

Issue Analysis Form



Date: March 12, 2019
Public Hearing - Budget
Amendment / Appropriation of
Debt Proceeds to the Capital
Projects Fund (Related to
2019 General Obligation
Bond Issuance)

Item:
Lead Department(s): County Finance

Contact Person(s): Betsy Drewry

Description and Current Status

Multiple capital projects with planned debt issuance were recommended as part of the adopted FY2019 budget. Additionally, the Board of Supervisors has provided guidance on updating the projects planned for FY2019, specifically, removal of Self-Contained Breathing Apparatus and addition of Jefferson Park Fire Station Relocation. The Police Boat (Local Grant Matching) was removed, as we did not receive the grant.

A listing of projects for consideration for inclusion in the Spring 2019 debt issuance are shown below:

#	Project Description	Original CIP	Updated CIP	Date Approved
1	Utility Design [Food Lion \$260,000 & Rt 156 \$240,000]	\$ 500,000	\$ 500,000	7/10/2018
2	Police Vehicles	\$ 400,000	\$ 400,000	8/14/2018
3	Assessor's Software (Vision)	\$ 495,125	\$ 247,629	8/14/2018
4	Door Entrance Upgrades (Handicap Access & Swipe Entry)	\$ 125,000	\$ 63,898	1/22/2019
5	Fire & Crew Building Entrance Security	\$ 75,000	\$ 75,000	
6	Scott Park Multi-Purpose Building (Restroom & Concession Stand)	\$ 450,000	\$ 450,000	
7	Route 156 Water Main Extension	\$ 2,400,000	\$ 2,400,000	
8	Food Lion Water System Upgrades	\$ 1,840,000	\$ 1,840,000	
9	Police Boat (Local Match for Grant)	\$ 65,000	\$ -	REMOVED
10	Self Contained Breathing Apparatus - Fire/EMS	\$ 1,482,000	\$ -	REMOVED
11	Jefferson Park Relocation / Construction	\$ -	\$ 3,200,000	
12	Closing Costs & Contingency	\$ -	\$ 273,473	
TOTAL		\$ 7,832,125	\$ 9,450,000	TOTALS
Already appropriated			\$ 1,211,527	
Added Appropriation Required			\$ 8,238,473	

The five projects shaded in blue and estimated closing costs have not yet been appropriated to the FY2018-2019 budget, nor have reimbursement resolutions been prepared. Those projects and costs total \$8,238,473.

Approved Projects to Date: \$1,211,527
Other Projects & Closing Costs*: 8,238,473 **[Need Appropriation / Budget Amendment]**
Total Anticipated GO Bond Issue \$9,450,000

A public hearing is required for this budget amendment because this appropriation totals an estimated \$8,238,473 which exceeds 1% of the adopted FY2019 budget (Adopted FY2019 budget = \$116,080,356; 1% = \$1,160,804). **The board authorized advertisement of this public hearing on February 12, 2019.** See advertisement run in ***The Progress Index*** (once on February 26, 2019 and once March 5, 2019 - **Attachment A**).

The Code of Virginia §15.2-2507 requires a public hearing for budget amendments exceeding 1% of the adopted fiscal plan.

Board Action Requested following Public Hearing:
Approve appropriation of debt proceeds; resolution enclosed

Does this require IDA action?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does this require BZA action?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does This require Planning Commission Action?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does this require Board of Supervisors action?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does this require a public hearing?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If so, before what date? [at least 7 days prior to public hearing]	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Fiscal Impact Statement

Approval of these projects and related budget amendment will not create the need to increase the County's tax rates. Related debt service expenditures are included in the proposed FY2020 budget.

County Impact

Approval of this appropriation will allow staff to move forward in the bidding and completion of the recommended CIP projects.

Notes

**COUNTY OF PRINCE
GEORGE
NOTICE OF
PUBLIC HEARING
PROPOSED AMENDMENT
TO FY19 BUDGET**

Notice is hereby given pursuant to § 15.2-2507, Code of Virginia (1950, as amended), that the Prince George County Board of Supervisors will conduct a public hearing for the purpose of receiving comments on a proposed amendment to the FY2018-19 Prince George County Annual Fiscal Plan (the "Budget") during its regular meeting of **Tuesday, March 12, 2019, beginning at 7:30 p.m.**, in the Boardroom of the County Administration Building, Third Floor, 6602 Courts Drive, Prince George, Virginia. All interested citizens are invited to attend and participate in the public hearing.

The current FY2018-19 budget is \$116,080,356. The proposed budget amendment would add up to \$8,238,473 to the FY2018-19 budget to fund completion of the following capital improvement projects and related issuance costs:

- (i) Construction of a new fire station to replace Jefferson Park Fire Station;
- (ii) Utility Improvements - Upgrades to the Food Lion Water System;
- (iii) Utility Improvements - Water Main Extension along Route 156;
- (iv) Upgrades to entrance security systems of volunteer fire stations and emergency crew building;
- (v) Construction of a multi-purpose building at Scott Park;

A copy of materials related to the proposed budget amendment can be examined in the County Administration Department of the County Administration Building. The building is open from Monday - Friday, 8:30 AM - 5:00 PM. Any person requiring assistance to participate in the public hearing is asked to contact Teresa Knott at 722-8600 prior to the public hearing so that appropriate arrangements can be made.

**By Authority of
Percy C. Ashcraft, County
Administrator
COUNTY OF PRINCE
GEORGE**

Public Hearing

March 12, 2019

Proposed FY2019 Budget Amendment of
\$8,238,473 (related to appropriation of Spring
2019 Bond Proceeds / Capital Projects)

/

Capital Improvement Plan

- o The Board approves the CIP as part of the adopted budget
- o Funds are ***not appropriated*** to the CIP fund when the budget is adopted
- o The board appropriates funds and approves reimbursement resolutions as projects are provided to them during the fiscal year
- o Entry in CIP Fund for each appropriation
 - o Revenue – Bond Proceeds
 - o Expenditures – Budget for Project Expenditures

Recommended Projects

#	Project Description	Original CIP	Updated CIP	Date Approved
1	Utility Design [Food Lion \$260,000 & Rt 156 \$240,000]	\$ 500,000	\$ 500,000	7/10/2018
2	Police Vehicles	\$ 400,000	\$ 400,000	8/14/2018
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12	Closing Costs & Contingency	\$ -	\$ 273,473	
	TOTAL	\$ 7,832,125	\$ 9,450,000	TOTALS
	Already appropriated		\$ 1,211,527	
	Added Appropriation Required		\$ 8,238,473	

The Board has already appropriated and approved reimbursement resolutions for the yellow-shaded projects - \$1,211,527.

Appropriation is required for the blue shaded projects - \$8,238,473

Additional Projects Requiring Budget Amendment & Appropriation

SUMMARY OF DEBT ISSUANCE

Spring 2019 Borrowing:

<i>Previously</i> Approved /Appropriated Projects	\$ 1,211,527
<u>Other Projects & Issuance Costs</u>	<u>\$ 8,238,473</u>
Total Borrowing	\$ 9,450,000
LESS - Already Appropriated/Amended	(1,211,527)
Needed Amendment/Appropriation	\$ 8,238,473

Public Hearing Advertised

- o A public hearing is required when a budget amendment is more than 1% of the adopted budget (FY2019 Adopted budget = \$116,080,356; 1% = \$1,160,804)
- o The Board authorized advertisement of a public hearing on February 12 of FY2019 budget amendment of *up to* \$8,238,473 [\$9,450,000 total less \$1,211,527 already appropriated to the budget] of CIP projects through debt issuance [projects shaded in blue]
 - o Advertised in *The Progress Index*
 - o February 26
 - o March 5

IMPACT

- There is **NO need for a tax increase created by** the issuance of these 2019 bonds or this related budget amendment
- FY2020 bond payment amount will be included in the proposed FY2020 budget

Action Requested March 12,
2019 following public hearing
consideration and approval of
FY2019 Budget Amendment /
Appropriation of \$8,238,473
[Draft Resolution provided]

Questions?

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 12th day of March, 2019:

Present:

Vote:

Donald R. Hunter, Chairman
Floyd M. Brown, Jr., Vice-Chairman
Alan R. Carmichael
Marlene J. Waymack
T. J. Webb

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On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

RESOLUTION; BUDGET AMENDMENT AND APPROPRIATION (\$8,238,473 FIRE/CREW BUILDING ENTRANCE UPGRADES, SCOTT PARK MULTI-PURPOSE BUILDING, ROUTE 156 WATER MAIN EXTENSION, FOOD LION WATER SYSTEM UPGRADES, JEFFERSON PARK FIRE STATION AND ESTIMATED BOND ISSUANCE COSTS)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 12th day of March, 2019, does hereby authorize and appropriate the following increase of funds within the 2018-2019 Budget, such line items increased as follows, which monies shall be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

FUND/ORGANIZATION

AMOUNT

Capital Improvement Fund (0311)

Revenues:

0311-40-900-8115-341401	Debt Proceeds	\$8,238,473
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Expenditures:

0311-03-200-3178-48120	CIP – Fire/Crew Building Entrance Upgrades	\$75,000
0311-07-211-3183-48240	CIP – Scott Park Multi-Purpose Building	\$450,000
0311-04-104-3179-48405	CIP – Route 156 Water Main Extension	\$2,400,000
0311-04-104-3180-48406	CIP – Food Lion Water System Upgrades	\$1,840,000
0311-07-211-3183-48240	CIP – Jefferson Park Fire Station	\$3,200,000
0311-09-401-4000-49149	Debt Issuance Costs & Contingency	\$273,473

A Copy Teste:

Percy C. Ashcraft
County Administrator

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