC COMMENTS. Chairman Hunter announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:02 p.m.

Ms. Holly Nase (11309 Sweet Gum Lane). Ms. Nase is a teacher at Walton Elementary and has four children that have come through and are still coming through the Prince George County School System. She stated that there are many issues at Walton School, including the internet, water leaks through the windows and under the doors, and mold. She stated that instruction time is lost due to issues out of her control. She is not able to perform her job to its fullest and the children suffer. She asked the Board to come to a resolution quickly.

Ms. Julie Sanford Pugh (6090 Bob's Way). Ms. Pugh works at Walton Elementary. She stated that the majority of Walton campus is over 50 years old and the facility is outdated. Wiring throughout the building is inadequate for technology. She asked the Board to keep open communication with the School Board when considering a new location for Walton School.

Ms. Carrie Woodlief (9553 Lake Shore Drive). She is concerned that a decision is not going to be made this year. Every day that does by, it is going to cost the taxpayers more in the end. She too asked for the Board to communicate with the School Board.

There being no one else to speak, Chairman Hunter closed the public comment period at 7:10 pm.

APPROVAL OF AGENDA. Mr. Webb made a motion, seconded by Mr. Brown, to adopt the agenda as presented. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Brown, Waymack, Carmichael, Hunter, Webb

Opposed: (0)

Absent: (0)

ORDER OF CONSENSUS. Mr. Carmichael made a motion, seconded by Mr. Webb, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – February 26, 2018 Regular Meeting minutes were approved as presented.

R-19-033

C-2.

RESOLUTION; APPROPRIATION FOUR FOR LIFE FUNDS \$35,020.96

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 12th day of March, 2019, does hereby authorize and appropriate the following increase of funds within the 2018-2019 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
General Fund	
Expenditures:	
0100-03-200-0614-45642	\$35,020.96
Fire/EMS Four for Life Expenditures	
Revenues:	
0100-20-601-8203-326014	\$35,020.96
Four for Life Funds	

On roll call the vote was:

In favor: (5) Brown, Waymack, Carmichael, Hunter, Webb

Opposed: (0)

Absent: (0)

SUPERVISORS' COMMENTS

Mrs. Waymack stated that March 10 was HIV Awareness Day and women are the most at risk for HIV. She encouraged all young women that are anxious about this to be tested. There are resources and clinics.

COUNTY ADMINISTRATOR'S COMMENTS

Mr. Ashcraft expressed his concern for the Aldridge family and for the first responders that may still have those images in their minds. He stated that 'Employee Day to Serve' Litter Pickup will be on March 15 from 8:30 a.m. to 12:30 p.m. on Route 156 and Jefferson Park roads. The 44th Annual Joint Culinary Training Exercise will be on March 13-14 from 9 a.m. to 4:30 p.m. daily at the MacLaughlin Fitness Center. There will be a Senator Frank Ruff Visit at Rowanty Technical Center on March 15 at 8:45 a.m. 'The Great Beefsteak Raid' Bus Tour will be on March 16 from 9 a.m. to 4 p.m. at the Prince George Heritage Center. The James River Soil & Water Conservation District Board of Directors will meet on March 21 at 6 p.m. at the Chesterfield County Extension Office. Comcast closes its service office on Puddledock Road. VDOT has openings for field workers and summer interns; apply online. CSX to do track repairs on Butler Branch Road, Oak Grove Road & Ellington Road beginning today in Dinwiddie County; detour will affect motorists traveling two and from Prince George County.

REPORTS

VDOT - Ms. Crystal Smith of the Virginia Department of Transportation thanked Mr. Ashcraft for promoting their internships and adopt-a-highway programs. She stated that the paving will start on Route 10 and Laurel Spring Road. There will be repairs at Ruffin Road and Route 156 and Sandy Ridge at Route 156. They have started the environmental process for Lawyers Road and Mannings Road drainage projects. There is a new weight restriction on the bridge on Lebanon Road. Tree trimming was performed on Rives Road and Route 156. There is additional clean-up to be done. Ms. Waymack asked about the potholes on Middle Road. Ms. Smith stated that there will be some patching done this year. Mr. Webb stated that the section of Pole Run at Newville is coming apart. Ms. Smith clarified for Mr. Brown that the mumblestrips will be done by July.

ORDER OF BUSINESS

A-1. Resolution; Authority to Advertise a Public Hearing for Eastern Star Chapter and Masonic Lodge Lease at the Central Wellness Center. Mr. Steve Micas, County Attorney, stated that Representatives of the St. James Masonic Lodge #128 and Helena Chapter #110 have approached the County to request that the County lease a portion of the Central Wellness Center to these organizations to be used for activities that support community service projects in Prince George County. The organizations have made monetary donations to women and children who reside at the James House who have been victims of domestic abuse, have donated book bags and school supplies, afforded opportunities for scholarships and continuing education and provided support for families in need during Thanksgiving and Christmas. The County is not using all of the rooms on the first floor of the Central Wellness Center and the one room (Room 112) to be leased to the organizations is not currently needed for general government activities of the County. The draft lease does not provide for a lease payment to the County. In order to lease real estate owned by the County, the Board must hold a public hearing pursuant to § 15.2-1800 of the Code of Virginia, 1950, as amended. Mr. Carmichael made a motion, seconded by Mrs. Waymack, to approve the advertisement of a public hearing for March 26. Roll was called on the motion.

On roll call the vote was:

In favor: (4) Waymack, Carmichael, Hunter, Webb

Opposed: (0)

Abstained: (1) Brown

Mr. Ashcraft asked for clarification that it could be advertised in that short amount of time. The clerk stated that it was currently scheduled for April 9. Mr. Carmichael amended his motion to April, seconded by Mrs. Waymack. Roll was called on the motion.

R-19-034

A-1.

AUTHORIZATION TO SCHEDULE A PUBLIC HEARING TO CONSIDER
APPROVAL TO LEASE A PORTION OF THE CENTRAL WELLNESS
CENTER TO ST. JAMES LODGE #128 and HELENA CHAPTER #110

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 12th day of March, 2019, does hereby authorize the advertisement of a public hearing to consider approval to lease a portion of the Central Wellness Center to the St. James Lodge #128, a Lodge of Most Worshipful Prince Hall Grand Lodge of Virginia, Incorporated in Virginia and Helena Chapter #110, a Chapter of the Grand Chapter Order of the Eastern Star of Virginia, PHA, Incorporated in Virginia.

On roll call the vote was:

In favor: (4) Waymack, Carmichael, Hunter, Webb

Opposed: (0)

Abstained: (1) Brown

A-3. Discussion and Possible Action on VA ABC License Request from Proud Mamas Kitchen LLC. Mr. Jeff Stoke, Deputy County Administrator, stated that on February 22, Prince George County received notification from the VA ABC of the Proud Mamas Kitchen LLC ABC license application on February 21, 2019. Per state code, local governing bodies shall submit objections to the granting of a license within 30 days of the filing of the application. The Prince George County Board of Supervisors may recommend 1) approval, 2) denial, 3) approval with conditions, or 4) take no action. The Prince George County Board of Supervisors may submit any comments before March 23, 2019 to the Virginia Alcoholic Beverage Control Authority. The subject restaurant plans to locate in the space inside the Baymont Inn & Suites located at 5380 Oaklawn Blvd, Prince George. The Board took no action.

PUBLIC HEARINGS

P-1. Public Hearing to Consider Approval to Lease a Portion of the Central Wellness Center to The Woman's Club of Prince George County. Mr. Steve Micas stated that representatives of the Women's Club of Prince George have approached the County to request that the County lease a portion of the Central Wellness Center to the organization to be used for activities that support community service projects in Prince George County. The County is not using all of the rooms on the first floor of the Central Wellness Center and the one room (formerly an office) to be leased to the Women's Club is not currently needed for general government activities of the County. The draft lease does not provide for a lease payment to the County. In order to lease real estate owned by the County, the Board must hold a public hearing pursuant to § 15.2-1800 of the Code of Virginia, 1950, as amended. Chairman Hunter opened the public hearing at 7:32 p.m.

Ms. Connie Leonard (14964 Pleasant Grove Drive). Ms. Leonard stated that she is the Present of the Woman's Club of Prince George County. Access to this space will give the Club a base of operation that they currently do not have. It will free them from time constraints and scheduling problems at other locations. They have been serving their community for 64 years and just in 2018 they volunteered over 3200 hours and donated over \$8,800 through their community service projects. Having access to lease space will go a long way in helping them

reach their goals. There being no one else to speak, the public hearing was closed at 7:34 p.m. Mr. Webb made a motion, seconded by Mr. Brown, to adopt the resolution as presented. Roll was called on the motion.

R-19-035

P-1.

RESOLUTION; LEASE AGREEMENT; WOMEN'S CLUB OF PRINCE GEORGE COUNTY

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Prince George this 12th day of May, 2015 does hereby authorize the County Administrator to execute an Agreement of Lease between Prince George County and The Women's Club of Prince George County.

On roll call the vote was:

In favor: (5) Brown, Waymack, Carmichael, Hunter, Webb

Opposed: (0)

Absent: (0)

P-2. Public Hearing for Budget Amendment and Appropriation of \$1,583,633.35 for FY2019 School Impact Aid Funds. Ms. Betsy Drewry, Finance Director, stated that the Prince George County School Board approved at its January 14, 2019 meeting a request for an appropriation of \$1,583,633.35 in excess Impact Aid funds for Fiscal Year 2018-2019. The School Division plans to use these funds for a variety of operational and maintenance projects. The requested appropriation increases are amounts above those included in the adopted FY2019 budget. The total request represents more than 1% of the adopted FY2019 County budget, so a public hearing is required for this appropriation. [The FY2018-2019 County Adopted budget is \$116,080,356 and 1% of the adopted budget is \$1,160,804]. At its March 5 budget work session, the School Board amended its request, asking that the funds be appropriated to the Operating Fund (0500) and that any amount not spent by June 30, 2019 be appropriated to the County-Wide CIP Fund (Fund 0311) for continued use in FY2020. The CIP fund is a multi-year fund whose appropriations automatically carry forward. There are two options being provided for consideration. Option 1 is to approve the School request as amended on March 5, 2019. This would appropriate \$1,583,633.35 to the School Operating Fund (0500) and give consideration to appropriating any amounts unexpended on June 30, 2019 to the County-Wide CIP Fund (0311). To accommodate this request, a detailed accounting of amounts expended and related open purchase orders would be needed on or before July 15, 2019. The Board could appropriate to the Broad Category / Classification as permitted in §22.1-115 of the Code of Virginia. Option 2 is to approve an appropriation of all Impact Aid funds to Fund 0500 for transfer to the County-Wide CIP Fund now. This would alleviate any lapse in appropriation on June 30, 2019 and the necessity to consider appropriating unexpended balance and open purchase orders to the County-Wide CIP fund for use in FY2020.

Chairman Hunter opened the public hearing at 7:39 p.m. There being no one to speak, the public hearing was closed. Mr. Brown made a motion, seconded by Mr. Webb, to approve Option #2 to give the School System the full amount for needs that they currently have. Mr. Carmichael asked for clarification that the money would be appropriated for the items specifically stated by the School Board. The answer was yes. Roll was called on the motion.

R-19-036

P-2.

RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION (\$1,583,633.35 FY19 SCHOOL IMPACT AID FUNDS)

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 12th day of March, 2019, does hereby authorize and appropriate the following increase of funds within the 2018-2019 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>	<u>AMOUNT</u>
Fund 0500	
Revenues:	
0500-30-000-000-333807 Impact Aid Revenue	\$1,583,633.35
Expenditures:	
0500-90-4XXXX Transfer to CIP Fund	\$1,583,633.35
Fund 0311	
Revenues:	
0311-3XXXXXX Transfer from Schools	\$1,583,633.35
Expenditures:	
0311-XX-XXX-XXXX-4XXXX Wireless Infrastructure	\$120,500
0311-XX-XXX-XXXX-4XXXX School Buses	\$231,800
0311-XX-XXX-XXXX-4XXXX HVAC JEJ Moore	\$ 28,900
0311-XX-XXX-XXXX-4XXXX Chiller & Installation	\$158,849
0311-XX-XXX-XXXX-4XXXX Harrison Roof Maintenance	\$655,000
0311-XX-XXX-XXXX-4XXXX Electrical Switch Gears	\$ 50,400
0311-XX-XXX-XXXX-4XXXX Electrical Work PGHS RR/Locker Rm	\$ 33,293
0311-XX-XXX-XXXX-4XXXX Entrance Redesigns	\$100,000
0311-XX-XXX-XXXX-4XXXX Facility Index Study	\$ 79,892
0311-XX-XXX-XXXX-4XXXX Parking Lot Repairs	\$124,999.35

On roll call the vote was:

In favor: (5) Brown, Waymack, Carmichael, Hunter, Webb

Opposed: (0)

Absent: (0)

P-3. Public Hearing on issuance of up to \$9,450,000 in General Obligation Bonds

A. Discussion and Approval of Successful Lender.
B. Resolution Authorizing the Issuance of up to \$9,450,000 in General Obligation Bonds.

Ms. Drewry stated that the County is required to hold a public hearing prior to the issuance of General Obligation bonds. Multiple capital projects with planned debt issuance / bond proceeds as the funding source were recommended as part of the adopted FY2019 budget. Additionally, the Board of Supervisors provided guidance on updating the projects planned for FY2019, specifically, removal of Self-Contained Breathing Apparatus and addition of Jefferson Park Fire Station Relocation. The Police Boat (Local Grant Matching) was removed, as we did not receive the grant. To date, projects valued at \$1,211,527 have been approved with appropriation and reimbursement resolutions completed. They include design work for the Food Lion water system upgrades & Route 156 water main extension utility projects (\$500,000); Police Vehicles (\$400,000); Assessor's Software replacement (\$247,629); and Door Entrance security upgrades (\$63,898). Five additional FY2019 projects and projected closing costs* are planned for inclusion in the FY2019 borrowing and only project estimates are available at this time. They include Fire & Crew Building Entrance Security Upgrades (\$75,000); Scott Park Multi-Purpose Building (\$450,000); Route 156 Water Main Extension (\$2,400,000); Food Lion Water Systems Upgrades (\$1,840,000) and Jefferson Park Fire Station Relocation/Construction (\$3,200,000). Closing Costs and contingency are estimated at \$273,473. The total Anticipated GO Bond Issue is \$9,450,000. Closing Costs may be less than estimate provided. The Board authorized advertisement of a public hearing for bond issuance of "up to" \$9,450,000 in General Obligation Bonds on February 12, 2019.

Mr. R.T. Taylor of Davenport and Company walked the Board through the bank proposals and an option to go through the Virginia Resources Authority for borrowing. Davenport & Company, the County's Financial, advisor issued a Request for Proposals (RFP) on February 4, 2019 to solicit proposals to obtain funding for County General Obligation bonds of up to \$9,450,000, and sent the proposal to 107 potential lenders. Additionally, Davenport assisted in preparing an application to the Virginia Resources Authority (VRA) as the potential lender. VRA's estimated borrowing rate will be compared to bank/lender responses to determine the best avenue for borrowing. Responses were received from 10 different banks. Mr. Taylor discussed Zions Bank and VRA as options. In addition to providing the lowest interest rates for each of the scenarios under consideration, the Zions Bank proposal included the most flexible key terms and conditions. Davenport and staff recommend Zions Bank as the lender/bank at a 15 year blended rate of 2.88%, for a total borrowing of \$9,450,000. Bond counsel, Doug Sbertoli, Williams Mullen, has prepared the bond issuance resolution for Board consideration and approval. The resolution provides the option of lender as Zions Bank or VRA depending on the Board decision. Chairman Hunter opened the public hearing at 7:52 pm. There was no one to speak and the public hearing was closed. Mr. Carmichael made a motion, seconded by Mrs. Waymack, to approve the resolution with Zions Bank as the lender. Mr. Webb stated that he is concerned that if they do this now, they would be locked into these specific projects. He feels like they still have time to discuss these projects more. Mr. Sbertoli advised that identified projects can be deleted and the bond issuance can be lowered. Mr. Webb specifically asked that if they were willing to have an additional public hearing and redirect funds to a different project, would that

be acceptable. Mr. Sbertoli stated that it would be acceptable if a new public hearing was held. Roll was called on the motion.

R-19-037

P-3.

RESOLUTION AUTHORIZING THE ISSUANCE OF
THE \$9,450,000 GENERAL OBLIGATION BOND
(PUBLIC FACILITIES IMPROVEMENTS PROJECTS)
SERIES 2019
OF THE
COUNTY OF PRINCE GEORGE, VIRGINIA

WHEREAS, the County of Prince George, Virginia (the "County") is a political subdivision of the Commonwealth of Virginia, and pursuant to the Public Finance Act of 1991 (Chapter 26, Title 15.2, Code of Virginia of 1950, as amended) (the "Act") the Board of Supervisors of the County (the "Board of Supervisors") is authorized to contract debts on behalf of the County and to issue, as evidence thereof, notes, bonds or other obligations; and

WHEREAS, following the approval of the affirmative vote of the qualified voters of the County in an election on the question, the County elected on September 19, 1985 to be treated as a city for the purpose of issuing its bonds or notes under the Act, and to therefore be able to secure certain indebtedness on a general obligation basis whereby the full faith and credit of the County is pledged to secure payment of bonds or notes without a referendum; and

WHEREAS, pursuant to the Constitution and laws of the Commonwealth of Virginia, including the Act, the County is empowered to acquire, construct, reconstruct, improve, extend, enlarge, equip, maintain, repair and operate any project which is a public improvement or undertaking for which the County is authorized by law to appropriate money, and the County is authorized to contract debts and to issue, as evidence thereof, bonds, notes or other instruments of indebtedness payable from pledges of the full faith and credit of the County; and

WHEREAS, the County held a public hearing, duly noticed, on March 12, 2019, regarding the proposed issuance of the Series 2019 Bond (as defined below) in accordance with the requirements of Section 15.2-2606 of the Act; and

WHEREAS, Davenport & Company LLC, the County's financial advisor (the "Financial Advisor"), as directed by County representatives, evaluated the considerations and benefits associated with the participation of the County in the Virginia Resources Authority ("VRA") 2019 Spring Pool Financing Program (the "VRA 2019 Spring Pool Program"); and

WHEREAS, the Financial Advisor, as directed by County representatives, prepared a Request for Proposals dated February 4, 2019 (the "RFP") to obtain financing offers from banks and other lenders for the funding of various capital improvement projects to be undertaken by the County; and

WHEREAS, the proposed capital improvement projects of the County to be financed, include, but are not limited to (i) the purchase of police vehicles and other law enforcement related assets; (ii) utility improvements – upgrades to the Food Lion Water System; (iii) utility improvements - water main extension along Route 156; (iv) improvements to entrances and security systems of public County owned buildings, including the County Administration Building, Police Department, Emergency Communications Center, volunteer fire stations and emergency crew building; (v) the replacement of software for use by the Real Estate Assessor; (vi) construction of a new fire station to replace Jefferson Park Fire Station; (vii) construction of a multi-purpose building at Scott Park; and (viii) to pay costs of issuance (the “Projects”); and

WHEREAS, the County shall issue its general obligation debt in the form of either a Note or Bond in one or more series, which shall be described for purposes of this Resolution as its \$9,450,000 General Obligation Bond, (Public Facilities Improvements Projects) Series 2019 (the “Series 2019 Bond”) and;

WHEREAS, the Board of Supervisors, based upon an evaluation of the responses to the RFP and the recommendations of County officials and the Financial Advisor, have accepted a proposal from Zions Bank (the “Lender”) to finance the Projects.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PRINCE GEORGE, VIRGINIA:

1. Authorization of the Series 2019 Bond. The Board of Supervisors hereby finds and determines that it is advisable and in the best interests of the County to incur debt and issue its Series 2019 Bond for the purpose of financing all or a portion of the Projects, along with the costs of issuing the Series 2019 Bond. The County previously authorized the solicitation by the Financial Advisor of bids for the Series 2019 Bond and the submission of a financing application to the VRA for participation in the VRA 2019 Spring Pool Program. The Board of Supervisors now hereby authorizes the issuance of the Series 2019 Bond and the placement of the loan in accordance with the terms approved by the Board of Supervisors herein.

2. General Obligation of the County. The Series 2019 Bond shall be issued under the provisions of Article VII, Section 10(a) of the Constitution of Virginia. The Series 2019 Bond shall be a general obligation of the County, the principal of and interest on which are payable from ad valorem taxes to be levied without limitation as to rate or amount on all property in the County subject to taxation and a pledge of the full faith and credit of the County; and in each year while any amount payable with respect to the Series 2019 Bond shall be outstanding there shall be levied and collected in accordance with law an annual ad valorem tax upon all taxable property in the County subject to local taxation sufficient in amount, together with all other funds lawfully appropriated and available therefor, to provide for the payment of the principal of and premium, if any, and the interest on the Series 2019 Bond as such principal, premium, if any, and interest shall become due.

3. Use of Series 2019 Bond Proceeds. The proceeds derived from the issuance of the Series 2019 Bond, after the payment of the costs of issuance of the Series 2019 Bond, are

expected to be applied to the payment of (or for the reimbursement to the County of costs previously paid) all or a portion of the costs of the Projects identified below, in substantially the following estimated amounts:

<u>Project</u>	<u>Amount</u>
1. Scott Park Multi-Purpose Building	\$450,000
2. Police Vehicles	\$400,000
3. Food Lion Water System Upgrade	\$2,100,000
4. Route 156 Main Extension	\$2,640,000
5. Real Estate Assessment Software	\$247,629
6. Public Building Security Improvements	\$138,898
7. Jefferson Park Fire Station Relocation	\$3,200,000
8. Costs of Issuance and Contingency	\$273,473
 Total Project Costs Initially Identified	 <u>\$9,450,000</u>

If the actual costs for any of the Projects identified above exceeds the anticipated costs, such excess may be paid from the proceeds of the Series 2019 Bond originally allocated to any of the other components of the Projects, or any other lawful source of funds that will not impact the tax-exempt status of the Series 2019 Bond, including other bond issues.

4. Description of Series 2019 Bond. The Series 2019 Bond shall evidence the County’s obligation to repay a loan in an aggregate principal amount not to exceed \$9,450,000, the details of which are set forth in the written proposal of the Lender selected by the County described to the Board of Supervisors by the Financial Advisor in connection with the discussions of responses to the RFP received by the County (the “Lender Loan Proposal”). A copy of the Lender Loan Proposal, in substantially final form has been provided to the Board of Supervisors.

The terms of the Lender Loan Proposal as presented to the Board by the Financial Advisor are hereby approved, and Bond Counsel is hereby directed to incorporate such details in this Resolution that are appropriate to reflect the financing structure selected by the Board. The Series 2019 Bond shall have a final maturity date of February 1, 2034 and the principal on the Series 2019 Bond shall be payable annually on February 1 of each year beginning on February 1, 2020. Interest on the Series 2019 Bond shall be payable at the rate of 2.88 percent per annum on February 1 and August 1 each year during which such debt obligation remains outstanding, commencing on February 1, 2020. The Series 2019 Bond may be prepaid in whole or in part at any time without penalty.

5. Delegation of Authority to Finalize the Series 2019 Bond Financing Documents. The final terms of the Series 2019 Bond shall be determined by the Chairman or the Vice-Chairman of the Board of Supervisors and evidenced conclusively by his execution and delivery of the Series 2019 Bond, together with all other financing documents and closing papers associated with the issuance of the Series 2019 Bond, including but not limited to [any loan or corresponding agreement with the Lender, and no further action of the Board of Supervisors

shall be required. The Chairman of the Board of Supervisors or Vice-Chairman is hereby authorized to execute and deliver the Series 2019 Bond to the Lender, and the Clerk of the Board of Supervisors is hereby authorized to affix and attest the Seal of the County thereon.

6. Tax Covenants. The County covenants and agrees to comply with the provisions of Sections 103 and 141-150 of the Internal Revenue Code of 1986, as amended (the “Code”) and the applicable Treasury Regulations promulgated thereunder at all times during which the Series 2019 Bond is outstanding.

7. Reimbursement Authorization. To the extent not previously declared, the County intends that the adoption of this Resolution will be a declaration of the County’s official intent in accordance with U.S. Treasury Regulation Section 1.150-2 to obtain reimbursement from the Series 2019 Bond proceeds or any subsequent debt obligations of the County for expenditures on the Projects made on or after 60 days prior to the date hereof. The County intends that funds that have been advanced for costs of the Projects, or which may be so advanced, may be reimbursed from proceeds of the Series 2019 Bond, or any subsequent debt obligations.

8. Other Actions. All other actions of officers of the County taken heretofore or hereafter conforming with the purposes and intent of this Resolution are approved, ratified and confirmed. The Board of Supervisors hereby approves and directs Williams Mullen, Bond Counsel to the County, the Financial Advisor and County staff to prepare and review the financing documents and take such actions as are necessary or appropriate in connection with the issuance of such Series 2019 Bond.

9. Filing of Resolution. The Clerk or any Deputy Clerk of the Board of Supervisors or other agent or employee of the County, is hereby authorized and directed to cause a certified copy of this Resolution to be filed with the Circuit Court of the County of Prince George, Virginia.

10. Effective Date. This Resolution and the provisions contained herein shall become effective immediately upon adoption.

On roll call the vote was:

In favor: (3) Waymack, Carmichael, Hunter

Opposed: (2) Brown, Webb

Absent: (0)

P-4. Resolution; Budget Amendment and Appropriation (\$8,238,473 Fire/Crew Building Entrance Upgrades, Scott Park Multi-Purpose Building, Route 156 Water Main Extension, Food Lion Water System Upgrades, Jefferson Park Fire Station and Estimated Bond Issuance Costs). Ms. Drewry stated that this would be a budget amendment and appropriation for the aforementioned additional multiple capital projects with planned debt issuance that have not yet been appropriated. This list includes the fire and crew building entrance upgrades, Scott Park multi-purpose building, Route 156 water main extension, Food Lion water system upgrades, the Jefferson Park Fire Station relocation, and estimated bond issuance costs. The Board must approve an appropriation of debt proceeds in order to move forward in the bidding

and completion of the recommended CIP projects that have not yet been appropriated, which is why the total is for \$8,238,473. The total Anticipated GO Bond Issue is \$9,450,000. A public hearing is required for this budget amendment because this appropriation totals an estimated \$8,238,473 which exceeds 1% of the adopted FY2019 budget (Adopted FY2019 budget = \$116,080,356; 1% = \$1,160,804). The board authorized advertisement of this public hearing on February 12, 2019. Mr. Brown asked if there is still an opportunity to substitute any of these projects. Ms. Drewry said yes and it will necessitate a public hearing. Chairman Hunter stated that each one of these projects have to come before the Board individually anyway in order for an award of contract. After asking if the Board had any more questions, Chairman Hunter opened the public hearing at 8:04 p.m. There was no one to speak and the public hearing was closed. Mr. Carmichael stated that he knows some Board member have heartburn over some of these projects and there are some he has heartburn over. However, some of these projects have been out there for years and he would like to see them done. Mr. Carmichael made a motion, seconded by Mrs. Waymack to approve the resolution as presented. Mr. Brown stated that there are some deeper conversations that some Board members want to have about the projects on this list. He stated that this is not about how long these projects have been out there. He said it comes down to need versus want. Therefore, he believes there is more conversations to be had before these projects are voted on for appropriation. He asked that the Board slow down a little bit and have these discussions instead of trying to push these things through at this point. Mr. Webb concurred with Mr. Brown. He would like a couple more weeks for the Board to be on a united front. He too stated that there is a difference between wants and needs. There are a lot of true needs on this list, but some are wants and he believes pushing all of it through at this point is not fair to the citizens. Mr. Carmichael stated that they are actually talking about wants and wants; wants from some Board members and wants from others. He stated that all of these things are needed and if they needed to be discussed, it should have already been done. This is not the first time they have seen these projects. In fact, the Board has seen this list for months. He stated it should have been brought up last week at the budget worksession if they wanted to talk about it. Mr. Webb and Mr. Brown both stated that Mr. Carmichael's statement was not accurate. Mr. Carmichael said that it was his accurate statement. There being no further discussion, roll was called on the motion.

R-19-038

P-4.

RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION (\$8,238,473 FIRE/CREW BUILDING ENTRANCE UPGRADES, SCOTT PARK MULTI-PURPOSE BUILDING, ROUTE 156 WATER MAIN EXTENSION, FOOD LION WATER SYSTEM UPGRADES, JEFFERSON PARK FIRE STATION AND ESTIMATED BOND ISSUANCE COSTS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 12th day of March, 2019, does hereby authorize and appropriate the following increase of funds within the 2018-2019 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

FUND/ORGANIZATION

AMOUNT

Capital Improvement Fund (0311)

Revenues:

0311-40-900-8115-341401	Debt Proceeds	\$8,238,473
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Expenditures:

0311-03-200-3178-48120	CIP – Fire/Crew Building Entrance Upgrades	\$75,000
0311-07-211-3183-48240	CIP – Scott Park Multi-Purpose Building	\$450,000
0311-04-104-3179-48405	CIP – Route 156 Water Main Extension	\$2,400,000
0311-04-104-3180-48406	CIP – Food Lion Water System Upgrades	\$1,840,000
0311-07-211-3183-48240	CIP – Jefferson Park Fire Station	\$3,200,000
0311-09-401-4000-49149	Debt Issuance Costs & Contingency	\$273,473

On roll call the vote was:

In favor: (3) Waymack, Carmichael, Hunter

Opposed: (2) Brown, Webb

Absent: (0)

ORDER OF BUSINESS (CONT'D)

A-2. Resolution; Authorize the Wellness Committee to Complete and Submit a Grant Application to Heal Cities and Towns Mid-Atlantic for the Heal Cities and Towns Campaign Grant. Mr. Rod Compton, Real Estate Assessor and member of the Wellness Committee, stated that the Wellness Committee is requesting authorization to apply for a HEAL Cities & Towns Campaign Grant (of the Mid-Atlantic Implementation Grants program). The proposed grant application requests funding for cleaning and modifications to the Central Wellness Center kitchen. The refurbished kitchen will be utilized as a classroom to provide live demonstrations on topics related to healthy lifestyles and nutrition. The County plans to partner with HCA and Fort Lee’s culinary division to conduct free meal preparation classes that will be offered to the public and county employees. The end goal is to promote a positive change in culture for citizens and employees. The total amount requested for this grant application is \$5,000. There is a 50% (\$5,000) local match requirement which will be satisfied using existing General Fund budgeted dollars from 1) Employee Wellness funds and 2) General Services Repairs & Maintenance. Successful completion of this project will lead to an improved health and lifestyle for county citizens and employees. Mr. Carmichael made a motion, seconded by Mrs. Waymack to approve the resolution as presented. Roll was called on the motion.

R-19-039

A-2.

AUTHORIZE THE WELLNESS COMMITTEE TO COMPLETE AND SUBMIT A GRANT APPLICATION TO HEAL CITIES & TOWNS MID-ATLANTIC FOR THE HEAL CITIES & TOWNS CAMPAIGN GRANT.

WHEREAS, the Employee Wellness Committee is requesting approval of the Prince George County Board of Supervisors to apply for a grant totaling \$5,000 through The Heal Cities & Towns Campaign, due March 15, 2019; and

WHEREAS, the total award of \$5,000 requested from the organization, and local cash match of \$5,000, will be utilized to fund cleaning and minor modifications of the Central Wellness Center kitchen to provide a location to conduct classes on healthy meal preparation for citizens and employees and to promote a positive change in culture; and

WHEREAS, the grant requires a local cash match of \$5,000 will result in a general fund appropriation upon award from existing Employee Wellness Fund and General Services Repairs and Maintenance budgets. The match will not result in an increased appropriation.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 12th day of March, 2019, does hereby authorize the submission of a grant application to Heal Cities & Towns Campaign Mid-Atlantic for \$5,000, which requires a total local match of \$5,000.

BE IT FURTHER RESOLVED, That a copy of this Resolution shall be retained as support authorizing the grant application to Heal Cities & Towns Campaign Mid-Atlantic.

On roll call the vote was:

In favor: (5) Webb, Carmichael, Hunter, Brown, Waymack

Opposed: (0)

Absent: (0)

ADJOURNMENT. Mrs. Waymack moved, seconded by Mr. Carmichael, that the meeting adjourn. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Carmichael, Hunter, Brown, Webb, Waymack

Opposed: (0)

Absent: (0)

The meeting adjourned at 8:13 p.m.

[Draft Minutes prepared March 18, 2019 for consideration on March 26, 2019; adopted by unanimous vote.]

Donald R. Hunter
Chairman, Board of Supervisors

Percy C. Ashcraft
County Administrator