

AGENDA

Board of Supervisors
County of Prince George, Virginia
Regular Meeting: January 28, 2020
County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

Regular Meeting

Work Session

6:00 p.m.

Business Meeting

7:00 p.m.

***Public Hearings Will Be Heard at 7:30 p.m.**

CALL TO ORDER

Roll Call

WORK SESSION

Utility Issues

1. Update - Jordan on the James Filter Replacement
2. Update - Water Intake Permit & Wastewater Discharge Permit Applications
3. Condition Assessment/Update to Master Plan
4. Update - Route 460 & Route 156 Extensions
5. Water Connection Fee for properties along new utility construction
6. Water line Extension to Route 10 Corridor (JOJ and Beechwood Manor)

Discussion of Solar Farm Policy

INVOCATION

PLEDGE OF ALLEGIANCE TO U.S. FLAG

PUBLIC COMMENTS

ADOPTION OF AGENDA

ORDER OF CONSENSUS

C-1. Draft Minutes – January 14, 2020 Regular Minutes.

C-2. Resolution; Acceptance of Meadows Subdivision Section Four into Virginia Department of Transportation/ Secondary System of Roads Maintenance.

[ADDED] C-3. **Resolution; Proclamation o February, 2020 as “Black History Month.”**

PRESENTATIONS

SUPERVISORS’ COMMENTS

COUNTY ADMINISTRATOR’S COMMENTS

REPORTS

CCAM Workforce Development Academy – ~~Lorin Sodell, CCAM~~ and Dr. Tyler Hart, Richard Bland College

Quarterly Financial Report – Betsy Drewry

[ADDED] **United States Congressional Hearing on Rural Broadband** – Jeff Stoke

TABLED ITEMS

ORDER OF BUSINESS

- A-1. Resolution; Award of Contract (Scott Park Restroom & Concession Stand Building Kit \$110,789.76).
- A-2. Resolution; Award of Contract (Fire & Rescue Apparatus \$2,377,157).
- A-3. Resolution; Award of Contract (Station Alerting Systems \$438,024.45).
- A-4. Resolution; Approval of Change Order No. 1, Birchett Estates Reach 1 Stream Restoration Project.
- A-5. Resolution: Authority to Advertise a Public Hearing for an Ordinance to Provide for the Implementation of the Federal Workforce Innovation and Opportunity Act of 2014 and Authorizing the Participation of Prince George County in the Crater Regional Workforce Chief Elected Officials Consortium Under the Auspices of the Crater Regional Workforce Development Board, and for Other Related Purposes.

PUBLIC HEARINGS

ADJOURNMENT

Board meeting format: Closed Meeting at 5:00 p.m., followed by a Business Meeting at 7:00 p.m. with Public Hearings being heard at 7:30 p.m. **Visit Prince George County website for information www.princegeorgeva.org.**

MINUTES
Board of Supervisors
County of Prince George, Virginia

January 28, 2020

County Administration Bldg. Boardroom, Third Floor
6602 Courts Drive, Prince George, Virginia

MEETING CONVENED. A regular meeting of the Board of Supervisors of the County of Prince George, Virginia, was called to order at 5:00 p.m. on Tuesday, January 28, 2020 in the Boardroom, County Administration Building, 6602 Courts Drive, Prince George, Virginia by Donald R. Hunter, Chairman.

ATTENDANCE. The following members responded to Roll Call:

Donald R. Hunter, Chairman	Present
Alan R. Carmichael, Vice-Chairman	Present
Floyd M. Brown, Jr.	Present
Marlene J. Waymack	Present
T. J. Webb	Present

Also present was: Percy Ashcraft, County Administrator; Jeff Stoke, Deputy County Administrator; Betsy Drewry, Deputy County Administrator; Julie C. Walton, Deputy County Administrator; and Dan Whitten, County Attorney.

CLOSED SESSION

E-1. Resolution; Closed Session for (i) Section 2.2-3711.A.8 – Consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel; I further move that such discussion shall be limited to the provision of legal advice relating to fiscal management. Mrs. Waymack made a motion, seconded by Mr. Webb, that the Board convene closed session for (i) Section 2.2-3711.A.8 – Consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel; I further move that such discussion shall be limited to the provision of legal advice relating to fiscal management.

R-20-013

E-1.

RESOLUTION; CLOSED SESSION FOR (I) SECTION 2.2-3711.A.8 – CONSULTATION WITH LEGAL COUNSEL REGARDING SPECIFIC LEGAL MATTERS REQUIRING THE PROVISION OF LEGAL ADVICE BY SUCH COUNSEL; I FURTHER MOVE THAT SUCH DISCUSSION SHALL BE LIMITED TO THE PROVISION OF LEGAL ADVICE RELATING TO FISCAL MANAGEMENT

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28th day of January, 2020, does hereby vote to enter closed session for (i) Section 2.2-3711.A.8 – Consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel; I further move that such discussion shall be limited to the provision of legal advice relating to fiscal management.

On roll call the vote was:

In favor: (5) Hunter, Brown, Waymack, Webb, Carmichael

Opposed: (0)

Abstained: (0)

E-2. Resolution; Certification of Closed Session. At 6:02 p.m., Mr. Carmichael made a motion, seconded by Mr. Brown, that the Board adjourn the closed session and enter open session, certifying that to the best of each Board Members' knowledge (1) only public business lawfully exempted from open meeting requirements were discussed and (2) only matters identified in the convening motion were discussed. Chairman Hunter asked if any Board member knew of any matter discussed during the closed session that was not announced in its convening legislation. Hearing no comment from the Board, the Chairman asked that the roll be called on the motion.

R-20-013A

E-2.

**RESOLUTION; CERTIFICATION OF CONTENTS OF CLOSED SESSION
PURSUANT TO SEC. 2.2-3711, ET SEQ., CODE OF VIRGINIA (1950, AS
AMENDED)**

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28th day of January, 2020 does hereby certify that, to the best of each Board Member's knowledge, (1) only public business lawfully exempted from open meeting requirements were discussed, and (2) only matters identified in the convening motion were discussed.

On roll call the vote was:

In favor: (5) Brown, Waymack, Webb, Carmichael, Hunter

Opposed: (0)

Absent: (0)

WORK SESSION

Mr. Frank Haltom, Director of Utilities, discussed several utility issues. In regard to the Jordan on the James Filter Replacement, he stated that after receiving bids in November for full replacement of equipment at the Jordan on the James well system, all bids were rejected due to costs being higher than planned. As a result, the plans and specifications have been revised to solicit bids to replace the filter and associated appurtenances. The bid documents for this work were advertised on January 13th with bids due on January 31. Staff will make a recommendation to award the contract at the Board's February 11th meeting. Upon award of the contract, it is

anticipated to take 30-45 days for the filters to be fabricated and delivered. Depending on the contractor's methods, the removal of the old filters and installation of the new filters could take up to 14 days, including the time to disinfect, obtain samples for testing, and receive confirmation from the lab the water is safe to drink. After installation, staff will flush the water system. During the installation, it is not anticipated that water use restrictions will be put in place. However, should there be a delay, water use restrictions may be necessary. However, Staff will take measures to increase the total water volume available to avoid water restrictions as best as possible. Based on the above time frames, the filter replacement will be completed by May 14. In regard to the Appomattox River Water Intake Permit, Mr. Haltom informed the Board that there has been no activity since the last update in November. The Appomattox River intake permit application package was submitted on April 2, 2019. The review period is expected to take about 1 year, during which DEQ will issue a Public Notice with the intent to receive comments from the general public and other water companies on the County's proposal to withdraw raw water from the Appomattox River. The public notice could be expected during the upcoming winter months. A public hearing may be necessary should there be a significant public response. The County expects to receive a permit by December 2020. In regard to the Blackwater Swamp Wastewater Discharge Permit, DEQ issued a Public Notice of the County's intent to discharge treated wastewater into the Blackwater Swamp on January 9th with the intent to receive comments from the general public. There has been no other activity since the last update in November. The application was submitted to DEQ on October 28th. The review period is expected to take 4 to 5 months. A public hearing may be necessary should there be a significant public response. The County expects to receive a permit by May 2020. In regard to a condition assessment/update to the Master Plan, Mr. Haltom stated that in an effort to develop a comprehensive asset management program to reduce operational inefficiencies and minimize replacement and rehabilitation costs, staff has pursued a program that will provide work order tracking and reporting, ongoing data collection and management, and a preventive maintenance program. This asset management program will take advantage of the County's current GIS software to build an asset inventory, perform a condition assessment of the assets, create a PM scheduler and work order system. This effort has obviously delayed the update to the condition assessment found in the current Master Plan. However, to avoid duplicative work and to realize the long-term benefit of an asset management program, Staff recommends continuing to develop the asset management program. Ultimately, the asset management program will include the condition assessment, recommended improvements and cost estimates of the improvements. In addition, it will allow updates to the condition assessment on a daily basis as corrective work orders and preventative maintenance are performed. The asset management plan will also prioritize work orders and preventative maintenance based on asset life, probability of failure and risk of failure score. The asset management plan is developed in multiple phases. Each phase could take several months to complete. Upon completion of the condition assessment phase, if the Board so chooses, the Master Plan can be updated to reflect the new condition assessment. In regard to the Food Lion (Route 460) Water System Improvements and Route 156 Water Line Extension Project, the construction plans for the Route 460 water line extension were submitted to Virginia Department of Health (VDH) and VDOT for review. Approval has been received by VDH. Some minor comments were received by VDOT requiring to resubmit the plans for further review. The critical path for the project is the easement acquisition process. Easement plats have been prepared and the property owners have been notified. Meetings with property owners are currently taking place to negotiate easement acquisitions. It is expected the project can be

advertised for bid in March 2020. The Route 156 water line construction plans are scheduled to be completed and submitted to VDH the week of Feb 3. This process will follow the same path as the Route 460 project anticipating the project to be advertised for bid in April 2020. The construction plans for the Food Lion Booster Station upgrades are complete and were submitted December 10 to VDH for their review. Minor comments were received and VDH approval is expected by February 11. Since this project cannot begin until after the Route 460 project is nearly complete, it is expected this project will be advertised for bid in July 2020. Construction estimates are being revised based on revisions to address VDH and VDOT comments. The construction costs may be impacted by the current market trends and new tariffs. In regard to connection fee for properties along new water line construction, although existing properties along the Route 460 and Route 156 water extensions are not required to make the physical connection to the water line, they are required to pay the connection fee per the county ordinance. However, residential properties are eligible for a discount of the connection fee. The County ordinance states that where an existing individual water supply system is providing adequate service to a premise, such a system may continue in service as long as the system is operated at all times in strict accordance with federal, state and local requirements. The applicable availability fee and user fees must still be paid in accordance with [section 82-110](#) and [section 82-262](#), respectively. Applicants along newly constructed water lines may be eligible to receive a discount from established connection fees as approved by the director, provided the connection is for a single-family dwelling; the application for service is made within 60 days of notification by the director of availability of the utility line; and all applicable charges and fees are paid in full within a two-year period from the date of application of service. Mr. Webb stated that he does not think a resident with a well beyond 200 feet should have to connect. Mr. Haltom went over potential options to address the connection fee for property owners along the new water line. The first is to amend the ordinance to remove the requirement for existing homes along newly constructed water lines to pay the connection fee. This option could also include a discount of the connection fee should the property owner choose to connect. The second option is to discount the connection fee. Determining a discount can be subjective as many factors could be used to set an amount, such as: homeowners may have recently invested in their own water system, connections fees are used to offset cost of the extension and as a means of negotiation to acquire easements. A third option would be to take no action causing all property owners to pay the appropriate connection fee based on meter size. The Board agreed that Mr. Haltom should bring back an authority to advertise a public hearing to amend the ordinance to offer a 50% discount if they so choose to connect. In regard to the water line extension to Route 10 Corridor (Jordan on the James and Beechwood Manor), the Jordan on the James/Beechwood Manor (JOJ/BM) water system within the Route 10 service area is supplied through groundwater wells with a combined DEQ groundwater withdrawal limit of 135,700 GPD. This limit includes 2 additional wells which have been approved for Chappell Creek subdivision and have not been put into service. Based upon projected future demands, the service area is expected to exceed its groundwater withdrawal limitations. In order to provide a long-term water supply solution to the Route 10 service area, a connection to VAWC or ARWA water supply is recommended in the Master Plan. The Master Plan for the Route 10 service area proposes the following improvements: (1) construction of a 0.5 MG elevated storage tank located on Route 10 near the intersection of Ruffin Road. Alternative locations also exist along Ruffin Road; (2) construction of approximately 6 miles of 12-inch water supply along Route 106 and Route 10 connecting the JOJ/BM water system to

either the VAWC supply line in the City of Hopewell or to the ARWA supply line on Sandy Ridge Road; and (3) construction of a 0.75 MGD booster pump station (expandable to 1.5 MGD) to pump water into the Route 10 service area. This station was sized based on connection to VAWC. The Master Plan estimates the cost to be approximately \$7 million to connect to VAWC. However, it is recommended to budget \$9 million to include design, construction and property/easement acquisition. This project will allow the utility to avoid approximately \$1.8 million in maintenance and rehabilitation costs of the JOJ/BM water system and potentially incentivize development of the Route 10 corridor. It is recommended the Board authorize a Preliminary Engineering Report (PER) to have both scenarios investigated and more accurately estimate the costs. Mr. Webb asked if they were to run the line down Route 10, would it help the water pressure. Mr. Haltom stated that it absolutely would. The Board agreed that Staff should move forward with a preliminary engineering report.

Ms. Julie Walton, Director of Community Development, and Mr. Horace Wade of the Planning Department gave a presentation on a draft solar energy facility siting policy. The intent of these provisions is to help guide the placement and design of new solar energy facilities in Prince George. These provisions provide solar energy facility applicants, property owners, business owners and County residents guidance on the official policies and standards of Prince George County. Mr. Wade went over the objectives of these provisions, which are (1) to protect and enhance agricultural, cultural, and recreational resources; (2) to protect, maintain, and improve the quality of the natural environment; and (3) to establish an upper limit on the total acreage of approved facilities in the County. Solar facilities are permitted as a special exception in A-1, R-A, B-1, M-1, and M-2 and by-right in M-3. In the special exception process, applicants will have a pre-application conference with Staff at least 30 days prior to submitting an application. Applicants will hold a community meeting prior to the hearing with the Planning Commission. Applicants will provide photographic illustrations, DEQ documentation, comments from the electric company about the capacity of transmission lines, and fiscal impacts to the County. Development standards include: (1) a minimum of 70 acres; (2) a 15 ft -maximum height of structures and accessory buildings; (3) installed utilities shall be screened from view or placed underground, unless prohibited by state/federal agency regulating them; (4) security fencing shall be at least 6 feet in height; (5) a minimum 50 foot wide landscape buffer width; (6) a minimal necessary lighting for safety and security purposes; and (7) a facility minimum setback shall be 100 feet from any external property line. Other requirements include coordination with local emergency services, roll back taxes, and decommissioning. Standard special exception conditions include a construction management plan, a construction mitigation plan, a grading plan, a screening and vegetation plan, operations, setbacks, and screening. Mr. Carmichael asked if the Rives Road facility is already grandfathered in or would they need to adhere to the new policies. Mr. Wade stated that this would only apply to new facilities moving forward. Mr. Carmichael asked then what brought on a new policy. Ms. Walton stated that they have a number of new applicants and they think it is important at this point to have a policy to protect all of the uses and the County so that they are consistent moving forward. The draft policy has been shared with current applicants and their applications are being postponed until this policy is reviewed by the Board and the Planning Commission. Mr. Brown asked if there will be citizen input during the site plan process. He stated that the two brick homes outside the Rives Road facility were probably not anticipating seeing those solar panels right outside of their backdoor. He does not see the benefit of these facilities yet and would like to be able to restrict use in

certain areas of the County. Mr. Carmichael agreed. Ms. Walton stated that she knows buffering was required at that facility. She is not sure if they have put a buffer in place yet. Mr. Carmichael stated that he would hope they are not done yet and that is not how it is going to look permanently. Ms. Walton stated that the acreage limit in the new policy would address that concern moving forward. She did clarify for Chairman Hunter that some facilities would require a transmission station which would require additional screening. The Board agreed that they would need additional time to review this policy before moving forward to the Planning Commission and recommendation for approval.

Invocation. Mr. Brown gave the Board's invocation.

Pledge of Allegiance to U.S. Flag. Mr. Carmichael led the Pledge of Allegiance to the U.S. Flag.

PUBLIC COMMENTS. Chairman Hunter announced that anyone wishing to come before the Board may do so at this time. He noted that this was the time for unscheduled general public comments. He opened the public comments at 7:07 p.m.

Gene Shanks (9673 Blackwater Farm Lane). Mr. Shanks spoke against the Blackwater Swamp wastewater treatment plant. He stated that he disapproves that the application was made to the Department of Environmental Quality without any input from the citizens. He has consulted with an environmental and wastewater engineer and learned that domestic waste would be inappropriate into an ecosystem such as the Blackwater Swamp, not to mention industrial. Wastewater of this nature is stronger with more toxins and dangerous pollutants which is much more difficult and nearly impossible to treat. The Blackwater Swamp flows into the Chowan River Basin and into the Albemarle Sound. They already have algae blooms and dead zones from practices of this kind. The Blackwater Swamp has nearly a zero flow sometime during the summer months causing it to deplete itself of dissolved oxygen. This would result in a big algae bloom and dead zone in Prince George County.

Larry Mitchell (16200 Arwood Road). Mr. Mitchell commended the school bus drivers for being very courteous drivers on Arwood Road. He stated that they still continue to have safety concerns on Arwood Road with the potholes and ditches. In regard to the proposed solar farm on Arwood, he is very concerned about the disadvantages of having a solar farm in his area. He would like to know what the push is for solar farms these days and if they are part of the grid system. He does not believe residents get any benefits from these such facilities.

Roland Brockwell (8501 Pole Run Road). Mr. Brockwell stated that his family farm backs up to the Yancey Tract. He said that this is the second time that the County has tried to put something very inappropriate on the Blackwater Swamp. He asked the Board to consider the impact on the County. He also mentioned that the Swamp dries up in the summer. He said all of the fish will be dead and all the beavers will be run off. He suggested that the wastewater be sent to Hopewell. He believes that this is being set up just for income. He would like to see a town hall meeting. Mr. Brockwell also said if this is the reason they did not want to put the new Walton school on the Yancey Tract, they should have told the School Board that instead of trying to keep it secret.

William Steele (County Line Road). Mr. Steele spoke against the proposed solar farm on Arwood Road and the proposed solar farm policy. He believes it just protects the applicant, not the citizens. He also believes that the policy must be retroactive. He stated that it is incumbent upon the Board and Staff to notify the citizens what is going on and he does not understand why citizens weren't notified by the County before they heard about the Blackwater Swamp permit from the Department of Environmental Quality.

Rick Tetterton (9750 Blackwater Swamp Lane). Mr. Tetterton spoke against the Blackwater Swamp wastewater plant. He stated that they would not even have this proposal if past administrations had not poorly spent the taxpayer dollars by undersized the sewer line going to JEJ Moore to prevent development. That particular parcel was up for a school and an animal shelter but it could not handle it because past administrations decided to block growth with that method. That was a poor decision because it would have been simple to charge people during the growth phase for the sewer that would have pumped to Hopewell. Mr. Tetterton stated that he is a hunter and puts out cameras and corn during the off season. There have been times when he has put out corn right in the Blackwater Swamp because it has dried out. Now you need a boat or waders cross through it. He asked the Board if they really want to turn the Blackwater Swamp into the James River kepone incident all over again. He stated that he would recommended running that line to Hopewell.

Matt Ryan (15855 Springfield Drive). Mr. Ryan expressed concerns about heavy metals associated with solar farms. He is on well water and does not want his water contaminated. He feels that the acreage percentage is a little arbitrary. Why not 10%? He does not see where the data is associated with the benefit. He also spoke on the condition of Arwood Road, including potholes and standing water that he believes are pretty easy to fix. He also spoke against the Blackwater Swamp wastewater treatment plant. He believes it would alter the ecosystem.

Kathy Bennett (16030 Arwood Road). Ms. Bennett spoke against the proposed solar facility on Arwood. She asked the Board to do their research on the impact that solar facilities can have on the environment. She also spoke against the conditions of Arwood Road. She would like to see more public meetings.

Cindy Glazier Howell (9601 Prince George Drive). Ms. Howell spoke against the Blackwater Swamp Wastewater treatment plant. She plans to build a home next door to her mother. She stated that the facility is proposed to cover 15 acres, one on the north side of the swamp and one on the south. This backs up to her family property. She is very concerned about the smell that it would create in the area. She is also concerned about the environmental impact.

There being no one else to speak, Chairman Hunter closed the public comments period at 7:40 pm.

APPROVAL OF AGENDA. Mr. Brown made a motion, seconded by Mr. Carmichael, to adopt the agenda as amended. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Waymack, Hunter, Webb, Carmichael, Brown

Opposed: (0)
Absent: (0)

ORDER OF CONSENSUS. Mr. Webb made a motion, seconded by Mrs. Waymack, that the consensus agenda be approved as presented. Roll was called on the motion.

C-1. Draft Minutes – January 14, 2020 Regular Minutes were approved as presented.

R-20-014

C-2.

RESOLUTION; ACCEPTANCE OF MEADOWS SUBDIVISION SECTION FOUR INTO VIRGINIA DEPARTMENT OF TRANSPORTATION/ SECONDARY SYSTEM OF ROADS MAINTENANCE

WHEREAS, The Meadows Subdivision Section Four was completed in 2019, and

WHEREAS, the streets of The Meadows Subdivision Section Four meet the public service criteria of the Subdivision Street Requirements; and

WHEREAS, the development sketch and VDOT Form AM 4.3, attached and incorporated herein as part of this resolution, define additions required in the Secondary System of State Highways as a result of construction; and

WHEREAS, certain segments identified on the incorporated Form AM 4.3 are ready to be accepted into the Secondary System of State Highways.

NOW THEREFORE, BE IT RESOLVED, this Board requests the Virginia Department of Transportation to add the segments identified on the incorporated Form AM 4.3 to the Secondary System of State Highways, pursuant to §33.2-705 of the *Code of Virginia*, for which segments this Board hereby guarantees the right of way to be clear and unrestricted, including any necessary easements for cuts, fills, and drainage, and

BE IT FINALLY RESOLVED, a certified copy of this resolution be forwarded to the Virginia Department of Transportation.

R-20-014A

C-3.

RESOLUTION; PROCLAMATION OF FEBRUARY, 2020 AS "BLACK HISTORY MONTH."

WHEREAS, African Americans have played a decisive role in the development of the United States from the Colonial Period to modern times; and

WHEREAS, The contributions and roles played by African Americans in our Nation's history have contributed to the versatility and strength of this Country; and

WHEREAS, Traditional accounts of U. S. history have not always described African Americans' participation in the historical evolution of this Nation; and

WHEREAS, Greater understanding of the historical roots of all major ethnic groups that settled in this County is necessary.

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28th day of January, 2020 hereby proclaims February, 2020 as "Black History Month" in Prince George County; and

BE IT FURTHER RESOLVED By this Board that it requests the County schools to observe "Black History Month" through educational activities and programs that will depict the history of African Americans.

On roll call the vote was:

In favor: (5) Waymack, Hunter, Webb, Carmichael, Brown

Opposed: (0)

Absent: (0)

SUPERVISORS COMMENTS

Mrs. Waymack thanked everyone for their input. She stated that Australia is burning up, China is on quarantine, and the mid-west has had awful snow storms. Prince George County is blessed.

Mr. Webb addressed the concerns regarding Blackwater Swamp. He stated that the School Board was fully aware of their intent to get a wastewater permit for that location. He said that the County is behind the curve on infrastructure. All of the sewage does not go to Hopewell. Some of it goes to Petersburg, who is planning for a re-build. That will impact the citizens. This permit was intended to protect the County long-term and not be so dependent on other localities.

Mr. Brown thanked everyone for coming out. He stated that they do need to communicate better. He stated that his contact information is on the website and he is here to listen to everyone's concerns.

Mr. Hunter stated that he too appreciates everyone's comments.

COUNTY ADMINISTRATOR COMMENTS

Mr. Percy Ashcraft stated that the Prince George School Board Meeting will be on February 3 at 6:30 p.m. in the Boardroom. VACo Local Government Day will be on February 6 at 10 a.m. at the Omni Hotel in Richmond. The last day to register to vote in the Democratic Presidential Primary will be on February 10. Deepest sympathy to the family of Don Bagshaw, longtime member of the James River Soil & Water Conservation Board, who passed away January 18. A replacement for Mr. Bagshaw on that board will be decided by an appointment by the remaining members. Virginia American Water called for a 'Boiled Water Alert' last weekend in four Prince George subdivisions and the process is now back to normal.

REPORTS

CCAM Workforce Development Academy – Dr. Tyler Hart, Chief Development Officer of Richard Bland College, gave a brief update on their partnership with the CCAM Workforce Development Academy. Richard Bland College currently has 2,475 students enrolled. Richard Bland College has signed an MOU with CCAM. They will be working with CCAM and their industry partners to develop an associate’s degree in robotics automation. This will be an applied degree that will feature apprenticeships, internships, and job shadowing. Richard Bland College will focus on the soft skills side of it by making sure students are developing the work ethic and leadership skills that the companies are demanding.

Quarterly Financial Report – Ms. Betsy Drewry, Finance Director, presented the Board with the Quarterly Financial Report for the quarter ending December 31, 2019. General Fund Revenues are at 39.43% collected. General Fund Expenditures are at 48.09% and very much on target. Ms. Drewry talked about the Utilities Fund, which is a little higher than this time last year. She went over some Capital Projects, including the Public Safety Radio Project, Jefferson Park Fire Station, Design for the New Walton School, Walton HVAC, School Trailers, and the Burn Building. In addition, Ms. Drewry gave an update on the Tourism Fund, the Economic Development Fund, the RedFlex Program, and Cash Proffers. The Health Insurance Fund balance was \$2.84 million at December 31, 2019. FY2019 overall premiums exceed claims paid to date. Looking ahead, the FY2019 CAFR was on time and the FY2020 budget preparation is underway and as we enter the third quarter, the County will begin preparing projections to determine estimated financial position at year-end.

United States Congressional Hearing on Rural Broadband – Mr. Jeff Stoke, Deputy County Administrator, stated that on January 15 he was reached by Justin Goldberger, Legislative Assistant of Congressman McEachin, expressing an interest in holding a congressional field hearing on rural broadband here in Prince George County at the Central Wellness Center on February 20 for the purpose of broadband. They have taken notice of the County’s unique solution using the Electric Coop and they want to solicit testimony not only from the Coop but from others looking to how they can roll this out nationally. Congressman McEachin is on the subcommittee for Communications and Technology. Mr. Stoke is awaiting the County’s first steps from Senior Council and Chief Council. In order to hold the field hearing, the County’s roll is really just to have the facility ready. This event may be picked up by C-Span. They are expecting 60 attendees.

ORDER OF BUSINESS

A-1. Resolution; Award of Contract (Scott Park Restroom & Concession Stand Building Kit \$110,789.76). Mr. Keith Rotzoll, Director of Parks and Recreation, stated that a restroom and concession stand was approved as a FY2019 CIP project, and bonds were issued in the Spring of 2019 in the amount of \$450,000 for this project. This is a purchase of a pre-engineered, packaged building kit through Romtec, Inc using a cooperative BuyBoard contract. Romtec will furnish the kit, along with plans for subsequent construction. At this time, Staff is just requesting funding for the kit. They will be coming back with a contract to assemble it. Mr. Carmichael made a motion, seconded by Mrs. Waymack, to approve the resolution as presented. Mr. Webb stated that he is not against recreation. However, two of the top items requested by citizens have not been on this property. Mr. Brown stated that he struggles putting up a building that may only get used six months

a year when there are more pressing projects. Mrs. Waymack stated that she is in favor because she has had so many women come to her requesting a restroom and a place to diaper their children. Some needs may seem frivolous but not to others. Roll was called on the motion.

R-20-015

A-1.

RESOLUTION; AWARD OF CONTRACT (SCOTT PARK RESTROOM & CONCESSION STAND BUILDING KIT \$110,789.76)

WHEREAS, \$450,000 for a new Scott Park Restroom and Concession Stand was included as part of the General Obligation borrowings, Bond Series spring 2019; and

WHEREAS, A cooperative BuyBoard contract is available for County use to purchase a pre-engineered, packaged building kit from Romtec, Inc. for a cost not to exceed \$110,789.76 including shipping costs; and

WHEREAS, Staff is requesting authorization for the County Administrator to enter into a not to exceed contract with Romtec, Inc. for \$110,789.76 to move forward with the purchase of a pre-engineered building kit for subsequent assembly/construction at Scott Park.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 28th day of January, 2020, hereby awards the contract for purchase of a pre-engineered, packaged building kit, for use as a restroom and concession stand at Scott Park, to Romtec, Inc. for a cost not to exceed \$110,789.76 and authorizes the County Administrator to execute a contract with Romtec, Inc.

On roll call the vote was:

In favor: (3) Waymack, Hunter, Carmichael

Opposed: (2) Webb, Brown

Absent: (0)

A-2. Resolution; Award of Contract (Fire & Rescue Apparatus \$2,377,157). Mr. Brad Owens, Director of Fire and EMS, stated that the Board received a report on the planned apparatus purchase on January 14. Sufficient funds to purchase fire apparatus, with per unit limits, have been borrowed and are already on hand within the CIP Fund Apparatus Account. The apparatus purchased from Atlantic Emergency Solutions, the preferred vendor, using a cooperative HGAC Buy contract is recommended. Previous apparatus purchases have been made from Atlantic Emergency Solutions with good results and satisfaction. An HGAC-Buy contract revised pricing proposal totaling \$2,377,157 is provided. The original pricing was reduced by \$31,217 by planning a separate purchase of extrication system for the Carson Heavy Duty Rescue unit from another vendor. Mr. Webb asked if any of these apparatus will be retired. Mr. Owens stated that they will be moved around and older models of two engines, a tanker, and a rescue unit will be taken out of service and auctioned off. Mr. Webb asked if they are adding to a fleet that cannot be worked on in the garage. Mr. Owens stated that they are not ordering anything larger than what they already have. Mr. Webb stated that

he believes all stations should get the proceeds from their apparatus that are sold. Mr. Owens stated that it will be up to the Board when the time comes. Mr. Carmichael made a motion, seconded by Mr. Webb, that the contract be approved as presented. Roll was called on the motion.

R-20-016

A-2.

RESOLUTION; AWARD OF CONTRACT (FIRE & RESCUE APPARATUS \$2,377,157)

WHEREAS, Prince George County Ordinance §74-4 allocates \$0.02 of each year's real estate tax revenue to a fire apparatus replacement fund for the coordinated fire/EMS system; and

WHEREAS General Obligation bonds were issued in the fall of 2019 totaling \$2,250,000 for the purchase of fire/EMS apparatus, and when combined with a beginning balance of \$437,739.36, a total of \$2,687,739.36 is available for apparatus purchases; and

WHEREAS, A cooperative HGAC Buy contract is available for County use to purchase fire/EMS apparatus from Atlantic Emergency Solutions for \$2,377,157; and

WHEREAS, Staff is requesting authorization for the County Administrator to enter into a contract with Atlantic Emergency Solutions for \$2,377,157 to move forward with the purchase of fire/EMS apparatus. A total of \$2,365,000 will be expended from the County CIP Apparatus account for this purchase. Any remaining costs related to this apparatus purchase will be paid from individual department funds/budgets.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 28th day of January, 2020, hereby awards the contract for fire/EMS apparatus to Atlantic Emergency Solutions for \$2,377,157 and authorizes the County Administrator to execute a contract with Atlantic Emergency Solutions.

On roll call the vote was:

In favor: (5) Brown, Waymack, Hunter, Webb, Carmichael

Opposed: (0)

Absent: (0)

A-3. Resolution; Award of Contract (Station Alerting Systems \$438,024.45). Mr. Brad Owens stated that the Board approved an award of contract to L3Harris for a replacement Public Safety Radio System on November 26,2019. As part of the project budget and borrowings, the purchase of six station alerting systems is planned. Systems will be purchased for Station 1, Station 2, Station 4, Station 5, Station 6, and Station 8. Sufficient funds to purchase alerting systems as part of the radio system have been borrowed. Purchase through US Digital Designs, Inc. using a cooperative NPPGov contract is recommended. Staff is requesting that the Board authorize the County Administrator to execute a contract in the amount of \$438,024.45. Mr. Brown made a motion, seconded by Mr. Webb, to approve the resolution as presented. Roll was called on the motion.

R-20-017

A-3.

RESOLUTION; AWARD OF CONTRACT (STATION ALERTING SYSTEMS \$438,024.45)

WHEREAS, Replacement of Station Alerting Systems was included as part of the Public Safety Radio System replacement borrowings, Bond Series 2017 and 2018; and

WHEREAS, A cooperative NPPGov contract is available for County use to purchase Station Alerting Systems from U. S. Digital Designs for \$438,024.45 including delivery and installation; and

WHEREAS, Staff is requesting authorization for the County Administrator to enter into a contract with U. S. Digital Designs for \$438,024.45 to move forward with the purchase of six (6) station alerting systems and related equipment.

NOW, THEREFORE, BE IT RESOLVED That the Board of the Supervisors of the County of Prince George this 28th day of January, 2020, hereby awards the contract for Station Alerting Systems to U. S. Digital Designs for \$438,024.45 and authorizes the County Administrator to execute a contract with U. S. Digital Designs.

On roll call the vote was:

In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-4. Resolution; Approval of Change Order No. 1, Birchett Estates Reach 1 Stream Restoration Project. Ms. Julie Walton, Director of Community Development, stated that continued and ongoing erosion in one section of the Birchett Estates Restoration project has necessitated additional work in the area to stabilize the bank and fill in with additional soil. The erosion has exposed a County sewer line as well, which needs to be replaced and relocated. \$173,792.67 is currently included in the Birchett Estates and Cedar Creek stormwater project budgets for contingencies/change orders. This change order is for work at the last area of restoration for the Birchett project, Phase I. Mr. Webb asked if they did put additional piping to redirect the water. Ms. Walton confirmed that they did. Mr. Webb made a motion, seconded by Mrs. Waymack, to approve the resolution as presented. Roll was called on the motion.

R-20-018

A-4.

RESOLUTION; APPROVAL OF CHANGE ORDER NO. 1, BIRCHETT ESTATES REACH 1 STREAM RESTORATION PROJECT

WHEREAS, The Prince George County Board of Supervisors has determined that it is in the best interest of the County of Prince George and its citizens to modify its current contract with River Works Inc. to include additional work at the Birchett Estates Reach 1 Stream Restoration Project; and,

WHEREAS, The County's Stormwater Project Budget includes contingency funding in the amount of \$173,792.67; and,

WHEREAS, The associated cost for the Scope of Work as detailed by River Works, Inc. is \$118,161.31;

NOW THEREFORE, BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 28th day of January, 2020, hereby authorizes the County Administrator to enter into agreement with River Works, Inc. for the amount of \$118,161.31 to perform the work specified in Change Order No.1, and authorizes the funding for improvements to be provided under the Stormwater Utility Fund project budget.

On roll call the vote was:

In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (0)

A-5. Resolution: Authority to Advertise a Public Hearing for an Ordinance to Provide for the Implementation of the Federal Workforce Innovation and Opportunity Act of 2014 and Authorizing the Participation of Prince George County in the Crater Regional Workforce Chief Elected Officials Consortium Under the Auspices of the Crater Regional Workforce Development Board, and for Other Related Purposes. Mr. Jeff Stoke stated that on November 14, 2018, Ryan Follett, Executive Director, Crater Workforce Development Board, provided a draft Crater Regional Workforce Development Board Consortium Agreement to the Chief Elected Officials for review and consideration. County staff has reviewed the documents and had several comments and suggestions over the past 15 months. This is the second version of the agreement Prince George County is being asked to approve. The Board will have to rescind resolution R-19-153C from December 10, 2019 and move forward with this new version of the agreement. This version will also require an ordinance to be passed by the County. Mr. Carmichael made a motion, seconded by Mrs. Waymack, to approve the resolution as presented. Roll was called on the motion.

R-20-019

A-5.

RESOLUTION: AUTHORITY TO ADVERTISE A PUBLIC HEARING FOR AN ORDINANCE TO PROVIDE FOR THE IMPLEMENTATION OF THE FEDERAL WORKFORCE INNOVATION AND OPPORTUNITY ACT OF 2014 AND AUTHORIZING THE PARTICIPATION OF PRINCE GEORGE COUNTY IN THE CRATER REGIONAL WORKFORCE CHIEF ELECTED OFFICIALS CONSORTIUM

UNDER THE AUSPICES OF THE CRATER REGIONAL WORKFORCE
DEVELOPMENT BOARD, AND FOR OTHER RELATED PURPOSES

NOW, THEREFORE BE IT RESOLVED: That the Board of Supervisors of the County of Prince George this 28th day of January, 2020, does hereby authorize the advertisement of a public hearing notice of an ordinance to provide for the implementation of the federal Workforce Innovation and Opportunity Act of 2014 and authorizing the participation of Prince George County in the Crater Regional Workforce Chief Elected Officials Consortium under the auspices of the Crater Regional Workforce Development Board, and for other related purposes. The public hearing date will be February 25, 2020.

On roll call the vote was:

In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (0)

ADJOURNMENT. Mr. Carmichael moved, seconded by Mr. Brown, to adjourn to February 10, 2020 at 5:00 p.m. for a closed session meeting in the Community Room of the Human Services Building. Roll was called on the motion.

On roll call the vote was:

In favor: (5) Hunter, Brown, Webb, Waymack, Carmichael

Opposed: (0)

Absent: (0)

The meeting adjourned at 8:41 p.m.

[Draft Minutes prepared February 4, 2020 for consideration on February 11, 2020; adopted by unanimous vote.]

Donald R. Hunter
Chairman, Board of Supervisors

Percy C. Ashcraft
County Administrator