

October 9, 2018

RESUME

RESOLUTION; BOARD OF SUPERVISORS; APPOINTMENT OF
CLERK

The County Administrator is recommending Ms. Teresa Knott for this appointment as she has been performing the duties of Clerk for the County for the past 14 years. Her bio is attached.

Board of Supervisors
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 9th day of October, 2018:

Present:

Alan R. Carmichael, Jr., Chairman
Donald R. Hunter, Vice-Chairman
Floyd M. Brown, Jr.
Marlene J. Waymack
T. J. Webb

Vote:

A-5A

On motion of _____, seconded by _____, which carried unanimously, the following Resolution was adopted:

RESOLUTION; BOARD OF SUPERVISORS; APPOINTMENT OF CLERK

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 9th day of October, 2018, hereby appoints _____ as Clerk, beginning immediately and serving until such time as a successor is appointed.

A Copy Teste:

Percy C. Ashcraft
County Administrator

Bio for Teresa H. Knott

Teresa (Holt) Knott assumed the responsibilities as Deputy Clerk to the Board of Supervisors and Executive Assistant to the County Administrator at Prince George County, Virginia in August of 2004.

Prior to that, she was a legal assistant in Downtown Richmond for 19 years with a 14-year tenure at McGuireWoods.

Teresa is a native of Prince George County and a PGHS graduate. She attended Old Dominion Business School and received her certification as Legal Administrative Assistant. She is currently working on her Certification of Municipal Clerk. She attended the Old Dominion University College of Business and Public Administration Municipal Clerk Institute and will be attending the Virginia Commonwealth University Municipal Clerk Institute this Fall.

Teresa is married to Bobby Knott and the couple have two children, Hunter 25, and Hannah 20.